



CITY COUNCIL

**Wednesday, September 15, 2021
1:00 PM**

Henry Baker Hall, Main Floor, City Hall



OFFICE OF THE CITY CLERK

This meeting is being broadcast live by Access Communications for airing on Access Channel 7. By remaining in the room, you are giving your permission to be televised.

**Agenda
City Council
Wednesday, September 15, 2021**

Acknowledgement

Anniversary of Treaty 4 Signing

Confirmation of Agenda

Adoption of Minutes

Minutes from the meeting held on August 11, 2021

**DELEGATION, TABLED PUBLIC NOTICE REPORT, CITY MANAGER REPORTS,
COMMITTEE REPORTS, AND MOTION**

DE21-244 Janie Markewich, Brent Magnus and Kristy Howse, Mobius: CM21-15 Regina Civic Employees' Long-Term Disability Plan 2020 Annual Report and CM21-14 Casual Employees' Superannuation and Elected Officials' Money Purchase Pension Plan 2020 Annual Report

CM21-14 Executive Committee: Casual Employees' Superannuation and Elected Officials' Money Purchase Pension Plan 2020 Annual Report

Recommendation

That City Council receive and file this report.

CM21-15 Executive Committee: Regina Civic Employees' Long-Term Disability Plan 2020 Annual Report

Recommendation

That City Council receive and file this report.



OFFICE OF THE CITY CLERK

CR21-113 Executive Committee: 2020 Annual Reserve Report

Recommendation

That City Council:

Instruct the City Solicitor to amend the *Regina Administration Bylaw, 2003-69* as outlined below:

- a. Create a new capital reserve called the māmawêyatitân Reserve, the purpose of which is to support the long-term preservation of the māmawêyatitân Centre.
- b. The reserve will be funded by transferring \$98,000 per year from the operating budget of the Centre to this reserve.
- c. The account balance of the māmawêyatitân Reserve shall include the balance of the reserve at the start of the year adjusted by:
 - i. Transfers to the reserve of amounts determined by Council, by resolution, bylaw or through the annual operating budget;
 - ii. Transfers from the reserve to fund maintenance of the māmawêyatitân Centre as approved by Council, by resolution, bylaw or in the annual operating budget.

CR21-115 Executive Committee: Dewdney East Garden Lease Expansion

Recommendation

That City Council:

1. Approve the City of Regina entering into an amendment agreement for the lease of a portion of the City-owned property located at 1197 Park Street as outlined on the attached Appendix A to The Dewdney East Community Association Inc. consistent with the terms and conditions stated in this report.
2. Delegate authority to the Executive Director, Financial Strategy & Sustainability or his or her designate, to negotiate any other commercially relevant terms and conditions, as well as any amendments to the Agreement that do not substantially change what is described in this report and any ancillary agreements or documents required to give effect to the Agreement.
3. Authorize the City Clerk to execute the Agreement upon review and approval by the City Solicitor.



OFFICE OF THE CITY CLERK

CR21-121 Regina Planning Commission: Ring Road Grade Crossing Relocation – Preliminary Design Procurement

Recommendation

That City Council:

1. Authorize the Executive Director of City Planning & Community Development, or their designate, to initiate a public procurement to engage consulting and professional engineering services for the design and construction for the delivery of a preliminary design scope of project deliverables for the Ring Road Grade Crossing Relocation Initiative.
2. Authorize the Executive Director of City Planning & Community Development, or their designate, to negotiate, award and approve an agreement between the City of Regina and the highest ranked proponent of a public procurement process.
3. Authorize the City Clerk to execute the necessary agreements with the highest ranked proponent after review and approval by the City Solicitor.

MN21-4 Councillors Dan LeBlanc and Shanon Zachidniak: Train Issues in Eastview and McNab

CR21-122 Executive Committee: Johnson Shoyama Graduate School of Public Policy – Executive Internship Program

Recommendation

That City Council:

1. Delegate authority to the Executive Director, People and Transformation, or their designate to negotiate and approve agreements, including amendments to agreements and any ancillary agreements or documents, with the Johnson Shoyama Graduate School of Public Policy, at the University of Regina and the University of Saskatchewan, as well as with the individual interns, to provide up to two internship opportunities on an annual basis for the period of September 1, 2021 to April 30, 2026.
2. Authorize the City Clerk to execute the necessary agreements after review and approval by the City Solicitor.



OFFICE OF THE CITY CLERK

CR21-124 Regina Planning Commission: MR4 Naming - Horizon Station Park

Recommendation

That City Council:

Approve The Towns MR4 to be named Horizon Station Park.

PUBLIC HEARING AND PUBLIC NOTICE BYLAWS

2021-55 The Regina Zoning Amendment Bylaw, 2021 (No. 16)

2021-56 The Regina Zoning Amendment Bylaw, 2021 (No. 17)

PUBLIC NOTICE REPORTS

CR21-125 Regina Planning Commission :Zoning Bylaw Amendments - Aquifer Protection Overlay Zone

Recommendation

That City Council:

1. Amend *The Regina Zoning Bylaw, 2019-19* to allow for industrial development in the high sensitivity area of the Aquifer Protection Overlay Zone to be considered as a discretionary use in conjunction with the submission by the applicant of an Aquifer Protection Plan, where such development is otherwise prohibited, and that all discretionary uses within the Aquifer Protection Overlay Zone be reviewed by both Regina Planning Commission and City Council.
2. Instruct the City Solicitor to prepare the necessary bylaws to give effect to the recommendations and as further described in the report, to be brought forward to a meeting of the City Council following approval of the recommendations and the required public notice.

