

AT REGINA, SASKATCHEWAN, THURSDAY, OCTOBER 2, 2014

AT A MEETING OF THE PUBLIC WORKS AND INFRASTRUCTURE  
COMMITTEE  
HELD IN PUBLIC SESSION

AT 4:00 PM

**These are considered a draft rendering of the official minutes. Official minutes can be obtained through the Office of the City Clerk once approved.**

Present: Councillor Sharron Bryce, in the Chair  
Councillor John Findura  
Councillor Bob Hawkins  
Councillor Barbara Young

Regrets: Councillor Terry Hincks

Also in Attendance: Committee Assistant, Linda Leeks  
Executive Director, Transportation & Utilities, Karen Gasmol  
Legal Counsel, Jayne Krueger  
Manager, Winter District Maintenance, Chris Warren  
Director Communications, Chris Holden

Approval of Public Agenda

**Councillor John Findura moved, AND IT WAS RESOLVED, that the agenda for this meeting be approved, as submitted.**

Minutes of the meeting held on September 11, 2014

**Councillor Bob Hawkins moved, AND IT WAS RESOLVED, that the minutes for the meeting held on September 11, 2014 be adopted.**

Administration Reports

PW14-20      Snow Clearing at Homes Without Driveways adjacent to Transit Stops

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**Recommendation**

1. That the plowing and snow removal objectives in the Winter Maintenance Policy remain unchanged.
2. That Item number PW13-17 be removed from the List of Outstanding Items for this committee.

Mr. Gordon Cowie, representing himself, addressed and answered questions of the committee.

**Councillor John Findura moved, AND IT WAS RESOLVED, that the recommendations contained in the report be concurred in.**

PW14-19 Annual Winter Maintenance Summary Report

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**Recommendation**

That this report be received and filed.

**Councillor Barbara Young moved, AND IT WAS RESOLVED, that this report be received and filed.**

Councillor Barbara Young left the meeting.

PW14-21 Snow Routes

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**Recommendation**

1. That the current snow plowing practice be maintained with a concurrent increase in public outreach and communication intended to reduce the on-street parking during snow plow operations.
2. That the Administration evaluate the effectiveness of enhanced education and communication over the 2014/15 winter season, and by the end of quarter three of 2015 provide City Council with a summary of findings and potential new recommendations, if necessary, to address challenges with on-street parking during snow plow operations.
3. That this report be forwarded to City Council for approval.

**Councillor Bob Hawkins moved that the recommendations contained in the report be concurred in.**

**A request was made to vote on the amendments separately.**

**Councillor Bob Hawkins moved, in amendment, AND IT WAS RESOLVED, that recommendation #4 be added as follows:**

**That the Administration develop the most appropriate program to remove cars from roads for effective snow removal and report back to the November 13, 2014 meeting of the Public Works and Infrastructure Committee.**

**Councillor Bob Hawkins moved, in amendment, AND IT WAS RESOLVED, that recommendation #5 be added as follows:**

**That no additional funding be allocated for enhanced public education/communication.**

**The main motion, as amended, was put and declared CARRIED.**

PW14-22 Sidewalk Clearing Options

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**Recommendation**

1. The Winter Maintenance Policy be amended to include a requirement for the City to clear sidewalks adjacent to City-owned parks that are next to a public school.
2. That The Winter Maintenance Policy be amended to treat all commercial properties consistently, requiring building owners to clear any frontage sidewalk adjacent to senior citizen complexes with more than twenty units in a single building.
3. That this report be referred to the 2015 budget process.

**Councillor Bob Hawkins moved, AND IT WAS RESOLVED, that the recommendations contained in the report be concurred in.**

PW14-23 Alley Maintenance Strategy and Special Tax Levy Funding Option

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**Recommendation**

1. That the City Solicitor be instructed to prepare the appropriate bylaw for alley maintenance for 2015, which includes the following levies, proposed revenues, and estimated costs;

Paved Alleys	<b>\$3.85</b> per assessable foot
Gravel Alleys	<b>\$2.71</b> per assessable foot

The proposed revenues and estimated costs for maintenance of alleys in 2015 are:	
Paved Alleys	\$3,228,710
Gravel Alleys	<u>\$1,669,520</u>
<b>TOTAL</b>	<b>\$4,898,230</b>

2. That the City Solicitor include a definition of flankage in the bylaw for alley maintenance; and
3. That the City Solicitor amends the bylaw for alley maintenance by eliminating the provision for exempting any “property frontage that flanks an alley”. Any property abutting a laneway either on its rear or flank will be charged an alley maintenance fee based on its assessable frontage as determined by the Director of Assessment and Property Taxation.

**Councillor Bob Hawkins moved that the recommendations contained in the report be concurred in.**

**Councillor Bob Hawkins moved, in amendment, AND IT WAS RESOLVED, that recommendation #4 be added as follows:**

**That this report be referred to the 2015 budget process.**

**The main motion, as amended, was put and declared CARRIED.**

PW14-24      Snow Storage Site User Fee

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**Recommendation**

1.            That the Administration:

- a)            investigate and develop an appropriate permit process and fee for commercial contractors for the use of the City of Regina’s Snow Storage Site beginning November 1, 2015;
- b)            provide a follow up report back to City Council in quarter two of 2015 on the feedback received on the implementation of the fee and permit process; and,
- c)            bring forward a report to City Council in quarter two of 2015 which contains the necessary amendments to *The Clean Property Bylaw, No. 9881* that include:
  - i.        a fee structure for commercial contractors using City of Regina’s Snow Storage Site; and
  - ii.      processes for issuing permits to commercial contractors for use of the City of Regina’s Snow Storage Site.

**Councillor John Findura moved that the recommendations contained in the report be concurred in.**

**Councillor Bob Hawkins moved, in amendment, AND IT WAS RESOLVED, that the reports referenced in recommendations 1. b) and 1. c) be brought back to the Public Works and Infrastructure Committee.**

**The main motion, as amended, was put and declared CARRIED.**

Adjournment

**Councillor John Findura moved, AND IT WAS RESOLVED, that the meeting adjourn.**

The meeting adjourned at 5:50 p.m.

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Chairperson

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Secretary