



Executive Committee

**Wednesday, October 19, 2022
9:00 AM**

Henry Baker Hall, Main Floor, City Hall



OFFICE OF THE CITY CLERK

**Revised Public Agenda
Executive Committee
Wednesday, October 19, 2022**

Approval of Public Agenda**Adoption of Minutes**

Minutes of public meeting held on October 5, 2022

Administration Reports**Delegation – EX22-111**

- Judith Veresuk, Regina Downtown Business Improvement District, Regina, SK

EX22-111 2022 Special Event Grant Allocation - Touchdown Downtown

Recommendation

That Executive Committee:

1. Approve the Special Event Major Grant within the Community Investment Grants Program (CIGP) as follows:
 - Regina Downtown Business Improvement District receive \$47,700 in support of Touchdown Downtown; and
2. Approve the funding for this grant in the amount of \$47,700 from the 2022 General Operating Budget allocated for Executive Committee Grants.

Delegation – EX22-114

- Judith Veresuk, Regina Downtown Business Improvement District; Leasa Gibbons, Regina's Warehouse Business Improvement District; and Jason Knudsen, Community Support Program, Regina, SK

EX22-114 Community Support Program 2023 Program Proposal

Recommendation

The Executive Committee recommends that City Council:



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1. Approve \$1 million in annual funding and allocate as a one-time grant to the Regina Downtown Business Improvement District for the Community Support Program in 2023, pending approval of through the 2023 budget process;
2. Delegate authority to the Executive Director, City Planning & Community Development to negotiate and approve a funding agreement with the Regina Downtown Business Improvement District regarding the continuation of the Community Support Program in 2023;
3. Authorize the City Clerk to execute the funding agreement after review and approval by the City Solicitor; and
4. Approve these recommendations at its meeting on October 26, 2022.

EX22-112 Application for Title - 2022 Liens**Recommendation**

The Executive Committee recommends that City Council:

1. Authorize the Manager, Property Revenue Services to serve six-month notice on all parcels of land included in the list of lands marked as Appendix A.
2. Authorize the Manager, Property Revenue Services to proceed with the next steps in tax enforcement on the expiry of the six-month notices.
3. Approve these recommendations at its meeting on October 26, 2022.

EX22-113 Curbside Waste Services Funding Policy**Recommendation**

The Executive Committee recommends that City Council:

1. Approve Funding Option 4, User Fee for all curbside waste services (recycling, food and yard waste, and garbage) based on garbage cart size with two garbage cart size options;
2. Approve that the Curbside Waste Services Fee be set at \$0.53/day or \$193.45/year for a 240L garbage cart and \$0.78/day or \$284.70/year for a 360L garbage cart which includes the costs associated with



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collection and processing for the 240L food and yard waste cart and the 360L recycling cart. The fee will come into effect January 1, 2024;

3. Authorize the City Manager, or designate, to implement a Waste Utility Rebate Program for senior citizens or people living with disabilities as outlined in Affordability Option B as described in the report;
4. Approve Enforcement Option A as described in the report;
5. Direct the City Solicitor to prepare the necessary bylaw amendments to *The Waste Management Bylaw, 2012*, Bylaw No. 2012-63 to be consistent with the recommendations outlined in Appendix A of this report, including amendments to allow a standard daily rebate of \$0.15 and an increased daily rebate of \$0.30 (where annual household income is less than or equal to half of the eligibility threshold) to be applied to the waste utility charges for applicants that meet the eligibility requirements outlined in Appendix B; and
6. Approve these recommendations at its meeting on October 26, 2022.

EX22-115 Accessibility Plan

Recommendation

The Executive Committee recommends that City Council:

1. Refer a one-time investment of \$80,000 toward community engagement and the development of a corporate Accessibility Plan for the City of Regina for consideration through the 2023 budget process;
2. Remove item CR21-72 from the list of outstanding items for City Council; and
3. Approve this recommendation at its meeting on October 26, 2022.

Resolution for Private Session

AT REGINA, SASKATCHEWAN, WEDNESDAY, OCTOBER 5, 2022

AT A MEETING OF EXECUTIVE COMMITTEE
HELD IN PUBLIC SESSION

AT 9:00 AM

These are considered a draft rendering of the official minutes. Official minutes can be obtained through the Office of the City Clerk once approved.

Present: Councillor Lori Bresciani, in the Chair
Mayor Sandra Masters
Councillor John Findura
Councillor Bob Hawkins
Councillor Dan LeBlanc
Councillor Jason Mancinelli
Councillor Terina Shaw (Videoconference)
Councillor Cheryl Stadnichuk
Councillor Andrew Stevens

Regrets: Councillor Shanon Zachidniak
Councillor Landon Mohl

Also in Attendance: Interim City Clerk, Amber Ackerman
Council Officer, Janice Hudson
City Solicitor, Byron Werry
Executive Director, Citizen Services, Kim Onrait
Executive Director, Financial Strategy & Sustainability, Barry Lacey
Acting Executive Director, City Planning & Community Development,
Deborah Bryden
Strategic Initiatives Lead, Louise Usick
Director, Communications & Engagement, Jill Sveinson
Director, Sustainable Infrastructure, Karen Gasmol
Director, Technology, Carole Tink
Director, Water, Waste & Environment, Kurtis Doney
Manager, Asset Management, Geoff Brown
Manager, Planning & Partnerships, Janine Daradich
Manager, Energy & Sustainability Solutions, Greg Kuntz
Corporate Asset Management Consultant, Erica Frank

(The meeting commenced in the absence of Councillor LeBlanc.)

APPROVAL OF PUBLIC AGENDA

Councillor John Findura moved, AND IT WAS RESOLVED, that the agenda be approved as submitted, at the Call of the Chair.

ADOPTION OF MINUTES

Councillor Bob Hawkins moved, AND IT WAS RESOLVED, that the minutes of the meeting held on September 21, 2022, be adopted as circulated.

ADMINISTRATION REPORTS

EX22-106 Regina Tourism Funding Reallocation

Recommendation

The Executive Committee recommends that City Council:

1. Reconsider Council's decision related to item CM21-23 from the December 15, 2021 meeting to approve funding in the amount of \$426,450, to Economic Development Regina (EDR) in the 2022 budget respecting tourism activities; and
2. Approve the funding of \$426,450 to be reallocated from EDR to the Regina Exhibition Association Limited in the 2022 budget respecting tourism activities.

Councillor Bob Hawkins moved that the recommendation contained in the report be concurred in.

The motion was put and declared CARRIED.

RESULT:	CARRIED [Unanimous]
MOVER:	Councillor Hawkins
IN FAVOUR:	Councillors: Bresciani, Findura, Hawkins, Mancinelli, Shaw, Stadnichuk, Stevens, and Mayor Masters
AWAY:	Councillor LeBlanc

EX22-107 Water Bylaw Update - Automated Meter Infrastructure

Recommendation

The Executive Committee recommends that City Council:

1. Approve the amendments to *The Regina Water Bylaw*, Bylaw No. 8942, as outlined in the discussion section and Appendix A of this report;
2. Instruct the City Solicitor to prepare amendments to *The Regina Water Bylaw*, Bylaw No. 8942, that are consistent with and as are generally described in Appendix A to this report including any housekeeping changes required to give effect to the changes described in Appendix A, to be brought forward to the meeting of City Council following approval of these recommendations by City Council; and

3. Approve these recommendations at its meeting on October 12, 2022.

Councillor Jason Mancinelli moved that the recommendation contained in the report be concurred in and that the ‘annual energy consumption by 138,000,000 kWh’ noted on page 3 under Environmental Impact section of the report be corrected to read as ‘380,000 kWh’.

The motion was put and declared CARRIED.

RESULT:	CARRIED [Unanimous]
MOVER:	Councillor Mancinelli
IN FAVOUR:	Councillors: Bresciani, Findura, Hawkins, Mancinelli, Shaw, Stadnichuk, Stevens, and Mayor Masters
AWAY:	Councillor LeBlanc

EX22-108 Asset Management Policy

Recommendation

The Executive Committee recommends that City Council:

1. Approve the Asset Management Policy, attached as Appendix A;
2. Authorize the City Manager, or their designate(s) to develop, implement, direct, monitor, review and approve strategies, plans, programs and initiatives in support of the Asset Management Policy; and
3. Approve these recommendations at its meeting on October 12, 2022.

Administration made a PowerPoint presentation to the Committee with respect to this item and EX22-109: State of Infrastructure Report, a copy of which is on file in the Office of the City Clerk.

Councillor Cheryl Stadnichuk moved that the recommendation contained in the report be concurred in.

(Councillor LeBlanc arrived to the meeting.)

RECESS

Pursuant to the provisions of Section 33(2.1) of City Council's *Procedure Bylaw No. 9004*, a 15 minute recess was called.

The Committee recessed at 10:33 a.m.

The Committee reconvened at 10:48 a.m.

The motion was put and declared CARRIED.

RESULT:	CARRIED [Unanimous]
MOVER:	Councillor Stadnichuk
IN FAVOUR:	Councillors: Bresciani, Findura, Hawkins, LeBlanc, Mancinelli, Shaw, Stadnichuk, Stevens, and Mayor Masters

EX22-109 State of Infrastructure Report

Recommendation

That the Executive Committee receive and file this report.

Councillor Cheryl Stadnichuk moved that this report be received and filed.

The motion was put and declared CARRIED.

RESULT:	CARRIED [Unanimous]
MOVER:	Councillor Stadnichuk
IN FAVOUR:	Councillors: Bresciani, Findura, Hawkins, LeBlanc, Mancinelli, Shaw, Stadnichuk, Stevens, and Mayor Masters

EX22-110 Idling Reduction

Recommendation

That Executive Committee receive and file this report.

Councillor Jason Mancinelli moved that this report be received and filed.

Amendment - Eliminate Mention of Public Awareness Campaign Cost Statement

Councillor Bob Hawkins moved, in amendment, that the statement ‘Creating a public awareness campaign is estimated to have an initial cost of \$25,000.’ on page 1 under Financial Impact be eliminated.

The amending motion was put and declared CARRIED.

RESULT:	CARRIED [5 to 4]
MOVER:	Councillor Hawkins
IN FAVOUR:	Councillors: Bresciani, Findura, Hawkins, Shaw, and Stadnichuk
AGAINST:	Councillors: LeBlanc, Mancinelli, Stevens, and Mayor Masters

Councillor Bob Hawkins moved AND IT WAS RESOLVED, that Executive Committee take a 30 minute recess in lieu of the provisions outlined in Section 33(2.2) of *The Procedure Bylaw, Bylaw No. 9004* for a mandatory 45 minute lunch break, and continue the meeting following the recess.

The Committee recessed at 12:32 p.m.

The Committee reconvened at 1:03 p.m. in the absence of Councillor Stevens.

Motion to Reconsider

Councillor Dan LeBlanc moved to reconsider the decision on Councillor Hawkins' amending motion related to eliminating the public awareness campaign cost statement.

The reconsideration motion was put and declared CARRIED in accordance with Section 27(1) of *The Procedure Bylaw No. 9004*.

RESULT:	CARRIED [7 to 1]
MOVER:	Councillor LeBlanc
IN FAVOUR:	Councillors: Bresciani, Findura, LeBlanc, Mancinelli, Shaw, Stadnichuk, and Mayor Masters
AGAINST:	Councillor Hawkins
AWAY:	Councillor Stevens

Amendment - Eliminate Mention of Public Awareness Campaign Cost Statement

Councillor Hawkins' amending motion was put and declared LOST due to a tie vote.

RESULT:	LOST [4 to 4]
MOVER:	Councillor Hawkins
IN FAVOUR:	Councillors: Bresciani, Findura, Hawkins, Shaw
AGAINST:	Councillors: LeBlanc, Mancinelli, Stadnichuk, and Mayor Masters
AWAY:	Councillor Stevens

The main motion was put and declared CARRIED.

RESULT:	CARRIED [Unanimous]
MOVER:	Councillor Mancinelli
IN FAVOUR:	Councillors: Bresciani, Findura, Hawkins, LeBlanc, Mancinelli, Shaw, Stadnichuk, and Mayor Masters
AWAY:	Councillor Stevens

RESOLUTION FOR PRIVATE SESSION

Councillor Jason Mancinelli moved, AND IT WAS RESOLVED, that in the interest of the public, the remaining items on the agenda be considered in private.

Councillor Jason Mancinelli moved, AND IT WAS RESOLVED, that the Committee recess for 10 minutes.

The Committee recessed at 1:23 p.m.

Chairperson

Secretary



2022 Special Event Grant Allocation - Touchdown Downtown

Date	October 19, 2022
To	Executive Committee
From	City Planning & Community Development
Service Area	Parks, Recreation & Cultural Services
Item No.	EX22-111

RECOMMENDATION

That Executive Committee:

1. Approve the Special Event Major Grant within the Community Investment Grants Program (CIGP) as follows:
 - Regina Downtown Business Improvement District receive \$47,700 in support of Touchdown Downtow; and
2. Approve the funding for this grant in the amount of \$47,700 from the 2022 General Operating Budget allocated for Executive Committee Grants.

ISSUE

Regina Downtown Business Improvement District (RDBID) has requested \$50,000 in support of Touchdown Downtown, taking place during November 15-20, 2022, at Pat Fiacco Plaza (Appendix A).

This application qualifies for funding within the Special Event Major Grant program.

IMPACTS

Policy and/or Strategic Implications

The mission of the City of Regina's (City) CIGP is to fund and partner with community non-profit organizations to deliver programs, projects, and services that align with the City priorities, have a clear community impact and to respond to community needs.

Touchdown Downtown meets the funding criteria of the Special Event Major Grant and supports the vision and goals of the City's Cultural Plan, while strongly aligning with several priorities within the CIGP's Culture and Sport & Recreation streams.

The proposal also aligns with the City's strategic priority of Vibrant Community, specifically to *Provide and encourage year-round programs and services.*

Financial Implications

The 2022 budget for Special Event Major is \$122,700. To date, \$75,000 has been allocated, leaving \$47,700. If the above recommendation is approved, the budget will be depleted with no remaining deadlines in 2022.

Accessibility Implications

Enhanced accessibility through reducing barriers to participation is a core consideration of special event funding and was addressed in the application. Accessibility impacts are described in the discussion section of this report.

OTHER OPTIONS

Option 1: Executive Committee can provide a different level of financial support to the organization.

The Committee's recommendation of \$47,700 is the current amount available in the Special Event Major Grant budget. A decision to provide a different level of financial support could be considered in the following ways:

- ***Lower level of funding than \$47,700 through the Special Event Major Grant.***
 - The recommended funding level is based on the need identified in RDBID's projected budget, which prioritizes the provision of free, open and accessible programming to the public for the event. A lower level of funding could reduce the event's service level, its community impact, scale and success.

- ***Higher level of funding than the \$47,700 that remains in the Special Event Major Grant budget.***
 - Executive Committee could choose to approve RDBID's request of \$50,000 but would require a decision to withdraw additional funds from the Executive Committee Reserve which currently has a balance of \$75,405.

Option 2: Executive Committee can decide not to provide financial support to the organization.

By not providing financial support to this event, it could have a negative impact on the proposed programming. No financial support would leave the downtown without any accessible, no cost programming that aligns with Grey Cup and could be perceived negatively due to the connection with current policy.

The Committee's funding recommendation was in recognition of the following policy objectives that the event aligned with:

- City's Cultural Plan;
- CIGP's Culture and Sport & Recreation stream priorities; and
- Supports activation of the downtown, Pat Fiacco Plaza and offers placemaking initiatives that complement activities being held at the REAL District and Mosaic Stadium.

COMMUNICATIONS

Grant recipients are required to recognize the City as a funding provider. The organization will work with the Communications & Engagement Department to arrange acknowledgement and proper logo recognition.

DISCUSSION

The Special Event Major Grant complements funding provided through the CIGP's Culture, Social Development and Sport & Recreation streams. Funding support ranges from \$5,000 up to \$50,000 to non-profit organizations producing events that build community pride and spirit.

Applications are assessed against the program's criteria: organizational strength, program merit, community need, community impact, accessibility, and financial need by an adjudication panel housed within Parks, Recreation & Cultural Services (PRCS).

Regina Downtown Business Improvement District (RDBID) - Touchdown Downtown

Organizational Strength: RDBID, a Community Partner of the City of Regina, provides a range of business and community services to enhance and promote downtown Regina, improve conditions for businesses operating in the district, and to improve the quality of life for those who shop, work, live and play downtown. RDBID has been successful in hosting or partnering on several initiatives within Regina, which include Frost Regina, Hockey Week Downtown, Taste of Downtown, Community Support Program and Urban Canvas.

Program Merit: The Grey Cup and its festival will be happening at the REAL District and Mosaic Stadium. RDBID meets regularly with the Grey Cup Committee and the Saskatchewan Roughriders Football Club and will ensure Touchdown Downtown aligns and complements the activities happening at the REAL District. Touchdown Downtown will take place November 15-20, 2022, at Pat Fiacco Plaza and will offer a number of family friendly activities that bring people together, while at the same time creating employment opportunities for local artists. Some of the activities include digital murals with Nuit Blanche, a winter art gallery, Rawry and Pohly football helmet sculptures, artist led crafts for children, an outdoor family dance, plus more. A full list of activities can be found in the application attached as Appendix A.

Community Need: Touchdown Downtown offers an opportunity to activate and showcase Pat Fiacco Plaza. It also serves to enhance the Grey Cup festivities by providing additional accessible and no cost activities and experiences that bring people together and highlight the city's downtown for residents and the many visitors to Regina.

Community Impact: Grey Cup is expected to bring thousands of people from across the country to Regina. In addition to the community engagement, enhancement of celebrations, and economic boost to businesses, Touchdown Downtown will offer welcoming, inclusive, accessible and no cost family programming that aligns with Grey Cup.

The event will contribute to the vision of the City's Cultural Plan, specifically through the goal of *Strengthen the artistic and cultural community*. The event will employ artists for digital murals, ice sculptures and live music performers. Touchdown Downtown aligns with several priorities within both the CIGP's Culture and Sport & Recreation streams. They are as follows:

Culture

- Improve awareness and access to arts and cultural activity and resources; e.g., artistic practices, cultural spaces, cultural industries.
- Animate the city's public spaces; and
- Strengthen the cultural community through meaningful partnerships between organizations.

Sport & Recreation

- Increase accessibility to sport and recreation activities and resources, including sporting events and celebrations; and
- Support community initiatives that encourage multi-season use of open space.

Accessibility: The event is planned to provide pre and post game activities that are free, open and accessible to all. For those who are not able to purchase tickets or who may not feel comfortable attending the game, the event will offer an alternative to take part in the excitement of Grey Cup. Touchdown Downtown has been designed to remove economic and accessibility barriers, so that everyone can participate in a shared love of sport, recreation and community.

The Regina downtown is a key community transportation hub and is easily reached by public transportation. RDBID projects that 7,500 people will attend from November 15-20, 2022.

Financial Need: With the recommendation to provide \$47,700 in funding, City support would equate to 35 per cent of RDBID's projected event revenues. To date, RDBID has received \$60,700 in funding through internal operating funds and Harvard Developments. The remainder of funds is expected to come through additional sponsorships.

RDBID has indicated that City funds would be used to help off-set costs related to artists and performer fees, programming honorariums, on-site activations that enhance experience and other infrastructure requirements.

The event budget has been developed to allow for a break-even scenario. If the funding should not be secured from the City, RDBID noted they would have to reduce the scale of the event.

DECISION HISTORY

At its meeting on December 15, 2021, City Council considered item *CM21-23: 2022 General and Utility Operating Budget and 2022 - 2026 General and Utility Capital Plan*. Council approved an annual budget of \$205,000 for the Economic (Executive Committee) budget, where Special Event Major funding is allocated from.

The recommendation in this report is within the authority of the Executive Committee.

Respectfully Submitted,

Respectfully Submitted,



Laurie Shalley, Director, Parks, Recreation & Cultural Services

9/19/2022



Deborah Bryden, Executive Director

9/27/2022

Prepared by: Travis Holt, Coordinator, Community Investments

ATTACHMENTS

Appendix A - RDBID Application



COMMUNITY INVESTMENT GRANTS PROGRAM

SPECIAL EVENT GRANT (MAJOR) 2022 APPLICATION (Over \$5,000 - \$50,000)

Instructions:

- Keep one copy of this completed application form and attachments for your records.
- Number all attachments.

Please Note: All information contained in this application and supporting documentation could be posted online.

GENERAL INFORMATION:

1.	Organization's Legal Name:	Regina Downtown Business Improvement District	
	Mailing Address:	#200 1822 Scarth Street	Postal Code: S4P 2G3
2.	Contact Person:	Judith Veresuk	
	Mailing Address:	#200 1822 Scarth Street	Postal Code: S4P 2G3
	Telephone No:	(306) 359-7573	
	E-mail:	jveresuk@reginadowntown.ca	
3.	Alternate Contact:	Sophie Pitman	
	Mailing Address:	#200 1822 Scarth Street	Postal Code: S4P 2G3
	Telephone No:	(306) 994-1901	
	E-mail:	spitman@reginadowntown.ca	
4.	Name of Event:	Touchdown Downtown	
5.	Amount of Request:	\$ 50,000	
6.	Event Date(s):	Tuesday November 15 - Sunday November 20, 2022	

Attachments (number all attachments to correspond with this list):

- ☒ #1 – Current Profile Report from the Corporate Registry of Information Services Corporation (ISC); the Profile Report must be printed from the ISC website no more than 30 days prior to submission of your grant application.
- ☒ #2 – Event budget which includes a list of estimated expenditures, revenues, other confirmed funding sources, sponsorships and in-kind donations.
- ☒ #3 – Letters confirming financial sponsorships and in-kind contributions from other levels of government, corporations and sponsors.

- ☒ #4 – Most recent audited annual financial statements, as presented at the last Annual General Meeting. This includes an income statement and a balance sheet. If the financial statements are not audited, then the unaudited financial statements must be signed and certified correct by two members of the Board of Directors.
- ☒ #5 – Letters of support (optional).

ORGANIZATION:

7. What is your organization's mandate?

Vision: Regina's Downtown: A place where people want to be and businesses want to invest.

Mission: RDBID acts on behalf of our members to favourably position Regina's downtown as a unique and desirable neighbourhood for businesses, residents, and visitors.

8. What are some of the significant accomplishments and successful programs of your organization over the past 3 years?

Frost Regina – February 4th - 13th, 2022

- Skating parties, crokicurl, outdoor art exhibits, a warming lodge, Indigenous storytelling, snow sculptures, and more.
- We partnered with 13 organizations.
- Over 11,000 people attended our downtown hub.

Hockey Week Downtown – October 21st - 26th, 2019

- A week of downtown fun events leading up to the outdoor hockey games held at Mosaic Stadium with the Winnipeg Jets taking on the Calgary Flames.
- We partnered with 14 organizations.
- Over 2,600 hockey fans attended the downtown hockey events.

Taste of Downtown – September 23rd - October 2nd, 2021

- RDBID had hoped to have a 2020 summer edition of "Regina Restaurant Week" but it had to be postponed due to COVID-19. Instead, Taste of Downtown was created to support downtown restaurants in the fall.
- 16 restaurants participated in this promotion.
- There was a 15% increase in first time patronage at restaurants.

Community Support Program – Started June 2021

- The Downtown Regina Community Support team who conduct year-round, daily foot circuits downtown and in the warehouse district.
- Traveling in pairs, the team connects with priority community members affected by mental health, substance use and homelessness, supporting them through street outreach actions.
- Since the inception of the program (June – December 2021), they reported 774 interactions with individuals.

Urban Canvas

- In partnership with the City of Regina, RDBID created the Urban Canvas Public Art Program to deepen the sense of community in our downtown neighbourhood and connect the public to local artists.
- In more recent years, RDBID has installed artwork primarily on alley doors and traffic control boxes.
- In 2022, RDBID created an alley art activation between Hamilton Street and Scarth Street. The once dark alley was illuminated by lights and featured pavement artwork created by local artist Karlie King.

9. Does your organization have any unpaid accounts with the City of Regina (e.g., taxes, utilities, tickets, permits, etc.) or outstanding grant follow up reports? If yes, what are they?

No.

PROGRAM MERIT:

10. Provide a complete event description. This includes detailed information on what activities are planned and dates/times/locations of the activities. In addition, please explain how your organization's special event addresses any of the City's cultural, social development or sport & recreation funding priorities? *For a complete list of the City's stream priorities, please visit our website at regina.ca/grants.*

Regina Downtown Business Improvement District (RDBID) is hosting Touchdown Downtown running from November 15 – 20, 2022 at City Square.

For the first time in CFL history, the Grey Cup game and festival will be happening on the same footprint at the REAL District and Mosaic Stadium. Since Grey Cup festivities have previously been held downtown, RDBID wanted to ensure that downtown members and residents could still take part in the celebrations.

Featuring a variety of activities, Touchdown Downtown will support the City of Regina to showcase our city and province as a major event-hosting destination. It will complement the activities at the REAL District and Mosaic Stadium as a pre and post event to the Grey Cup Festival to enhance celebrations and create an exciting and vibrant environment for the many visitors who will be staying in our downtown hotels.

We believe the variety of programming offered will encourage all members of the community to come out and celebrate Grey Cup.

Event Programing (to be confirmed, as of August 31, 2022):

Tuesday, November 15, 2022 till Saturday, November 19, 2022

- Digital Murals with Nuit Blanche

Partnering with Nuit Blanche, ten artists will create visual art that will be projected onto the west wall of the NCO Building (2500 Victoria Avenue). Our call for artists will ask for themes that reflect Saskatchewan or Sport, particularly football and Grey Cup. Art will be projected Tuesday to Sunday.

- Winter Art Gallery

Art created by local artists to be displayed on three big cubes placed throughout City Square in partnership with Sâkêwêwak First Nations Artists' Collective Inc. (Partnership to be confirmed)

- Rawry and Pohly Helmet Sculpture

RDBID commissioned artists Rawry and Pohly to create a four foot tall sculpture of a football helmet that will display the Roughrider logo. The sculpture is movable and will be a fixture of Downtown during Game Days for year to come.

