

AT REGINA, SASKATCHEWAN, WEDNESDAY, DECEMBER 4, 2019

AT A MEETING OF EXECUTIVE COMMITTEE

HELD IN PUBLIC SESSION

AT 11:45 AM

**These are considered a draft rendering of the official minutes. Official minutes can be obtained through the Office of the City Clerk once approved.**

Present: Councillor Jerry Flegel, in the Chair  
Mayor Michael Fougere  
Councillor Lori Bresciani (Teleconference)  
Councillor Sharron Bryce  
Councillor John Findura  
Councillor Bob Hawkins  
Councillor Jason Mancinelli  
Councillor Joel Murray  
Councillor Mike O'Donnell  
Councillor Andrew Stevens  
Councillor Barbara Young

Also in Attendance: City Clerk, Jim Nicol  
Council Officer, Ashley Thompson  
City Manager, Chris Holden  
City Solicitor, Byron Werry  
Exec. Dir., Citizen Experience, Innovation & Performance, Louise Folk  
Exec. Dir., Financial Strategy & Sustainability, Barry Lacey  
Exec. Dir., City Planning & Community Development, Diana Hawryluk  
Exec. Dir., Citizen Services, Kim Onrait  
A/Exec. Dir., City Planning & Community Dev., Fred Searle  
Director, Citizen Experience, Jill Sveinson  
Legal Counsel, Chrystal Atchison  
Manager, Sport Facilities & Special Events, Jeff May  
Corporate Strategy and Performance Consultant, Ryan Gray

APPROVAL OF PUBLIC AGENDA

**Councillor Sharron Bryce moved, AND IT WAS RESOLVED, that the agenda for this meeting be approved, as submitted, at the call of the Chair.**

ADOPTION OF MINUTES

**Councillor Barbara Young moved, AND IT WAS RESOLVED, that the minutes for the meeting held on November 13, 2019 be adopted, as circulated.**

## ADMINISTRATION REPORTS

### EX19-37 Buffalo Pound Water Treatment Corporation - 2019 Semi-Annual Report

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#### **Recommendation**

That this report be forwarded to the December 16, 2019 City Council meeting for information.

Ryan Johnson, representing Buffalo Pound Water Treatment Corporation, addressed the Committee.

**Councillor Mike O'Donnell moved, AND IT WAS RESOLVED, that the recommendations contained in the report be concurred in.**

(Councillor O'Donnell temporarily left the meeting.)

### EX19-39 Residential Short Term Accommodation (Homestay)

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#### **Recommendation**

1. That the following regulatory changes be approved:
  - (a) an amendment to *The Regina Zoning Bylaw, 2019*, effective January 1, 2021 to change Service Trade, Homestay from a discretionary use to a permitted use in all zones where it is currently discretionary;
  - (b) an amendment to *The Regina Zoning Bylaw, 2019* to clarify that Service Trade, Homestay is a separate category from Residential Business;
  - (c) the establishment of a licensing and regulatory regime for all residential short term accommodations as further detailed in Appendix A of this report; and
  - (d) an amendment to *The Regina Appeal Board Bylaw* to enable the Regina Appeal Board, which hears appeals related to business licences, to hear licensing appeals for short term accommodation licences.
2. That the City Solicitor be instructed to prepare the necessary bylaws to implement the approved regulatory scheme for residential short term accommodation and bring the bylaws forward to the January 2020 meeting of City Council which would allow sufficient time for advertising of the required public notices for *The Regina Zoning Bylaw, 2019* amendment.
3. That this report be forwarded to the December 16, 2019 meeting of City Council for approval.

(Councillor O'Donnell returned to the meeting.)

Tracy Fahlman, representing Regina Hotel Association, addressed the Committee.