CITY MANAGER'S REPORT

CM21-17 Timing of the next Municipal/School Board Elections

Recommendation

That City Council:

1. Convey its position on the recommendation from the Chief Electoral Officer, Province of Saskatchewan to conduct the next municipal elections in May 2024 and every four years thereafter as outlined in the



OFFICE OF THE CITY CLERK

Options section of this report.

2. Direct the Mayor to write to the Minister of Government Relations conveying Council's position on this matter.

COMMITTEE REPORTS

EXECUTIVE COMMITTEE

CR21-126 City Centre Core Development Advisory Committee Terms of Reference

Recommendation

That City Council:

1. Approve the City Centre Core Development Advisory Committee terms of reference as outlined in Appendix A.
2. Instruct the City Solicitor to prepare the necessary bylaw amendments to Bylaw No. 2009-40, *The Committee Bylaw, 2009* to add the City Centre Core Development Advisory Committee as a secondary Committee of Council and set out its terms of reference as described in Appendix A, to be brought forward to the meeting of City Council following approval of the recommendation in this report by City Council.
3. Remove item CR21-48 from the List of Outstanding Items for City Council.

CR21-127 Tentative Agreement with CMM (Civic Middle Management)

Recommendation

That City Council approve the tentative agreement reached with Civic Middle Management (CMM).

NOTICE OF MOTIONS

MN21-10 Indigenous Procurement

MN21-11 No Parking at an Entrance of an Alley Restriction Change

DELEGATIONS AND CITY MANAGER'S REPORT

DE21-245 Cari McPherson: COVID-19 Update

DE21-246 Jasmin Kozak: COVID-19 Update



OFFICE OF THE CITY CLERK

DE21-247	Adele Chang: COVID-19 Update
DE21-248	Chelsa Budd: COVID-19 Update
DE21-249	Tamara Lavoie: COVID-19 Update
DE21-250	Betty Anderson: COVID-19 Update
DE21-251	Robert Deiter: COVID-19 Update
DE21-252	Rory Van De Kamp: COVID-19 Update
DE21-253	Sheryl Fox: COVID-19 Update
DE21-254	Marilyn Sthamann: COVID-19 Update
DE21-255	Larissa Munchinsky: COVID-19 Update
DE21-256	Anthony Eberle: COVID-19 Update
DE21-257	Danae Heywood: COVID-19 Update
DE21-258	Edward Palchinski: COVID-19 Update
DE21-259	Tara Maki: COVID-19 Update
DE21-260	Darrin Lamoureux: COVID-19 Update
DE21-261	Tracy Zambory, Saskatchewan Union of Nurses: COVID-19 Update
DE21-262	Jordan Heywood- COVID-19 Update
DE21-263	Adrienne Duke-COVID-19 Update
CM21-18	COVID-19 Update

Recommendation

That City Council receive and file this report.

Adjournment

AT REGINA, SASKATCHEWAN, WEDNESDAY, AUGUST 11, 2021

AT A MEETING OF CITY COUNCIL

AT 1:00 PM

Present: Mayor Sandra Masters, in the Chair
Councillor Lori Bresciani
Councillor John Findura
Councillor Bob Hawkins
Councillor Dan LeBlanc
Councillor Jason Mancinelli
Councillor Landon Mohl
Councillor Terina Shaw
Councillor Cheryl Stadnichuk
Councillor Andrew Stevens
Councillor Shanon Zachidniak

Also in Attendance: City Clerk, Jim Nicol
Deputy City Clerk, Amber Ackerman
City Solicitor, Byron Werry
City Manager, Chris Holden
Executive Director, Citizen Services, Kim Onrait
A/Executive Director, City Planning & Community Dev., Karen Gasmo
Executive Director, Financial Strategy & Sustainability, Barry Lacey
Executive Director, People & Transformation, Louise Folk
Director, Planning & Development Services, Autumn Dawson
Manager, Social & Cultural Development, Emmaline Hill
President & CEO, Buffalo Pound Water Treatment Corporation, Ryan Johnson

(The meeting commenced in the absence of Councillor LeBlanc.)

CONFIRMATION OF AGENDA

Councillor Lori Bresciani moved, seconded by Councillor John Findura, AND IT WAS RESOLVED, that the agenda for this meeting be approved, as submitted with the addition of the written submission from Dr. Bob Dickson, regarding MN21-7 Community Water Fluoridation - City of Regina, as item DE-243.

ADOPTION OF MINUTES

Councillor Cheryl Stadnichuk moved, seconded by Bob Hawkins, AND IT WAS RESOLVED, that the minutes for the meeting held on July 14, 2021 be adopted, as circulated.

(Councillor LeBlanc arrived at the meeting.)

DELEGATIONS, COMMUNICATIONS AND RELATED MOTIONS

CP21-27 Regina and District Dental Society
 CP21-28 Saskatchewan Dental Therapist Association

Councillor Bob Hawkins moved, seconded by Councillor Lori Bresciani, AND IT WAS RESOLVED, that communications CP21-27 and CP21-28 be received and filed.

MN21-7 Councillors Bob Hawkins, Cheryl Stadnichuk, Andrew Stevens, Lori Bresciani, John Findura, Dan LeBlanc, Terina Shaw, Shanon Zachidniak, Jason Mancinelli and Mayor Sandra Masters: Community Water Fluoridation – City of Regina

The following addressed and answered questions of City Council on MN21-7:

- DE21-226 Dr. Lanre Medu, Regina Public Health - Saskatchewan Health Authority, Regina, SK
- DE21-227 Gerry Uswak, University of Saskatchewan College of Dentistry, Saskatoon, SK
- DE21-228 Kelly Fuchs, Saskatchewan Health Authority, Regina, SK
- DE21-230 Jim Elliott, Regina, SK
- DE21-231 Janelle Gerard, Regina, SK
- DE21-238 Shelby Hamm, Saskatchewan Dental Hygienists' Association, Saskatoon, SK
- DE21-243 Dr. Bob Dickson, Safe Water Calgary, Calgary, AB

DE21-229 Catherine Fuchs did not address City Council on MN21-7.