- On Site Ice Carving

Local artist to create ice sculpture to be displayed until Sunday. Public will be able to watch the sculpture be carved daily. In 2013, RDBID had two sculptures created for the Grey Cup Festival (helmets of the nine teams and an ice Grey Cup). Our ice artist will take inspiration from the Grey Cup theme of "Bring it to the Heartland" to create a sculpture and an ice activity that the public can take part in.

- Creation Station

Youth can participate in our Creation Station where artist-led football themed crafts will happen. In partnership with Creative City Centre (Partnership to be confirmed). This will include:

- Design your own football helmet

- Cookie decorating
- Flag decorating for the Children's Fan March
- RDBID's Warming Chalet Grand Opening
The Warming Chalet will add value to the temporary ice rink, activated from January to March, at the Pat Fiacco Plaza. In the Warming Chalet, patrons of the ice rink will be able to lace up their skates, warm up and have access to other practical functions such as charging their cellular devices. With accessibility to these functions, individuals will be more inclined to partake in the rink and therefore, the rest of downtown!
- Live Music
Live local musicians performing inside our tent.
- Movie Screenings
Movies will be shown inside our tent.
- Fire Pits
There will be multiple fire pits in Victoria Park for patrons to warm up and enjoy the outdoors.
- Hot Chocolate Station
Free hot chocolate with a station to add sprinkles and whip cream.
- Heartland Homecoming - Outside Dance
We're so excited to be the host city of the Grey Cup that we invite people to dance the night away on Pat Fiacco Plaza with our DJ.
- Children's Fan March
Dress up in your favourite team jersey and join our downtown parade, our version of the Grey Cup Fan March. Lead by Gainer the Gopher (to be confirmed)
- Chili Lunch
Free or donation to a local charity, come try our downtown chili's created by our downtown restaurants. Receive a flight of chili and vote for your favourite.

The following items are held annually by RDBID but will be offered as expanded programming to enhance City Square and on site experience for Grey Cup:

- Taste of Downtown
Food and beverage promotion in conjunction with local downtown businesses. Promotion would be themed around Grey Cup's "Bring it to the Heartland" where restaurants would be encouraged to showcase a meal or drink that represents Saskatchewan. Promotion to run from Tuesday to Sunday. Previous participants included: The Fat Badger, The Copper Kettle, Crave Kitchen + Bar, The Cure Kitchen + Bar, Victoria's Tavern, Circa 27, Avenue, Golf's Steak House, The Diplomat Steakhouse, and Union Station Restaurant + Bar.
- Annual Tree Lighting
An outdoor family-friendly evening sure to spark holiday cheer and kick off the holiday season! Includes hot chocolate, horse and carriage rides, carolers, and a visit from Santa. This year, our 20ft tree and surrounding business holiday lights will feature Roughrider green and white lights. This event is an annual event and will showcase to out of town visitors the Saskatchewan holiday spirit.

We believe our Touchdown Downtown event aligns with the City's Culture and Sport & Recreation Stream Priorities. Here are a few highlights.

- **Increase accessibility to sport and recreation activities and resources, including sporting events and celebrations.**
Touchdown Downtown will complement the activities at the REAL District and Mosaic Stadium as a pre and post event to the Grey Cup Festival to enhance celebrations and create an exciting and vibrant environment.
- **Support community initiatives that encourage multi-season use of open space.**
Touchdown Downtown will set a precedent for how the City Square can be activated during the

fall/winter seasons when the space is often vacant.

- **Increase accessibility to sport and recreation activities and resources, including sporting events and celebrations.**

For those who were not able to purchase tickets to the game, or those who do not feel comfortable in large crowds, our Touchdown Downtown event will offer an alternative to take part in the excitement of Grey Cup 2022. Touchdown Downtown ensures those who may be traditionally left out of large scale events, are included (low income families/individuals, youth, new Canadians).

- **Improve awareness and access to arts and cultural activity and resources; e.g., artistic practices, cultural spaces, cultural industries.**

The NCO Building facing Albert Street is the perfect blank canvas for artists to project their work on, and for thousands of people to see per day.

Our call to artists for the Digital Murals with Nuit Blanche will ask for artwork that shows the stories of the incredible people, place and stories of Saskatchewan and sport. As well, this project aims to strengthen downtown through the promotion of culture and community. We have worked with many Indigenous artists through our Urban Canvas Public Art Program and encourage all artists to submit their work to this project.

- **Animate the city's public spaces.**

Touchdown Downtown is designed to activate City Square with community-based programming, during a time when the plaza is typically underutilized.

- **Strengthen the cultural community through meaningful partnerships between organizations.**

RDBID has received support from many community organizations and is excited to create art with Nuit Blanche through digitally projected art. We hope to be able to partner with Creative City Centre and Sâkêwêwak First Nations Artists' Collective Inc. for more artist-led programming and artwork. As well, we are working with local musicians for our live music.

COMMUNITY NEED:

11. What other organizations are involved in the event as partners? Provide a list here and attach letters of support, labeled as Attachment #5.

- The Saskatchewan Roughrider Football Club
- Regina Hotel Association
- Cornwall Centre
- Creative City Centre
- Saskatchewan Sports Hall of Fame
- Nuit Blanche
- Harvard Developments
- Mitchell Developments
- Globe Theatre
- Sasktel
- The Optical Shoppe
- The Fat Badger

COMMUNITY IMPACT:

12. What is the direct community impact of this event?

Grey Cup will bring thousands of people from across the country, which will give Regina the opportunity to demonstrate all it has to offer.

Regina Downtown wants to showcase not only how the unique City Square can be activated alongside major events, but also how the area can be a space for major events to take place.

The impact this opportunity creates, could help Regina secure future large-scale cultural and sporting events.

Our Touchdown Downtown event will invite Regina residents and visitors to engage in Downtown Regina, providing an opportunity to celebrate Canadian national football in a variety of ways.

With the support of the Saskatchewan Roughrider Football Club, Touchdown Downtown was designed specifically to complement the events taking place at the REAL District and Mosaic Stadium for Grey Cup 2022.

Some of the outcomes we would like this event to achieve:

- This event serves as a unifying force that is welcoming and inclusive of all residents and visitors.
- Removes the financial barrier by offering free programming to increase accessibility for all.
- Create community engagement to enhance celebrations for Grey Cup.
- Support downtown businesses through the potential economic boost.

13. How will you measure success of the event?

We will conduct a project evaluation at the end of the event as we will need to report on the outcomes we achieved to our Board of Directors. The ways we will measure and evaluate our success:

- Tracking attendee numbers per day
- Tracking metrics through online engagement, social media metrics (likes, follows, impressions, geographic reach)
- Digital surveys (where attendees are from and what they did while they were here) available to complete at event
- Restaurant survey to determine what impact the Touchdown Downtown events had on their businesses.

14. What is the anticipated attendance of the event?

7,500 (across five days)

15. Provide your best estimate of the economic impact of the event (e.g., ticket revenue, number of people employed)?

Grey Cup will bring thousands of people from across the country to eat, shop, and stay in Regina.

Attendees will be encouraged to visit our downtown shops and restaurants through promotions which will increase revenue for downtown businesses. During Frost Regina, restaurants reported a 10-25% increase in revenue.

RDBID will employ ten artists for the Digital Mural, six live music performers, and a local ice carver during the Touchdown Downtown event. We will have artists from Creative City Centre and Sâkêwêwak First Nations Artists' Collective Inc. (to be confirmed).

ACCESSIBILITY:

16. Accessibility is defined as the degree to which an activity, service, or physical environment is available to as many people as possible, regardless of their physical abilities or socio-economic background. Describe how this program is accessible to the public and who can participate?

All aspects of our event are free and accessible to people regardless of ability, race, religion, sex, or orientation. The event invites visitors, residents, and new Canadians to gather in Regina's downtown and take part in the celebrations of Grey Cup.

For those who were not able to purchase tickets to the game, or those who do not feel comfortable in large crowds, our Touchdown Downtown event will offer an alternative to take part in the excitement of Grey Cup 2022. Touchdown Downtown ensures those who may be traditionally left out of large scale events, are included (low income families/individuals, youth, new Canadians).

Much like our City Square Summer programming, we see Touchdown Downtown as a community event designed to remove economic and accessibility barriers and bring people together to participate in a shared love of sport, recreation, and community.

Downtown Regina is a key community transportation hub and is easily reached by city buses making it the perfect place to host Touchdown Downtown events.

17. Please specify, which aspects of the event are free, and which have an admission fee? List all levels of applicable fees.

There is no admission cost for this event and all programming is free of charge.

FINANCIAL NEED:

18. Explain why funding from the City of Regina is needed?

Touchdown Downtown will require financial resources to be a success. Funding is needed from the City of Regina to carry out the event as envisioned. We are hoping to receive \$50,000 from the City and \$40,600 from other additional sponsorships.

The City funding would be used to help offset the following costs:

Artist and performer fees- \$57,500 (includes ice carving)

Programming Honorariums - \$5,000

Activations- \$24,500

Infrastructure- \$41,800

19. If funding is not secured from the City, how will you ensure the viability of your initiative?

Should City of Regina funding not be secured, RDBID will have to reduce the scale of the event, which will jeopardize the overall impact and success of the event.

SOCIAL MEDIA:

20. Would you like the City of Regina to promote your event on social media?

☒ Yes ☐ No

If yes, please attach all logos/photos that could be used to help the City of Regina enhance the posts about your event.

21. If applicable, please provide your organization's social media accounts, below:

Facebook: ReginaDowntownBID

Instagram: reginadowntownbid

Twitter: ReginaDowntown

Snapchat:

22. If resources are available, do you approve the City of Regina to attend your event and take photos/videos to share on social media?

✓ Yes No

APPLICATION AGREEMENT

Use of Money

The Organization hereby agrees to use any money or services provided to the Organization only in the manner set out in this application and agrees to comply with any conditions as set out in the approval letter issued by the City. The City reserves the right to demand, at any time, the return of any monies or a portion of the monies, and the Organization agrees to return the monies, if the Organization: does not comply with the conditions set out in this application or the approval letter, uses the money in a manner that, in the opinion of the City, is inconsistent with the objectives of the Community Investment Grants Program, does not use the money in accordance with the description of the intended use of the funds as set out in this application, if the undersigned made a material misrepresentation in the application, if the Organization did not use all of the money or if the organization used the money for something not described in this Application without the written consent of the City.

Compliance with Bylaws and Policies

Organizations receiving funding from the City of Regina must abide by City's bylaws, policies and procedures. An organization that has breached a City of Regina bylaw will lose, if applicable, the 20 percent outstanding payment following the initial breach of a bylaw. Subsequent incidents will result in the group being ineligible for grants in the future. If an organization has been advised of a City policy or procedure and does not comply with it, then this breach will be treated in the same manner as a breach of a City Bylaw.


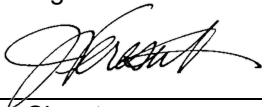
Freedom of Information and Protection of Privacy

The City of Regina is committed to protecting the privacy and confidentiality of personal information. All personal information that is collected by the City is done so in accordance with *The Local Authority Freedom of Information and Protection of Privacy Act*. The information collected in this application will be used to administer the Community Investment Grants Program. De-identified, aggregate information will be used by City of Regina for program planning and evaluation. This application will be distributed to the adjudicators of the Community Investment Grants Program.

Representations

In making this application, we the undersigned Board Members/Executive Director hereby represent to the City and declare that to the best of our knowledge and belief, the information provided in this application and the related attached supporting documents are truthful and accurate, that we have read and agree to comply with the Grant Guidelines and the application is made on behalf of the above-named organization and with the Board of Director's full knowledge and consent. We further represent that the above-named organization is registered as a non-profit corporation pursuant to the laws of Saskatchewan and agree that the organization shall remain so registered for the duration of the term of the grant.

Two signatures are required:

Michael MacNaughton		Board Chair	August 12, 2022
Board Member Name (print)	Signature	Position	Date
Judith Veresuk		Executive Director	August 12, 2022
Board Member or Executive Director Name (print)	Signature	Position	Date

Expenses		Total
Off Site Activations		
Digital Murals with Nuit Blanche	\$	15,000.00
Sub Total	\$	15,000.00
Tent at City Square Activations		
Live Music	\$	3,000.00
Movies	\$	1,500.00
Chili Lunch	\$	2,000.00
Sub Total	\$	6,500.00
City Square Plaza Activations		
DJ	\$	3,000.00
Fire Pits	\$	4,000.00
Ice Carving	\$	40,000.00
Programming Honorariums	\$	5,000.00
Rawry and Pohly	\$	7,000.00
Refreshments	\$	4,000.00
Winter Art Gallery	\$	10,000.00
Sub Total	\$	73,000.00
Infrastructure		
Décor	\$	5,650.00
Fencing	\$	2,000.00
Tent Rental	\$	12,800.00
Tree Lighting Rentals	\$	350.00
Security	\$	5,200.00
Signage	\$	1,500.00
Stage Rental	\$	2,800.00
Swag	\$	10,000.00
Toilets	\$	1,500.00
Sub Total	\$	41,800.00
Total Expenses	\$	136,300.00

Revenue		Total
City of Regina Special Event Grant Major	\$	50,000.00
Regina Downtown Operating Fund	\$	45,700.00
Harvard Developments	\$	15,000.00
		Verbal agreement; Awaiting confirmation letter
Additional Sponsorships (TBD)	\$	25,600.00
		Multiple sponsorhsip requests have been submitted
Total Revenue	\$	136,300.00



Community Support Program 2023 Program Proposal

Date	October 19, 2022
To	Executive Committee
From	City Planning & Community Development
Service Area	Parks, Recreation & Cultural Services
Item No.	EX22-114

RECOMMENDATION

The Executive Committee recommends that City Council:

1. Approve \$1 million in annual funding and allocate as a one-time grant to the Regina Downtown Business Improvement District for the Community Support Program in 2023, pending approval of through the 2023 budget process;
2. Delegate authority to the Executive Director, City Planning & Community Development to negotiate and approve a funding agreement with the Regina Downtown Business Improvement District regarding the continuation of the Community Support Program in 2023;
3. Authorize the City Clerk to execute the funding agreement after review and approval by the City Solicitor; and
4. Approve these recommendations at its meeting on October 26, 2022.

ISSUE

The Regina Downtown Business Improvement District (RDBID)'s Community Support Program was created in response to the safety and security concerns that increased at the onset of the COVID-19 pandemic. The program has been operational since June 2021 and was expanded in 2022 to the Regina Warehouse Business Improvement District (RWBID). The final report for the first year of the program can be found in Appendix A.

To date, the City of Regina (City) has provided funding to support this important program on a project basis for the past two years. To ensure the sustainability of the program, the RDBID and RWBID (BIDs) have provided a proposal with two funding options to grow the program for 2023. The Year 3 Program Proposal can be found in Appendix B.

While the RDBID is committed to operating the program for 2023, it will work with Administration to determine what agency in Regina is best positioned to carry forward the program in the long term. The CSWB entity, Community & Social Impact Regina Inc., will be engaged in this discussion.

IMPACTS

Financial Impact

It is recommended that the City of Regina (City) invest \$1 million to resource the RDBID's Community Support Program starting for 2023.

The proposed 2023 budget currently includes a \$1 million annual placeholder for implementation of the top priorities in the CSWB Plan. This placeholder was initially intended to support both the RDBID's Community Support Program and also provide additional funding for 24-hour drop-in spaces. If the recommendations in this report are approved, the 2023 funding will be fully allocated to the RDBID's Community Support Program, which has been a priority for Council in recent years. Approval of the recommendations in this report is dependent upon approval of this funding request by City Council during 2023 budget deliberations in December 2022.

RDBID's proposal includes a budget summary for the program on page 11 in Appendix B. As discussed in the "Discussion" section of this report, Administration is recommending funding for Option 2. While RDBID's proposed budget for Option 2 exceeds the recommended allocation of \$1 million by \$30,000, Administration and the RDBID will explore other options to reduce costs to make up the difference.

Policy/Strategic Impact

Community Safety & Well-being Plan:

The RDBID's Community Support Program directly aligns with the recommendation in the CSWB Implementation Plan to address social disorder and crimes committed out of despair through the expansion and support of business improvement district community support programs.

Further, the RDBID's Community Support Program aligns directly with the City's Strategic Priority of Community Safety & Well-being, specifically "Work with partners and community to improve safety and well-being of all residents".

Community Well-Being Impact:

The RDBID's Community Support Program is a collaborative program that acts to fill gaps in the human service system by complementing existing programming. It works to improve accessibility of services for individuals in vulnerable contexts and aims to improve equity by meeting individuals

where they are at to reduce the harm they face. Through this, it is a goal of the program that inequalities in the experience of safety can be reduced overall.

Approval of the recommendations included in this report would result in the expansion of a program that represents a midstream prevention level approach.

OTHER OPTIONS

1. Council could fund Option 1 in RDBID's proposal for 2023, which requires a contribution of \$1.47M. Option 1 is an expanded program that would enable community support workers to provide some outreach in the North Central, Warehouse, and Heritage areas.

This option is not recommended, as the BIDs are continuing to evaluate and refine the program throughout 2023 while long term plans are being developed. Option 2 enables the BIDs to focus on the two neighbourhoods prior to expanding. This also enables further conversations to take place with the long-term program delivery agent that is identified in 2023. As well, prior to expansion into new residential neighbourhoods, further assessment will be required to ensure the model of the program matches the respective community needs, which may differ in primarily residential neighbourhoods.

In order to fund this higher amount, tradeoffs would have to be made or a higher mill rate required in the preliminary budget that was presented to Executive Committee on September 21, 2022.

COMMUNICATIONS

Administration will provide a copy of this report and notification of the Executive Committee meeting to stakeholders and community-based organizations consulted during the review process of related consultations regarding social navigation and community safety and well-being.

DISCUSSION

RDBID began operating a pilot program in the Downtown area through joint funding from the City of Regina and RPS in June 2021. They provide ongoing support and outreach and act as a liaison with businesses in the area to improve relations and offer response to non-emergent concerns. The program was expanded into the Warehouse area in 2022 in response to increasing safety and security concerns that resulted from the opening of a Temporary Shelter in response to the Camp Hope encampment in Core Community Park.

The evaluation of the 2021 pilot program (June 22, 2021-June 30, 2022) demonstrated positive results that include 926 hours of active foot circuits which resulted in 1855 interactions recorded. In this time, the Community Support Program team responded to a total of 1188 calls for service, with 244 of these calls for service being non-emergent safety and/or security concerns (where other

emergency services may have been called). Additionally, the program was able to identify a number of gaps in the Regina service system through its data collection and its activities. The annual report for the first year of this program is included in Appendix A.

The program experienced some challenges with respect to staff turnover and burn out due to the physical and emotional demands of the job, and this, at times, caused decreases in service delivery. To mitigate this issue going forward, the RDBID has sought increased funding to continue operating in 2023. The proposal attached in Appendix B provides two options:

- Option 1 is an expanded program that would enable community support workers to provide some outreach in the Downtown, North Central, Warehouse, and Heritage areas. This program is budgeted at \$1.47M and includes a 1 program manager, 1 administrative support, 3 supervisors, and 13 team members.
- Option 2 focuses on the downtown and warehouse districts. The program is budgeted at \$1.03M and includes 1 program manager, 1 administrative support, 2 supervisors, and 9 team members.

Both options allow for expanded hours of service, as well as adequate leave coverage to minimize service disruption. They also include an additional staff hub and workspace to a total of two, with one located Downtown and one in the Warehouse area.

Administration is recommending Option 2, which allows the BIDs to focus resources on the downtown and warehouse districts while continuing to evaluate and refine the program throughout 2023. This enables potential long-term partners to become engaged in the conversation with respect to what the program looks like in the long term. It also allows for further consideration of the unique community needs that may exist within primarily residential neighbourhoods.

The need for low barrier shelter and drop-in spaces that operate after-hours (including 24 hours/day) are also a critical component of supporting individuals in vulnerable contexts. These programs offer access to basic needs such as shelter from inclement weather, washrooms, food, water, and beds. Administration is currently engaging partners – including the Government of Saskatchewan, Regina Police Service, and local service providers – to understand the needs and gaps that may exist within the system, particularly during the winter months. Administration will assess options to address needs that may be identified through these conversations.

DECISION HISTORY

On November 25, 2021, City Council passed CR21-168 recommending the allocation of one-time grant funding of \$200,000 to the RDBID from the Community Investment Grants Program Reserve Funds to allow for the continuation of the Community Support Program in 2022.

City Council approved an additional \$209,000 in funding for the RDBID Community Support Program as part of the 2022 budget to support the expansion of the program into the Warehouse area.

Respectfully Submitted,

Respectfully Submitted,



Laurie Shalley, Director, Parks, Recreation & Cultural Services

10/4/2022



Deborah Bryden, Executive Director

10/6/2022

ATTACHMENTS

Appendix A - RDBID Community Support Program Annual Report 2021-2022

Appendix B - 2023 CSP Proposal FINAL 10 03 22

Appendix A

Community Support Program Annual Report

June 2021- June 2022



Project Sponsors:

Regina Downtown Business Improvement District

Regina's Warehouse District

September 28, 2022

Table of Contents

Terms of Reference 2

Executive Summary 3

Community Well-Being Steering Committee4

Budget Update 5

Data 7

Project Objectives Update 11

Appendix

- 1. Letters of Support**
- 2. Data**
- 3. Training**
- 4. Organizations**
- 5. Work Plan Update**
- 6. Guiding Principles**

Terms of Reference

Regina Downtown Business Improvement District (RDBID): We act on behalf of our members to favourably position Regina's downtown as a unique, attractive and desirable neighbourhood for visitors, residents and businesses. We strive to make a downtown where people want to be and businesses want to invest.

Regina's Warehouse District (RWBID): Regina's Warehouse District is a vibrant, growing, and welcoming community. Home to Regina's craft brewing scene, night clubs, restaurants, retail shops, and professional services, the district also features historical Chicago-style warehouse buildings dating back to the 1900s.

Representing more than 600 businesses, the BID provides a wide range of services, including engaging with and advocating on behalf of member businesses, organizing arts and cultural events, developing green space, streetscaping initiatives, and litter removal.

Non-emergencies: Instances where there is little to no threat to life or property. (Example: loitering, public intoxication, public urination, verbal harassment, etc.)

Emergencies: Instances where there is serious and or inevitable threat to life or property. (Example: physical violence, weapons, theft, medical emergencies, etc.)

Member(s): Those who own and/or operate businesses, organizations and property in the Regina Downtown Business Improvement District or Regina's Warehouse District as well as their employees.

Vulnerable/Priority population/people/community members: Those experiencing any/all of the following: housing crisis, mental health crisis, addiction crisis, income crisis, violence and/or abuse, any of which may be related to their race, ethnicity, gender, and/or sexual orientation.

CBO(s): Community Based Organizations. (Example: YWCA, Salvation Army, Carmichael Outreach, etc.)

Community Well-Being Steering Committee (CWBSC): A committee made up of a staff member from RDBID, Regina Police Service, City of Regina, a community stakeholder, an Indigenous Elder and a person with lived experience. The purpose of the committee is to offer guidance to the Community Support Program when needed. The committee will meet quarterly to discuss the program's progress. The CWBSC Terms of Reference was created jointly between the City of Regina and RDBID.

Incidents/Interactions: Refers to the variety of engagements the Downtown Regina Community Support Team experiences.

RPS: Regina Police Service

Executive Summary

On September 30, 2020, the Regina Downtown Business Improvement District (RDBID) provided the Community Support Program Pilot project proposal to the City of Regina. On February 24, 2021, RDBID and the City of Regina entered into a contribution agreement securing the funding for the pilot year.

Due to the positive results in the first six months of the program, the City approved funding for the extension of the CSP pilot for 2022. In response to concerns from stakeholders in RWBID, the City approved additional funding to allow for expansion of the program to include the RWBID through 2022.

The Downtown Regina Community Support Team was established on May 25, 2021, and has been active since June 21, 2021. As of June 30, 2022, the Community Support Program has operated for a full calendar year. The Community Support Program has acquired five additional staff, with eight in total. These eight individuals include a program manager, two supervisors, and five outreach workers. This team together provides extensive expertise and experience. Additional training and refreshers have been provided to the team in the areas of mental health, first-aid, de-escalation, trauma and culturally-informed competency, suicide intervention/prevention, and harm reduction.

Over the course of its first year, the Community Support Program has established partnerships with community-based organizations, businesses, and community members that are essential for outreach and service navigation. The team has connected individuals in crisis to the appropriate services required to ensure their safety while simultaneously providing a safe space for individuals to share their stories and experiences. The team has engaged with both Downtown and Warehouse District businesses and community service providers to increase awareness of the program. While engaging with businesses, action plans have been created to ensure service delivery of the program. Further, the Community Support Program encourages businesses and organizations in both districts to call the team for support regarding non-emergent safety, security and well-being concerns.

Over the first year of the pilot project, RDBID and Warehouse District businesses and public members have reached out through phone calls, emails and social media posts to express how appreciative they are with the presence of the Downtown Regina Community Support Team. The team makes regular check-ins with RDBID/Warehouse district members who routinely interact with priority individuals and are continuously looking for opportunities to open lines of communication with business owners.

The majority of interactions and calls for service have been in relation to providing outreach and wellness checks for people experiencing homelessness, mental health crisis and substance use related distress. Many interactions with priority community members were to provide water and electrolytes in order to keep people hydrated as well as find spaces for them to cool down and to warm up in the wintertime.

Community Well-Being Steering Committee

The function of the Community Well-Being Steering Committee (CWBSC) is to oversee and offer guidance on the development and implementation of RDBID's Community Support Program (CSP). The committee was responsible for the development of the CSP Supervisor job description, and hiring the supervisor, which they completed in April 2021. The Community Well-Being Steering Committee met monthly until the Downtown Regina Community Support team was operational. Going forward the committee will meet every three months to discuss the progress of the Community Support Program. The committee has proved integral to the success of the Downtown Regina Community Support Team, their knowledge and expertise has already helped the team navigate through roadblocks in accessing services for priority individuals.

The Community Well-Being Steering Committee (CWBSC) is made up of:

- One representative with lived experience or first voice;
- One representative who is an Elder/Indigenous (First Nations, Inuit, Metis);
- One representative from Regina Downtown Business Improvement District;
- One advisor from the City of Regina - Parks, Recreation & Cultural Services;
- One member from the Regina Police Service;
- One community organization stakeholder (currently John Howard Society).