**Councillor Bob Hawkins moved, AND IT WAS RESOLVED, that this report be referred back to Administration to bring forward a report in Q2 2020 that outlines the following:**

- **legal aspects of secondary properties**
- **best practices**
- **licensing fees**
- **zoning**
- **taxation**
- **bylaw enforcement**
- **cost of garbage and utilities**
- **parking**
- **safety; and**
- **human trafficking implications**

**The motion was put and declared CARRIED.**

#### TABLED REPORTS

EX19-36 Benefit and Cost of Outsourced Professional Services

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#### Recommendation

1. That this report be received and filed.
2. That item CM18-15 be removed from the List of Outstanding Items for Executive Committee.

**Mayor Michael Fougere moved, AND IT WAS RESOLVED, that the recommendations contained in the report be concurred in.**

(Councillor Bresciani left the meeting.)

#### RECESS

Pursuant to the provisions of Section 34 (13.1) of City Council's Procedure Bylaw No. 9004, a 15 minute recess was called.

The Committee recessed at 2:10 p.m.

(Councillor Murray left the meeting.)

The Committee reconvened at 2:25 p.m.

## ADMINISTRATION REPORTS

### EX19-38 2020 – Schedule of City Council Meetings

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#### **Recommendation**

1. That City Council meetings scheduled for Wednesdays in 2020 commence at 1:30 p.m.;
  
2. That the City Solicitor be instructed to bring forward amendments to *Bylaw No. 9004, The Procedure Bylaw*, to:
  - a. Change the meeting start time to 1:30 p.m., with reports with delegations or reports and bylaws requiring public notice or a public hearing to be considered at 5:30 p.m.;
  - b. Revise the order of business sections to coincide with the 1:30 p.m. and 5:30 p.m. meeting times and to reflect the provisions outlined in (a);
  - c. Change the dates and times for submitting delegations, presentations and submissions to Council to the Thursday afternoon of the week preceding the Council meeting;
  - d. Change the public release of meeting agendas for Council and committees from Wednesday afternoon to the Friday afternoon of the week preceding the Council or committee meeting;
  - e. Provide for a mandatory recess of one hour at 4:30 p.m. of the 1:30 p.m. session with the meeting to reconvene at 5:30 p.m.;
  - f. Retain the mandatory 15 minute break after 2 hours and 15 minutes in the 5:30 p.m. meeting section and the mandatory adjournment at 10:00 p.m., unless otherwise approved by Council;
  - g. Amend the process for establishing regularly scheduled committee meetings;
  - h. Include a provision whereby:
    - i. Agenda items not dealt with in the 1:30 p.m. session, are to be dealt with at the conclusion of the 5:30 p.m. session;
    - ii. Agenda items not dealt with prior to adjournment be tabled to a meeting the following morning commencing at 9:00 a.m.
  - i. Make any other additional amendments needed to accommodate the different start times and division of the meeting into two parts; and
  - j. Add the Deputy City Clerk as a position that can call a special meeting where the Clerk is absent or unavailable (this is being added because of some recent amendments to *The Cities Act* that have been proposed that require that a city's procedure bylaw include this provision).
  
3. That this report be forwarded to the December 16, 2019 meeting of City Council for approval.

**Councillor Jason Mancinelli moved that the recommendations contained in the report be concurred in.**

**Councillor Jason Mancinelli withdrew his motion of concurrence.**

**Councillor Jason Mancinelli moved, that Option 2, as outlined in this report be approved.**

(Councillor Young left the meeting.)

**Councillor Jason Mancinelli moved, in amendment, AND IT WAS RESOVED, that there be a mandatory 15 minute break at 3:30 p.m. and a mandatory 30 minute break at 6:00 p.m. if the meeting has not concluded unless otherwise approved by Council.**

**Councillor Andrew Stevens moved, in amendment, AND IT WAS RESOLVED, delegations wishing to address Council must submit a letter to the City Clerk requesting to appear as a delegation and citing the specific report they wish to discuss; this letter must be submitted by 1 pm on the Thursday preceding the Council meeting; there will no longer be a requirement to submit a written brief.**

**The motion, as amended, was put and declared CARRIED.**

#### ADJOURNMENT

**Mayor Michael Fougere moved, AND IT WAS RESOLVED, that the meeting adjourn.**

The meeting adjourned at 3:20 p.m.

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Chairperson

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Secretary