Councillor Bob Hawkins moved, seconded by Councillor Lori Bresciani, AND IT WAS RESOLVED, that the communication from the Saskatchewan Dental Assistants' Association be added and read into the record.

RECESS

Pursuant to the provisions of Section 33(2.1) of City Council's Procedure Bylaw No. 9004, Mayor Masters called for a 15 minute recess.

Council recessed at 2:57 p.m.

Council reconvened at 3:15 p.m.

Councillor Bob Hawkins moved, seconded by Councillor Terina Shaw that the recommendations contained in the report be concurred in.

Councillor Landon Mohl moved in amendment, seconded by Councillor John Findura that:

1. A referendum be held on the adoption of a community water fluoridation program; and

2. That the City Clerk be directed to report back to City Council with a recommended resolution for the wording of the question on the ballot, associated costs, logistics and proposed date.

The Clerk called the vote on Councillors Mohl and Findura's amending motion.

	In Favour	Against
Councillor Landon Mohl	✓	
Councillor Cheryl Stadnichuk		✓
Councillor Bob Hawkins		✓
Councillor Andrew Stevens		✓
Councillor Lori Bresciani		✓
Councillor John Findura	✓	
Councillor Dan LeBlanc		✓
Councillor Terina Shaw		✓
Councillor Shanon Zachidniak		✓
Councillor Jason Mancinelli		✓
Mayor Sandra Masters		✓
	2	9

The motion was put and declared LOST.

The Clerk called the vote on the main motion.

	In Favour	Against
Councillor Bob Hawkins	✓	
Councillor Cheryl Stadnichuk	✓	
Councillor Andrew Stevens	✓	
Councillor Lori Bresciani	✓	
Councillor John Findura	✓	
Councillor Dan LeBlanc	✓	
Councillor Terina Shaw	✓	
Councillor Shanon Zachidniak	✓	
Councillor Jason Mancinelli	✓	
Councillor Landon Mohl		✓
Mayor Sandra Masters	✓	
	10	1

The motion was put and declared CARRIED.

CP21-29 Kevin Reese, Karina Developments Ltd: MN21-8 Density Target for Market Choice of Housing

CP21-30 Larissa Shasko, Envirocollective: MN21-8 Density Target for Market Choice of Housing

Councillor Lori Bresciani moved, seconded by Councillor John Findura, AND IT WAS RESOLVED, that communications CP21-29 and CP21-30 be received and filed.

MN21-8 Councillors Lori Bresciani, Bob Hawkins and Landon Mohl: Density Target for Market Choice of Housing

The following addressed and answered questions of City Council on MN21-8:

- DE21-232 Evan Hunchak, Dream Development, Regina, SK
- DE21-233 Stu Niebergall, Regina & Region Home Builders' Association, Regina, SK
- DE21-234 Heather McGinnis, Munro Homes, Regina, SK
- DE21-235 Sohag Ahmed, Regina, SK

DE21-242 Christopher Strain did not address City Council on MN21-8.

Councillor Lori Bresciani moved, seconded by Councillor Cheryl Stadnichuk, AND IT WAS RESOLVED, that the mandatory 30 minute recess pursuant to the provisions of Section 33(2.2) of City Council's Procedure Bylaw No. 9004 be waived and the meeting continue.

Councillor Lori Bresciani moved, seconded by Councillor Terina Shaw moved that:

City Council direct Administration to prepare a report for Regina Planning Commission by the end of Q1 2022 that includes:

- 1. An analysis of the implications, benefits and options for adjusting density targets to allow for market choice of housing such as larger single-family homes or bungalow condo type; and**
- 2. Engagement with the development industry, community associations and similar-sized Canadian cities for density targets to ensure, multiple housing options and balancing market choice.**

Councillor Shanon Zachidniak moved, seconded by Councillor Cheryl Stadnichuk that MN21-8: Density Target for Market Choice of Housing be tabled until the Energy and Sustainability Framework has been adopted by City Council in Q1 of 2022 so the framework can help inform this engagement process. This should help prevent inefficiency and any replication of work as this topic will already be considered as part of the Sustainability Framework.

The Clerk called the vote on Councillors Zachidniak and Stadnichuk's tabling motion.

	In Favour	Against
Councillor Shanon Zachidniak	✓	
Councillor Cheryl Stadnichuk	✓	
Councillor Bob Hawkins		✓
Councillor Andrew Stevens	✓	
Councillor Lori Bresciani		✓
Councillor John Findura		✓
Councillor Dan LeBlanc	✓	
Councillor Terina Shaw		✓
Councillor Jason Mancinelli	✓	
Councillor Landon Mohl		✓
Mayor Sandra Masters		✓
	5	6

The motion was put and declared **LOST**.

The Clerk called the vote on the main motion.

	In Favour	Against
Councillor Lori Bresciani	✓	
Councillor Cheryl Stadnichuk		✓
Councillor Bob Hawkins	✓	
Councillor Andrew Stevens		✓
Councillor John Findura	✓	
Councillor Dan LeBlanc		✓
Councillor Terina Shaw	✓	
Councillor Shanon Zachidniak		✓
Councillor Jason Mancinelli	✓	
Councillor Landon Mohl	✓	
Mayor Sandra Masters	✓	
	7	4

The motion was put and declared **CARRIED**.

RECESS

Councillor Bob Hawkins moved, seconded by Councillor Terina Shaw, AND IT WAS RESOLVED, that City Council recess for 20 minutes.