In January 2022, the CWBSC approved adding the following to the committee:

- 1 representative from Regina's Warehouse District BID
- 1 additional community organization stakeholder

Budget Update

Funding for the Community Support Program was initially provided by the City of Regina (\$200,000) and the Regina Police Service (\$67,000). The allocated funding was intended for expenses for the period January 2021 through May 2022. As such, \$42,000 in funding was carried over to the 2022 budget.

2021 Budget Update - May 2021 - December 2021			
Project Revenue			
City of Regina	\$ 200,000.00		
Regina Police Service	\$ 67,000.00		
Total Revenue	\$ 267,000.00		
Project Expenses	Budget	Actual	Variance
Payroll	\$ 182,500.00	\$ 125,670.28	\$ 56,829.72
Training	\$ 9,500.00	\$ 6,104.15	\$ 3,395.85
Uniforms	\$ 12,000.00	\$ 8,487.69	\$ 3,512.31
Data Software	\$ 9,000.00	\$ 15,230.88	\$ (6,230.88)
Honorariums/Meeting Expenses	\$ 1,500.00	\$ 1,492.33	\$ 7.67
Other	\$ 1,500.00	\$ 4,013.87	\$ (2,513.87)
Marketing	\$ 15,500.00	\$ 2,952.22	\$ 12,547.78
Office Operations and Program Set up	\$ 35,500.00	\$ 61,050.00	\$ (25,550.00)
Total Expenses	\$ 267,000.00	\$ 225,001.42	\$ 41,998.58

In November 2021, the City of Regina approved the extension of the CSP pilot program for 2022 and \$200,000 in funding for the 2022 fiscal year. Further, in response to concerns raised by the Warehouse District BID, the City of Regina allocated a further \$209,000 in funding for the expansion of the program into the Warehouse District.

As of June 2022, the Community Support Program is projecting a \$20,000 deficit which will be absorbed by the project partners. Efforts will be made to minimize expenses, without compromising safety and program effectiveness.

2022 Budget Update - January 2022 - June 2022					
Project Revenue					
City of Regina - 2021 Carry Over	\$ 42,000.00				
City of Regina - Regina Downtown	\$ 200,000.00				
City of Regina - Warehouse	\$ 209,000.00				
Total Revenue	\$ 451,000.00				
<div> <div></div> <div>Forecast</div> <div>(YTD Actual +</div> <div>Variance</div> </div>					
<div> <div></div> <div>YTD</div> <div>Remaining</div> <div>Forecast</div> </div>					
<div> <div></div> <div>Remining</div> <div>(Budget -</div> </div>					
Project Expenses to Date	Budget	Actual	Expenses	Expenses)	Forecast)
Payroll	\$ 410,450.00	\$ 174,252.71	\$ 237,000.00	\$ 411,252.71	\$ (802.71)
Training	\$ 5,000.00	\$ 4,056.82	\$ 1,000.00	\$ 5,056.82	\$ (56.82)
Uniforms	\$ 4,000.00	\$ 2,645.31	\$ 1,200.00	\$ 3,845.31	\$ 154.69
Communications Software	\$ 8,000.00	\$ 13,093.82	\$ 1,500.00	\$ 14,593.82	\$ (6,593.82)
Honorariums/Meeting Expenses	\$ 1,600.00	\$ 1,416.29	\$ 1,100.00	\$ 2,516.29	\$ (916.29)
Program Supplies	\$ 2,500.00	\$ 2,854.06	\$ 2,800.00	\$ 5,654.06	\$ (3,154.06)
Transportation	\$ 1,000.00	\$ 2,663.92	\$ 500.00	\$ 3,163.92	\$ (2,163.92)
Legal/HR Consulting	\$ 1,950.00	\$ 1,880.15	\$ 1,000.00	\$ 2,880.15	\$ (930.15)
Insurance	\$ 10,000.00	\$ 15.90	\$ 12,000.00	\$ 12,015.90	\$ (2,015.90)
Rent	\$ 6,500.00	\$ 6,376.09	\$ 4,500.00	\$ 10,876.09	\$ (4,376.09)
Total Expenses	\$ 451,000.00	\$ 209,255.07			\$ (20,855.07)

Data

All data for this report was collected between June 21, 2021, to June 30, 2022

Please see Appendix 2 for infographic and additional data.

Types of Incidents and Interactions

Education- Educational interactions mainly involve providing information to the public. Information provided can be in relation to directions, transit, and tourism or about the CSP program.

Emergency- Emergency incidents involve immediate threat to life or property. These incidents could include violence, weapons, medical emergencies, or property damage.

Member Check-in- Member Check-ins are a part of the program work plan. The Downtown Regina Community Support Team has a goal of visiting multiple street level businesses in downtown Regina. Member check-ins involve the team introducing themselves and engaging the business in discussion about safety, security and well-being downtown.

Minor Disturbance- Minor Disturbances are non-emergent incidents where someone could be having a verbal altercation, disobeying bylaws or business rules and regulations or in general disturbing the downtown space through non-violent means. The majority of minor disturbances the team has encountered are verbal altercations.

Needle Pick-Up- Needle pick-up involves the team picking up and disposing of needles found in the downtown district.

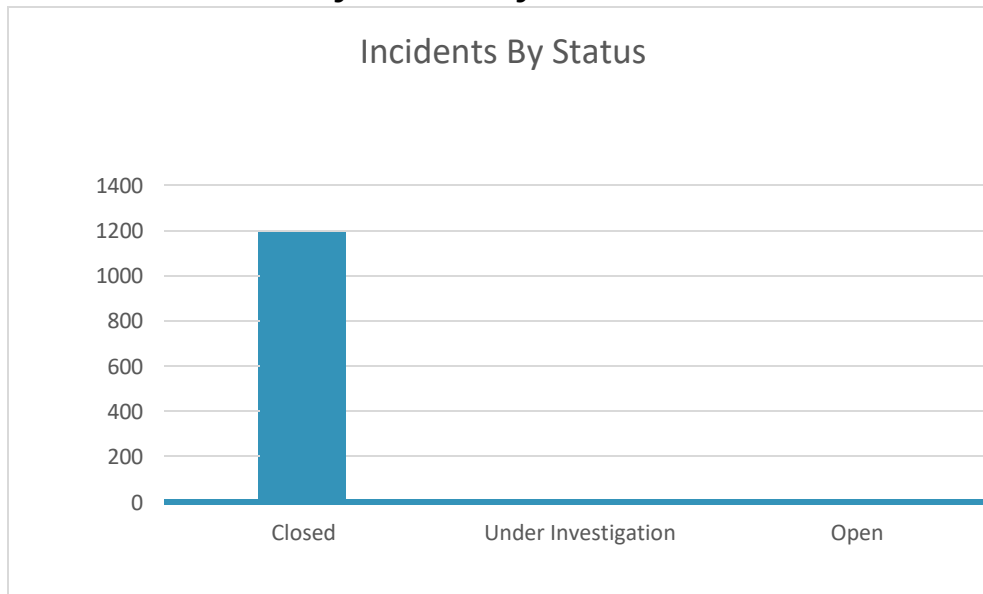
Outreach- Outreach interactions can be related to wellness checks on both conscious and unconscious individuals, mental health checks, and helping individuals access services (food, water, shelter, medical care, harm reduction)

Public Elimination- Incidents involving an individual urinating or defecating on public property.

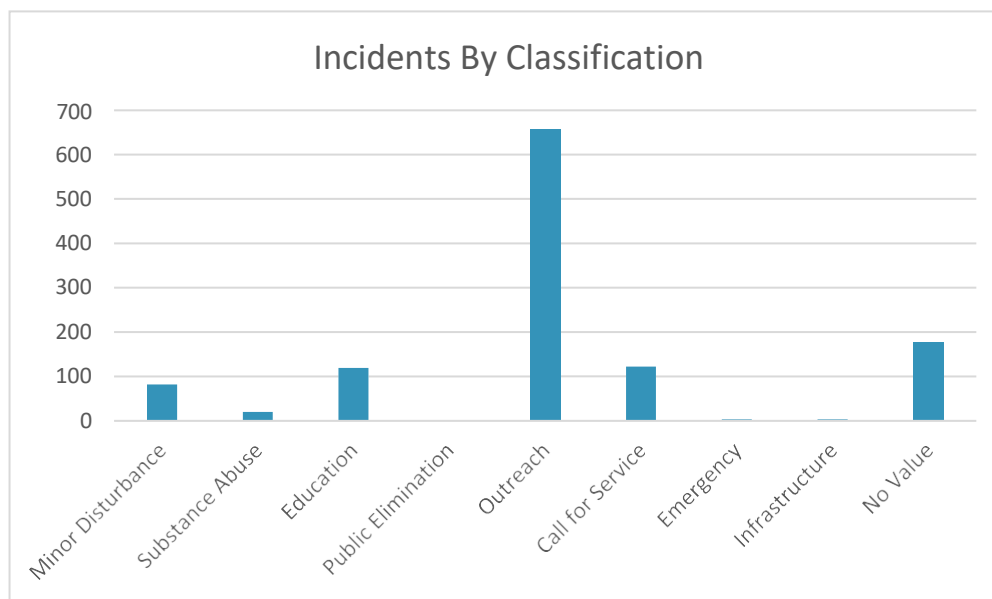
Substance Use- Incidents involving a/an individual/s actively using substances in public.

Relationship Building- Relationship Building consists of interactions where the Downtown Regina Community Support Team take the time to get to know the downtown community. Relationship building interactions are key to the team gaining respect and trust of the priority community downtown. Relationship building interactions help the team recognize when someone may be in distress and helps keep situations from escalating.

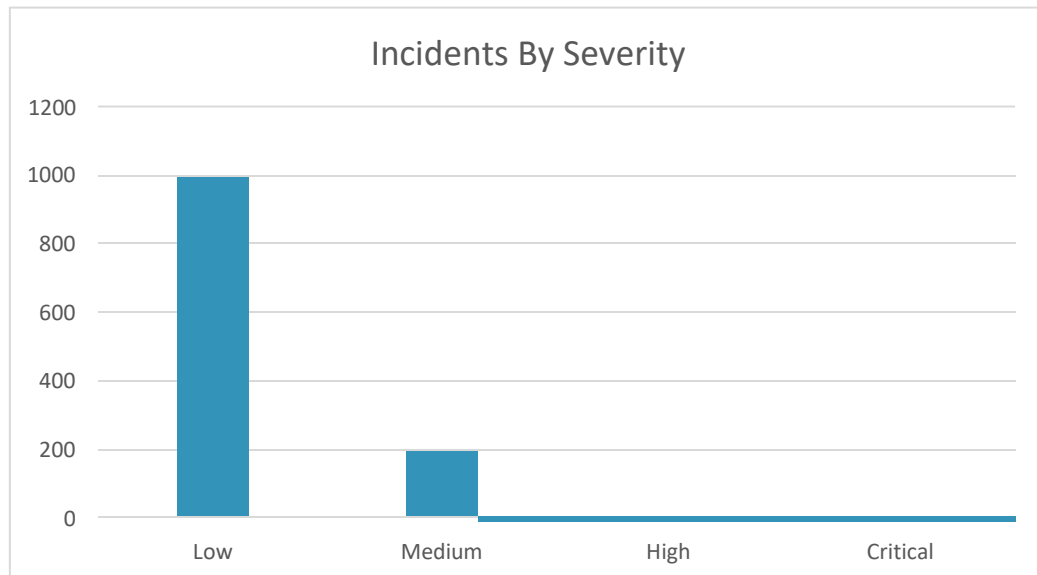
June 2021 – June 2022



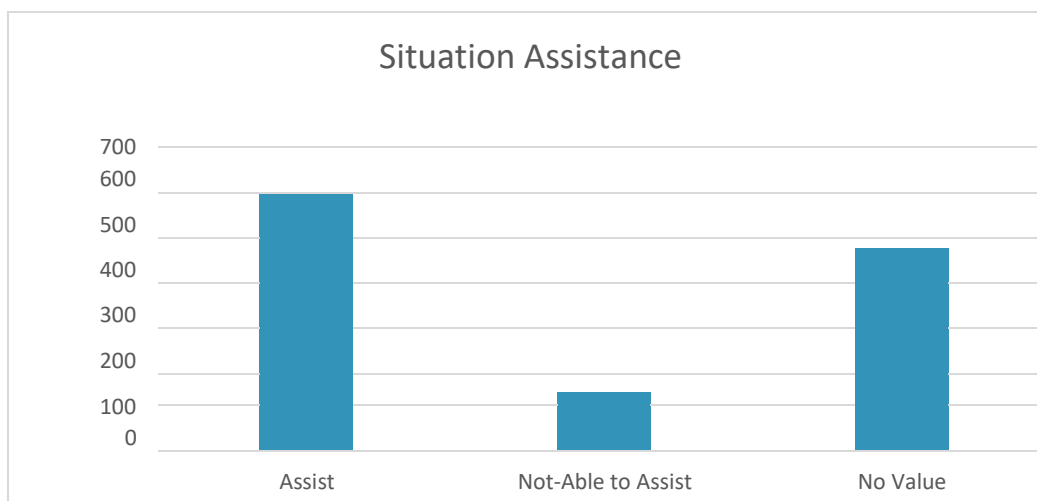
June 2021 - June 2022



June 2021 – June 2022

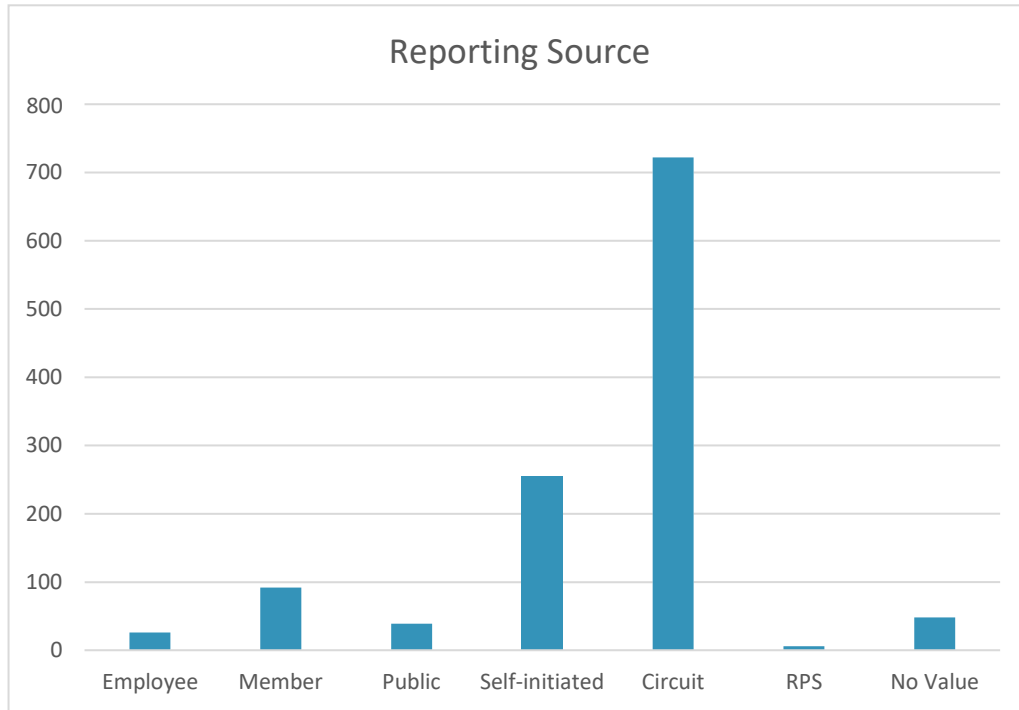


June 2021 – June 2022



Note: No value on this annual report accounts for needle pick-up entries that were recorded into the Resolver system earlier in the program. The CSP Team no longer enters needle pick-ups in Resolver, but instead logs them with a different manual system. Needle counts are not currently reported to SHA or Regina Fire Services.

June 2021 – June 2022



Project Objectives Update

The following is a list of objectives stated in the original Community Support Program Pilot Project proposal. All objective updates are as of June 30th, 2022.

Objective 1: Provide a presence to improve the perception and experience of safety and security in downtown Regina.

- The Downtown Regina Community Support Team has spent 926 hours of active foot circuits since June 21, 2021 to June 30, 2022
- The team has walked the equivalent of over 3333 kilometers in the first year of operations.
- Member and public perception surveys will be conducted in September 2022.

Objective 2: Respond to a variety of non-emergent safety and security complaints from members and citizens in downtown Regina.

- The team has received 1188 calls for service from RDBID members, staff, the public and the RPS since June 21, 2021.
- The team has recorded over 1855 interactions ranging from simple questions about directions to minor disturbances.
- The majority of calls and interactions are outreach based, ranging from wellness checks, mental health checks, accessing food and water, shelter support and first aid.

Objective 3: Proactively prevent non-emergent safety and security concerns from becoming emergent, where and when possible.

- The Downtown Regina Community Support Team has provided information to businesses on how to assess situations and who to contact for support.
- The Downtown Regina Community Support Team has responded to 244 calls to services for non emergent safety concerns and security concerns where EMS or RPS would have been phoned.

Objective 4: Facilitate positive partnerships with local downtown businesses, citizens, and community agencies in order to identify and address potential issues, trends and areas of concern within the downtown.

- The Downtown Regina Community Support Team has engaged with over 45 downtown businesses and 28 community organizations (appendix 6) since June 21, 2021.
- The Downtown Community Support Team has visited 10 businesses in the Warehouse district.

Objective 5: Build trusting relationships with priority community members and assist them in addressing their needs.

- The team has developed concrete relationships with many priority community members, despite initial hesitation. The team has developed a set of Guiding Principles (appendix 4) in which they lead with in every interaction.
- The data shows 15% of the time, priority community members self-initiate engagement with the team when they need support.

- The team has quickly become recognizable in the community and the team is familiar with the majority of the priority community downtown. This is directly related to their on the ground commitment, time spent volunteering at community organizations and attendance at community events.

Objective 6: Work with service providers to provide supports to people in need and address root causes of safety and security issues in downtown Regina.

- The Downtown Regina Community Support Team engages with a minimum of two service providers, often more, each day of operation usually in reference to service referrals (see appendix 4).

Objective 7: Identify gaps in services.

- The Downtown Regina Community Support Team has identified seven key gaps in service to date:
 - Gap 1: Lack of access to personal hygiene services (showers, bathrooms, laundry).
 - Gap 2: Lack of operating hours at community services.
 - Gap 3: Decreased capacity at community services.
 - Gap 4: Lack of shelter spaces for those using substances.
 - Gap 5: Lack of shelter spaces for women (see appendix 4).
 - Gap 6: Lack of consistent food service providers.
 - Gap 7: Lack of outreach transportation.
 - CSP needs in house case managers to provide appropriate levels of support to clients.

Objective 8: Act as a triage team in hopes of avoiding the unnecessary use of emergency services for non-emergent issues.

- Community support program has provided case management to clients needing assistance and/or navigation to access services with acute case managing.
- Community support program has successfully housed 15 individuals, with two of which were re-housed in the community.
- Community Support Program has established a relationship with Coordinated Access Regina to help navigate the system for the hard to house

Appendix 1 - Letters of Support



CEO's Office
2311 - 12th Avenue, P.O. Box 2311
Regina, Saskatchewan
Canada, S4P 3Z5

June 28, 2022

Dear City of Regina,

The Regina Public Library is pleased to endorse the Regina Downtown Business Improvement District's Community Support Program (CSP) and the work they're doing to contribute to a safe and welcoming downtown.

RPL's Central Library attracts customers from all walks of life, some of whom require supports beyond the scope of the library. The CSP Teams are frequent visitors to Central Library and will often assist customers in need of additional community/social services supports.

Their services help ensure customers get the assistance they require and allow library staff to focus on the provision of library services.

Over the last year, we have welcomed the support of the CSP Teams at Central Library and view them as a meaningful partner in supporting a safe and welcoming experience at Central Library, and in downtown Regina. I would gladly advocate for a permanent program to maintain that positive environment.

I am happy to answer any questions or provide further information about our interactions with the CSP and the support they bring to Central Library.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Jeff Barber', with a stylized flourish at the end.

Jeff Barber
Library Director & CEO
Regina Public Library





Queen City Wellness Pharmacy

1120-11th Ave. 306-522-2266 - Fax. 306-522-2267

June 27, 2022

I am pleased to write a letter of support for the Downtown Community Support Program.

In my opinion The Community Support Program has been one of the most impressive and important initiatives the City of Regina has implemented in recent history.

The Community Support Program is the only program that meets people exactly where they are (physically, mentally and emotionally) and has the ability to engage people in care that is meaningful to them.

The Community Support Program is constantly helping community members navigate and engage with the medical system and social service programs. They are constantly engaging the community members with other community and charity based organizations to find housing and food supports. Colin and his team have built many bridges with these outside community organizations. These bridges help all organizations to work better together.

This program is integral in breaking down social barriers that prevent people from accessing health care, social programs, and addictions treatment.

The team is excellent at deescalating situations and helping all people feel safe and cared for.

I fully support the Downtown Community Support Program and their wonderful team lead by Colin Naytowhow. I believe this program exemplifies the best of Regina.

Kind Regards,

Sarah Kozusko BSP Harm Reduction Specialist
Queen City Wellness Pharmacy, Store Operator and Pharmacy Manager

Too whom it may concern.

I am writing this letter in support of the ongoing efforts of the Downtown Regina Community Support Team who continue to be a positive influence and invaluable support to the people of Regina, many of whom I see come through Carmichael Outreach on daily basis. The Downtown Regina Community Support Team (DRCST) is a vital resource for many folks who are struggling to meet their basic daily needs. The commitment to and care for the people the staff of the DRCST interact with is evident in their relationship building and delivery of hands on concrete resources.

Carmichael has had the opportunity to collaborate with the DRCST on several occasion and their support of the people they interact with is complimented by their ingenuity, hard work and eagerness to problem solve in a way that benefits those with which they work. We have partnered with the DRCST in finding housing for people, providing meals, finding clothing and personal hygiene items, providing housewares/household items and furniture and advocacy work.

Carmichael has also benefitted from the close connection the DRCST build with the people they work with in that we are often able to locate those we are trying to communicate with or pass on important information to folks who have no fixed address or reliable communication. The DRCST collaborates in a similar way with several agencies city wide and is a welcome addition to the weekly Coordinated Access Regina housing meetings as well as other community meetings or working groups that are seeking to address issues of poverty, homelessness, drug use, mental health etc.

Steve Fox-Smith
Housing Coordinator
Carmichael Outreach



**1635-11th Ave
Regina, SK S4P 0H5
Ph: (306) 525-5042
Fax:(306) 525-6164**

To whom it may concern,

We've been working with the Downtown Community Support Team for many months now, and we find them both helpful and essential for the community, as well as kind and supportive to work alongside. They pop in frequently to see if we need any help with clients and offer to do wellness checks on those that they see around the community. We receive many referrals from the team for our housing support program, drop-in services, and resolution health programming. The members of the team are always willing to help and often go above and beyond expectations for their clients. They've been helpful in creating a support network for the community and are always willing to work with us as a team to help clients get the best support we can offer. I think they're a good addition to our community support network and that it's helpful to have people out in the community to meet individuals where they're at and connect them to services they may need.

Morgan Choquer
Housing Support Worker
Newo Yotina Friendship Center

From: [Jason Knudsen](#)
To: [Colin Naytowhow](#)
Subject: FW: Letter of Support
Date: Wednesday, June 29, 2022 8:37:17 PM

----- Original message -----

From: Clint <ctfi@sasktel.net>
Date: 2022-06-29 8:34 p.m. (GMT-06:00)
To: [REDACTED]
Subject: Letter of Support

To Whom It May Concern:

Please accept this notice of support for the Regina Downtown Support Team.

My business office has been located within the Regina Warehouse/Downtown district for over 25 years and I have also been a property owner (both residential and commercial) in the downtown core area for a similar period. As a business owner in the area, I appreciate this supportive outreach program designed to help ensure safety for both businesses and downtown residents. The City of Regina should continue to provide the necessary funding and resources to this important endeavor.

Over the years as a residential landlord, I have had many experiences with vulnerable individuals including my tenants and their friends and relatives. More programs, resources and particularly more creative and targeted supports are necessary in this area of Regina. The Regina Downtown Support Team is an important and effective city sponsored initiative that I hope to see continue and grow in the future. This program provides many benefits to both permanent and transient residents of the area.

Sincerely,

Grandmaster Clint Norman

Resident & Property Owner – City of Regina

Owner – Norman's Taekwon-do Centres

President – Canadian Taekwon-do Federation International

Senior Vice-President – International Taekwon-do Federation

PHOENIX RESIDENTIAL SOCIETY

2035B Osler Street, REGINA, Saskatchewan S4P 1W5

Telephone: 569-1977; FAX: 569-1986

Email: general@phoenixregina.com

“Strengthening Community by Supporting Recovery”

June 28, 2022

To Whom It May Concern:

I am writing to you today in support of The Regina Downtown Support Team.

I work for Phoenix Residential Society. Phoenix Residential Society provides residential housing and support services to some of our cities most vulnerable persons with disabilities.

Many of our residents frequent the downtown area and due to their vulnerability often find themselves getting taken advantage of, or sometimes intimidated and or threatened. Some of them also panhandle around the downtown area or are publically intoxicated.

It is comforting to know there is a team of caring individuals out there to help them get home safely and or can call us. Someone they can go to for help if they need it.

As more and more services and programs are cut more individuals are turning to the streets. They need someone out there to connect with them and help them access services and resources if that is what they want or just to listen and plant some seeds for the future. Sometimes just a bottle of water or an ear to listen can make a huge difference. I know even making a phone call for them means a lot if they do not have access to a telephone.

Please continue to fund this valuable resource. The more hours, the more days a week and the more workers out there the better our city will be for those that need it the most.

Best Regards

Ann Marie Piniach
Phoenix Residential Society

Patron Director

The Honourable Vaughn Solomon Schofield, Lieutenant Governor of Saskatchewan

Chair Neil Robertson, Q.C.;

Directors Lem Boyd, Chrystal Atchison,

Russell Hart, Garry Hoedel, Karen Lautsch,

Doug Moen, Q.C., Derrick Thue, Jerry Nelson, Dave Hedlund

Executive Director Carole Eaton



July 5, 2022

To Whom It May Concern;

As Program Coordinator of the Heritage Community Association (HCA), I can confirm that this project helps fill a significant need in our neighbourhood. As the organization that represents and serves the residents of Heritage, the HCA's mission is "To engage and empower residents to build a thriving, all-inclusive inner city community with links to our history and our future."

