

AT REGINA, SASKATCHEWAN, MONDAY, DECEMBER 2, 2019

AT A MEETING OF FINANCE AND ADMINISTRATION COMMITTEE

HELD IN PUBLIC SESSION

AT 4:00 PM

These are considered a draft rendering of the official minutes. Official minutes can be obtained through the Office of the City Clerk once approved.

Present: Councillor Jason Mancinelli, in the Chair
Councillor Sharron Bryce (Teleconference)
Councillor Bob Hawkins
Councillor Barbara Young

Regrets: Councillor Joel Murray

Also in Council Officer, Ashley Thompson
Attendance: City Solicitor, Byron Werry
Exec. Dir., Citizen Services, Kim Onrait
Exec. Dir., City Planning & Community Development, Diana Hawryluk
Director, Assessment & Taxation, Deborah Bryden
Director, Parks, Recreation & Cultural Services, Laurie Shalley
A/Director, Roadways & Transportation, Chris Warren
Manager, Property Tax & Utility Billing, Tony Petrulias

In the absence of the Chairperson and Vice-Chairperson, the Secretary called the meeting to order and following the procedure for nominations of a temporary Chairperson, Councillor Jason Mancinelli was declared Chairperson for the December 2, 2019 meeting.

(Councillor Mancinelli took the Chair.)

APPROVAL OF PUBLIC AGENDA

Councillor Bob Hawkins moved, AND IT WAS RESOLVED, that the agenda for this meeting be approved, as submitted, at the call of the Chair.

ADOPTION OF MINUTES

Councillor Bob Hawkins moved, AND IT WAS RESOLVED, that the minutes for the meeting held on November 5, 2019 be adopted, as circulated.

ADMINISTRATION REPORTS

FA19-23 2020 Alley Maintenance Program and Special Tax Levy Funding Options

Recommendation

1. That the following 2020 Alley Maintenance Special Tax levies, proposed revenues and estimated costs be approved:

Paved Alleys:

Levy	\$3.98 per assessable foot
Proposed Revenue	\$3,543,215
Estimated Cost	\$3,543,215

Gravel Alleys:

Levy	\$2.80 per assessable foot
Proposed Revenue	\$1,725,500
Estimated Cost	\$1,725,500;

2. That the City Solicitor be directed to prepare the 2020 Alley Maintenance Special Tax Bylaw to include the paved and gravel alleys levies, proposed revenues and estimated costs; and
3. That this report be forwarded to the December 16, 2019 meeting of City Council for approval.

Councillor Bob Hawkins moved, AND IT WAS RESOLVED, that the recommendations contained in the report be concurred in.

FA19-19 Community Non-Profit Tax Exemption Policy - Organizations not Recommended

Recommendation

1. That the property tax exemption requests as listed in Appendix A – Organizations Not Recommended for Property Tax Exemptions be denied.
2. That this report be forwarded to the December 16, 2019 meeting of City Council for approval.

The following addressed the Committee:

- JP Martin, representing Wascana Rhythmic Gymnastics Club
- Brian Shankowsky, representing Regins Trades & Skills Centre

Councillor Hawkins moved that the recommendations contained in the report be concurred in.

(Councillor Young requested that the organizations not recommend for property tax exemptions as listed in Appendix A be voted on separately.)

That the property tax exemption request for Wascana Rhythmic Gymnastics Club be denied.

The motion was put and declared CARRIED.

That the property tax exemption request for Girl Guides of Canada be denied.

The motion was put and declared CARRIED.

That the property tax exemption request for Highland Curling Club be denied.

The motion was put and declared CARRIED.

That the property tax exemption request for Sask. Stock Growers Association be denied.

The motion was put and declared CARRIED.

That the property tax exemption request for Redeemed Christian church of God, Love Assembly be denied.

The motion was put and declared CARRIED.

That the property tax exemption request for Regina Trades and Skills Centre (building) located at 1275 Albert Street be approved.