City Council recessed at 6:22 p.m.

City Council reconvened at 6:42 p.m.

MN21-6 Councillors Landon Mohl, Cheryl Stadnichuk, Andrew Stevens, John Findura and Shannon Zachidniak: Local Procurement and Economic Recovery

DE21-236 Dion Malakoff, representing Saskatchewan Building Trades, Regina, SK addressed and answered questions of City Council on item MN21-6.

DE21-237 Jeff Sweet did not address City Council on MN21-6.

Councillor Landon Mohl moved, seconded by Councillor John Findura that:

Administration prepare a report for Executive Committee for the end of Q2 of 2022 that:

1. Draws from the Province's "Procurement Renewal" policy review process;
2. Provides the implications of and recommendations for increasing the number of Regina headquartered companies that benefit from City procured construction, maintenance, goods and service contracts;
3. Outlines the implications from enacting a Fair Wage policy on all construction, maintenance and service contracts;
4. Provides recommendations for the drafting of a social procurement policy that establishes a privileging point system for construction, maintenance and service projects over \$200,000 in value:
 - a. Organizations that employ Regina-based workers
 - b. Certificate of Recognition program (COR) safety certification
 - c. Past experience/expertise in specific projects;
5. Outlines the implications from enacting consequences of not meeting declared local labour and the fair wage policy such as financial penalties, vendor performance score and no community benefits points on future competitions;
6. Outlines the implications from enacting an inclusion approach of women, indigenous and underrepresented groups;
7. Outlines the implications from enacting a mandatory requirement for all contractors to provide all employee's Journey person and indentured apprentice certificate of qualifications within 24 hours of closing and adhere to all Saskatchewan Apprenticeship and Trade Certification requirements during construction;
8. Outlines the implications from enacting a mandatory requirement: At the request of the city of Regina procurement department a contractor Owner, President, CEO, General Manager or Branch Manager of a procured construction, maintenance or service contractor must be at city hall in person within 90 minutes of request to discuss contract details;
9. Aligns our procurement scoring process with the City's Renewable Regina objectives; and
10. Consult with a range of social and economic partners, including but not limited to the Saskatchewan Building Trades, Reconciliation Regina, and other industry and labour associations when preparing this report.

(Councillor Bresciani requested that recommendation #3 be voted on separately.)

The Clerk called the vote on recommendations #1, 2, 4, 5, 6, 7, 8, 9 and 10.

	In Favour	Against
Councillor Landon Mohl	✓	
Councillor Jason Mancinelli	✓	
Councillor Shanon Zachidniak	✓	
Councillor Terina Shaw	✓	
Councillor Dan LeBlanc	✓	
Councillor John Findura	✓	
Councillor Lori Bresciani	✓	
Councillor Andrew Stevens	✓	
Councillor Bob Hawkins	✓	
Councillor Cheryl Stadnichuk	✓	
Mayor Sandra Masters	✓	
	11	0

The motion was put and declared **CARRIED**.

The Clerk called the vote on recommendation #3.

	In Favour	Against
Councillor Landon Mohl	✓	
Councillor Cheryl Stadnichuk	✓	
Councillor Bob Hawkins	✓	
Councillor Andrew Stevens	✓	
Councillor Lori Bresciani		✓
Councillor John Findura	✓	
Councillor Dan LeBlanc	✓	
Councillor Terina Shaw		✓
Councillor Shanon Zachidniak	✓	
Councillor Jason Mancinelli	✓	
Mayor Sandra Masters	✓	
	9	2

The motion was put and declared **CARRIED**.

NOTICE OF MOTION

MN21-9 Mayor Masters: Separation Distances

Mayor Sandra Masters stepped down to introduce the motion.
Councillor Jason Mancinelli assumed the chair.

Mayor Sandra Masters requested the Notice of Motion be waived and allow the Motion to be lodged at this meeting.

Mayor Sandra Masters moved, seconded by Councillor Andrew Stevens, AND IT WAS RESOLVED, that the Notice of Motion be waived and the Motion be considered for debate at this meeting.

Pursuant to due notice, Mayor Sandra Masters moved, seconded by Councillor Andrew Stevens, AND IT WAS RESOLVED, that City Council instruct the City Solicitor to:

- 1. Prepare the necessary bylaw to amend *Bylaw No. 2019-19 The Regina Zoning Bylaw, 2019* to eliminate the requirement for new developments comprising sensitive land uses (specifically those in the land use categories Assembly, Community; Institution, Education; Institution, Day Care; or Open Space, Active) to be separated from an existing Retail Trade, Cannabis land use in all zones; and**
- 2. Bring the proposed bylaw for consideration and public hearing at the next regular meeting of City Council, following the required public notice.**

The Clerk called the vote on Mayor Masters motion.

	In Favour	Against
Mayor Sandra Masters	✓	
Councillor Shanon Zachidniak	✓	
Councillor Terina Shaw	✓	
Councillor Dan LeBlanc	✓	
Councillor John Findura	✓	
Councillor Lori Bresciani	✓	
Councillor Andrew Stevens	✓	
Councillor Bob Hawkins	✓	
Councillor Cheryl Stadnichuk	✓	
Councillor Landon Mohl	✓	
Councillor Jason Mancinelli	✓	
	11	0

The motion was put and declared CARRIED.

Mayor Sandra Master returned to the Chair.

Councillor Bob Hawkins moved, seconded by Councillor Dan LeBlanc AND IT WAS RESOLVED, that reports CR21-113, CR21-115, CR21-121, MN21-4, CM21-14, CM21-15, CR21-122 and CR21-124 be tabled to the September 15, 2021 City Council meeting.