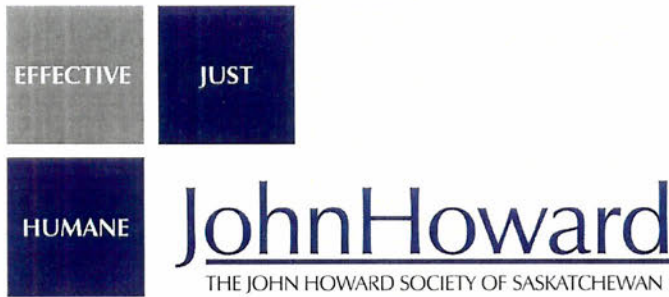
Over the past year, the Downtown Regina Community Support Team has been a welcomed addition to our community and have worked collaboratively with the Heritage Community Association. In our inner city community where many residents live in poverty, experience houselessness and/or addictions the Downtown Regina Community Support Team are a tremendous resource for the many issues our community faces. The Team have also been actively engaged in our work bees at Art Park, an extra set of hands in our community garden and have excellent relationships with the people accessing their services, as well as with other organizations in our neighbourhood. They are a reliable and thoughtful community partner.

Thank you for reading this letter of support, and for considering this application. I hope you'll see the value this project will have for our neighbourhood, and deem the project a worthy investment toward improving the quality of life for people in our inner-city neighbourhood.

Respectfully,

Wendy Miller

Program Coordinator
Heritage Community Association
#100 – 1654 11th Ave.
Regina SK S4P 0H4
306-757-9952
programs@heritagecommunityassociation.com



Date: July 25, 2022

Re: Letter of Support

I am writing this letter in support of the Downtown Regina Community Support Team in Regina, Saskatchewan. It brings me such joy each time I see this team walking throughout the streets in the downtown area of our community. They are such a critical organization for the current events occurring in Regina. Their non-judgemental, genuine, and kind approach to some of the most vulnerable citizens of this city is pivotal and progressive to the health and safety of all. They make space for those in need while simultaneously strengthening and bringing the community together. It is quite incredible to have a team to have a team such as this one.

Thank you,

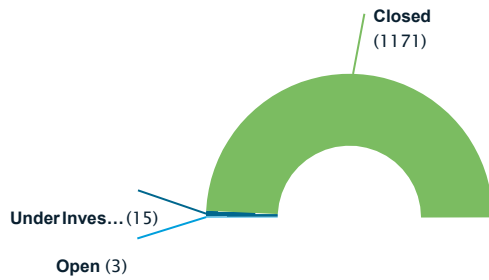
Justine Schaefer, YCWD, BSW
Manager of Community Outreach Programs

IM - Incident Summary Report

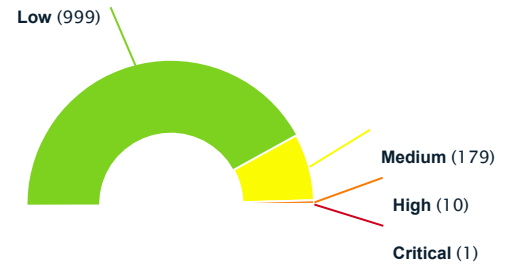
June 2021 – June 2022

C-1 Regina Downtown

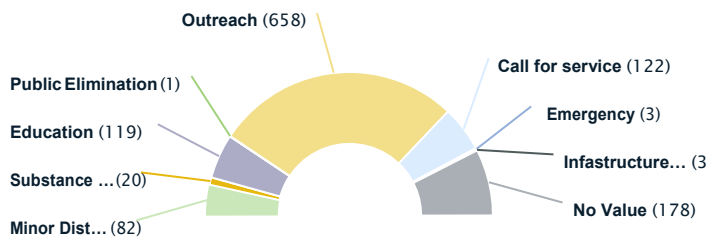
Incidents By Status



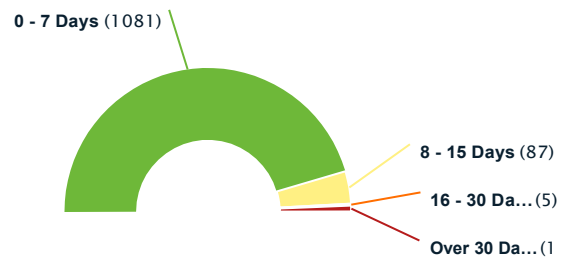
Incidents By Severity



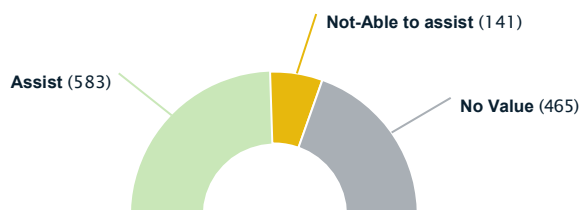
Incidents By Classification



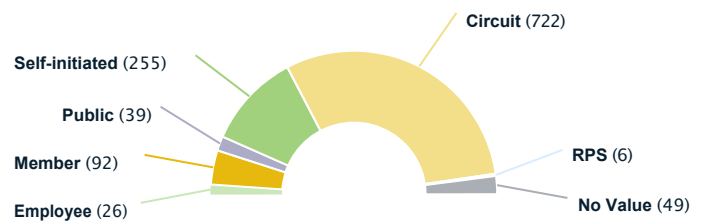
Incident Duration



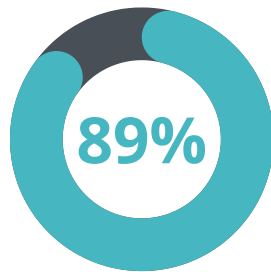
Situation Assistance



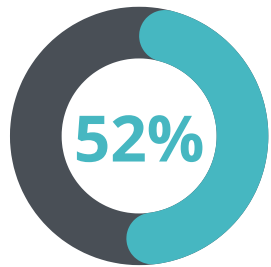
Reporting Source



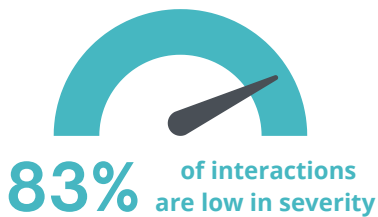
Community Support Program Data Snapshot



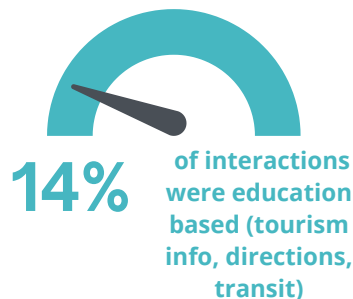
of the the time the Downtown Regina Community Support Team is able to provide assistance to individuals requesting support



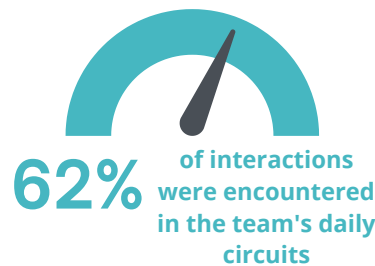
of Downtown Regina Community Support are outreach based (mental health, wellness check, food/water, shelter, first aid)



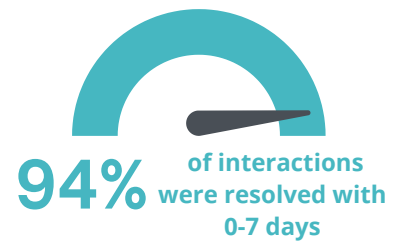
of interactions are low in severity



of interactions were education based (tourism info, directions, transit)



of interactions were encountered in the team's daily circuits



of interactions were resolved with 0-7 days



71%

of all Downtown Community Support Team interactions are relationship building focused. Relationship Building is a core tenant of the team and is written into their guiding principles.

1568 interactions for the Regina Downtown Community Support Team from June 2021- June 2022



Appendix 3

Training

Type of Training	Provider
Trauma Informed Practices	Caring Hearts
Suicide Prevention/intervention ASIST	ABK Wellness
Mental Health First Aid	ABK Wellness
SafeTalk	Canadian Mental Health Association
Narcan/Naloxone	SHA (SK Health Authority)
First Aid	J & T
LGBTQ2S+	Jacq Brasseur
Gang Intervention Training	RT/SIS
Cultural Training - Indigenous	OTC
Addictions and Mental Illness: Working with Co-occurring Disorders	CTRI
De-Escalating potentially violent Situations	CTRI
AIDS/HIV/Harm Reduction	APSS
Cultural Training - New comers	RODS

Appendix 4

Partner Organizations (June 30th 2022)

COAST

Regina Public Library

Heritage Community Fridge

Salvations Army Waterson Centre

Newo Yotina Friendship Centre

Heritage Community Association

YWCA

Phoenix Residential

Carmichael Outreach

Regina General Hospital

Knox Metropolitan Church

Souls Harbour Rescue Mission

Canadian Mental Health Association

EMS

Detox – SHA

YWCA Women's Housing

Mobile Crisis PACT

Regina Transition House

Social Services – Income Assistance

Sophia House Family Services

John Howard Society

Queen City Wellness Pharmacy

Regina Police Service

Appendix 5 – CSP Work Plan and Success Measures

Objective	Success Measures	Target	Progress Date: June 30, 2022
Decrease Emergency Service calls to the RPS in the downtown district	Intervene/prevent non-emergent situations from becoming emergent	Set baseline	Responded to 244 non-emergent calls for service
Decrease the amount of safety and security complaints from RDBID members	Provide a daily presence on the ground to intervene & prevent safety and security concerns	2000 hours of on street	927 hrs
Improve the perception of downtown safety amongst members and the general population	Member Safety and Security Perception Survey Public Safety and Security Perception Survey	100 Participants 2000 Participants	Survey to occur in October 2022 Survey to occur in October 2022
Improve access to services for vulnerable population	When interacting with vulnerable population make sure to offer help & support if needed to get in service provider	Set baseline	1855 interactions
Build relationship with street level businesses	Visit and engage with street level businesses at least twice a year	250 businesses	48 Businesses
Strengthen community engagement, identity and morale	Attend CBO events Volunteer at CBOs	10 events 50 hours	26 events 100+ hrs
Increase positive stories about safety and security in downtown Regina	Television media Written Media	Set baseline 5 positive stories	16 testimonials
Collect data to help inform the City of Regina Community Well-being Plan; to help secure future funding; to help identify gaps in service	Calls responded to Incident resolved? Response time Was a service accessed? Why/why not? Was police involvement required? General Interactions Educational Interactions Location/Date/time of Interactions/Incidents Number of steps	Set baseline	Interim report for data updates
Provide reports to RDBID Project Lead and CWBSC on data and objectives progress	Monthly (RDBID, CofR) Quarterly (RDBID, CWBSC) Interim – 6 Month (RDBID, CWBSC)	12 4 1	3 3 1

	Annual (RDBID, CWBSC)	1	1
Annual Report for public consumption	Annual Report for public consumption	Complete	1
Budget Reports	Quarterly	4	3
Report and Track Infrastructure Deficits/bylaw infractions	Sidewalk deficits Street light deficits Intersection deficits Graffiti Clean property deficits	Set baseline	N/A



Mission Statement

CSP aims to connect and engage with all individuals who access Downtown Regina.
We aspire to bridge gaps in services and enhance safety for all who live, work and access downtown through street outreach and community collaboration.

Vision Statement

A safe and vibrant downtown where all are welcomed.

Guiding Principles

1. We will put people first.

CSP will show integrity and compassion while interacting with the community.
CSP will operate through a trauma informed and culturally sensitive lens.
CSP will prioritize safety for all community members accessing the downtown.

2. We will work from a harm reduction approach.

CSP will meet people where they are at and prioritize individual needs.
CSP believes every individual is deserving of dignity and respect, even on their worst days.

3. Practice openness while recognizing the diverse needs of our community.

CSP will learn as we go and embrace continuous learning.
CSP will be flexible and adapt service delivery when needed.

4. Safety for all is paramount.

CSP will listen to the safety concerns of members and our community.
CSP acknowledges that improving overall safety will positively impact the downtown business community.
CSP will work to improve responses to safety concerns, as knowing when and what type of intervention is necessary can equate to cost savings for both the city and taxpayers.

5. Build relationships to cultivate community connections.

CSP will establish relationships with individuals to create trust.
CSP will collaborate with other service providers to bridge gaps and provide access to resources and support.
CSP will provide opportunity for understanding between stakeholders and downtown visitors through opening avenues of communication.



REGINA



Regina
Downtown
BUSINESS IMPROVEMENT DISTRICT



**Community Support Program
Year 3 Program Proposal**

October 3, 2022

Terms of Reference

Regina Downtown Business Improvement District (RDBID): We act on behalf of our members to favourably position Regina's downtown as a unique, attractive and desirable neighbourhood for visitors, residents and businesses. We strive to make a downtown where people want to be and businesses want to invest.

Regina's Warehouse District (RWBID): Regina's Warehouse District is a vibrant, growing, and welcoming community. Representing more than 600 businesses, the BID provides a wide range of services, including engaging with and advocating on behalf of member businesses, organizing arts and cultural events, developing green space, streetscaping initiatives, and litter removal.

Greater Downtown: Refers to the area bound by Albert Street, Broad Street, 4th Avenue and College Avenue.

Non-emergencies: Instances where there is little to no threat to life or property. (Example: loitering, public intoxication, public urination, verbal harassment, etc.)

Emergencies: Instances where there is serious and or inevitable threat to life or property. (Example: physical violence, weapons, theft, medical emergencies, etc.)

Member(s): Those who own and/or operate businesses, organizations and property in the Regina Downtown Business Improvement District as well as their employees.

Vulnerable population/people/community members: Those experiencing any/all of the following: housing crisis, mental health crisis, addiction crisis, income crisis, violence and/or abuse, any of which may be related to their race, ethnicity, gender, and/or sexual orientation.

CBO(s): Community Based Organizations. (Example: YWCA, Salvation Army, Carmichael Outreach, etc.)

Community Well-Being Steering Committee (CWBS): A committee made up of a staff member from RDBID, Regina Police Service, City of Regina, an Indigenous Elder and a person with lived experience. The purpose of the committee is to offer guidance to the Community Support Program when needed. The committee will meet quarterly to discuss the program's progress. The CWBS Terms of Reference will be created jointly between the City of Regina and RDBID.

RPS: Regina Police Service

Executive Summary

Regina Downtown Business Improvement District (RDBID)'s Community Support Program (CSP) was created in response to the safety and security concerns of our membership. The goal of the Community Support Program is to improve safety and security for those who live, work, and play in downtown Regina. The CSP program was expanded in 2022 to include Regina's Warehouse Business Improvement District (RWBID) in response to the safety and security concerns of the RWBID membership. It is now in year two of operations.

The Community Support Program is a street team that can respond quickly and efficiently to resolve non-emergent safety and security issues in the downtown. The team is trained in de-escalation, mediation, mental health, first aid, trauma and culturally informed practices in order to facilitate the resolution of a variety of issues facing our members and the vulnerable population downtown.

The Community Support Program fulfills five of Regina Downtown's Strategic Plan initiatives that are focused on creating a safe and welcoming downtown and building strong relationships with CBOs to ensure vulnerable people downtown are connected with the assistance they require. An important component of the Warehouse District's mandate is to create a welcoming and safe environment for all community members; the Community Support Program will help ensure the vulnerable are included in that initiative. CSP is also aligned with the recently adopted Community Safety and Well-Being Plan for Regina.

The following proposal outlines the operations of the Community Support Program pilot in greater downtown Regina, as well as its impacts on the community. Budget details are also included.

RDBID and RWBID are optimistic about the ability of CSP to lead to the development of street teams within the greater downtown and other core neighbourhoods, focused on efficient incident response to non-emergent issues, risk prevention and intervention and improving community well-being.

Community Support Program Request

The Regina Downtown Business Improvement District and Regina's Warehouse Business Improvement District respectfully request funding support for the Community Support Program in the amount of **\$1,470,000.00**. This funding would allow RDBID to continue the pilot program from January 1, 2023 through December 31, 2023.

This amount is a considerable increase from funding amounts in 2021 and 2022. The proposed budget reflects the lessons learned over the past two years of operations, as well as the best practices of similar programs across Canada. This level of funding would support an increased level of service as detailed in the Budget Summary on page 11.

A funding option in the amount of \$1,030,000 reflecting reduced service levels and a smaller geographic area is also included in the Budget Summary.

Additional City of Regina support, financial and in-kind, may be requested as the program continues to develop.

Background

In 2017, RDBID conducted membership and public surveys about perceptions and experiences of downtown Regina. The survey data showed that both members and the general public had improved perceptions of downtown safety compared to a similar survey conducted in 2015. However, RDBID members continued to list safety and security as one of the most important issues concerning their businesses.

In response to our members, RDBID developed a Safety Task Force in 2015 made up of RDBID membership, downtown community organizations and members of the Regina Police Service. The Safety Task Force met quarterly to discuss safety and security concerns observed by members downtown.

The Safety Task Force led to a variety of “town hall” meetings that were attended by community members. The meetings were designed as a space to report general security concerns about downtown (e.g. poor lighting in Victoria Park, loitering, public intoxication) and a chance for the general population of downtown to meet members of the Regina Police Service and the City of Regina, and engage in community building.

With the June 2021 Community Support Program pilot launch in downtown Regina, Warehouse, noting an increase in concern from business and property owners, continued to examine the need for expansion of the program into the District.

In an act of preservation of life in November 2021, the City of Regina opened a temporary shelter for homeless individuals in the Warehouse District. Businesses noted an increase in people requiring services, including the administration of Narcan. Regina Police also noted an increase in calls to assist with public intoxication, overdoses, shoplifting, violence, panhandling and in discarded needles.

With the majority of services located downtown, the Warehouse District is usually a transition or walk through neighbourhood for individuals seeking service. It was readily apparent after its early success downtown, that the CSP could also assist with the increase in vulnerable individual needs in Warehouse, in turn helping support business owners and residents while reducing service calls to Regina Police.

Since 2017, both seasonal and permanent RDBID staff and members have witnessed on a regular basis: public intoxication, public drug use, public defecation and urination, drug overdose, unconscious people (in Victoria Park, on F.W. Hill Mall and in back alleys), disruptive behaviours (yelling, screaming, belligerence), mental health crises, public indecency, physical fights, verbal harassment, and property damage (graffiti, broken windows, stolen property). In order to properly prepare our staff for the variety of safety and security incidents that may

occur on the job, we offer training and education including but not limited to, first aid, mental health awareness, LGBTQ2SIA+ issues, verbal judo and bystander intervention. In addition, we also have provided our members with safety sheets with information on how to deal with non-emergent safety issues and whom to contact for assistance in these cases.

Since the inception of the program (June 2021 – June 2021), the Community Support Program reported the following metrics:

- Able to provide assistance to individuals requesting support 89% of the time
- 1,855 interactions with individuals
- Assisted with housing 15 individuals
- 925+ hours of direct, in-person interaction and engagement with community members
- 200 needles picked up in the downtown community
- Engaged with 55 businesses in Downtown and Warehouse District
- Attended 26 community events in downtown and the surrounding neighbourhood
- 100+ hours volunteering in the community

Project Description

The Community Support Program consists of a team of eight civilians (one program manager, two team supervisors and five team members) who conduct year-round, daily foot patrols in the Regina Downtown Business Improvement District and Regina's Warehouse District. Traveling in pairs, this team connects with vulnerable community members affected by mental health, addictions and homelessness, supporting them through street outreach actions. These actions may involve making phone calls, finding services, escorting people to services and helping those in crisis fill out paperwork when needed. CSP team members collaborate with community agencies to facilitate vulnerable community members, access to relevant services such as food, shelter, health care, risk prevention/harm reduction and crisis counseling.

Regular duties for the CSP street team consist of the following:

- Walking the downtown Regina district (daily);
- Checking in with downtown businesses (daily);
- Responding to non-emergent calls from members, the public and potentially the police;
- Connecting with vulnerable people, identifying their needs and offering support, if required (daily);
- Filling out reports on interactions/incidents (daily);
- Attending community functions (when available);
- Engaging with the general public, answering inquiries (daily);
- Attending community meetings related to safety, security, homelessness, addictions, mental health crises, etc. (when appropriate);
- Attending workshops and sessions in order to stay up to date on training (when available).

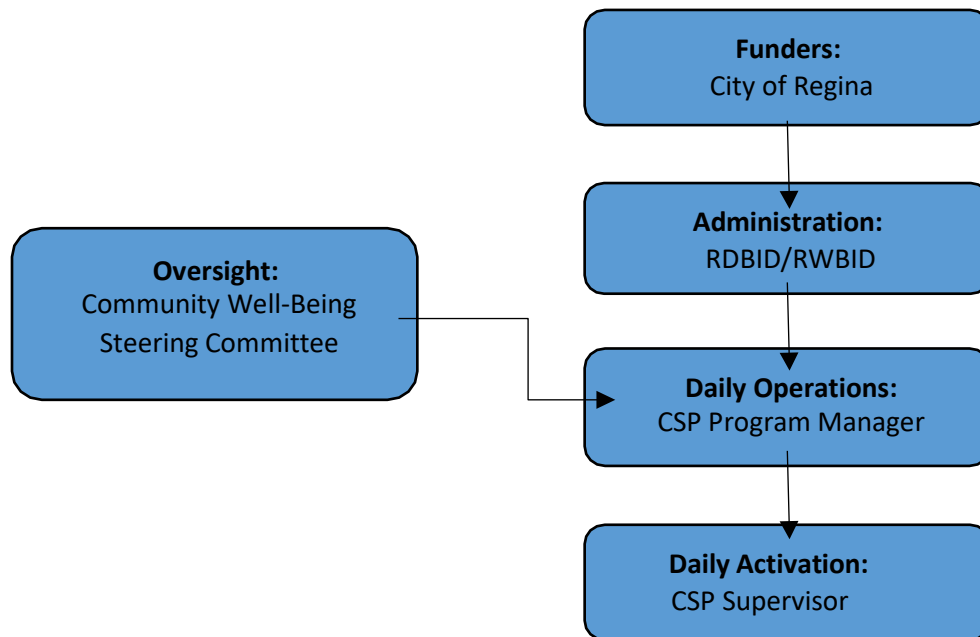
CSP team members facilitate strong partnerships with the business community and general public regarding safety and security concerns downtown. The Community Support Program operates under a Memorandum of Agreement developed and entered into by Regina Downtown, Warehouse District and the City of Regina. The CSP Street Team is employed by the Regina Downtown Business Improvement District with oversight from the Community Well-Being Steering Committee, which consists of the following:

- RDBID Executive Director or Management staff
- RWBID Executive Director or Management staff
- City of Regina representative
- Regina Police Service representative/liaison
- Indigenous Elder within the community
- Person with lived experience as a vulnerable community member
- Two Community Based Organization representatives

Project Objectives

- a. Provide a presence to improve the perception and experience of safety and security in downtown Regina.
- b. Respond to a variety of non-emergent safety and security complaints from members and citizens in downtown Regina.
- c. Proactively prevent non-emergent safety and security concerns from becoming emergent, where and when possible.
- d. Facilitate positive partnerships with local downtown businesses, citizens, and community agencies in order to identify and address potential issues, trends and areas of concern within the downtown.
- e. Build trusting relationships with vulnerable community members and assist them in addressing their needs.
- f. Work with service providers to provide supports to people in need and address root causes of safety and security issues in downtown Regina.
- g. Identify gaps in services.
- h. Act as a triage team in hopes of avoiding the unnecessary use of RPS resources for non-emergent issues.

Organizational Management



The City of Regina will hold the top position in the hierarchy of organizational management as the funders and the holders of the Contribution Agreement for the Community Support Program.

Regina Downtown Business Improvement District provides administrative and human resource support related to the Community Support Program, including but not limited to payroll, purchasing, administration, program manual development, and marketing and communications. Regina's Warehouse Business Improvement District provides program management support and human resource administration. RDBID and RWBID also provide in-kind support for general administrative and operational expenses.

The Community Well-Being Steering Committee consists of a member of RDBID, RWBID, RPS, City of Regina, an Indigenous Elder, two community based organization representatives and a community member with lived experience. The Community Well-Being Steering Committee meets quarterly to discuss the progress of the program. The terms of reference for the Community Well-Being Steering Committee was developed jointly by the City of Regina and RDBID.

Day-to-day operations of CSP is run by the CSP Program Manager, with the CSP Supervisors and Street Team activating the program 5-7 days a week, year-round. The CSP Program Manager is responsible for developing the job description for the CSP Street Team as well as hiring the

team members. The CSP Program Manager also works with RDBID and RWBID to maintain the CSP operational manual and monitor the program policy and procedures.

The CSP Program Manager is responsible for running the CSP social media accounts. The CSP Program Manager is accountable to the BID Executive Directors.

The CSP Supervisor reports to the Program Manager, and is responsible for a wide range of administrative, managerial and operational duties related to the CSP including but not limited to:

- Interviewing and hiring additional CSP team members with the support of the Program Manager;
- Submitting bi-weekly time sheets for CSP team members on time and with a high degree of accuracy;
- Booking all training for the CSP team members with support from the Program Manager;
- Creating daily, weekly and monthly work schedules for CSP team members;
- Documenting daily interactions with a high degree of accuracy and confidentiality;
- Tracking all budget expenses related to the operation of the CSP Team with support from the Program Manager and Executive Director;
- Creating and submitting data reports to the Program Manager about the progress of the CSP on a monthly, quarterly and bi-yearly basis;
- Attending all staff meetings as required;
- Participate in daily foot circuits in the downtown district.
- Reporting staff performance reports to Program Manager.

Budget Summary

We estimate the expenses for Year 3 of the CSP Pilot Project from January 1, 2023 through December 31, 2023 to be \$1,470,000.00 (Option 1). This will cover payroll expenses and benefits, project administration, training, uniforms, communications software, equipment, meeting expenses, program supplies, transportation, legal/human resource consulting, insurance, rent, vehicle and vehicle expenses. We have also included an option with fewer resources for comparison and consideration (Option 2).

