

AT REGINA, SASKATCHEWAN, TUESDAY, OCTOBER 2, 2012

AT A MEETING OF THE FINANCE AND ADMINISTRATION
COMMITTEE
HELD IN PUBLIC SESSION

AT 4:00 PM

These are considered a draft rendering of the official minutes. Official minutes can be obtained through the Office of the City Clerk once approved.

Present: Councillor Sharron Bryce
Councillor Terry Hincks
Councillor Wade Murray
Councillor Louis Browne

Regrets: Councillor Michael Fougere

Also in Attendance: Committee Assistant, Todd Blyth
Legal Counsel, Jana-Marie Odling
Deputy City Manager, Corporate Services, Brent Sjoberg
Director, Assessment and Property Taxation, Don Barr
Director of Facilities Ssrvice, Pat Gartner
Director, Fire & Protective Services, Richard McCullough

Approval of Public Agenda

Councillor Sharron Bryce moved, AND IT WAS RESOLVED, that the agenda for this meeting be approved, as submitted.

Adoption of Minutes

Councillor Sharron Bryce moved, AND IT WAS RESOLVED, that the minutes for the meeting held on September 4, 2012 be adopted, as circulated.

Tabled Reports

FA12-32 FA12-32 First Nations and Metis Recruitment Strategy

Recommendation

That items MN11-4 and FA12-6 be removed from the list of outstanding items for the Finance and Administration Committee.

Councillor Louis Browne moved, seconded by Councillor Terry Hincks, AND IT WAS RESOLVED, that the report be concurred in after amending the recommendation to read as follows:

- 1. That the RFPS, in conjunction with the Human Resources department, conduct a comprehensive review of its fire fighter recruitment process, that includes:
 - a. Reviewing staff advertisements and locations where opportunities are posted;**
 - b. Analyzing the interview questions, candidate assessment factors and weighting while maintaining current standards;**
 - c. Identifying factors that may have resulted in Aboriginal candidates being screened out;**
 - d. Determining relevant demographical and cultural information;**
 - e. Identifying barriers for First Nations and Métis candidates; and**
 - f. Developing a plan to address identified issues and barriers.****

- 2. That the RFPS establish a formal partnership with Parkland College, which is accredited to deliver a pre-employment fire fighter training program, with a focus on improving the intake of Aboriginal students and subsequently increasing the opportunity for successful recruitment of First Nations and Métis students.**

- 3. That a follow up report be provided to the Finance and Administration Committee within one month of the execution of recommendation #2. If recommendation #2 is not completed within twelve months, Administration will provide a report to the Finance and Administration Committee to inform the Committee on its current progress in regards to recommendation #2.**

- 4. That this report be forwarded to City Council on October 9, 2012.**

Administration Reports

FA12-36 FA12-36 Appointment of Auditors

Recommendation

- 1. Based on the evaluation results of the audit RFP, that Deloitte be appointed as auditors for the years 2012 through 2016 to perform the annual audit of the following entities:
 - City of Regina including the General Trust Fund**
 - Buffalo Pound Water Administration Board**
 - Regina Downtown Business Improvement District****

- Regina's Warehouse Business Improvement District
- Regina Regional Opportunities Commission
- Regina Public Library
- Regina Exhibition Association Limited

2. That the Deputy City Manager & CFO be authorized to finalize the terms for the audit services contract with Deloitte as prepared by the City Solicitor.
3. That the City Clerk be authorized to execute the contract.

Councillor Sharron Bryce moved, AND IT WAS RESOLVED, that the recommendations contained in the report be concurred in.

FA12-37 FA12-37 Tax Enforcement - Application for Title - 2012 Liens

Recommendation

1. That the Manager of Property Taxation be authorized to serve six month notices on all parcels of land included in the list of lands marked as Appendix A.

Councillor Louis Browne moved, AND IT WAS RESOLVED, that the recommendations contained in the report be concurred in.

Adjournment

Councillor Sharron Bryce moved, AND IT WAS RESOLVED, that the meeting adjourn.

Meeting adjourned at 5:05 pm.

Chairperson

Secretary