PUBLIC NOTICE BYLAWS AND PUBLIC NOTICE AND RELATED REPORTS

CR21-114 REAL Borrowing Bylaw Amendment

Recommendation

That City Council:

1. Authorize the Executive Director, Financial Strategy and Sustainability for the City to negotiate, approve and enter into all necessary agreements with The Regina Exhibition Association Limited (REAL) and HSBC Bank Canada (HSBC) on behalf of the City, and generally to do all things and to execute all documents and other papers in the name of the City in order to facilitate the change to REAL's credit facilities as outlined in Appendix A to this report.
2. Instruct the City Solicitor to prepare amendments to *Bylaw 2015-25, The Regina Exhibition Association Limited Borrowing and Guarantee Bylaw, 2015* to amend the credit facilities in that Bylaw based on the terms and conditions authorized by the Executive Director, Financial Strategy and Sustainability and Appendix A to this report.
3. Pursuant to clause 5.2(f) of the Unanimous Member's Agreement for REAL, authorize REAL to amend the credit facilities outlined in REAL's loan with HSBC Bank Canada based on Appendix A to this report.
4. Authorize the Executive Director, Financial Strategy and Sustainability, as the City's proxy, to exercise the City's voting rights in REAL to approve any organizational resolutions or documents that may be required of REAL in relation to the proposed changes to the credit facilities in *Bylaw 2015-25* as outlined in this report.

Councillor Jason Mancinelli moved, seconded by Councillor Lori Bresciani, that the recommendations of the Executive Committee contained in the report be concurred in.

The Clerk called the vote on Councillors Mancinelli and Bresciani's motion.

In Favour Against

Councillor Jason Mancinelli	✓
Councillor Cheryl Stadnichuk	✓
Councillor Bob Hawkins	✓
Councillor Andrew Stevens	✓
Councillor Lori Bresciani	✓
Councillor John Findura	✓
Councillor Dan LeBlanc	✓
Councillor Terina Shaw	✓

Councillor Shanon Zachidniak	✓	
Councillor Landon Mohl	✓	
Mayor Sandra Masters	✓	
	11	0

The motion was put and declared CARRIED.

2021-53 The Regina Exhibition Association Limited Borrowing and Guarantee
Amendment Bylaw, 2021

2021-54 The Regina Administration Amendment Bylaw, 2021 (No.3)

Councillor Jason Mancinelli moved, seconded by Councillor Landon Mohl, that Bylaw Nos. 2021-53 and 2021-54 be introduced and read a first time.

Bylaws were read a first time.

The motion was put and declared CARRIED.

Councillor Jason Mancinelli moved, seconded by Councillor Cheryl Stadnichuk, that Bylaw Nos. 2021-53 and 2021-54 be introduced and read a second time.

Bylaws were read a second time.

The motion was put and declared CARRIED.

Councillor Jason Mancinelli moved, seconded by Councillor Bob Hawkins, that City Council hereby consent to Bylaw Nos. 2021-53 and 2021-54 going to third and final reading at this meeting.

The motion was put and declared CARRIED UNANIMOUSLY.

Councillor Jason Mancinelli moved, seconded by Councillor Andrew Stevens, that Bylaw Nos. 2021-53 and 2021-54 be read a third time.

Bylaws were read a third and final time.

The motion was put and declared CARRIED.

2021-51 The Prohibited Businesses Bylaw, 2021

Councillor Jason Mancinelli moved, seconded by Councillor Lori Bresciani that Bylaw No. 2021-51 be read a third time. Bylaw was read a third and final time.

The Clerk called a recorded vote.

	In Favour	Against
Councillor Jason Mancinelli	✓	
Councillor Landon Mohl		✓
Councillor Shanon Zachidniak	✓	
Councillor Terina Shaw	✓	
Councillor Dan LeBlanc	✓	
Councillor John Findura	✓	
Councillor Lori Bresciani	✓	
Councillor Andrew Stevens	✓	
Councillor Bob Hawkins	✓	
Councillor Cheryl Stadnichuk	✓	
Mayor Sandra Masters	✓	
	10	1

DELEGATIONS, TABLED MOTION, PUBLIC NOTICE AND RELATED REPORTS

CR21-118 Zoning Bylaw Amendment - Regina Bypass and 9th Avenue North -
PL202100088

Recommendation

That City Council:

1. Approve the application to rezone the properties located at NE ¼ Sec 32 Twp 17 Rge 20 W2M identified as MU1 and MU2 within Appendix A-1 from UH – Urban Holding Zone to PS – Public Service Zone.
2. Instruct the City Solicitor to prepare the necessary bylaw(s) to give effect to the recommendations, to be brought forward to the meeting of City Council following approval of the recommendations and the required public notice

DE21-239 Evan Hunchak, representing Dream Development, Regina, SK addressed City Council on item CR21-118.

Councillor John Findura moved, seconded by Councillor Jason Mancinelli that the recommendations of the Regina Planning Commission contained in the report be concurred in.

The Clerk called the vote on Councillors Findura and Mancinelli's motion.

	In Favour	Against
Councillor John Findura	✓	
Councillor Lori Bresciani	✓	
Councillor Dan LeBlanc	✓	
Councillor Andrew Stevens	✓	

Councillor Terina Shaw	✓	
Councillor Bob Hawkins	✓	
Councillor Shanon Zachidniak	✓	
Councillor Cheryl Stadnichuk	✓	
Councillor Jason Mancinelli	✓	
Councillor Landon Mohl	✓	
Mayor Sandra Masters	✓	
	11	0

The motion was put and declared **CARRIED**.