The 2023 proposed budget was informed by the 2022 expenses, program observations, team and partner feedback, along with best practices in similar outreach programs across Canada.

2023 Budget

	2022 Budget	2022 Forecast	2023 Proposed Option 1	2023 Proposed Option 2
Payroll	410,450.00	388,861.84	1,097,500.00	735,000.00
Project Administration	-	-	100,000.00	55,000.00
Training	5,000.00	5,816.82	42,500.00	30,000.00
Uniforms	4,000.00	4,019.97	17,000.00	12,000.00
Communications/Software	8,000.00	14,475.92	20,000.00	15,000.00
Meetings	1,600.00	2,557.61	10,000.00	7,000.00
Program Supplies	2,500.00	5,547.20	15,000.00	10,000.00
Transportation	1,000.00	2,663.92	3,000.00	3,000.00
Legal/HR Consulting	1,950.00	2,330.15	5,000.00	3,000.00
Insurance	10,000.00	12,476.38	10,000.00	10,000.00
Rent	6,500.00	10,025.62	120,000.00	120,000.00
Vehicle	-	-	25,000.00	25,000.00
Vehicle Insurance and Maintenance	-	-	5,000.00	5,000.00
Total	451,000.00	448,775.43	1,470,000.00	1,030,000.00

The primary difference between current operations and the two proposed options is staffing support.

Proposed Staffing Levels	2022 (Current)	2023 – Option 1	2023 – Option 2
Program Manager	1	1	1
Administrative Support	0	1	1
Supervisor	2	3	2
Team Member	5	13	9
Total	8	18	13

The complement identified in Option 1 will allow the program to adequately provide coverage for Downtown, Warehouse, Heritage, North Central, and Library. Option 2 would focus resources on Downtown and Warehouse.

Additionally, the Proposed Budget Options include resources for a program vehicle. Should the City of Regina be able to provide a vehicle, along with maintenance and insurance, in-kind, the program budgets may be reduced by \$30,000 to \$1,440,000 for Option 1 and \$1,000,000 for Option 2.

Budget Terms

- Payroll refers to staff wages and benefits included in staff employment contracts.
- Training refers to training expenses required for the job. This includes training such as first aid, de-escalation techniques, trauma training. Expenses may include new training opportunities and renewal of existing training certification.
- Uniforms refers to clothing and outerwear required for the job. This includes shirts, jackets, shoes, hats, gloves and backpacks.
- Communications and software refers to incident management software licenses, cell phones, computers and other communication hardware that may be required.
- Meetings refers to expenses associated with hosting stakeholder meetings, including but not limited to food, beverages, room rental fees and guest speaker honorariums.
- Program supplies refers to emergency food/beverage supplies, safety equipment, office supplies needed for the team to execute their job safely and efficiently.
- Transportation refers to expenses relating to transporting clients to meetings or other supported locations.
- Legal/HR Consulting refers to expenses associated with legal or human resource consultation.
- Insurance refers to expenses associated with the program insurance requirements.
- Rent refers to expenses related to leased office space, tenant improvements and fit out.
- Vehicle refers to expenses related to purchasing or leasing a vehicle for program use, including but not limited to deployment to calls, out-of-district meetings, and client transport.
- Vehicle insurance and maintenance refers to expenses associated with operating the CSP vehicle, including but not limited to insurance premiums, oil changes, tire rotations, maintenance checks, regular cleaning and tire changes.

Project Timeline

Timeline	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec
CSP Team Operational												
Year 2 Report Submission												
Finalize CSP Operations Manual												
Finalize CSP Employee Handbook												
Steering Committee Meeting (includes budget reports)												
Finalize Program Dashboard												
Deliver interim report												
Develop proposal for permanent stand alone Community Support Program												
Deliver 2023 Annual Report for the Community Support Program												

Training

The CSP team members are trained to approach and safely intervene (or call police for support, if necessary), and have the ability to contact various service providers, utilizing the resources available, to assist individuals in accessing the support they need. CSP team members are required to have a combination of education, work experience and lived experience within the areas of social justice, corrections, human services, humanities, social work, family services, and Indigenous knowledge systems.

CSP team members are provided job training. Training is accessed through various community organizations, RPS, social services and online training. CSP job training will include, but is not limited to:

- De-escalation tactics
- Mediation
- Verbal Judo
- First Aid
- Mental Health First Aid
- Trauma Informed Practices
- Overdose Intervention (naloxone/Narcan)
- Bystander Intervention
- Suicide Prevention/Intervention
- Positive Spaces
- LGBTQ2SAI+
- Truth and Reconciliation Calls to Action

Data Collection

We will confirm the success of the program by using comparative data to show to what degree the impacts listed in this proposal are achieved. Data will come from RDBID surveys, and RPS and RDBID statistics from 2017, 2019 and 2020, which will be compared to the data of 2021.

All CSP Street Team interactions are logged and tracked through a computer software program called Resolver. At the end of summer 2021, an interim report was submitted to the City of Regina showing the progress of the program and the benefits of continued funding in 2022.

Data collected by CSP Street Team Members includes but is not limited to:

- How many businesses/members were visited?
- Number and types of interactions with the general public.
- Calls to respond to incidents
 - Was the incident resolved?
 - What service was accessed, if any?
 - Was police involvement required?
 - Response time
 - Location/Date/Time of incident
- Number of steps walked
- Number of educational interactions (answering questions, bylaw information)
- Hours of patrol



Application for Title - 2022 Liens

Date	October 19, 2022
To	Executive Committee
From	Financial Strategy & Sustainability
Service Area	Assessment & Property Revenue Services
Item No.	EX22-112

RECOMMENDATION

The Executive Committee recommends that City Council:

1. Authorize the Manager, Property Revenue Services to serve six-month notice on all parcels of land included in the list of lands marked as Appendix A.
2. Authorize the Manager, Property Revenue Services to proceed with the next steps in tax enforcement on the expiry of the six-month notices.
3. Approve these recommendations at its meeting on October 26, 2022.

ISSUE

Based on the 2022 and prior tax liens, the properties listed in Appendix A to this report have an interest registered by the City of Regina at the Land Registry and have outstanding property tax arrears. Upon City Council resolution, Administration will proceed with tax enforcement proceedings by serving six-month notices, after October 26, 2022, on properties where arrears of taxes have not been paid and the interest based on the tax lien has not been discharged. Administrative costs will be added to the tax roll pursuant to section 19(1) of *The Tax Enforcement Act*.

IMPACTS

Financial Implications

There are no direct financial implications as a result of this report. Allowances are established at the end of each year for outstanding taxes. The allowances are then reflected in year-end results and audited financial statements.

Policy and/or Strategic Implications

The authorization to serve six-month notices to the properties listed in Appendix A, allows for timely and efficient tax enforcement.

OTHER OPTIONS

Tax enforcement steps are prescribed by *The Tax Enforcement Act* and therefore, other options are not presented.

COMMUNICATIONS

The City of Regina has an active process of communicating with property owners with respect to outstanding taxes. Property owners are notified throughout the tax enforcement process and will continue to be notified as required by the legislation.

DISCUSSION

City Council approval to proceed under subsection 22(1) of *The Tax Enforcement Act* is requested to serve six-month notices on the 493 properties listed in Appendix A to this report. These annual numbers are consistent with the number of properties served six-month notice for 2020 and 2021 liens. Subsection 22(1) reads in part as follows:

“At any time after the expiration of six months from the date on which the municipality’s interest based on a tax lien was registered in the Land Titles Registry, the municipality may, by resolution, authorize proceedings to request title to any parcel included in the list with respect to which the arrears of taxes have not been paid and the interest based on the tax lien has not been discharged.”

The steps taken prior to proceedings for title for the typical property listed in Appendix A are as follows:

1. 2021 taxes on properties were due and payable on July 1, 2021. Taxes on properties with supplementary notices were due December 31, 2021.

2. 2021 taxes were in arrears as of January 1, 2022.
3. The properties were advertised in the Leader-Post on February 12, 2022.
4. Interests based on a tax lien were registered on the various title(s) to the properties at the Land Registry beginning April 6, 2022.

In addition to the prescribed tax enforcement steps outlined above, the City takes additional steps to communicate with property owners including three reminder letters prior to placing liens, as well as communications after the liens are placed. In May of 2022, Penalty Reduced Payment Plans (PRPP) was implemented to assist property owners in paying property tax arrears. PRPP allows for a reduced penalty rate on outstanding property tax when the owner enters into and honours a payment arrangement to pay outstanding tax arrears over a period of 24 months. Where property owners cannot commit to a PRPP, Administration enters into flexible payment arrangements with customers.

In all cases, the market value of these properties exceeds the value of tax arrears, thus prompting the owner or a financial institution with an interest in the property to pay the tax arrears prior to the City of Regina taking title. The City of Regina will not necessarily take title to the property after the six-month period. The City of Regina has the right to pursue other means to collect the outstanding arrears as allowed by *The Cities Act*, including but not limited to, civil suit, seizure of rents and/or seizure of goods and chattels.

The next steps in the process are:

1. First application for title (which is pursuant to this resolution).
2. After a required six-month waiting period, Provincial Mediation Board consent would be required prior to final application for title.
3. When Consent is issued by the Provincial Mediation Board, the Consent would be registered on title and a final 30-Day notice would be served.
4. Transfer of title to the City of Regina.

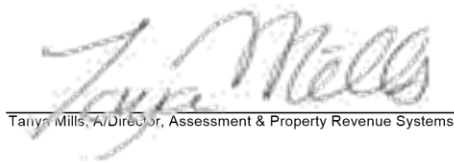
Administration follows the regulations of *The Tax Enforcement Act* for tax arrears. Steps in the tax enforcement process each take considerable time and effort to administer. Costs are added to the tax roll as authorized by Section 19(1)(f) of *The Tax Enforcement Act*.

DECISION HISTORY

The recommendations contained in this report require City Council approval.

Respectfully Submitted,

Respectfully Submitted,



Tariyn Mills, A/Director, Assessment & Property Revenue Systems

9/20/2022



Barry Lacey, Exec. Director, Financial Strategy & Sustainability

10/6/2022

Prepared by: Kinda Lysack, Coordinator, Tax & Utility Service

ATTACHMENTS

Appendix A - Application for Title

Appendix A - Application for Title

Civic Address	Legal Description
1202 QUEEN STREET	Plan: DV4404 Block: 159 Lot: 40
70 HAULTAIN CRESCENT	Plan: FT1642 Block: 9 Lot: 3
204-2511 E NEFF ROAD	Plan: 83R04366 Unit: 38
37 BELL STREET	Plan: FT1642 Block: 8 Lot: 56
125 COLLEGE AVENUE	Plan: U2439 Block: 8 Lot: 4
15 KRIVEL CRESCENT	Plan: 69R21952 Block: 12 Lot: 12
4330 CASTLE ROAD	Plan: 63R37205 Block: 32 Lot: 32
3111 E TRUESDALE DRIVE	Plan: 99RA23661 Unit: 3
1206 QUEEN STREET	Plan: DV4404 Block: 159 Lot: 39
1141 MCTAVISH STREET	Plan: DV4404 Block: 105 Lot: 11
2813 5TH AVENUE	Plan: OLD33 Block: 113 Lot: 20
440 HOFFER DRIVE	Plan: 80R49085 Block: 25 Lot: 9
1157 RETALLACK STREET	Plan: OLD33 Block: 113 Lot: 7
2179 ATKINSON STREET	Plan: DV270 Block: 25 Lot: 20
1903 ST JOHN STREET	Plan: OLD33 Block: 351 Lot: 2 / Plan: OLD33 Block: 351 Lot: 1
1445 ATHOL STREET	Plan: OLD33 Block: 214 Lot: 12
1431 RAE STREET	Plan: OLD33 Block: 209 Lot: 8
310 E 18TH AVENUE	Plan: FJ5368 Block: 12 Lot: 18
59 HALLERAN CRESCENT	Plan: 62R19207 Block: 13 Lot: 13
308 ROSE STREET	Plan: AW3306 Block: 23 Lot: 38 / Plan: AW3306 Block: 23 Lot: 39
1261 RAE STREET	Plan: 101205885 Block: 147 Lot: 42
101 FLEET STREET	Plan: 101088918 Block: A
1852 OSLER STREET	Plan: OLD33 Block: 303 Lot: 27
1325 11TH AVENUE	Plan: OLD33 Block: 299 Lot: 1 / Plan: OLD33 Block: 299 Lot: 2 / Plan: OLD33 Block: 299 Lot: 3 / Plan: OLD33 Block: 299 Lot: 4
1858 OSLER STREET	Plan: OLD33 Block: 303 Lot: 26
1332 11TH AVENUE	Plan: OLD33 Block: 292 Lot: 19 / Plan: OLD33 Block: 292 Lot: 20 / Plan: 101205492 Block: 292 Lot: 42
3200 DEWDNEY AVENUE	Plan: OLD33 Block: 214 Lot: 25
240 ARGYLE STREET	Plan: 77R48400 Block: 23 Lot: E
1833 BROAD STREET	Plan: OLD33 Block: 303 Lot: 12 / Plan: OLD33 Block: 303 Lot: 11 / Plan: OLD33 Block: 303 Lot: 10 / Plan: OLD33 Block: 303 Lot: 9
701 VICTORIA AVENUE	Plan: DV270 Block: 22 Lot: 9 / Plan: DV270 Block: 22 Lot: 10
2022 REYNOLDS STREET	Plan: DV270 Block: 23 Lot: 35

639 VICTORIA AVENUE	Plan: DV270 Block: 23 Lot: 37 / Plan: DV270 Block: 23 Lot: 38 / Plan: DV270 Block: 23 Lot: 39 / Plan: DV270 Block: 23 Lot: 40 / Plan: DV270 Block: 23 Lot: 5 / Plan: DV270 Block: 23 Lot: 4 / Plan: DV270 Block: 23 Lot: 3 / Plan: DV270 Block: 23 Lot: 2 / Plan: DV270 Block: 23 Lot: 1
1138 CAMERON STREET	Plan: 101176646 Block: 110 Lot: 28
801 ATHOL STREET	Plan: H4670 Block: 18 Lot: 1
520 DALGLIESH DRIVE	Plan: 74R23123 Block: 17 Lot: 13
135 MCCARTHY BOULEVARD	Plan: 72R32562 Block: 14 Lot: 34
6907 WHELAN DRIVE	Plan: 81R35902 Block: 128 Lot: 13
1555 RETALLACK STREET	Plan: 101228981 Block: 236 Lot: 41 / Plan: OLD33 Block: 236 Lot: 33
4133 ALTON CRESCENT	Plan: 102097054 Block: 26 Lot: 24
2774 WALLACE STREET	Plan: U2439 Block: 49 Lot: 21 / Plan: U2439 Block: 49 Lot: 22
33 BAUERMEISTER STREET	Plan: 72R13893 Block: 13 Lot: 8
1150 FORT STREET	Plan: 101863773 Block: 62 Lot: C
804 MONTAGUE STREET	Plan: H4669 Block: 48 Lot: 39
250 E PARK AVENUE	Plan: BC3488 Block: 83 Lot: 8 / Plan: BC3488 Block: 83 Lot: 7 / Plan: BC3488 Block: 83 Lot: 9
251 ALBERT STREET	Plan: Z140 Block: 32 Lot: 14 / Plan: Z140 Block: 32 Lot: 13 / Plan: Z140 Block: 32 Lot: 12
736 VICTORIA AVENUE	Plan: DV270 Block: 17 Lot: 2 / Plan: DV270 Block: 17 Lot: 1
1612 OXFORD STREET	Plan: AQ5077 Block: 25 Lot: 35 / Plan: AQ5077 Block: 25 Lot: 36
5293 AVIATOR CRESCENT	Plan: 102097054 Block: 26 Lot: 32
1015 WASCANA STREET	Plan: 101201476 Block: 100 Lot: 55 / Plan: 101201476 Block: 100 Lot: 56
1948 CONNAUGHT STREET	Plan: I5211 Block: 29 Lot: 7
443 ROYAL STREET	Plan: AR4002 Block: 26 Lot: 12
1003 N BROAD STREET	Plan: 74R29250 Block: 24 Lot: 1
2305 WINNIPEG STREET	Plan: DV270 Block: 83 Lot: 2
455 ST JOHN STREET	Plan: F4996 Block: 13 Lot: 14 / Plan: F4996 Block: 13 Lot: 13
218-3420 PARK STREET	Plan: 88R27914 Unit: 29
2842 RIDGWAY AVENUE	Plan: 102174072 Block: H Lot: 39
2034 FLEURY STREET	Plan: DV270 Block: 36 Lot: 14
1940 EDGAR STREET	Plan: O4288 Block: 15A Lot: 10
1146 ARGYLE STREET	Plan: DV4404 Block: 105 Lot: 27 / Plan: DV4404 Block: 105 Lot: 28
1025 ARGYLE STREET	Plan: DV4404 Block: 95 Lot: 31
1109 KING STREET	Plan: DV4404 Block: 102 Lot: 3 / Plan: DV4404 Block: 102 Lot: 2
23 BENTLEY DRIVE	Plan: 76R19492 Block: 33 Lot: 5
455 FULTON DRIVE	Plan: 77R41909 Block: 17 Lot: 15

3535 ARGYLE ROAD	Plan: FL2604 Block: 70 Lot: 15
15 DANIELS CRESCENT	Plan: 65R14428 Block: 4 Lot: 14
30-4850 HARBOUR LANDING DRIVE	Plan: 102163698 Unit: 76
1830 ANGUS STREET	Plan: OLD33 Block: 313 Lot: 12
1961 MONTREAL STREET	Plan: OLD33 Block: 354 Lot: 16
2191 TORONTO STREET	Plan: 101923567 Unit: 6
1101 GRACE STREET	Plan: FO3017 Block: 7 Lot: 1
809 RETALLACK STREET	Plan: H4670 Block: 22 Lot: 3 / Plan: 101220860 Block: 22 Lot: 51
721 PASQUA STREET	Plan: H4669 Block: 56 Lot: 7 / Plan: H4669 Block: 56 Lot: 6
1403 PASQUA STREET	Plan: EV520 Block: E Lot: A
825 PASQUA STREET	Plan: FD100 Block: 3 Lot: 1
864 ARGYLE STREET	Plan: H4669 Block: 46 Lot: 24 / Plan: 101197593 Block: 46 Lot: 49
1221 ARGYLE STREET	Plan: DV4404 Block: 155 Lot: 6 / Plan: 101193320 Block: 155 Lot: 46
4018 4TH AVENUE	Plan: FD100 Block: 11 Lot: 11
1529 MONTAGUE STREET	Plan: OLD33 Block: 231 Lot: 39
1527 ATHOL STREET	Plan: OLD33 Block: 232 Lot: 39
2622 LINDSAY STREET	Plan: EM6920 Block: 6 Lot: 3
19 MARKWELL DRIVE	Plan: 76R56108 Block: 1 Lot: 11
535 HALIFAX STREET	Plan: F4996 Block: 3 Lot: 10 / Plan: F4996 Block: 3 Lot: 11
1643 OTTAWA STREET	Plan: OLD33 Block: 246 Lot: 11
1362 ATHOL STREET	Plan: OLD33 Block: 168 Lot: 24
408 ROBINSON STREET	Plan: AP5716 Block: 28 Lot: 38 / Plan: AP5716 Block: 28 Lot: 37 / Plan: 101204806 Block: 28 Lot: 44
7520 OXBOW WAY	Plan: 102037519 Block: M2 Lot: 13
1029 HORACE STREET	Plan: FO3017 Block: 13 Lot: 20
5978 MCKINLEY AVENUE	Plan: 71R22050 Block: 50 Lot: 14
3303 BANE BERRY DRIVE	Plan: 92R58443 Block: 17 Lot: 20
5221 AVIATOR CRESCENT	Plan: 102097054 Block: 28 Lot: 6
37 FLAMINGO CRESCENT	Plan: FZ2265 Block: 6 Lot: 15
437 OTTAWA STREET	Plan: F4996 Block: 12 Lot: 9 / Plan: 101151111 Block: 12 Lot: 42
39 COMPTON ROAD	Plan: 63R34889 Block: 2 Lot: 37
1431 MCVEETY DRIVE	Plan: 97R59302 Block: 36 Lot: 18
2770 CRANBOURN CRESCENT	Plan: 101664974 Unit: 47
405-2165 HESELTINE ROAD	Plan: 102232527 Unit: 90
2263 BRODER STREET	Plan: DV270 Block: 55 Lot: 16 / Plan: 101186704 Block: 55 Lot: 42
2104 MCARA STREET	Plan: DV270 Block: 47 Lot: 39
100 OTTAWA STREET	Plan: AY5450 Block: 36 Lot: 39 / Plan: AY5450 Block: 36 Lot: 40
278 PLAINSVIEW DRIVE	Plan: 76R13645 Unit: 35

6507 MAWSON AVENUE	Plan: 78R29668 Block: 110A Lot: 18
2674 MCDONALD STREET	Plan: 101195221 Block: 41 Lot: 29 / Plan: U2439 Block: Y
1924 MONTREAL STREET	Plan: OLD33 Block: 353 Lot: 34
6-38 SPENCE STREET	Plan: 101980098 Unit: 6
49 HAYNEE STREET	Plan: 70R33972 Block: 15 Lot: 12
3055 CAMERON STREET	Plan: P1652 Block: 604 Lot: 32
1528 VICTORIA AVENUE	Plan: OLD33 Block: 350 Lot: 18
1520 VICTORIA AVENUE	Plan: OLD33 Block: 350 Lot: 20
1547 CAMERON STREET	Plan: OLD33 Block: 234 Lot: 34
1512 VICTORIA AVENUE	Plan: OLD33 Block: 350 Lot: 22
1516 VICTORIA AVENUE	Plan: OLD33 Block: 350 Lot: 21
1524 VICTORIA AVENUE	Plan: OLD33 Block: 350 Lot: 19
A-1580 ROBINSON STREET	Plan: 102270518 Unit: 1
76 DONAHUE AVENUE	Plan: 62R19207 Block: 6 Lot: 23
300-1821 SCARTH STREET	Plan: 99RA25125 Unit: 6
318 N CORNWALL STREET	Plan: 64R04840 Block: 61 Lot: 10
1419 RETALLACK STREET	Plan: OLD33 Block: 210 Lot: 5
663 PRINCESS STREET	Plan: H4669 Block: 61 Lot: 16 / Plan: H4669 Block: 61 Lot: 17
263 CHURCH DRIVE	Plan: 76R56110 Block: 13 Lot: 16
39-PRK-4501 CHILD AVENUE	Plan: 102165308 Unit: 39
443 N ARGYLE STREET	Plan: 62R19206 Block: 27 Lot: 1
848 ROBINSON STREET	Plan: H4670 Block: 20 Lot: 28
3105 RETALLACK STREET	Plan: P1652 Block: 629 Lot: 2 / Plan: P1652 Block: 629 Lot: 1
622 GARNET STREET	Plan: H4670 Block: 2 Lot: 47
210 DEWDNEY AVENUE	Plan: AP990 Block: 8 Lot: 23
86-PRK-2055 ROSE STREET	Plan: 102156847 Unit: 86
5313 MCCLELLAND DRIVE	Plan: 102100206 Block: 39 Lot: 15
87-PRK-2055 ROSE STREET	Plan: 102156847 Unit: 87
1002 ATKINSON STREET	Plan: T4085 Block: 6 Lot: 40
513 OSLER STREET	Plan: F4996 Block: 2 Lot: 4
4801 LIBERTY STREET	Plan: 102113435 Block: 35 Lot: 28
85-PRK-2055 ROSE STREET	Plan: 102156847 Unit: 85
186-PRK-2055 ROSE STREET	Plan: 102156847 Unit: 186
216 DEWDNEY AVENUE	Plan: AP990 Block: 8 Lot: 22
4620 JAMES HILL ROAD	Plan: 102082733 Block: 35 Lot: 6
4608 JAMES HILL ROAD	Plan: 102082733 Block: 35 Lot: 3
4600 JAMES HILL ROAD	Plan: 102082733 Block: 35 Lot: 1
515 OTTAWA STREET	Plan: 102090169 Block: 5 Lot: 37
4612 JAMES HILL ROAD	Plan: 102082733 Block: 35 Lot: 4
145 N MCINTYRE STREET	Plan: AT654 Block: 47 Lot: 14 / Plan: AT654 Block: 47 Lot: 13
5430 UNIVERSAL CRESCENT	Plan: 102100206 Block: 39 Lot: 36
4604 JAMES HILL ROAD	Plan: 102082733 Block: 35 Lot: 2
4616 JAMES HILL ROAD	Plan: 102082733 Block: 35 Lot: 5