Councillor Barbara Young moved, in amendment, AND IT WAS RESOLVED, that:

- 1. That the portion of the property located at 1275 Albert Street that includes the building occupied by the Regina Trades and Skills Centre Inc. be exempted from property taxes for 2020 subject to the Government of Saskatchewan approving the exemption or partial exemption of the education portion of the property tax levies where required.**
- 2. That the Executive Director, Financial Strategy & Sustainability or his delegate be authorized to apply for the approval of the Government of Saskatchewan on behalf of property owners for any exemption of the education portion of the property tax levies payable to the Government of Saskatchewan that is \$25,000 or greater on an annual basis.**
- 3. That the City Solicitor be instructed to prepare the necessary bylaw to amend Bylaw 2019-63, being *The Community Non-Profit Tax Exemption Bylaw, 2019* to authorize the property tax exemption for 2020 for the property described in recommendation 1.**

The motion, as amended, was put and declared CARRIED.

That the property tax exemption request for Regina Trades and Skills Centre (parking lot) located at 1269 Albert Street be denied.

The motion was put and declared CARRIED.

That the property tax exemption request for Shock Trauma Air Rescue Society (STARS) be denied.

The motion was put and declared CARRIED.

The main motion, as amended, was put and declared CARRIED.

FA19-22 19-HBRB-02 1431 Victoria Avenue (Louis Residence)

Recommendation

1. That a tax exemption for the real property commonly known as the Louis Residence, located on Lot 44, Block 360, Plan No. 101189998, Extension 5 and Lot 3 Block 360 Plan No. Old 33, Extension 0 addressed at 1431 Victoria Avenue be approved in an amount equal to the lesser of:
 - (a) 50 per cent of eligible costs as described in Appendix C-2; or
 - (b) An amount equivalent to the total property taxes payable for 10 years
2. That the provision of the property tax exemption be subject to the following conditions:
 - (a) Eligibility for the property tax exemption includes the requirement that the property possesses and retains its formal designation as Municipal Heritage Property in accordance with *The Heritage Property Act*.
 - (b) The property owner shall submit detailed written documentation of payments made for actual costs incurred (i.e. itemized invoices and receipts) in the completion of identified conservation work, as described in Appendix C-2. If actual costs exceed the corresponding estimates by more than 10 per cent, the property owner shall provide full particulars as to the reason(s) for such cost overruns. It is understood that the City may decline to approve any cost overrun, or portion thereof, if considered not to be reasonably or necessarily incurred for eligible work.
 - (c) The work that is completed and invoices submitted by September 30 each year would be eligible for a tax exemption the following year up to 50 per cent of the cost of approved work.

3. That the City Solicitor be instructed to prepare the necessary agreement and authorizing bylaw for the property tax exemption as detailed in this report.
4. That the Executive Director of City Planning & Community Development or designate be authorized under the tax exemption agreement to make all determinations regarding reimbursements of the cost incurred for work done to the property based on the City of Regina's Heritage Building Rehabilitation Program and the Conservation Plan for the property (Appendix C-1 to this report).
5. That the Executive Director of City Planning & Community Development or designate be authorized to apply to the Government of Saskatchewan on behalf of the property owner for any exemption of the education portion of the property taxes that is \$25,000 or greater in any year during the term of the exemption.
6. That this report be forwarded to the December 16, 2019 meeting of City Council for approval.

David Todd, representing 1431 Victoria Avenue, addressed the Committee.

Councillor Barbara Young moved, AND IT WAS RESOLVED, that the recommendations contained in the report be concurred in.