CR21-119 Discretionary Use Application - 628 Victoria Avenue - PL202100084

Recommendation

That City Council:

1. Approve the discretionary use application for the proposed development of "Agriculture, Animal Support" located at 628 Victoria Avenue, being Lots 2-6, Block 216, Plan DV270 in the Arcola Subdivision, subject to compliance with the following development standards and conditions:
 - a. The development shall be generally consistent with the plans attached to this report as Appendix A-3.1 and A-3.2, prepared by JMA Architecture, dated April 30, 2021, except that said plans shall be revised to comply with the requirements of Table 4B.T.3.3 of the Zoning Bylaw, specifically:
 - i. the window glazing must be revised to meet the active wall standards prescribed in Table 4B.T.3.3 (1) b of the Zoning Bylaw; or
 - ii. the front yard setback must be increased to 3.0m in accordance with clause 4B.T.3.3 (2)(c) of the Zoning Bylaw.
 - b. Except as otherwise specified in this approval, the development shall comply with all applicable standards and regulations in *The Regina Zoning Bylaw, 2019-19*.
 - c. Prior to issuance of any building permit in relation to the development, the applicant shall submit revised plans, satisfactory to the City, confirming compliance with the Zoning Bylaw in accordance with clause a of this recommendation.
2. Authorize the Development Officer to issue a development permit with respect to the application, upon the Applicant making payment of any applicable fees or charges and entering into a development agreement if one is required.

DE21-240 Kaitlyn Brown, representing Victoria Veterinary Clinic, Regina, SK addressed and answered questions of City Council on item CR21-119.

Councillor John Findura moved, seconded by Councillor Dan LeBlanc that the recommendations of the Regina Planning Commission contained in the report be concurred in.

The Clerk called the vote on Councillors Findura and LeBlanc's motion.

	In Favour	Against
Councillor John Findura	✓	
Councillor Cheryl Stadnichuk	✓	
Councillor Bob Hawkins	✓	
Councillor Andrew Stevens	✓	
Councillor Lori Bresciani	✓	
Councillor Dan LeBlanc	✓	
Councillor Terina Shaw	✓	
Councillor Shanon Zachidniak	✓	
Councillor Jason Mancinelli	✓	
Councillor Landon Mohl	✓	
Mayor Sandra Masters	✓	
	11	0

The motion was put and declared CARRIED.

CR21-120 Discretionary Use - 5826 Rochdale Boulevard - PL202000248

Recommendation

Regina Planning Commission has no recommendation for City Council with respect to this report.

DE21-241 Gabrielle Donoff, representing WSP Canada Inc. Jonathan Paul, representing ctm Design Services Ltd, Joseph Scholtz, representing AECOM, James Farquharson, representing FDI acoustics and Kelvin Wong, representing Shell Canada addressed and answered questions of City Council on item CR21-120.

Councillor John Findura moved, seconded by Councillor Shanon Zachidniak that City Council deny the discretionary use application for the proposed development of a Service Trade, Wash-light (Car Wash) land use located at 5826 Rochdale Boulevard, being Lot A, Blk/Par O, Plan 86R00275 and for the following reasons in accordance to section 1E.3.5(d) of *The Regina Zoning Bylaw, 2019, Bylaw No. 2019-19*:

- The potential negative environmental implications arising from emissions from queuing of vehicles;
- The potential increase in traffic congestion; and
- The resulting noise pollution arising from the car wash and its negative impact on nearby residential units.

The Clerk called the vote on Councillors Findura and Zachidniak's motion.

	In Favour	Against
Councillor John Findura	✓	
Councillor Cheryl Stadnichuk		✓
Councillor Bob Hawkins		✓
Councillor Andrew Stevens		✓
Councillor Lori Bresciani		✓
Councillor Dan LeBlanc		✓
Councillor Terina Shaw		✓
Councillor Shanon Zachidniak	✓	
Councillor Jason Mancinelli	✓	
Councillor Landon Mohl		✓
Mayor Sandra Masters		✓
	3	8

The motion was put and declared LOST.

Councillor John Findura moved, seconded by Councillor Lori Bresciani That City Council:

1. Approve the discretionary use for a proposed Service Trade, Wash Light (Car Wash) land use located at 5826 Rochdale Boulevard, being Lot A, Blk/Par O, Plan 86R00275, subject to the following standards and conditions:
 - a. the development shall be generally consistent with the plans, including the installment of a solid acoustic barrier fence (1.83 metres) along the north and west property lines, attached to this report as Appendices A3.1 - A3.3 inclusive prepared by AECOM dated March 8, 2021 and June 23, 2021 and the noise impact assessment prepared by FDI Acoustics dated June 18, 2021 and appended to this report as Appendix C; and
 - b. the development shall comply with all applicable standards and regulations in Regina Zoning Bylaw, 2019-19.
2. Authorize the Development Officer to issue a development permit with respect to the application, subject to the applicant making payment of any applicable fees or charges and entering into a development agreement if one is required.
3. Approve these recommendations at its meeting on July 14, 2021, following the required public notice.

The Clerk called the vote on Councillors Findura and Brescinai's motion.

	In Favour	Against
Councillor John Findura		✓
Councillor Cheryl Stadnichuk	✓	
Councillor Bob Hawkins	✓	
Councillor Andrew Stevens	✓	
Councillor Lori Bresciani	✓	
Councillor Dan LeBlanc	✓	

Councillor Terina Shaw	✓	
Councillor Shanon Zachidniak		✓
Councillor Jason Mancinelli		✓
Councillor Landon Mohl	✓	
Mayor Sandra Masters	✓	
	8	3

The motion was put and declared **CARRIED**.

Councillor Bob Hawkins moved, seconded by Councillor Shanon Zachidniak that the meeting adjourn.

The Clerk called the vote on Councillors Hawkins and Zachidniak's motion.

