

AT REGINA, SASKATCHEWAN, THURSDAY, FEBRUARY 6, 2014

AT A MEETING OF THE BOARD OF REVISION  
HELD IN PUBLIC SESSION

AT 9:30 AM

**These are considered a draft rendering of the official minutes. Official minutes can be obtained through the Office of the City Clerk once approved.**

Present: Joanne Moser, in the Chair  
Walter Antonio  
Michael Brassard  
Cyril Kesten  
Don Molesky  
George Peters

Regrets: Linda Paidel  
Stella Dechaine

Also in Chief Legislative Officer & City Clerk, Jim Nicol  
Attendance: Committee Assistants: Ashley Thompson and Mavis Torres

APPOINTMENT OF CHAIRPERSON

The Secretary called the meeting to order and following nomination procedures for the position of Chairperson, Joanne Moser was declared Chairperson of the for Board of Revision for 2014.

APPROVAL OF PUBLIC AGENDA

**Mike Brassard moved, AND IT WAS RESOLVED, that the agenda for this meeting be approved, as submitted.**

ADOPTION OF MINUTES

**Don Molesky moved, AND IT WAS RESOLVED, that the minutes for the meeting held on February 28, 2013 be adopted, as circulated.**

CITY CLERK'S REPORTS

BR14-1 2013 Final Statistical Overview

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**Recommendation**

That this report be received and filed.

**George Peters moved, AND IT WAS RESOLVED, that this report be received and filed.**

BR14-2      2014 Hearing Schedule

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**Recommendation**

That for the purpose of hearing and rendering decisions on 2014 appeals, the Board Chairperson be requested to appoint members to three panels and that two of the members be appointed as panel chairs.

**Walter Antonio moved, AND IT WAS RESOLVED, that the recommendations contained in the report be concurred in.**

BR14-3      Amendments to *The Cities Act*

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**Recommendation**

That this report be received and filed.

**George Peters moved, AND IT WAS RESOLVED, that this report be received and filed.**

2014-4      2014 Legal Counsel

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**Recommendation**

That Mr. Bill Johnson, Q.C. be appointed the Board of Revision Legal Counsel for 2014.

**Don Molesky moved, AND IT WAS RESOLVED, that the recommendation contained in the report be concurred in.**

BR14-5      2014 Board Member Training

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**Recommendation**

That the Board determine whether any other training sessions should be pursued in 2014 to assist the members in preparing for hearings.

**Mike Brassard moved, AND IT WAS RESOLVED, that the recommendation contained in the report be concurred in.**

BR14-6      Review of 2014 Board of Revision Policy Guidelines

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**Recommendation**

That the Regina Board of Revision Board Policy Guidelines attached as Appendix "A" be approved.

**George Peters moved, in amendment, AND IT WAS RESOLVED, that the recommendations contained in the report be concurred in after adding the following new headings and consequential revisions to the lettering on the headings in the current version:**

**GUIDING PRINCIPLES**

**The Board of Revision is an independent and impartial body established pursuant to Section 192 of The *Cities Act* (the “Act”) to adjudicate property and local improvement assessment appeals.**

**All hearings of the Board will be conducted according to the rules of natural justice and procedural fairness.**

**COMMUNICATION**

**Pending a decision, the Board, individual panel members, the Board Secretary and support staff will maintain the confidentiality of the Board’s deliberations. Any communication with the Appellant or the Assessor outside of formal hearings will be transparent and non-prejudicial to the positions of both parties.**

**DECISIONS**

**Decisions on specific appeals may be accessed by request to the Secretary of the Board of Revision, care of the City Clerk’s office.**

**The main motion, as amended, was put and declared CARRIED.**

BR14-7      Review of 2014 Decision Wording Precedent Document

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**Recommendation**

That the Decision Wording Precedent Document attached as Appendix “A” be approved.

**Walter Antonio moved, AND IT WAS RESOLVED, that the recommendations contained in the report be concurred in.**

**ADJOURNMENT**

**Don Molesky moved, AND IT WAS RESOLVED, that the meeting adjourn.**

The meeting adjourned at 10:45 a.m.

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Chairperson

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Secretary