2102 E CUNNING CRESCENT	Plan: 79R14986 Block: 2 Lot: 13
2233 WINNIPEG STREET	Plan: DV270 Block: 52 Lot: 9
2317 CAMERON STREET	Plan: 99RA02447 Block: 451 Lot: 24
2049 ELPHINSTONE STREET	Plan: 99RA05074 Block: 380 Lot: 52
2174 HALIFAX STREET	Plan: 101147756 Block: 413 Lot: 21
28 RITCHIE CRESCENT	Plan: 65R11965 Block: 4 Lot: 44
66 RODENBUSH DRIVE	Plan: 78R41642 Block: 47 Lot: 2
1443 CAMERON STREET	Plan: OLD33 Block: 212 Lot: 12 / Plan: 101171012 Block: 212 Lot: 42
2900 REGINA AVENUE	Plan: K1416 Block: 533 Lot: 24
3804 20TH AVENUE	Plan: FK2596 Block: N Lot: 14
1378 MCTAVISH STREET	Plan: DV4404 Block: 164 Lot: 21
1042 DOROTHY STREET	Plan: 76R00950 Block: 13 Lot: 1
104 COLDWELL ROAD	Plan: 59R10219 Block: 46 Lot: 10
25 CHINOOK ROAD	Plan: 59R07979 Block: 49 Lot: 11
33-39 CENTENNIAL STREET	Plan: 87R53163 Unit: 55
F-4212 CASTLE ROAD	Plan: 88R38589 Unit: 32
1378 GARNET STREET	Plan: OLD33 Block: 169 Lot: 21
2807 ASSINIBOINE AVENUE	Plan: FL2604 Block: 69 Lot: 38
1341 9TH AVENUE N	Plan: 101159535 Block: 9 Lot: 34
2150 ELLIOTT STREET	Plan: DV270 Block: 50 Lot: 28
2225 E BEDFORD AVENUE	Plan: 66R13963 Block: 10 Lot: 8
840 PRINCESS STREET	Plan: H4669 Block: 44 Lot: 30 / Plan: H4669 Block: 44 Lot: 29
248 FULTON DRIVE	Plan: 81R29701 Block: 4 Lot: G
605 E DOUGLAS PARK CRESCENT	Plan: GD1553 Block: 7 Lot: 33
12 UPLAND DRIVE	Plan: 65R30581 Block: 3 Lot: 1
1680 ALEXANDRA STREET	Plan: 101855325 Unit: 17
1303 ROBINSON STREET	Plan: OLD33 Block: 172 Lot: 1
843 MCINTOSH STREET	Plan: AS5547 Block: 17 Lot: 6
3877 GOLDFINCH WAY	Plan: 102046294 Block: A Lot: 13
6022 WADGE STREET	Plan: 84R38662 Block: 22 Lot: 1
6 HUGHES STREET	Plan: 76R00950 Block: 3 Lot: 24
6-2358 RAE STREET	Plan: 101986601 Unit: 6
4129 CARLTON STREET	Plan: AY270 Block: 28 Lot: 8 / Plan: AY270 Block: 28 Lot: 9 / Plan: AY270 Block: 28 Lot: 10
30 BIRD BAY	Plan: 71R16883 Block: 14 Lot: 25
870 ERB BAY	Plan: 86R47289 Block: 22 Lot: 18
638 KING STREET	Plan: H4669 Block: 58 Lot: 44 / Plan: 101158264 Block: 58 Lot: 62
1221 LINDSAY STREET	Plan: F1625 Block: 15A Lot: 5 / Plan: F1625 Block: 15A Lot: 6
175 VERNON CRESCENT	Plan: 76R35323 Block: 35 Lot: 4
2647 E LACOMBE CRESCENT	Plan: 84R14416 Block: 203 Lot: 22
408-2410 HESELTINE ROAD	Plan: 85R66183 Unit: 80
605-3440 AVONHURST DRIVE	Plan: 102176029 Unit: 49
651 GARNET STREET	Plan: H4670 Block: 3 Lot: 15

5305 4TH AVENUE	Plan: FO3017 Block: 13 Lot: 2
26 LOUISE CRESCENT	Plan: 77R22314 Block: 30 Lot: 15
341 BROAD STREET	Plan: AY5450 Block: 17A Lot: 39
726 CAMERON STREET	Plan: H4670 Block: 14 Lot: 34 / Plan: 101145271 Block: 14 Lot: 46
4175 E GREEN APPLE DRIVE	Plan: 102110397 Unit: 219
508 ST JOHN STREET	Plan: F4996 Block: 3 Lot: 26 / Plan: F4996 Block: 3 Lot: 27
31 DAFFODIL CRESCENT	Plan: FZ2265 Block: 18 Lot: 2
1174 GARNET STREET	Plan: 101208192 Block: 109 Lot: 21
3211 PARLIAMENT AVENUE	Plan: 61R32826 Block: 2 Lot: 10
5110 3RD AVENUE N	Plan: 73R34960 Block: 34 Lot: 30
4625 PADWICK CRESCENT	Plan: 102027507 Block: 2 Lot: 5
2346 MCARA STREET	Plan: DV270 Block: 75 Lot: 27 / Plan: 101202321 Block: 75 Lot: 39
187 PAYNTER CRESCENT	Plan: 77R41909 Block: 17 Lot: 5
1416 MCCARTHY BOULEVARD	Plan: 102038644 Unit: 5
1919 ATHOL STREET	Plan: OLD33 Block: 335 Lot: 5
202-1708 8TH AVENUE	Plan: 101889658 Unit: 6
4-2751 WINDSOR PARK ROAD	Plan: 101910046 Unit: 4
523 SANGSTER BOULEVARD	Plan: 76R35323 Block: 31 Lot: 14
83 MINOT DRIVE	Plan: 76R11466 Block: 25 Lot: 8
642 CAMPBELL STREET	Plan: 65R31035 Block: 43 Lot: 22
2310 EDGAR STREET	Plan: DV270 Block: 79 Lot: 38
2716 MCDONALD STREET	Plan: U2439 Block: 56 Lot: 38 / Plan: U2439 Block: 56 Lot: 37 / Plan: 101195300 Block: 56 Lot: 42
1445 SHANNON ROAD	Plan: 64R18289 Block: 23 Lot: 4
1228 WALLACE STREET	Plan: F1625 Block: 21 Lot: 32
2302 HERCHMER STREET	Plan: 85R61255 Block: 113 Lot: 9
1313 ATHOL STREET	Plan: OLD33 Block: 169 Lot: 4
1401 MCCARTHY BOULEVARD	Plan: AY3193 Block: 6 Lot: 2 / Plan: AY3193 Block: 6 Lot: 1
2726 WINDSOR PARK ROAD	Plan: 101867711 Block: 8 Lot: 30
2515 ATKINSON STREET	Plan: U2439 Block: 19 Lot: 4
731 MONTAGUE STREET	Plan: H4670 Block: 16 Lot: 8 / Plan: H4670 Block: 16 Lot: 9
804 ROBINSON STREET	Plan: H4670 Block: 20 Lot: 39
909 ELLIOTT STREET	Plan: T4085 Block: 14 Lot: 3 / Plan: 101229588 Block: 14 Lot: 43
60-B-12100 EWING AVENUE	Plan: 102279135 Unit: 92
5907 STEELE CRESCENT	Plan: 83R71362 Block: 16 Lot: 24
309 DURHAM DRIVE	Plan: FZ4297 Block: 33 Lot: 3
128-PRK-5303 UNIVERSAL CRESCENT	Plan: 102158984 Unit: 128
246 WILLISTON DRIVE	Plan: 79R07664 Block: 31 Lot: 13
4955 WEBSTER CRESCENT	Plan: 101872379 Block: 39 Lot: 7
754 N SEYMOUR CRESCENT	Plan: 78R63734 Block: 205 Lot: 34B
1341 MONTAGUE STREET	Plan: OLD33 Block: 168 Lot: 11

1179 CAMERON STREET	Plan: 101177726 Block: 111 Lot: 21
12 WALDEN CRESCENT	Plan: 65R14428 Block: 2 Lot: 17
603 DOROTHY STREET	Plan: 79R46205 Block: 51 Lot: K
946 MCDONALD STREET	Plan: T4085 Block: 15 Lot: 29 / Plan: 101229454 Block: 15 Lot: 43
1055 PRINCESS STREET	Plan: DV4404 Block: 97 Lot: 14 / Plan: 101158725 Block: 97 Lot: 43
38 JOYCE CRESCENT	Plan: 75R52800 Block: 18 Lot: 9
244 SCARTH STREET	Plan: Z140 Block: 28 Lot: 29 / Plan: Z140 Block: 28 Lot: 28 / Plan: 101175768 Block: 28 Lot: 55
2102 OSLER STREET	Plan: 101148128 Block: 412 Lot: 36
911 RAE STREET	Plan: H4670 Block: 26 Lot: 3
2325 MONTREAL STREET	Plan: 101248949 Block: 470 Lot: 29
922 ROBINSON STREET	Plan: H4670 Block: 29 Lot: 34
1753 CONNAUGHT STREET	Plan: I5211 Block: 10 Lot: 14
6914 WHELAN DRIVE	Plan: 81R35902 Block: 126 Lot: 11
1647 MONTAGUE STREET	Plan: 78R09318 Block: 258 Lot: F
1057 RETALLACK STREET	Plan: 101199168 Block: 88 Lot: 46
1260 PRINCESS STREET	Plan: DV4404 Block: 158 Lot: 25 / Plan: 101193779 Block: 158 Lot: 47
1252 PRINCESS STREET	Plan: DV4404 Block: 158 Lot: 28
679 RINK AVENUE	Plan: 78R03813 Block: 20 Lot: 2
2034 WASCANA STREET	Plan: EO4093 Block: 387 Lot: 11
1457 ARGYLE STREET	Plan: DV4404 Block: 217 Lot: 15
1453 ARGYLE STREET	Plan: DV4404 Block: 217 Lot: 14
1933 TORONTO STREET	Plan: OLD33 Block: 353 Lot: 9
7023 WHELAN DRIVE	Plan: 81R35902 Block: 128 Lot: 1
1129 ROBINSON STREET	Plan: 101178288 Block: 112 Lot: 51 / Plan: 101178288 Block: 112 Lot: 52
1943 MONTREAL STREET	Plan: OLD33 Block: 354 Lot: 11
1842 ATKINSON STREET	Plan: G384 Block: 5 Lot: 30
1004 ATHOL STREET	Plan: 101209621 Block: 93 Lot: 40
19 LAWSON STREET	Plan: 62R19206 Block: 32 Lot: 4
4002 E FREEMAN ROAD	Plan: 101915041 Block: 17 Lot: 2
13-GAR-5519 BLAKE CRESCENT	Plan: 102068467 Unit: 13
1531 CAMERON STREET	Plan: OLD33 Block: 234 Lot: 38
11-2935 VICTORIA AVENUE	Plan: 84R14626 Unit: 11
1178 CAMPBELL STREET	Plan: AY3193 Block: 64 Lot: 22 / Plan: AY3193 Block: 64 Lot: 21
5185 AVIATOR CRESCENT	Plan: 102097054 Block: 28 Lot: 15
8814 SHERWOOD DRIVE	Plan: 102065914 Block: 20 Lot: 29
957 ROBINSON STREET	Plan: H4670 Block: 28 Lot: 15
1304-5500 MITCHINSON WAY	Plan: 102176984 Unit: 43
879 RETALLACK STREET	Plan: H4670 Block: 22 Lot: 20
3754 E 7TH AVENUE	Plan: 101832274 Unit: 57
1445 ELLICE STREET	Plan: 73R37876 Block: 3 Lot: U
4804 4TH AVENUE	Plan: FK5110 Block: 31A Lot: 5

848 ELLIOTT STREET	Plan: AQ4932 Block: 34 Lot: 28
8100 DEWDNEY AVENUE	SW 28-17-20-2 / SE 28-17-20-2
4325 MCMILLAN DRIVE	Plan: 101937764 Block: 61 Lot: 6
856 RAE STREET	Plan: H4670 Block: 22 Lot: 25
1437 QUEEN STREET	Plan: DV4404 Block: 220 Lot: 10
253 HABKIRK DRIVE	Plan: 71R36836 Block: 32 Lot: 20
1412 GROSVENOR STREET	Plan: BE636 Block: 2 Lot: 35 / Plan: BE636 Block: 2 Lot: 36 / Plan: BE636 Block: 2 Lot: 37
4802 E SANDPIPER CRESCENT	Plan: 101944256 Block: B Lot: 28
119-PRK-5303 UNIVERSAL CRESCENT	Plan: 102158984 Unit: 119
1237 CAMPBELL STREET	Plan: FO3017 Block: 9 Lot: 10
401-3810 ROBINSON STREET	Plan: 102239535 Unit: 14
738 N BARD CRESCENT	Plan: 79R31361 Block: 214 Lot: E
311-2150 HESELTINE ROAD	Plan: 102030949 Unit: 34
226 THOMSON AVENUE	Plan: 78R40455 Block: 29 Lot: 7
156 MCKEE CRESCENT	Plan: 61R26805 Block: 10 Lot: 12
35 EDENWOLD CRESCENT	Plan: 77R32633 Block: 52 Lot: 35
75 MACKENZIE WAY	Plan: 96R01324 Unit: 28
2949 ELPHINSTONE STREET	Plan: FB5838 Block: H Lot: 8
1922 BRODER STREET	Plan: G384 Block: 9 Lot: 20
1221 GARNET STREET	Plan: 101161482 Block: 151 Lot: 32
1654 OTTAWA STREET	Plan: OLD33 Block: 247 Lot: 19
1067 RAE STREET	Plan: OLD33 Block: 87 Lot: 9
1137 MCTAVISH STREET	Plan: DV4404 Block: 105 Lot: 10
619 CAMERON STREET	Plan: H4670 Block: 4 Lot: 5 / Plan: H4670 Block: 4 Lot: 6
1409 GARNET STREET	Plan: OLD33 Block: 213 Lot: 2
1550 RETALLACK STREET	Plan: OLD33 Block: 235 Lot: 16 / Plan: OLD33 Block: 235 Lot: 17
1758 TORONTO STREET	Plan: OLD33 Block: 292 Lot: 27
1140 RETALLACK STREET	Plan: 101180247 Block: 112 Lot: 32
1954 WINNIPEG STREET	Plan: OLD33 Block: 355 Lot: 26
4801 4TH AVENUE	Plan: FH5553 Block: 2 Lot: 2
1711 GRANT DRIVE	Plan: 59R04305 Block: 37 Lot: 4
2238 WASCANA GREENS	Plan: 87R07716 Block: 7 Lot: 24
1821 REGENT STREET	Plan: AQ5077 Block: 59 Lot: 6 / Plan: AQ5077 Block: 59 Lot: 5 / Plan: 101150648 Block: 59 Lot: 42
121 ST JOHN STREET	Plan: AY5450 Block: 36 Lot: 6 / Plan: AY5450 Block: 36 Lot: 5
2151 MCARA STREET	Plan: DV270 Block: 46 Lot: 13
111 DEERGROVE CRESCENT	Plan: 67R20540 Block: 23 Lot: 25
810 BROADWAY AVENUE	Plan: U2439 Block: 18 Lot: 23
2064 ELPHINSTONE STREET	Plan: DV4420 Block: 381 Lot: 21
15 SNEATH CRESCENT	Plan: 72R35645 Block: 31 Lot: 18
1000 MINTO STREET	Plan: FO3017 Block: 14 Lot: 14
291 TRUELLE CRESCENT	Plan: 72R42721 Block: 4 Lot: 4
240-3435 HILLSDALE STREET	Plan: 101899693 Unit: 2

1357 GARNET STREET	Plan: 101162663 Block: 170 Lot: 43 / Plan: OLD33 Block: 170 Lot: 15
2469 EDGAR STREET	Plan: 101198415 Block: 11 Lot: 39 / Plan: U2439 Block: 11 Lot: 28
201-2203 ANGUS STREET	Plan: 83R13424 Unit: 35
1118 FLEET STREET	Plan: 83R17233 Block: 65 Lot: 5
4135 ARGYLE STREET	Plan: AR1128 Block: 942 Lot: 10 / Plan: AR1128 Block: 942 Lot: 9
145 N ST JOHN STREET	Plan: AY5450 Block: 45 Lot: 9
4322 PRESTON CRESCENT	Plan: 101937764 Block: 59 Lot: 18
2437 WINNIPEG STREET	Plan: U2439 Block: 16 Lot: 35 / Plan: 101315337 Block: 16 Lot: 44
2111 EDGAR STREET	Plan: DV270 Block: 50 Lot: 3
5009 8TH AVENUE	Plan: OLD218 Block: 72 Lot: 38 / Plan: OLD218 Block: 72 Lot: 37
1104 COLLEGE AVENUE	Plan: 101249108 Block: 470 Lot: 22
434 RINK AVENUE	Plan: 77R55713 Block: 205 Lot: 44
2127 E CUNNING CRESCENT	Plan: 80R54474 Block: 1 Lot: 5
1919 ST JOHN STREET	Plan: OLD33 Block: 351 Lot: 6
964 ANGUS STREET	Plan: H4670 Block: 26 Lot: 24
844 QUEEN STREET	Plan: FD100 Block: 6 Lot: 4
1301 PRINCESS STREET	Plan: DV4404 Block: 164 Lot: 1 / Plan: 101192903 Block: 164 Lot: 45
2522 RETALLACK STREET	Plan: 101172103 Block: F Lot: 20
1352 ANGUS STREET	Plan: OLD33 Block: 174 Lot: 27
5068 CRANE CRESCENT	Plan: 102119015 Block: 50 Lot: 18
47 PEART CRESCENT	Plan: 73R25274 Block: 10 Lot: 12
258 SMITH STREET	Plan: Z140 Block: 31 Lot: 24
5672 GILBERT CRESCENT	Plan: 102289574 Block: 55 Lot: 29
459 PALLISER STREET	Plan: 71R25931 Block: 21 Lot: 39
801 11TH AVENUE	Plan: G384 Block: 5 Lot: 40
3000 15TH AVENUE	Plan: 99RA02447 Block: 438 Lot: 38
2829 GARNET STREET	Plan: K1416 Block: 541 Lot: 37 / Plan: K1416 Block: 541 Lot: 38
6230 DEWDNEY AVENUE	Plan: AY3193 Block: 5 Lot: 20
6242 LITTLE PINE LOOP	Plan: 102139332 Block: 6 Lot: 14
1018 BRODER STREET	Plan: T4085 Block: 5 Lot: 37 / Plan: T4085 Block: 5 Lot: 36
55-5625 AERODROME ROAD	Plan: 102201624 Unit: 1
1457 PASQUA STREET	Plan: EV520 Block: E Lot: J
152-PRK-2300 BROAD STREET	Plan: 102159525 Unit: 152
107-PRK-2300 BROAD STREET	Plan: 102159525 Unit: 107
1-1708 8TH AVENUE	Plan: 101889658 Unit: 7
1646 OTTAWA STREET	Plan: OLD33 Block: 247 Lot: 18
753 RAE STREET	Plan: H4670 Block: 10 Lot: 14

1835 5TH AVENUE	Plan: OLD33 Block: 123 Lot: 2 / Plan: OLD33 Block: 123 Lot: 3 / Plan: OLD33 Block: 123 Lot: 4 / Plan: OLD33 Block: 123 Lot: 1 / Plan: 101164283 Block: 123 Lot: 26
F-4216 CASTLE ROAD	Plan: 88R38589 Unit: 13
139 RAE STREET	Plan: FN4603 Block: G Lot: 11
3007 6TH AVENUE N	Plan: 62R19206 Block: 19 Lot: 11
7011 LAWRENCE DRIVE	Plan: 81R35902 Block: 132 Lot: 18
3171 E SALTERIO CRESCENT	Plan: 82R26882 Block: 23 Lot: 15
971 RETALLACK STREET	Plan: H4670 Block: 27 Lot: 18 / Plan: 101221355 Block: 27 Lot: 50
200 SMITH STREET	Plan: Z140 Block: 31 Lot: 40 / Plan: Z140 Block: 31 Lot: 39
3514 MCCOURT BAY	Plan: 83R30229 Block: 1 Lot: 16
2251 LINDSAY STREET	Plan: DV270 Block: 59 Lot: 13
51 FISHER STREET	Plan: 72R20896 Block: 17 Lot: 1
1174 RETALLACK STREET	Plan: 101180168 Block: 112 Lot: 22 / Plan: 101180168 Block: 112 Lot: 23
183 CATHERWOOD CRESCENT	Plan: 76R25638 Block: 37 Lot: 21
1421 HORACE STREET	Plan: EY3461 Block: F Lot: D
2835 6TH AVENUE N	Plan: 62R19206 Block: 19 Lot: 17
1300 KING STREET	Plan: DV4404 Block: 161 Lot: 40
1159 BRODER STREET	Plan: X464 Block: 11 Lot: 14 / Plan: X464 Block: 11 Lot: 15
823 CAMERON STREET	Plan: H4670 Block: 20 Lot: 6
3932 QU'APPELLE DRIVE	Plan: FK4884 Block: 9 Lot: 8
905 ROBINSON STREET	Plan: H4670 Block: 28 Lot: 2
482 FULTON DRIVE	Plan: 79R28343 Block: 4 Lot: 116
3782 E ARNICA PLACE	Plan: 101214953 Block: 44 Lot: 25
1214 VICTORIA AVENUE	Plan: OLD33 Block: 353 Lot: 23
11-4500 CHILD AVENUE	Plan: 101900135 Unit: 11
1123-5500 MITCHINSON WAY	Plan: 102176984 Unit: 75
12-31 CENTENNIAL STREET	Plan: 87R53163 Unit: 25
2 CARSS PLACE	Plan: 73R02926 Block: 4 Lot: 14
1312 GRYPHONS WALK	Plan: 81R54330 Unit: 29
1615 9TH AVENUE N	Plan: 70R35954 Block: 8 Lot: 23
1142 GARRY STREET	Plan: AY3193 Block: 63 Lot: 28 / Plan: AY3193 Block: 63 Lot: 27
45 COVENTRY ROAD	Plan: EX5374 Block: 12 Lot: 1
428 MCINTOSH STREET	Plan: 71R28862 Block: 18 Lot: 18
1535 RAE STREET	Plan: OLD33 Block: 237 Lot: 37
1006 GARRY STREET	Plan: AY3193 Block: 66 Lot: 23 / Plan: 101159805 Block: 66 Lot: 29 / Plan: AY3193 Block: 66 Lot: 24
2401-5500 MITCHINSON WAY	Plan: 102176984 Unit: 175
1051 ROBINSON STREET	Plan: 101180955 Block: 89 Lot: 47
11-35 CENTENNIAL STREET	Plan: 87R53163 Unit: 41
1021 SASKATCHEWAN DRIVE	Plan: OLD33 Block: 295 Lot: 1

1114 N POLEY STREET	Plan: 102079661 Block: B Lot: 21
1950 MONTAGUE STREET	Plan: 99RA05074 Block: 333 Lot: 47
410 PALLISER STREET	Plan: 71R25931 Block: 23 Lot: 2
936 COLLEGE AVENUE	Plan: DV270 Block: 83 Lot: 15
470 ST JOHN STREET	Plan: F4996 Block: 14 Lot: 23 / Plan: 101176545 Block: 14 Lot: 41
1655 N ROUSSEAU CRESCENT	Plan: 96R32252 Block: 20 Lot: 22
12 CUSHING CRESCENT	Plan: 63R25686 Block: 5 Lot: 27
1001-1914 HAMILTON STREET	Plan: 101861164 Unit: 15
335 BRUCE STREET	Plan: 71R28862 Block: 41 Lot: 5
312-1640 DAKOTA DRIVE	Plan: 102103681 Unit: 51
1247 RAE STREET	Plan: 101205829 Block: 147 Lot: 39
37 CALDER CRESCENT	Plan: FT1642 Block: 1 Lot: 30
819 N WOROBEZ CRESCENT	Plan: 78R16753 Block: 114 Lot: 16
147 MAGEE CRESCENT	Plan: 74R37760 Block: 4 Lot: 8
58-4640 HARBOUR LANDING DRIVE	Plan: 102053887 Unit: 40
4321 GARNET STREET	Plan: 64R20022 Block: 6 Lot: 29
7263 BLAKENEY DRIVE	Plan: 78R29668 Block: 121 Lot: 32
760 ARGYLE STREET	Plan: H4669 Block: 51 Lot: 26 / Plan: H4669 Block: 51 Lot: 25
555 SCARTH STREET	Plan: AW3306 Block: 6 Lot: 11 / Plan: AW3306 Block: 6 Lot: 10
14 KANGLES STREET	Plan: 72R20896 Block: 20 Lot: 16
1 MARSH CRESCENT	Plan: 59R04304 Block: 42 Lot: 12
3600 GREEN MOSS LANE	Plan: 102047745 Block: 9 Lot: 19
2801 21ST AVENUE	Plan: P1652 Block: 629 Lot: 39 / Plan: P1652 Block: 629 Lot: 40
824 RAE STREET	Plan: H4670 Block: 22 Lot: 36 / Plan: H4670 Block: 22 Lot: 35 / Plan: H4670 Block: 22 Lot: 34
2710 ATKINSON STREET	Plan: U2439 Block: 50 Lot: 38 / Plan: 101179931 Block: 50 Lot: 51
1853 ST JOHN STREET	Plan: OLD33 Block: 300 Lot: 14 / Plan: 101176051 Block: 300 Lot: 46
4922 GUDEREIT WAY	Plan: 101888039 Block: 46 Lot: 6
1369 RAE STREET	Plan: OLD33 Block: 174 Lot: 18
82 RINK AVENUE	Plan: 73R28980 Block: 13 Lot: 3
3118 GREEN BANK ROAD	Plan: 102241707 Block: 26 Lot: 37
933 18TH AVENUE	Plan: U2439 Block: 49 Lot: 1 / Plan: 101179728 Block: 49 Lot: 45
1132 ROBINSON STREET	Plan: 101178110 Block: 111 Lot: 31
3400 3RD AVENUE	Plan: H4669 Block: 48 Lot: 22 / Plan: H4669 Block: 48 Lot: 21
948 GARNET STREET	Plan: H4670 Block: 31 Lot: 31
1236 ROBINSON STREET	Plan: 101162179 Block: 150 Lot: 42
1171 ROBINSON STREET	Plan: OLD33 Block: 112 Lot: 10
1450 QUEEN STREET	Plan: DV4404 Block: 221 Lot: 16
1248 RAE STREET	Plan: 101206101 Block: 148 Lot: 26