	In Favour	Against
Councillor John Findura		✓
Councillor Cheryl Stadnichuk		✓
Councillor Bob Hawkins	✓	
Councillor Andrew Stevens		✓
Councillor Lori Bresciani		✓
Councillor Dan LeBlanc		✓
Councillor Terina Shaw	✓	
Councillor Shanon Zachidniak	✓	
Councillor Jason Mancinelli		✓
Councillor Landon Mohl	✓	
Mayor Sandra Masters		✓
	4	7

The motion was put and declared **LOST**.

CR21-116 REAL Campus Lease

Recommendation

That City Council:

1. Approve the proposed key terms and conditions, as outlined in Appendix A, of a 40-year lease agreement between the City of Regina and Regina Exhibition Association Limited, for the property traditionally known as the "Regina Exhibition Grounds".
2. Authorize the City Manager, or his designate, to negotiate and approve the final terms and conditions of the lease agreement, including the proposed key terms and conditions as outlined in Appendix A, any other commercially relevant terms as may be required, any amendments to the lease that do not materially change what is described in this report and any ancillary agreements or documents required to give effect to the lease.
3. Authorize the City Clerk to execute the lease agreement documents after review by the City Solicitor.

4. Delegate authority to the City Manager, or his designate, to sign or authorize the signing of any required planning permits on behalf of the City, as landowner, to initiate any planning processes for development contemplated by and in accordance with the lease agreement.

Councillor Jason Mancinelli moved, seconded by Councillor John Findura that the recommendations of the Executive Committee contained in the report be concurred in.

The Clerk called the vote on Councillors Mancinelli and Findura's motion.

	In Favour	Against
Councillor Jason Mancinelli	✓	
Councillor Landon Mohl	✓	
Councillor Shanon Zachidniak	✓	
Councillor Terina Shaw	✓	
Councillor Dan LeBlanc	✓	
Councillor John Findura	✓	
Councillor Lori Bresciani	✓	
Councillor Andrew Stevens	✓	
Councillor Bob Hawkins	✓	
Councillor Cheryl Stadnichuk	✓	
Mayor Sandra Masters	✓	
	11	0

The motion was put and declared CARRIED.

CR21-117 REAL - YQR Distillery Ltd. Lease

Recommendation

That City Council:

1. Consent to REAL entering into a Sublease to YQR Distilleries Ltd. of a portion of the City-owned property and facilities located at 1700 Elphinstone Street (Campus) for a potential total term, including all possible extensions, of 80 years and otherwise in accordance with the terms and conditions as described in the Discussion section of this report and further summarized in Appendix A. (Pursuant to the approval of the Campus Lease Agreement between the City and the Regina Exhibition Association Limited (REAL) and Master Site Plan.)
2. Delegate authority to the City Manager, or his designate, to provide written confirmation on behalf of the City of said consent.
3. Delegate authority to the City Manager, or his designate, to sign or authorize the signing of any required planning permits on behalf of the City, as landowner, to initiate any necessary planning processes for the

development contemplated by the said Sublease.

Councillor Jason Mancinelli moved, seconded by Councillor Terina Shaw that the recommendations of the Executive Committee contained in the report be concurred in.

(Councillor Zachidniak temporarily left the meeting.)

The Clerk called the vote on Councillors Mancinelli and Shaw's motion.

	In Favour	Against
Councillor Jason Mancinelli	✓	
Councillor Terina Shaw	✓	
Councillor Dan LeBlanc	✓	
Councillor John Findura	✓	
Councillor Lori Bresciani	✓	
Councillor Andrew Stevens	✓	
Councillor Bob Hawkins	✓	
Councillor Cheryl Stadnichuk	✓	
Councillor Landon Mohl	✓	
Mayor Sandra Masters	✓	
	10	0

The motion was put and declared CARRIED.

(Councillor Zachidniak returned to the meeting.)

MAYOR'S REPORT

MR21-2 Women Entrepreneurs Saskatchewan Charter

Recommendation

That City Council:

1. Approve the request from Women Entrepreneurs Saskatchewan (WESK) to sign its Charter which seeks to elevate women entrepreneurs and close the gender entrepreneurship gap.
2. Authorize Mayor Sandra Masters to sign the Saskatchewan Women Entrepreneurship Charter as outlined in Appendix A.

Councillor Jason Mancinelli moved, seconded by Councillor Terina Shaw that the recommendations contained in the report be concurred in.

The Clerk called the vote on Councillors Mancinelli and Shaw's motion.

	In Favour	Against
Councillor Jason Mancinelli	✓	
Councillor Shanon Zachidniak	✓	
Councillor Terina Shaw	✓	
Councillor Dan LeBlanc	✓	
Councillor Landon Mohl	✓	
Councillor John Findura	✓	
Councillor Lori Bresciani	✓	
Councillor Andrew Stevens	✓	
Councillor Bob Hawkins	✓	
Councillor Cheryl Stadnichuk	✓	
Mayor Sandra Masters	✓	
	11	0

The motion was put and declared **CARRIED**.

CITY MANAGER'S REPORTS

CM21-16 Government of Canada Rapid Housing Initiative – Funding Allocation for Delivering Affordable Housing

Recommendation

That City Council:

1. Direct Administration to submit a proposal for the Canadian Mortgage and Housing Corporation's 2021 Rapid Housing Initiative Cities Stream funding by August 31, 2021.
2. Authorize the City Manager or designate to enter into a capital contribution agreement with the Canadian Mortgage and Housing Corporation to receive the allocated funds, any amendments to the Agreement that do not substantially change what is described in this report and any ancillary agreements or documents required to give effect to the Agreement.
3. Direct Administration to support short term cash flow needs for this project with a transfer from the General Fund Reserve not to exceed 10 per cent of the total allocation expected from the Canadian Mortgage and Housing Corporation, with funding to be returned to the reserve following execution of the contribution agreement and receipt of funding.
4. Allocate \$1 million from the Social Development Reserve for the Permanent Supportive Housing Operating Grant in 2022 towards capital expenditures for the City's Rapid Housing Initiative project.
5. Authorize the City Clerk to execute the necessary agreements after review and approval by the City Solicitor.

