

AT REGINA, SASKATCHEWAN, WEDNESDAY, MAY 16, 2018

AT A MEETING OF EXECUTIVE COMMITTEE  
HELD IN PUBLIC SESSION

AT 11:45 AM

**These are considered a draft rendering of the official minutes. Official minutes can be obtained through the Office of the City Clerk once approved.**

Present: Councillor Jerry Flegel, in the Chair  
Mayor Michael Fougere  
Councillor Lori Bresciani  
Councillor Sharron Bryce  
Councillor John Findura  
Councillor Bob Hawkins  
Councillor Jason Mancinelli  
Councillor Mike O'Donnell  
Councillor Andrew Stevens  
Councillor Barbara Young

Regrets: Councillor Joel Murray

Also in Attendance: City Clerk, Jim Nicol  
A/Deputy City Clerk, Amber Ackerman  
City Manager, Chris Holden  
City Solicitor, Byron Werry  
A/Executive Director, City Planning & Development, Louise Folk  
Executive Director, City Services, Kim Onrait  
Executive Director, Financial & Corporate Services, Barry Lacey  
Executive Director, Transportation & Utilities, Karen Gasmu  
Director, Communications & Customer Experience, Alan Clay  
Director, Finance, June Schultz  
Manager, Policy & Risk Management, Curtis Smith

(The meeting commenced in the absence of Councillor Mancinelli.)

APPROVAL OF PUBLIC AGENDA

**Councillor Sharron Bryce moved, AND IT WAS RESOLVED, that the agenda for this meeting be approved, as submitted.**

ADOPTION OF MINUTES

**Councillor Lori Bresciani moved, AND IT WAS RESOLVED, that the minutes for the meeting held on April 18, 2018 be adopted, as circulated.**

ADMINISTRATION REPORTS

EX18-11 Reserve Review Recommendations

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**Recommendation**

1. That Council approve amendments to Schedule A of *The Regina Administration Bylaw*, Bylaw No. 2003-69 (the Bylaw) as follows:
  - a. Add the purpose and funding source for each reserve consistent with Appendix C of this report.
  - b. Change the name of the Operational Commitments Reserve to Elections and Property Reassessment Reserve.
  - c. Close the following reserves:
    - i. Pest Management Reserve, effective immediately.
    - ii. Facility Reserve, effective January 01, 2019 or upon completion of the old Mosaic stadium decommissioning.
  - d. Change the current reserve limits based on the recommended minimum and maximum reserve limits as outlined in Appendix D of this report.
  - e. Strengthen annual reserve reporting requirements by providing general guidelines in the Bylaw that allow for detailed and comprehensive reporting requirements to be contained in the Administration's Reserve Policy.
  - f. Make housekeeping amendments to correct and clarify language as follows:
    - i. remove the references to "external entities" and "external parties" with respect to deferred revenue;
    - ii. clarify what constitutes deferred revenue;
    - iii. clarify the wording for transfers from reserves;
    - iv. amend the references to "interest revenue" to refer to "investment income";
    - v. clarify that investment income can only be transferred to the asset revitalization reserve where it will not create a deficit in the operating fund; and
    - vi. amend the references to "amount" in a number of reserves to refer to the "balance" instead.
2. That the total reserve transfers of \$5.987 million as described below be approved:
  - a. Transfer \$4.69 million from the Winter Road Maintenance Reserve as follows:
    - i. \$2.8 million to the Social Development Reserve (SDR)
    - ii. \$1.89 million to the General Fund Reserve.
  - b. Transfer \$777,000 from the Asphalt Plant Reserve to the Asset Revitalization Reserve.
  - c. Transfer \$520,000 from the Pest Management Reserve to the General Fund Reserve.

3. That the transfer to the SDR extinguish the outstanding internal obligation of \$2.8 million owed to the SDR.
4. That the City Solicitor be instructed to prepare amendments to Schedule A of *The Regina Administration Bylaw*, Bylaw No. 2003-69 to address the changes identified in recommendation 1 of this report.
5. That this report serve as the Annual Reserve Balances Report in accordance with Schedule A (Section 8.1) of the Bylaw.
6. That Administration bring back a report in 2019 outlining the benefits and implications of creating a reserve for the Residential Roads Renewal Program.
7. That this report be forwarded to the May 28, 2018 meeting of City Council for approval.

(Councillor Mancinelli arrived at the meeting.)

**Councillor Bob Hawkins moved that the recommendations contained in the report be concurred in.**

**Councillor Bob Hawkins moved, in amendment, AND IT WAS RESOLVED, that recommendation #6 be amended to direct the Administration to bring back a report in Q4 of 2018 to the Executive Committee outlining the benefits and implications of creating a reserve for the Residential Roads Renewal Program.**

**The main motion, as amended, was put and declared CARRIED.**

RESOLUTION FOR PRIVATE SESSION

**Councillor Sharron Bryce moved, AND IT WAS RESOLVED, that in the interest of the public, the remaining items on the agenda be considered in private.**

RECESS

**Councillor Sharron Bryce moved, AND IT WAS RESOLVED, that the Committee recess for ten minutes.**

(The Committee recessed at 12:30 p.m.)

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Chairperson

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Secretary