

AT REGINA, SASKATCHEWAN, TUESDAY, SEPTEMBER 10, 2019  
AT A MEETING OF FINANCE AND ADMINISTRATION COMMITTEE  
HELD IN PUBLIC SESSION

AT 4:00 PM

**These are considered a draft rendering of the official minutes. Official minutes can be obtained through the Office of the City Clerk once approved.**

Present: Councillor Sharron Bryce, in the Chair  
Councillor Bob Hawkins  
Councillor Jason Mancinelli  
Councillor Barbara Young

Regrets: Councillor Joel Murray

Also in Attendance: Council Officer, Ashley Thompson  
City Solicitor, Byron Werry  
Exec. Dir., Citizen Experience, Innovation & Performance, Louise Folk  
Exec. Dir., Financial Strategy & Sustainability, Barry Lacey  
Exec. Dir., City Planning & Community Development, Diana Hawryluk  
Director, Citizen Experience, Jill Sveinson  
Director, Financial Services, June Schultz  
Manager, Property Tax & Utility Billing, Tony Petrulias

APPROVAL OF PUBLIC AGENDA

**Councillor Barbara Young moved, AND IT WAS RESOLVED, that the agenda for this meeting be approved, as submitted, and that the delegations be heard in the order they are called by the Chair.**

ADOPTION OF MINUTES

**Councillor Bob Hawkins moved, AND IT WAS RESOLVED, that the minutes for the meeting held on May 14, 2019 be adopted, as circulated.**

ADMINISTRATION REPORTS

FA19-8 Heritage Building Rehabilitation Program (19-HBRP-01) St. Matthew Anglican Church - 2165 Winnipeg Street

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**Recommendation**

1. That a cash grant for the property known as St. Matthew Anglican Church, located at 2165 Winnipeg Street, be approved in an amount equal to the lesser of:

- a) 50 per cent of eligible costs for the work described in Appendix C;  
or
  - b) \$30,000.
2. That the provision of the cash grant be subject to a grant agreement with the following conditions:
    - a) That the property possesses and retains its formal designation as a Municipal Heritage Property in accordance with *The Heritage Property Act*.
    - b) That the property owner submit detailed written documentation of payments made for the actual costs incurred (i.e. itemized invoices and receipts) in the completion of the identified conservation work as described in Appendix C.
    - c) That work completed and invoices submitted by December 15, 2019, would be eligible for the cash grant for up to 50 per cent of the cost of approved work to a maximum of \$30,000.
  3. That the City Solicitor be instructed to prepare the necessary agreement and authorizing bylaw for the cash grant as detailed in this report.
  4. That the City Clerk be authorized to execute the cash grant agreement to the property owner upon review and approval by the City Solicitor.
  5. That this report be forwarded to the September 30, 2019 meeting of City Council for approval.

Councillor Bob Hawkins declared a conflict of interest on item FA19-8 19 Heritage Building Rehabilitation Program (19-HBRP-01) St. Matthew Anglican Church - 2165 Winnipeg Street, citing his role as a member of Executive Anglican Diocese of Qu'Appelle and left the meeting.

Shawn Stevenson, representing St. Matthew's Anglican Church, addressed the Committee.

**Councillor Barbara Young moved, AND IT WAS RESOLVED, that the recommendations contained in the report be concurred in.**

(Councillor Hawkins returned to the meeting.)

FA19-9 Dewdney West Boundary Alteration - 2019 Property Tax Exemption Request

**Recommendation**

1. That the request by Dick Wellman, Lily Farley and James Farley for a property tax exemption on 11400 Dewdney Avenue, 10600 Dewdney Avenue and 13000 Dewdney Avenue, be denied.

2. That this report be forwarded to the September 30, 2019 meeting of City Council for approval.

The following addressed the Committee:

- Dick Wellman
- James Farley
- Wayne Lorch

**Councillor Barbara Young moved that the recommendations contained in the report be concurred in.**

**Councillor Barbara Young withdrew her motion of concurrence.**

**Councillor Barbara Young moved in amendment that:**

1. That the property tax mitigation tools as outlined in Option 4 in this report be approved.
2. That the properties set out in Appendix D Part C be exempted from property taxes in accordance with the percentages outlined in Appendix D part C and as described in Option 4 of this report.
3. That the City Solicitor be instructed to amend Bylaw 2019-8 to provide for the additional tax exemptions described in recommendation 2.
4. That this report be forwarded to the September 30, 2019 meeting of City Council for approval.

**The motion was put and declared LOST due to a tie vote.**

**Councillor Bob Hawkins moved, AND IT WAS RESOLVED, that this report be tabled to the October 8, 2019 meeting of Finance and Administration Committee to allow for all five members of the Committee to be present.**

FA19-11 Casual Employees' Superannuation & Elected Officials' Money Purchase Pension Plan 2018 Annual Report

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**Recommendation**

That this report be forwarded to the September 30, 2019, meeting of City Council for information.

Colyn Lowenberger, representing Mobius Benefit Administrators Inc, addressed the Committee.

**Councillor Bob Hawkins moved, AND IT WAS RESOLVED, that the recommendations contained in the report be concurred in.**

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FA19-12 Regina Civic Employees' Long Term Disability Plan 2018 Annual Report

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**Recommendation**

That this report be forwarded to the September 30, 2019 City Council meeting for information.

Colyn Lowenberger, representing Mobius Benefit Administrators Inc, addressed the Committee.

**Councillor Bob Hawkins moved, AND IT WAS RESOLVED, that the recommendations contained in the report be concurred in.**

(Councillor Mancinelli left the meeting.)

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FA19-10 Three-Year Software Contract for Environmental Systems Research Institute Software

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**Recommendation**

- 1) That the City Manager, or his designate, be delegated authority to enter into an agreement for a three-year software license for the Environmental Systems Research Institute software.
- 2) That the City Manager, or his designate, be delegated authority, to renew in three-year increments, after the initial term, pursuant to the signed agreement.
- 3) That the City Clerk be authorized to execute the agreement with the Environmental Systems Research Institute after review and approval by the City Solicitor.
- 4) That this report be forwarded to the September 30, 2019 meeting of City Council for approval.

**Councillor Bob Hawkins moved, AND IT WAS RESOLVED, that the recommendations contained in the report be concurred in.**

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FA19-13 2018 Annual Reserve Report

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**Recommendation**

1. That Council approve a transfer of the excess amount of \$1.1 million from the Winter Road Maintenance Reserve to the Asset Revitalization Reserve.
2. That this report be forwarded to the September 30, 2019 meeting of City Council for approval.

(Councillor Mancinelli returned to the meeting.)

**Councillor Bob Hawkins moved, AND IT WAS RESOLVED, that the recommendations contained in the report be concurred in.**

FA19-14 Annual Debt Report

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**Recommendation**

That this report be forwarded to the September 30, 2019 City Council meeting for information.

**Councillor Jason Mancinelli moved, AND IT WAS RESOLVED, that the recommendations contained in the report be concurred in.**

FA19-15 2019 Mid-Year Financial Report

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**Recommendation**

That the 2019 Mid-Year Financial Report be forwarded to the September 30, 2019 meeting of City Council for information.

**Councillor Barbara Young moved, AND IT WAS RESOLVED, that the recommendations contained in the report be concurred in.**

**ADJOURNMENT**

**Councillor Jason Macinelli moved, AND IT WAS RESOLVED, that the meeting adjourn.**

The meeting adjourned at 5:40 p.m.

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Chairperson

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Secretary