694 GARNET STREET	Plan: H4670 Block: 2 Lot: 29 / Plan: H4670 Block: 2 Lot: 28
623 CAMERON STREET	Plan: H4670 Block: 4 Lot: 8 / Plan: H4670 Block: 4 Lot: 7
1045 GARNET STREET	Plan: OLD33 Block: 91 Lot: 6
1107 ELPHINSTONE STREET	Plan: OLD33 Block: 107 Lot: 2 / Plan: OLD33 Block: 107 Lot: 3
1411 WASCANA STREET	Plan: DV4404 Block: 222 Lot: 3
1215 MCTAVISH STREET	Plan: DV4404 Block: 156 Lot: 4
1010 GARNET STREET	Plan: 101208811 Block: 92 Lot: 30
1258 ELPHINSTONE STREET	Plan: DV4404 Block: 155 Lot: 26
1609 GARNET STREET	Plan: OLD33 Block: 256 Lot: 3 / Plan: OLD33 Block: 256 Lot: 4
1218 ANGUS STREET	Plan: OLD33 Block: 147 Lot: 19
1625 LACON STREET	Plan: AQ5077 Block: 30 Lot: 8 / Plan: AQ5077 Block: 30 Lot: 7
744 GARNET STREET	Plan: H4670 Block: 15 Lot: 29
2832 12TH AVENUE	Plan: 99RA11005 Block: 314 Lot: 51
901 COLLEGE AVENUE	Plan: U2439 Block: 16 Lot: 10
52-PRK-2311 WINDSOR PARK ROAD	Plan: 102143865 Unit: 52
1539 MCTAVISH STREET	Plan: DV4404 Block: 228 Lot: 36
1906 CAMERON STREET	Plan: OLD33 Block: 336 Lot: 38 / Plan: OLD33 Block: 336 Lot: 39
4209 ALBULET DRIVE	Plan: 102111152 Block: 49 Lot: 3
3705 GREEN BANK ROAD	Plan: 102073609 Block: 9 Lot: 43
3503 6TH AVENUE N	Plan: 62R19206 Block: 18 Lot: 5
2510 MCDONALD STREET	Plan: U2439 Block: 24 Lot: 36
1765 BOND STREET	Plan: AQ5077 Block: 36 Lot: 28 / Plan: 101148803 Block: 36 Lot: 44
2701 FRANCIS STREET	Plan: U2439 Block: 60 Lot: 1 / Plan: U2439 Block: 60 Lot: 2
1630 RAE STREET	Plan: OLD33 Block: 253 Lot: 43
8160 BARLEY CRESCENT	Plan: 102224393 Block: 5 Lot: 50
207 CAVENDISH STREET	Plan: 72R20821 Block: 41 Lot: 16
2817 PRINCESS STREET	Plan: FB5838 Block: B Lot: 3
4029 GORDON ROAD	Plan: 74R40206 Unit: 5
2217 TORONTO STREET	Plan: 101247601 Block: 421 Lot: 24
535 OSLER STREET	Plan: F4996 Block: 2 Lot: 11 / Plan: F4996 Block: 2 Lot: 12
3701 DEWDNEY AVENUE	Plan: DV4404 Block: 227 Lot: 10
2060 GARNET STREET	Plan: 99RA05074 Block: 378 Lot: 51
66 MERLIN CRESCENT	Plan: 62R19206 Block: 32 Lot: 11
23 THISTLE BAY	Plan: 94R28256 Block: 20 Lot: D
4315 MEADOWSWEET LANE	Plan: 101943840 Block: 54 Lot: 27
867 DOROTHY STREET	Plan: 79R60142 Block: 16 Lot: 12
2801 MCDONALD STREET	Plan: U2439 Block: 72 Lot: 1
173 KRIVEL CRESCENT	Plan: 73R19291 Block: 20 Lot: 38

68-PRK-5500 MITCHINSON WAY	Plan: 102176984 Unit: 68
69-PRK-5500 MITCHINSON WAY	Plan: 102176984 Unit: 69
1407-5500 MITCHINSON WAY	Plan: 102176984 Unit: 48
8351 CANOLA AVENUE	Plan: 102224393 Block: D
868 ELLIOTT STREET	Plan: AQ4932 Block: 34 Lot: 24 / Plan: AQ4932 Block: 34 Lot: 23
1028 E DEWDNEY AVENUE	Plan: BE636 Block: 6 Lot: 23
328 CEDAR MEADOW DRIVE	Plan: 83R51238 Unit: 90
1221 DOVER AVENUE	Plan: 63R30549 Block: 4 Lot: 23
1344 GARNET STREET	Plan: OLD33 Block: 169 Lot: 29 / Plan: 101144405 Block: 169 Lot: 42
4708 4TH AVENUE	Plan: FK5110 Block: 30A Lot: 4
41 MITCHELL CRESCENT	Plan: 71R25931 Block: 29 Lot: 13
1332 ARGYLE STREET	Plan: DV4404 Block: 165 Lot: 32 / Plan: 101193230 Block: 165 Lot: 53
486 SMITH STREET	Plan: AT4370 Block: 15 Lot: 26 / Plan: AT4370 Block: 15 Lot: 25
830 N ATHLONE COURT	Plan: 77R55713 Block: 204 Lot: 25
9 CAVENDISH STREET	Plan: 71R01302 Block: 7 Lot: 48
947 ARGYLE STREET	Plan: 101188582 Block: 34 Lot: 42 / Plan: 101188582 Block: 34 Lot: 43
1267 MCTAVISH STREET	Plan: DV4404 Block: 156 Lot: 17 / Plan: 101193577 Block: 156 Lot: 44
2217 WASCANA STREET	Plan: DV4420 Block: 448A Lot: 5
2914 HUGET PLACE	Plan: 84R23047 Block: 3 Lot: 39
2515 E TRUESDALE DRIVE	Plan: 80R31514 Block: 3 Lot: 38
215 LOCKWOOD ROAD	Plan: 73R37733 Block: 29 Lot: 2
19-A-12100 EWING AVENUE	Plan: 102279135 Unit: 17
4538 ALBULET DRIVE	Plan: 102111152 Block: 44 Lot: 61
1205 RAE STREET	Plan: 101205717 Block: 147 Lot: 22
957 RETALLACK STREET	Plan: H4670 Block: 27 Lot: 15
725 RAE STREET	Plan: H4670 Block: 10 Lot: 7 / Plan: H4670 Block: 10 Lot: 6
1113 RAE STREET	Plan: 101199652 Block: 114 Lot: 24
848 RAE STREET	Plan: H4670 Block: 22 Lot: 28
1242 ANGUS STREET	Plan: 101205605 Block: 147 Lot: 28
659 ROBINSON STREET	Plan: H4670 Block: 5 Lot: 15 / Plan: H4670 Block: 5 Lot: 16
1058 RETALLACK STREET	Plan: 101181125 Block: 89 Lot: 27
1053 RETALLACK STREET	Plan: 101199157 Block: 88 Lot: 44
1211 12TH AVENUE N	Plan: 78R06475 Block: 44 Lot: 13A
1719 MONTREAL STREET	Plan: OLD33 Block: 294 Lot: 5



Curbside Waste Services Funding Policy

Date	October 19, 2022
To	Executive Committee
From	Citizen Services
Service Area	Water, Waste & Environment
Item No.	EX22-113

RECOMMENDATION

The Executive Committee recommends that City Council:

1. Approve Funding Option 4, User Fee for all curbside waste services (recycling, food and yard waste, and garbage) based on garbage cart size with two garbage cart size options;
2. Approve that the Curbside Waste Services Fee be set at \$0.53/day or \$193.45/year for a 240L garbage cart and \$0.78/day or \$284.70/year for a 360L garbage cart which includes the costs associated with collection and processing for the 240L food and yard waste cart and the 360L recycling cart. The fee will come into effect January 1, 2024;
3. Authorize the City Manager, or designate, to implement a Waste Utility Rebate Program for senior citizens or people living with disabilities as outlined in Affordability Option B as described in the report;
4. Approve Enforcement Option A as described in the report;
5. Direct the City Solicitor to prepare the necessary bylaw amendments to *The Waste Management Bylaw, 2012*, Bylaw No. 2012-63 to be consistent with the recommendations outlined in Appendix A of this report, including amendments to allow a standard daily rebate of \$0.15 and an increased daily rebate of \$0.30 (where annual household income is less than or equal to half of the eligibility threshold) to be applied to the waste utility charges for applicants that meet the eligibility requirements outlined in Appendix B; and

6. Approve these recommendations at its meeting on October 26, 2022.

ISSUE

The City of Regina (City) currently provides residential recycling and garbage collection services to approximately 67,000 households. In 2023, the City will roll out the new curbside food and yard waste service to these residential properties. The intent of this report is to determine how the new curbside food and yard waste service will be funded.

At present, there is a mixed approach for funding waste services. The recycling service is paid for by a user fee charged on monthly utility bills, whereas the garbage service is paid by property taxes.

To address the funding decision, Administration researched and explored four funding policy options, ranging from full user fees to full property taxes, or a combination of user fees and property taxes. The four funding options presented do not alter the overall cost of the curbside waste services. However, each option alters the amount contributed from property tax revenues and user fees.

IMPACTS

Financial Impact

Implementing a user fee for all curbside waste services (garbage, recycling and food and yard waste), will remove approximately \$8.9 million (or 3.16 per cent mill rate) in costs from the property tax base.

The average user fee would increase by \$147.83/year. The fee increase per household would vary depending on the garbage cart size selected: 240L (increase \$102.20) or a 360L (increase \$193.45). This fee includes the costs for garbage (previously funded from property tax), the costs for recycling (previously \$91.25/year on the utility bill), the new service of curbside food and yard waste, and the additional costs to support the affordability program which is estimated at \$100,000 per year.

The fee each resident pays would vary depending on the garbage cart size selected (240L or 360L) and eligibility for the affordability program.

Implementing a full user fee eliminates the need for the Condominium Rebate Program (condo rebate) which costs approximately \$278,000 annually. At present, condominium units that do not qualify for City residential waste services are required to contract a private waste hauler for waste services. Since the condominium property owner pays property taxes which fund garbage services that the condominium does not receive, the City offsets the cost of the private waste service by providing a condo rebate. The condo rebate is \$40/year for every owner-occupied condominium. The implementation of a user fee for all waste services eliminates this inequity because only those that receive City waste service would pay the user fee.

The fee change is recommended to come into effect January 1, 2024. The city-wide food and yard waste service is expected to be implemented in September 2023. Therefore, four months of service estimated to cost \$1.8 million will not be covered by the current fees and/or tax payments. This funding will be drawn from the Solid Waste Reserve rather than implement a fee change in the last quarter of the year to cover the new service. The Solid Waste Reserve balance after the transfer is expected to be \$47.1 million as of December 31, 2023 which is just under the maximum reserve balance of \$48 million.

Policy/Strategic Impact

The long-term outcomes of the Curbside Waste Services Funding Policy have strong links to *Design Regina: The Official Community Plan* (OCP) which was endorsed by City Council in 2012. The continued implementation of Waste Plan Regina (WPR), specifically user pay for garbage, directly contributes to three of these priorities:

1. Achieve long-term financial viability through application of the benefits model:
 - Only charging those who receive the service for the service.
 - Charges the full-service cost directly to the specific beneficiaries.
 - Increased reduction and diversion of waste through economic incentives extending the life of the landfill and deferring capital investment for expansion (\$50 million) or construction (over \$100 million) of a new landfill site.
2. Promote conservation, stewardship, and environmental sustainability:
 - Environmental sustainability is a key principle of Regina's long-term strategic direction. Ensuring that users pay for garbage disposal based on waste generation and diversion efforts increases opportunity for Regina residents to align with this principle through day-to-day activities, ensuring current waste disposal needs are met without compromising the needs and quality of life of future generations.
3. Foster economic prosperity:
 - Eliminating subsidies for garbage collection and processing by charging the full cost to users stimulates the green economy as residents seek new options to reduce and divert waste to control household costs.

Environmental Impact

The City's waste diversion programs are part of the integrated solid waste management plan for the collection and disposal of waste which ensures protection of the natural environment by following provincial regulation and best practices. Implementing the food and yard waste service is expected to eliminate 10,820 tonnes of greenhouse gas emissions (GHG) each year.

A full user-pay system provides an effective economic incentive for residents to reduce waste and fully utilize diversion programs.

The implementation of user fees can increase residential waste diversion by approximately 16¹ per cent per year which will eliminate up to 2,103 tonnes of GHG annually. Other environmental benefits associated with the report recommendations include:

- Reducing curbside recycling contamination.
- Encouraging behavior shifting and awareness regarding appropriate waste sorting practices.
- Reducing dependence on raw materials that can be energy intensive to extract and manufacture.

The recommendations also align with actions in the Energy & Sustainability Framework (ESF) that are necessary to achieve Regina's energy and emissions reduction goals by 2050, specifically:

- Action 8.2 - Recycling program: Increase recycling rates to meet 65 per cent waste diversion by 2025.
- Action 8.3- Organic compost program: 95 per cent of capture of organics to compost by 2025.

Waste Diversion is a key component of the Energy & Sustainability Framework with a goal of making Regina a renewable City by 2050. Education and engagement activities related to the ESF will be incorporated into waste diversion programming. This provides an opportunity for consistent messaging at engagement events and the City's education room. Integration of these activities also results in efficiencies and consistent messaging regarding environmental sustainability.

Actions that improve recycling, composting and landfill gas reduction will contribute to the reduction of energy use and emissions community-wide.

Legal Impact

The Bylaw will require amendments to implement the recommendations outlined in this report. The fee schedule, Schedule D City Waste Service Fees, will be updated with the new Curbside Waste Service Fee.

The proposed amendments to the Bylaw are outlined in Appendix A of this report.

Recommendations

Administration recommends the following options:

Option 4 – User Fee for All Curbside Services

This funding option moves all costs for curbside waste services to a user fee, removing all waste costs from property taxes. The user fee is based on the garbage cart size selected, 240L or 360L. This provides residents some flexibility to control their costs. Residents would also have the option to purchase an additional garbage, recycling or food and yard waste cart for a fee. Each household

¹ Skumatz, Lisa A., Ph.D., "Measuring Source Reduction: Pay As You Throw / Variable Rates as an Example", Prepared for GFF/EPA Region 9, APC, NC-DNR, and Skumatz Economic Research Associates, Inc. (SERA), Seattle, WA, May, 2000 <https://archive.epa.gov/wastes/conserve/tools/payt/web/pdf/sera.pdf>

would be limited to one additional cart in total. The maximum number of carts for a single-family residence would be four.

This option is the only option that removes any reliance on the taxes and the need for the condominium rebate program. It aligns with the benefits model in that only those receiving the service will pay for the service and the fee will bring transparency to the cost for all curbside waste services.

Implementing a user fee for all curbside services is also the best way to encourage waste reduction and diversion. Funding policies for waste have shown to improve diversion and reduction by up to 16 per cent.

Property Taxes	User Fee
	Choice of 240L or 360L garbage cart, includes the 360L recycling and 240L food and yard waste carts. Additional Carts - Appendix A
\$0 on 315K property Decrease (3.16) per cent mill rate	Base service: 240L - \$193.45/year 360L - \$284.70/year Average Increase \$147.83/year

Affordability Option B – Waste Utility Rebate Program – Low Income Households with Seniors and/or Persons Living with a Disability

This option would apply a fixed utility rebate to all households with a waste/water utility account, where at least one member of the household is either a senior citizen and/or a person living with a disability, and where the gross household meets the low-income threshold. The waste utility rebate would apply a fixed rebate to participants' waste daily charge at the time of billing.

The Waste Utility Rebate Program will cost \$100,000 per year. This would be financed by the user fees and is included in the proposed rates.

The following daily rates would be added to Schedule D of *The Waste Management Bylaw No. 2012-63*:

- Standard daily rebate: \$0.15 (\$54.75 per year)
- Increased daily rebate: \$0.30 (\$109.50) for households that have an annual household income less than or equal to half of the eligibility threshold

Administration recommends implementing the affordability Option B only if a full user fee funding policy is adopted. If any other funding policy option is selected, then affordability would be factored into the tax portion.

Enforcement Option A – Education Focus

This option continues enforcement of the Bylaw with respect to proper waste sorting/cart usage through consistent and focused education campaigns. This would include the CartSmart program supported through technology. The cost of the technology is included in the proposed fees. This would be combined with public outreach, advertising and social media campaigns.

Staff would continue to monitor compliance to the waste and recycling requirements as outlined in Schedule “A” of the Bylaw. Where the resident is not following the Bylaw, a designated officer would issue an information tag(s) or mailer identifying the violation. In some cases, the resident would be asked to correct the violation prior to the cart being collected.

If repeated contraventions of the Bylaw occur, in this case incorrect contents in carts, the City would exercise enforcement under the current offences and penalties, which include:

- 1) Prosecution which can lead to a fine not to exceed \$10,000 or imprisonment for not more than a year for an individual and/or;
- 2) Suspending or discontinuing the collection of waste, recyclable or organic material.

The risk with discontinuing service is that the resident will not retain a private service thereby putting the health and safety of their neighbours at risk while the City takes enforcement measures.

One of the key components to successful diversion is offering curbside diversion services. With the roll-out of the food and yard waste service, residents will have a complete curbside diversion service. Providing the opportunity to adopt the program through education and support, versus strong enforcement measures, is recommended.

There is a good baseline of data regarding current contamination rates in the recycling stream and the amount of recyclables in the garbage from regular curbside waste audits. These audits will continue after the implementation of the food and yard waste service and if any of the data points get worse after the implementation, for example, blue cart contamination then Administration may bring back a report to consider expanding the Notice of Violation ticketing to cart content violations.

Option B – Effective Date = January 1, 2024

Administration recommends making the new fee change effective January 1, 2024. In this option, any approved City Council funding policy would come into effect on January 1, 2024. Food and yard waste service would still begin on September 4, 2023. However, the residents would not start paying for the service until January 1, 2024. Four months of the food and yard waste service is expected to cost approximately \$1.8 million. Rather than bill this to the customer, the Solid Waste Reserve would fund the service for the first four months. The reserve has sufficient funding to cover four months of operations.

Using the reserve to fund the four months of the new service will allow residents to experience the new three cart program and determine the garbage cart size that would best suit their needs before

having to select a cart size/fee. This is a way to give back to residents and encourage participation in the new food and yard waste service.

Starting January 1, 2024, the approved user fee would come into effect. Depending on the approved funding policy, residents would also select their preferred garbage cart size.

This approach requires one fee adjustment for residents and simplifies the administration and billing changes. This approach also simplifies the communication to residents about the approved user fee changes.

The risk in adopting this effective date is when the user fee comes into effect, the new budget will already be implemented. This may not result in an absolute reduction in taxes for the removal of the garbage service if City Council chooses to use the tax money formerly used to fund garbage services for other City priorities, instead of reducing taxes by the amount formerly used to fund garbage services. A strong communication plan will be required to clearly indicate the changes, the rationale and the overall cost difference for the resident.

Implementation Plan

Currently, only 13 per cent or 8,700 residents have a 240L garbage cart. The City would not redeploy 240L to every home to replace the 360L cart. The City would apply the fee for each resident based on the garbage cart size that is recorded in the billing system.

Residents would be provided a time period to elect a smaller garbage cart if they wanted. Upon selection of a smaller cart, the resident would be charged the smaller cart fee, even if the cart can't be switched out until a later date. This will allow for better inventory management and minimize administrative costs.

COMMUNICATIONS

A communication strategy will be launched to make residents aware of the approved funding model, while clearly communicating how households will pay for curbside waste services, potential cart options to help manage household waste, the reason for the change in funding and the effective date. A variety of paid and non-paid communication tactics will be used to effectively reach households, including news releases, content updates to Regina.ca, social media posts and a utility bill insert prior to implementation. Any funding changes will also be communicated as part of the budget and utility rate process.

Administration will continue to educate residents on the environmental, community and economic benefits of waste management services and encourage residents to help us reach our waste diversion goals by reducing household waste and sending less waste to the landfill.

DISCUSSION

City Curbside Solid Waste Services

Future solid waste curbside services are projected to cost \$19.7 million annually. The funding policy options do not alter the overall cost of curbside services. However, each option alters the amount contributed from property taxes and user fees. This will impact the amount users pay per household as there are more taxpayers than properties receiving City waste services.

The City provides residential curbside waste services to approximately 67,000 mainly single-family homes, not multi-family apartments, condominiums or businesses. Approximately, 19,000 properties pay taxes (multi-family apartments, condos and businesses) but do not receive City waste services. These properties are required to contract service through private waste haulers. For condominiums, the City offsets the cost of the private waste service by providing a condominium rebate. Owner-occupied condominiums can apply for a \$40 per year rebate to offset the property tax associated with the waste service. The City sent out 248 applications to condominiums and 218 applied for the rebate in 2022, totaling \$263,000 in rebates.

Waste Behaviours

Waste capacity varies among residents due to age, number of people in household, number and type of pets and other lifestyle choices. In comparison to other Municipal Benchmarking Initiative (MBN) municipalities, Regina produces the most waste per household. Regina residents are producing 2,000 pounds (60 bags) of waste per person per year, which is 25 per cent higher than the average Canadian or US resident. With this behaviour, Administration advocates for programs and education that encourage residents to take the first step in the waste hierarchy, namely reducing, the amount of waste they generate.

Funding policies can influence behaviour to encourage waste reduction and diversion. Research shows that waste reduction and recycling improve when users have the option to save money through choice. Services funded by property taxes where residents have little option to save money by reducing or diverting waste have less influence on behaviour. Conversely, waste services funded by user fees that vary based on waste volume, will have a stronger influence on waste reduction behaviour. Volume based user fees provide a direct link between the residents' choices and the cost they pay for service.

Waste Plan Regina estimates that User Pay Systems that charge for garbage produced can increase diversion by five to ten per cent. Communities that have implemented variable fee systems have experienced improvements in waste reduction and increases in recycling rates of up to 16 per cent. With the implementation of a full user pay solid waste system, there is a potential that the goal of 65 per cent residential diversion rate can be achieved. Increased education and future enforcement will also be required.

Waste Plan Regina

Waste Plan Regina was developed on the principles of the Waste Management Hierarchy, which is focused on preventing and diverting waste over disposing of waste. In 2011, Council approved the Enhanced Residential Service level for residential properties and set a diversion target of 65 per cent. User pay is a supporting mechanism included in the approved service level.

Regina's diversion rate has been static at the 18 to 20 per cent range over the past five years and is the lowest compared to MBN reporting municipalities. With the implementation of the City Council approved curbside food and yard waste service, it is anticipated the diversion rate will increase by 20 to 34 per cent with an anticipated total residential diversion rate of 40 to 55 per cent depending on residential behaviors. User-pay incentives have the potential to bring the diversion rate up to the 65 per cent target.

The Benefits Model

As outlined in the OCP Financial Principles, the benefits model can be used as a guide to help determine if a service is suitable to be funded through property taxes, a user fee or a combination of both taxes and user fees.

User fees are most applicable for funding services where specific beneficiaries can be identified, non-users can be excluded and the quantity of service used can be measured ² such as water, sewer, waste collection and disposal.

User fees are less appropriate for funding services where it is difficult or very costly to exclude someone from using the service and the added cost of one more user is zero. Examples are roads and parks which are accessible to everyone. These services are more suitable to be funded through taxes.

A combination of user fees and taxes are suitable in cases where the service provides an overall community benefit, but also provides a benefit to the specific user such as transit and recreation services.

Public Engagement and Research

Regina residents are motivated to sort their household waste and want to reduce the amount of waste going to the landfill. In 2022, the City conducted market research on waste diversion and the results showed that 65 per cent of respondents sort their recyclables and garbage "all of the time", while 29 per cent sort "most of the time".

² Tassonyi, Almos & Kitchen, Harry, 2021, Addressing the Fairness of Municipal User Fee Policy (No. 54), University of Toronto, Institute on Municipal Finance & Governance.

Residents continue to feel that the City has a responsibility to help residents reduce the amount of household waste going to the landfill, with 91 per cent in agreement from research done in both 2016 and 2018.

Municipal Funding Models

Across Canada, solid waste collection and disposal is financed in a variety of ways ranging 100 per cent from property taxes to 100 per cent from user fees, with few municipalities using a mix of the two.

Administration conducted research and a survey of National Solid Waste Benchmarking Initiative participating cities and found that just under half of those researched or surveyed use a user fee for some, or all, of their waste services. The majority of those municipalities using user fees charge a combined monthly utility rate for all curbside waste services based on garbage cart size. Cities utilizing a full user fee for all waste services based on garbage cart size include Prince Albert, Kelowna, Portland Oregon, Regional District of Nanaimo, Edmonton, and Minneapolis. Generally, the diversion services are provided with a standard cart size, however, in some instances, the residents can choose a cart size for their diversion services.

Surrey and Red Deer charge a flat rate for all services. The other half of the municipalities researched, mostly from eastern Canada, fund waste services solely from taxes. Denver, Colorado, provides garbage and recycling within property taxes with two cart sizes for residents to choose from and the food and yard waste service is paid through a user fee with three cart size options.

The municipalities that have user pay models for garbage, offer variability of fee by cart size. None of them offer fees by tip or by weight. Of the six that offer variable user pay models, three offer three or more cart size options. The other three offer two cart size options. Calgary offers only one cart size but allows additional bags to be placed out for a fee.

Two municipalities offering pay per tip user fee programs are Grande Rapids, Michigan and Beaconsfield, Quebec. Details of funding policies across researched municipalities can be found in Appendix C.

User-pay models that require residents to pay for each container of general waste disposed have become popular as a means of discouraging residents from placing divertible materials into the garbage stream. User-pay models were also found to reduce waste generation rates by three per cent.³ Reducing waste generation is the most important item in the waste hierarchy and is strongly encouraged.

³ Chiasson, Christina, April 2018, "The price of garbage: an analysis of the effect of user-pay programs on waste diversion in Ontario Municipalities, Institute of the Environment University of Ottawa.
[https://ruor.uottawa.ca/bitstream/10393/37894/1/Chaisson Christina The Price of Garbage Analysis of the effect of user pay programs on waste diversion in Ontario municipalities.pdf](https://ruor.uottawa.ca/bitstream/10393/37894/1/Chaisson%20Christina%20The%20Price%20of%20Garbage%20Analysis%20of%20the%20effect%20of%20user%20pay%20programs%20on%20waste%20diversion%20in%20Ontario%20municipalities.pdf)

OTHER OPTIONS

Administration considered and researched four funding policy options, including the current state, to fund solid waste services. Each funding option was evaluated on:

- alignment to the strategic directions in WPR, the OCP and Council's directions on other environmental issues.
- ability to influence residents' waste behaviours.
- increasing cost transparency.
- the City's ability to provide residents with service level options.

A summary of the four funding options and impacts to households can be found in Appendix D.

The City also considered two options for the effective date for the fee change.

In addition to the funding options, the City explored alternatives to address potential affordability and enforcement drawbacks of the various funding policies.

Currently residents pay approx. \$70.74/year on a \$315,000 assessed property for garbage service and \$91.25/year for recycling service through a user fee on the utility bill.

Other Options - Funding

Option 1 – Current State (not recommended)

The residential curbside garbage service is funded through property taxes and the residential curbside recycling service is funded through a user fee. Taxes pay for the garbage service regardless of the amount of waste generated at each household. Residents have the option to pay for an additional garbage cart through a user fee on the utility bill.

Any new service, such as the upcoming curbside food and yard waste service, would be funded by a user fee. Any additional waste carts would be paid through a user fee.