FA19-21 19-HBRB-03 2326 College Ave (Kerr/Bronfman Residence)

Recommendation

1. That a tax exemption for the real property commonly known as the Kerr/Bronfman residence, located on Lot 30, Block 458, Plan No. 98RA28309, addressed at 2326 College Avenue be approved in an amount equal to the lesser of:
 - (a) 50 per cent of eligible costs as described in Appendix C-2; or
 - (b) An amount equivalent to the total property taxes payable for 10 years
2. That the provision of the property tax exemption be subject to the following conditions:
 - (a) Eligibility for the property tax exemption includes the requirement that the property possesses and retains its formal designation as Municipal Heritage Property in accordance with *The Heritage Property Act*.
 - (b) The property owner shall submit detailed written documentation of payments made for actual costs incurred (i.e. itemized invoices and receipts) in the completion of identified conservation work, as described in Appendix C-2. If actual costs exceed the corresponding

estimates by more than 10 per cent, the property owner shall provide full particulars as to the reason(s) for such cost overruns. It is understood that the City of Regina may decline to approve any cost overrun, or portion thereof, if considered not to be reasonably or necessarily incurred for eligible work.

- (c) The work that is completed and invoices submitted by September 30 each year would be eligible for a tax exemption the following year up to 50 per cent of the cost of approved work.
3. That the City Solicitor be instructed to prepare the necessary agreement and authorizing bylaw for the property tax exemption as detailed in this report.
 4. That the Executive Director of City Planning & Community Development or designate be authorized under the tax exemption agreement to make all determinations regarding reimbursements of the cost incurred for work done to the property based on the City of Regina's Heritage Building Rehabilitation Program and the Conservation Plan for the property (Appendix C-1 to this report)
 5. That the Executive Director of City Planning & Community Development or designate be authorized to apply to the Government of Saskatchewan on behalf of the property owner for any exemption of the education portion of the property taxes that is \$25,000 or greater in any year during the term of the exemption.
 6. That this report be forwarded to the December 16, 2019 meeting of City Council for approval.

Nathan Brenner, representing Oko Haus Design Inc., addressed the Committee.

Councillor Bob Hawkins moved, AND IT WAS RESOLVED, that the recommendations contained in the report be concurred in.

FA19-20 2019 Property Tax Exemption Request - Boundary Alteration

Recommendation

1. That the properties owned by P.W. Lorch & Associates Ltd. and Darrell & MaryAnn Weinberger at 4800 Campbell Street and 1760 N Courtney Street be exempted from property taxes in accordance with the percentages outlined in Option 1 of Appendix C of this report.
2. That the City Solicitor be instructed to prepare the necessary bylaw to amend Bylaw No. 2019-8 *The Properties Exempt from Taxation as a Result of the 2013 Municipal Boundary Alteration Bylaw, 2019* to provide for the additional tax exemptions described in recommendation 1.

3. That this report be forwarded to the December 16, 2019 meeting of City Council for approval.

Councillor Barbara Young moved, AND IT WAS RESOLVED, that the recommendations contained in the report be concurred in.

FA19-24 2019 Review of Outstanding Items

Recommendation

1. That no items be deleted from the list of outstanding items for the Finance and Administration Committee; and
2. That the updated List of Outstanding Items be forwarded to the Executive Committee for information.

Councillor Sharron Bryce moved, AND IT WAS RESOLVED, that the recommendations contained in the report be concurred in.

Councillor Bob Hawkins moved, AND IT WAS RESOLVED, that F19-5 2019 Review of Outstanding Closed Items be removed from the Finance and Administration Committee private agenda for December 2, 2019 and be considered at this public meeting.

FA19-25 2019 Review of Outstanding Closed Items

Recommendation

1. That the following item be deleted from the list of outstanding closed items for the Finance and Administration Committee:

<u>Item</u>	<u>Committee</u>	<u>Subject</u>
FA18-3	FA	Council Support Policy – Website Content Management Governance Policy

2. That the updated List of Outstanding Items be forwarded to the Executive Committee for information.

Councillor Bob Hawkins moved, AND IT WAS RESOLVED, that the recommendations contained in the report be concurred in.

ADJOURNMENT

Councilor Bob Hawkins moved, AND IT WAS RESOLVED, that the meeting adjourn.

The meeting adjourned at 5:20 p.m.

Chairperson

Secretary