With the addition of the food and yard waste service, garbage frequency will be reduced to biweekly year-round, reducing the funding requirement from taxes.

Property Taxes	User Fee
Garbage cart City continues to roll out 240L carts to all new residents and for replacements (phase out of 360L)	Recycling cart Food and yard waste cart Additional carts – Appendix A
\$50.71 on \$315K property Decrease (0.90 per cent) mill rate	\$153.30/year Increase \$62.05/year

This funding policy supports the view that garbage service has an overall community benefit of protecting the health and safety of the community by keeping it clean and should be funded through taxes. The user fee on diversion programs incentivizes their use.

This approach is consistent with how the curbside recycling service was rolled out. Adding a user fee, with the addition of the new curbside food and yard waste service, makes it easier for residents to understand the cost increase and the rationale for it. This approach is inconsistent with the benefits model advocated for in the OCP because not all residents receive or have access to City waste services.

This option also does not offer financial incentives to households to change their waste behaviours. Regina residents throw out 25 per cent more garbage per person per year than the average Canadian resident. Since the volume of waste generated has no bearing on the taxes paid by individuals, there is no incentive to reduce garbage generation. The user fee for recycling and food and yard waste would be the same for all residents.

Option 2 – User Fee for Garbage (not recommended)

In this funding option, the curbside diversion services (recycling and food and yard waste) will be funded through property taxes. The curbside garbage service will be funded through a user fee. Residents will have a choice of two garbage cart size/fee options: 240L or 360L. Residents can purchase additional waste or diversion carts for a fee.

Property Taxes	User Fee
Recycling cart Food and yard waste cart	Garbage cart – based on cart size 240L - \$95/year 360L - \$131/year Additional carts – Appendix A
\$74 on \$315K property Increase 0.24 per cent mill rate	Average Increase: \$21.75/year

This funding option is based on the principle that diversion services, like recycling and food and yard waste, benefit the overall community by keeping this material out of the landfill and should be funded by property taxes. The user fee is charged to the user based on the waste they send to the landfill, which could provide some incentive to reduce waste generated.

This approach is also inconsistent with the benefits model in that some property owners are paying taxes but not receiving the curbside waste services (multi-family apartments, condos and businesses). Therefore, some taxpayers would still be required to acquire their own diversion services for recycling and food and yard waste and subsidize the diversion programs through the property taxes.

The cart size selected by the resident provides some choice and control over the garbage fee they pay. However, there is a risk the resident could pick the smaller cart to pay a lower fee and misuse

the other diversion carts to keep their garbage fees lower. All taxpayers, not just those receiving service, would bear the increased processing costs of contaminated diversion streams. Therefore, this type of funding policy requires strong/zero tolerance enforcement. Enforcement options are explored in more detail in this report.

Option 3 – Base Service Level (not recommended)

In this funding option, a base level of curbside waste service is funded from property taxes and a user fee is charged to residents that request a higher level of service such as a larger garbage cart or additional diversion carts.

Property Taxes	User Fee
Base Level of Service: 240L Garbage cart 360L Recycling cart 240L Food and yard cart	Larger or additional garbage cart Additional Carts – Appendix A
\$127 on 315K property Increase 2.5 per cent mill rate	Base service: \$0.00/year Decrease \$91.25/year

The rationale behind the use of taxes to fund a base level of service for residents is that the curbside waste services have an overall benefit to the community in protecting public health and safety and extends the landfill life.

This approach is also inconsistent with the benefits model. Those that do not receive City waste service would still be required to retain their own waste services. To offset this, the current Condominium Rebate Program could be expanded to include a rebate for all waste services and not just garbage. This is estimated to be \$1.3 million for the same number of condominiums that receive the rebate today.

This model provides very little incentive to encourage residents to reduce or divert their waste, as there is no financial incentive to do so. Offering the 240L garbage cart as the base size could lead to increased contamination in the other waste streams which would increase processing costs which would be borne by all taxpayers. This option allows residents a choice to upsize their waste capacity at a cost.

Other Options - Affordability

Affordability cannot be solely addressed through sizing options, since some lower income households may need larger waste capacity due to other factors such as family size or pets. Affordability has traditionally been addressed through the property tax systems where those who have higher valued homes, pay higher taxes. Such an assumption is not the case with user fees. Therefore, to consider affordability related to the proposed user fees, Administration examined options to lessen the impact on lower income households.

Appendix B outlines in detail the Affordability Program components and eligibility requirements. These are the same as those considered and approved for the Water Utility Rebate Program.

Option A – Waste Utility Rebate Program – Income based (not recommended)

This option would apply a fixed utility rebate to all households with a waste/water utility account, where the gross household income is less than or equal to the before-tax low income cut-off. The waste utility rebate would apply a fixed rebate of \$54.75 per year for all low-income houses to participants' daily curbside waste fee at the time of billing.

The Waste Utility Rebate Program is expected to cost \$500,000 per year. This would be financed by an additional \$7 per year charge on the curbside waste services fee for a residential utility customer.

This option would be inconsistent with the Water Utility Rebate Program and may require additional funding for program administration. Offering two different rebates on the same bill will be confusing for residents.

Other Options - Enforcement

Funding policies that charge a fee for waste services based on volume can lead to improper sorting of waste to save money by putting garbage in diversion carts (recycling or food and yard waste carts). This risk can be mitigated through education and enforcement focused on proper usage of the carts in accordance with permitted items for each cart as specified in Schedule A of the Bylaw. Schedule A will be amended to include the accepted items for the food and yard waste service once the City selects an organics processor.

User pay systems work best when accompanied with strong diversion programs and zero tolerance enforcement with strict policies for non-compliance.

Enforcement Option B – Expand the use of Notice of Violation Ticketing within *The Waste Management Bylaw* (not recommended)

This option would expand the sections covered in the Notice of Violation schedules, Schedule F and G, of the Bylaw to include offenses for improper cart sorting as outlined in Schedule A of the Bylaw. The addition of ticketing to include cart contents would be supported through the addition of technology. Estimated costs for technology are included in the proposed fees.

Under this enforcement option, the City would issue a Notice of Violation ticket as part of an escalated enforcement program that is focused first on achieving compliance through education. If non-compliance continues, the City will use escalated enforcement tools, such as a Notice of Violation ticket or a prosecution. In extreme situations where ticketing or a prosecution does not result in the property owner complying with the requirements in the Bylaw, the City would look to suspend or cancel services.

The proposed Notice of Violation schedule would use increasing voluntary payment amounts for the first, second and third Notice of Violation ticket. The proposed voluntary payment amounts would be \$150 for the first violation ticket, \$200 for the second violation ticket and \$250 for the third and

subsequent violation tickets. The Notice of Violation tickets would be issued to the property owner and not to the tenants.

In the event the person does not pay the voluntary payment or if the City chooses to proceed directly to prosecution, Administration recommends amendments to the Bylaw to introduce specific fines for cart content violations. The proposed fine schedule would see increasing fine amounts for the first, second and third convictions. The fine amounts would be \$200 for the first conviction, \$250 for the second conviction and \$300 for the third conviction. For the fourth and subsequent convictions, the court will establish an appropriate fine up to the maximums permitted under *The Cities Act*. The offence notice would usually be issued to the property owner.

Other Options - Effective Date

Option A – Effective Date = New Service Start Date (not recommended)

In this option, the effective date of the new fee change would occur on the date the new food and yard waste service begins. The planned implementation date is September 4, 2023. At the time of implementation under the current funding model, garbage, paid for through taxes will be paid in full for 2023. Recycling paid for on a monthly user fee will have four months of payments still becoming due. Implementing the new green cart service would require a fee increase at the time of implementation under this option.

The new food and yard waste service would require funding through a new fee or increase in taxes late in the year depending on the chosen funding model. If the effective date of the fee change occurs when the new service starts, there is an overall increase in costs for the addition of the curbside food and yard service. Given that the garbage and recycling services are funded, the increase in September would only be required to cover the additional costs for all residents to receive four months of food and yard waste service. This is estimated to be approximately \$27 per household on a user fee or \$15 on a \$315,000 home or 0.51 per cent mill rate increase.

In January 2024, depending on the selected funding policy, a fee change would need to occur to put all three services under the selected model which would either further increase the user fee or reduce the user fee and increase taxes.

A very strong communication approach would be required to clearly outline the fee changes and rationale.

DECISION HISTORY

On April 4, 2011, City Council considered CR11-32 Waste Plan Regina Implementation, and resolved in part, "That the City retain charging for garbage on a mill rate/tax bill basis and charge for recycling on a user pay/utility bill basis."

On June 7, 2018, the Public Works and Infrastructure Committee (PWI) considered PWI18-13 Solid Waste Curbside Collection Services Funding Policy and directed Administration to bring back a

report to the PWI committee outlining the details of the cost per household for garbage collection and billing details.

On November 17, 2021, Council approved CR21-164 Food & Yard Waste Service for city-wide service, noting a subsequent funding report to come separately and prior to implementation of city-wide service in 2023.

Respectfully submitted,



Kurtis Doney, Director, Water, Waste & Environment

Respectfully submitted,



Kim Onrait, Executive Director, Citizen Services

Prepared by: Janet Aird, Manager, Waste Diversion

ATTACHMENTS

Appendix A – Proposed Changes to Schedule D
Appendix B - Affordability Program
Appendix C - Municipal Scan of Funding Policies
Appendix D - Overview of Funding Policies

Appendix A:

Proposed Change to Schedule “D” to *The Waste Management Bylaw, 2012*

Schedule “D” is repealed and the attached Schedule “D” is substituted.

Daily Curbside Waste Services Fee

240 Litre Cart Fee	\$0.53
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360 Litre Cart Fee	\$0.78
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Additional Cart Fees

240 L Garbage Cart	\$0.32
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360 L Garbage Cart	\$0.43
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360 L Recycling Cart	\$0.27
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240 L Food & Yard Waste Cart	\$0.27
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(s. 40(4) and 42.1)

** Only one additional cart per household is permitted, for a total of 4 carts per household.*

(#2012-87, s. 2, 2012, #2018-42, s. 11, 2018)

Affordability Program Credits

Standard Daily Rebate	\$(0.15)
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Increased Daily Rebate	\$(0.30)
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Appendix B - Affordability Program

Affordability Program Components

In general, affordability programs use the following eligibility criteria:

- Low-income status: households would be considered to have low income if gross household income (total before-tax income before each person in the household over the age of 18 years) is less than or equal to the Before-Tax Low Income Cut-Off for the appropriate household size published by Statistics Canada for the most recent year
- Senior citizen status: a person would be considered a senior citizen if they are 65 years or older or if they would be age 65 years or older in the year in which they receive benefits
- Disability status: a person would be considered to have a disability if they can present documentation stating they have a significant and enduring disability that is permanent in nature and/or have temporary disability that impacts capacity to attain full time employment. Acceptable proof includes Disability Impact Assessments, letters from doctors, a CNIB membership card, or proof of disability-related income (e.g., CPP Disability, insurance payments etc.)

Waste Utility Rebate Program

The eligibility requirements are aligned to those approved for the Water Utility Rebate Program.

If residents of the household have applied and qualified for the Water Utility Rebate Program, they will not need to apply for the Waste Utility Rebate Program as it will automatically be applied. In the future, they will apply to the Utility Rebate Programs.

Eligibility Requirements

- The premises must be within Regina
- The premises must have a waste and recycling cart in service
- Gross household income must be less than or equal to the Before-Tax Low Income Cut-Off for a community of Regina's size and relevant household size published by Statistics Canada for the most recent year
- At least one applicant must be a utility account holder for the premises
- The premises must be a principal residence for at least one applicant
- Applicants must be in good standing with the City or actively maintaining scheduled payments on a payment plan for outstanding taxes, utility bills, fees or fines owing to the City.

Participants would need to reapply for the program every 12 months. The benefit can be structured to follow participants rather than being attached to the premises so participants will not need to reapply if they move.






Appendix C - Municipal Scan of Funding Policies						
Municipality	Garbage		Recycling		Food & Yard Waste	
Regina	Property Tax		\$91.25/year		Not decided	
	240 L or 360 L	Weekly - April to October Bi-weekly -November to March	360L	Biweekly	240L	Weekly - April to October Biweekly - November to March
Saskatoon	Property Tax		Single HH - \$7.47/Month Multi-family complex \$3.86/Month/Unit paid covers only 50% of cost. MMRP stewardship program covers remaining cost.		Curbside Yard Waste by Subscription \$85 per season (May - Nov) (includes contract and administration costs, until 2023)	
	360L	May to Sep - Weekly, Oct to Apr - BiWeekly	360L	Biweekly	Green Cart is an optional fee-for-service (until 2023)	Biweekly - May to Nov
Prince Albert	\$231/year/\$19.25/Month or \$0.63/for for all curbside pick service		Included		Included	
	360L?	May to October - Weekly, October to April - Biweekly	360L?	Biweekly	Yard waste only in paper bags.	Biweekly - mid-May to mid-November
Kelowna	\$163.87/year includes collection fees for garbage, recycling and yard waste.		Included		Included	
	120L & 240L cart siz. Extra bags of up to two bags can be placed with Tag	Weekly	240 L or 360L cart	Biweekly	240L or 360L cart (Yard waste only)	Biweekly (March to December)
	User fee based on size of garbage cart. Rates are as follows: 1. Every 2 weeks garbage and weekly recycle and compost pickup 75L-US\$29.85/Month, 130L-US\$34.55/Month, 225L-US\$39.05/Month, 340L-US\$45.30/Month. 2. Every 4 weeks one pickup 130L-US\$27.15/Month		Included in garbage fee		Included in garbage fee	

Portland, Oregon	Cart Sizes, 75L, 130L, 225L, & 340L. Extra bags can be placed for fee	Biweekly	225L, Glass item collected separately in 130L Bin.	Weekly	225L cart.	Weekly
Regional District of Nanaimo	Depends on size of the garbage cart user fee: 80L -\$165/annum 100L-\$175/annum 240L-\$250/annum		Residents can select any cart size between 100L, 240L, 360L for recycle with no extra user fee. Covered in garbage fee.		All Residents get 100L food cart with no extra user fee. Covered in garbage fee.	
	80L, 100L & 240L	Biweekly	100L, 240L, 360L	Biweekly	100L (Food waste only no yard waste)	Weekly
Calgary	\$6.85/month		\$8.80/month		\$8.65/month.	
	240L. Extra garbage bags can be placed for fee.	Biweekly	240L	Biweekly	240L	Weekly
Denver (American equivalent to Calgary)	Property Tax		Property Tax		US\$29.25/Quarter	
	245L or 360L carts.	Weekly	240L or 360L carts.	Biweekly	130L or 245L or 360L carts.	Weekly
Edmonton	Depends on the size of garbage cart (utility bill fee): \$43.22/month - 120L garbage cart \$48.22/ month - 240L garbage cart \$58.32/month - 360L garbage cart		Included in garbage fee		Included in garbage fee	
	Covers all waste services (garbage and recycling collection, cart replacement, illegal dumping clean up, assisted collection, community drop off depots, eco centers, waste management operations)	Biweekly	blue bags collection	Weekly	120 L (Food waste)	Weekly - spring to fall, Biweekly -winter, Yard waste-2 times in spring & 2 times in fall

Minneapolis (American equivalent to Edmonton)	Base fee - US\$300.96/year or US\$25.08/Month + Cart fee. 120L cart - US\$24/year or US\$2/Month 360L cart - US\$60/year or US\$5/Month Additional cart - US\$60/year or US\$5/Month		No additional fee since fee included in Base fee		No additional fee since fee included in Base fee	
	360L or 120L	Weekly	240L or 360L carts.	Biweekly	240L & 120L	Weekly
Winnipeg	Property Tax Residents also pay an additional Waste Diversion Fee of \$66/year		Property Tax		Property Tax	
	240L base size. Residents can upgrade to a 360L cart size for \$39/year plus a one time delivery fee of \$25. Residents can get additional bins for a fee (240L cart - \$105/year, 360L cart - \$132/year)	Weekly	240L base size. Residents can upgrade to a 360L cart size for \$17.10/year plus a one time delivery fee of \$25. Residents can get additional bins for a fee (240L cart - \$68/year, 360L cart - \$85/year)	Weekly	Yard waste only. (Food waste collection 2 year pilot project started in October 2020)	Yard waste - Biweekly (April to November)
Region of Peel	Property Tax		Property Tax		Property Tax	
	120L, 240L & 360L Carts.	Biweekly	120L, 240L & 360L Carts.	Biweekly	100L cart (Food & Organic only)	Weekly
Guelph	Property Tax		Property Tax		Property Tax	
	240L or 360L Cart, (Most common cart size 240L). Residents can change cart size for onetime fee. No bag pickup service available.	Biweekly	240L or 360L Cart, (Most common cart size -360L), Residents can change cart size for onetime fee. No bag pickup service available.	Biweekly	Food and Organic waste collected in Green cart. 80L Cart for all residents. Weekly pickup. Yard waste collected separately Bi-weekly in yard waste paper bag from March-November.	Weekly for Food and Organic waste. Yard waste collected biweekly.
Thunder Bay	Property Tax		Property Tax		Property Tax	
	Garbage bag collection. Maximum 2 bags. Extra bags can be placed for fee.	Weekly	Bag based collection.No bag can exceed 18 Kgs.	Biweekly	Leaf and Yard waste only in yard waste bag.	Once in Spring & Once in Fall

Halifax	Property Tax		Property Tax		Property Tax	
	Garbage bag collection. 6 Bags Max. No bags exceed 25 Kg	Biweekly	Bag based collection.	Biweekly	Green cart - (Food waste), yard waste can be in bags along with green cart	July to September - Weekly, October to June - Bi-weekly collection.

Appendix D – Overview of Funding Policies

Service	Scenario	Property Tax	User Fee
	Today	\$70.74 on 315 K property 	\$91.25/year or \$0.25/day + Additional Garbage Carts 
 + Additional Carts	Option 1 Current state	\$50.71 on 315 K property (0.90)% Mill Rate Decrease 	\$153.30/year or \$0.42/day \$62.05/year or \$0.17/day Increase 
	Option 2 User fee for garbage only based on cart size	\$74 on 315 K property 0.24% Mill Rate Increase 	240 L - \$95/year or \$0.26/day 360 L - \$131.40/year or \$0.36/day Ave Increase \$21.75/year or \$0.06/day 
	Option 3 Base services 240 L Garbage	\$127 on \$315 K property 2.5% Mill Rate Increase 	\$0.00 \$(91.25)/year or \$(0.25)/day Decrease
	Option 4 Full user fee based on garbage cart size	\$0 on \$315 K property (3.16)% Mill Rate Decrease	240 L - \$193.45/year or \$0.53/day 360 L - \$284.70/year or \$0.78/day Ave Increase \$147.83/year or \$0.41/day 

* All options include additional carts for a fee.



Accessibility Plan

Date	October 19, 2022
To	Executive Committee
From	City Planning & Community Development
Service Area	Parks, Recreation & Cultural Services
Item No.	EX22-115

RECOMMENDATION

The Executive Committee recommends that City Council:

1. Refer a one-time investment of \$80,000 toward community engagement and the development of a corporate Accessibility Plan for the City of Regina for consideration through the 2023 budget process;
2. Remove item CR21-72 from the list of outstanding items for City Council; and
3. Approve this recommendation at its meeting on October 26, 2022.

ISSUE

In April 2021, City Council approved the recommendations within report CR21-72, "Age Friendly Cities" (Appendix A), directing Administration to prepare a report that outlines the scope and needed resources to develop an Accessibility Plan for an Age Friendly Regina after a review of forthcoming provincial accessibility legislation.

This report provides a proposed scope, and financial implications, for the development of a corporate Accessibility Plan.

IMPACTS

Accessibility Impacts

The Accessibility Advisory Committee (ACC) would be consulted on the Plan's development and implementation.

A corporate Accessibility Plan would support and guide the enhancement of accessibility in everything the City of Regina (City) does. While an age-friendly approach ensures programs, services, structures, and policies are inclusive and accessible as residents progress through their lifespan, accessibility plans are more robust and consider a full range of barriers beyond those associated with age.

Financial Impacts

The recommended budget for the development of this Plan is \$80,000, which would be allocated to the hiring of an experienced consultant, with national expertise in leading accessibility plans for municipalities. There is a placeholder for this expense in the draft 2023 budget.

Policy Impacts

Design Regina: The Official Community Plan Bylaw No 2013-48 (OCP) prioritizes access to a variety of recreation programs and services for all Regina residents. The Plan directs the City to minimize barriers to the use of municipal facilities, programs or services and to consider the needs of the most vulnerable populations when planning recreation opportunities. It explicitly asks the City to support seniors and people with disabilities by using principles of barrier-free and universal design, and by coordinating accessibility actions and initiatives across City departments. The recommendations in this report support the above strategic outcomes as outlined in Sections: D7 – Parks, Recreation & Open Spaces; D8 – Culture; and D11 – Social Inclusion.

The *Recreation Master Plan* recognizes accessibility to recreation as an important catalyst in developing more connected and welcoming communities. It promotes equitable provision of recreation opportunities, reducing barriers to access, and fostering cultures of inclusion throughout the recreation delivery system.

The *Community Safety & Well-being Plan* includes Accessibility as one of its Foundational Commitments, stating "We will ensure that everyone, including people with disabilities, has fair and equitable access to services, products and environments within Regina." Another of its Foundational Commitments is Inclusion, stating "We will include and create space for different people and groups to engage in authentic and empowered participation, with a true sense of belonging and full access to opportunities." Consultations for this Plan identified a lack of accessibility of many services and programs in Regina, including barriers specific to people with disabilities. This resulted in a

recommendation within the Plan to “Increase the accessibility, inclusion, and centralization of services.”

The proposal also aligns with the City’s strategic priority of Community Safety and Well-being, specifically “Advance diversity, equity, inclusion and accessibility”.

Environmental Impact

The recommendations in this report have limited direct impacts on energy consumption and greenhouse gas emissions.

OTHER OPTIONS

Option 1 (Not recommended):

Continue ongoing accessibility work through existing plans and processes and return to Council in Q3 of 2023 with a report on progress to date and recommendations for next steps, which may include a corporate Accessibility Plan.

This would provide additional time for Administration to review the Government of Saskatchewan’s new accessibility legislation, which is still forthcoming (expected to be passed in Spring of 2023) and integrate it into next steps.

Administration would continue to implement actions within the Adapted Recreation Plan, which was endorsed by Council in May 2022. This includes the development of a new Inclusion Support Service to help make recreation and leisure more accessible, additional community outreach and engagement, and improvements in the accessibility of City communications. Pending approval of the 2023 budget, it will also include upgrades to City recreation facilities.

Administration would continue the work on accessibility audits of 40 public-facing City facilities, which are scheduled for completion in 2023, to identify and prioritize accessibility-related capital upgrades.

This option is not recommended as it is more limited in scope than a corporate Accessibility Plan, and many current and near-future projects and activities would benefit from a comprehensive plan for City-wide accessibility to help guide their work.

COMMUNICATIONS

The City's Communications & Engagement team will be a key internal stakeholder in the development of this plan. The plan will require engagement with multiple sectors and will impact all City departments; both external and internal communications and engagement throughout the plan's development will be key to its success.

DISCUSSION

In April 2021, Administration brought forward a report on Age Friendly Cities, recommending that City Council endorse the request of the Age Friendly Regina committee to become an Age Friendly City. As part of this report, Administration also provided another option for the undertaking of a comprehensive accessibility plan for the city. This option was endorsed, and as such, Council directed Administration to return with a report in Q2 of 2022 to outline the proposed approach for initiating an accessibility plan for the City of Regina.

Accessibility plans are created to establish steps for municipalities to prevent and address barriers to accessibility, which would include considerations on the built environment, facility development, building standards, transportation and roadways, inclusive programming and customer service, accessible communication, and accessible employment opportunities, to name a few. These plans are comprehensive strategic documents and will have implications for all City departments moving forward.

To undertake an accessibility planning process, including local data collection, issue identification, an in-depth community engagement/consultation process, and ultimately the development of a local accessibility plan, Administration is recommending to hire/partner with an experienced consultant. Preferably, the consultant will have national experience with accessibility planning, and will have lived experience of disability; ensuring the process remains inclusive throughout.

Engagement will focus on people with disabilities, older adults, and the support networks of these groups. Administration will work closely with the Consultant to define the specific engagement model, but will propose the following two phases:

- Phase 1: Defining community priorities – identifying key themes and priority areas to focus on in the development of an action plan.
- Phase 2: Developing an action plan – based on priority areas, and in consultation with community, developing a list of action items and timelines including short-term, medium-term and long-term priorities.

DECISION HISTORY

On April 29, 2021, City Council approved the recommendations within report CR21-72, "Age Friendly Cities," directing Administration to prepare a report to the Community Wellness Committee in Q2 2022 that outlines the scope and needed resources to develop an Accessibility Plan for an Age Friendly Regina after a review of forthcoming provincial accessibility legislation.

Respectfully Submitted,



Laurie Shalley, Director, Parks, Recreation & Cultural Services

9/27/2022

Respectfully Submitted,



Deborah Bryden, Executive Director

10/6/2022

Prepared by: Shayna Stock, Coordinator, Community Well-Being & Inclusion

ATTACHMENTS

Appendix A - CR21-72 Recommendations - April 29 2021

Appendix A: Age Friendly Cities Recommendations

CR21-72 Age Friendly Cities

April 29, 2021

Recommendation

That City Council:

1. Endorse the request of the Age Friendly Regina committee for the City of Regina to become an age friendly community by participating, supporting, promoting, and working to assess and improve inclusion and accessibility for individuals of all ages.
2. Remove item MN20-20 from the List of Outstanding Items for City Council.
3. Direct Administration to prepare a report to the Community Wellness Committee in Q2 2022 that outlines the scope and needed resources to develop an Accessibility Plan for an Age Friendly Regina after a review of forthcoming provincial accessibility legislation.

DE21-174 Andre Nogue, representing the Age Friendly Regina Steering Committee, addressed and answered questions of City Council on CR21-72.

Councillor Andrew Stevens moved, seconded by Councillor Lori Bresciani that the recommendations of the Community Wellness Committee contained in the report be concurred in.

The Clerk called the vote on Councillor Stevens and Bresciani's motion.

In favour: 11

Against: 0

The motion was put and declared CARRIED.