Councillor Andrew Stevens moved, seconded by Councillor Bob Hawkins that the recommendations contained in the report be concurred in.

Councillor Andrew Stevens moved, in amendment, seconded by Councillor Cheryl Stadnichuk that the reserve noted under point #4 for the allocation of \$1 million in funding be changed from the Social Development Reserve to the General Reserve Fund.

The Clerk called the vote on Councillors Stevens and Stadnichuk's amending motion.

	In Favour	Against
Councillor Andrew Stevens	✓	
Councillor Cheryl Stadnichuk	✓	
Councillor Bob Hawkins		✓
Councillor Lori Bresciani		✓
Councillor John Findura		✓
Councillor Dan LeBlanc	✓	
Councillor Terina Shaw		✓
Councillor Shanon Zachidniak		✓
Councillor Jason Mancinelli		✓
Councillor Landon Mohl	✓	
Mayor Sandra Masters		✓
	4	7

The motion was put and declared LOST.

The Clerk called the vote on the main motion.

	In Favour	Against
Councillor Andrew Stevens	✓	
Councillor Lori Bresciani	✓	
Councillor John Findura	✓	
Councillor Cheryl Stadnichuk	✓	
Councillor Bob Hawkins	✓	
Councillor Landon Mohl	✓	
Councillor Jason Mancinelli	✓	
Councillor Shanon Zachidniak	✓	
Councillor Terina Shaw	✓	
Councillor Dan LeBlanc	✓	
Mayor Sandra Masters	✓	
	11	0

The motion was put and declared CARRIED.

COMMITTEE REPORTSEXECUTIVE COMMITTEECR21-123 2021 Appointment to the School Board/City Council Liaison Committee

Recommendation

That City Council approve:

The following Regina Catholic School Board Representatives

appointments to the School Board/City Council Liaison Committee for a term of office as indicated below:

Josh Kramer

August 11, 2021 to December 31, 2021

Sean Chase

August 11, 2021 to December 31, 2021

Councillor Jason Mancinelli moved, seconded by Councillor Andrew Stevens, AND IT WAS RESOLVED, that the recommendations of the Executive Committee contained in the report be concurred in.

INFORMATIONAL REPORTIR21-4 2021 Semi-Annual Review of Closed Executive Committee Items

Recommendation

That City Council receive and file this report.

Councillor Jason Mancinelli moved, seconded by Councillor Bob Hawkins, AND IT WAS RESOLVED, that this report be received and filed.

RESPONSE TO ENQUIRYEN21-1 Council Asbestos Enquiry Response

The Administration is providing the following information in response to Enquiry (EN21-1), Asbestos Cement Pipes, filed at the City Council meeting on June 23, 2021:

Asbestos cement (AC) pipes were acceptable building materials and were permitted under the National Building Code up until 2015. The City of Regina (City) used AC pipes in its water line construction from the mid-1940s until the mid-1980s.

Since it was an acceptable building material for many years, AC is currently one of the primary pipe materials in the City's water distribution system and represents about 50 per cent of the system. Since the 1980s, AC pipes have had a high breakage rate and are a major source of water main breaks in the Regina.

Since AC pipes contain asbestos, the state of the pipes and the health risk posed by the breaks are of concern to Regina's residents. According to Health Canada Guidelines, there is no known health risk to asbestos in drinking water. Administration has taken various measures to examine the potential risk from these pipes to ensure the safety of the drinking water provided to the residents as detailed in the following Questions and Answers.

1. How many kilometres of asbestos cement (AC) water and sewer pipes are known to exist in Regina?

- There are approximately 531 kilometres of AC water pipes installed in Regina.
- There are no AC sewer pipes installed in Regina.

2. What is the state of our AC water and sewer pipes in terms of lifespan and quality?

- The City has undertaken several studies on the condition of the AC water pipes. The studies indicated that the pipes have been slowly deteriorating but have not reached the extent of deterioration that would release asbestos fibres into drinking water.
- The pipes are still sound and meet relevant engineering standards.
- AC pipes in Regina break primarily because they are not designed for the level of soil movement experienced by Regina soils, not because the condition of the pipes has deteriorated. As soil movement is dependent on environmental factors like rainfall and subsurface conditions like soil type and vegetation, it is difficult to predict the break locations of AC pipes in Regina.
- Typically, an underground pipe would have a 75-100-year lifespan and the City expects the AC pipe material would meet or exceed this design life. However, the pipes will continue to break as the ground shifts due to changing soil moisture and the expansion and contraction of the clay soil.

3. What does the established public health and scientific evidence (i.e., cancer) say about the health implications of AC pipes from a water consumption and workplace occupational health and safety standpoint? What sources of information does the City rely upon when considering the public health implications?

- According to Health Canada Guidelines, there is no consistent, convincing evidence that ingested asbestos is hazardous. Therefore, Health Canada has not established a maximum acceptable concentration (MAC) for asbestos in drinking water.
- The Water Security Agency has issued the City a Permit to Operate a Waterworks System. The Permit to Operate is based on Saskatchewan's Drinking Water Quality Standards. There is no maximum allowable amount of asbestos fibers in the Saskatchewan standards and the Canadian Guidelines. The City is meeting all requirements in its Permit to Operate.
- From a workplace health and safety perspective there are known risks with airborne asbestos. In order to minimize these risks, the City has Standard Operating Procedures (SOPs) and field level risk assessments (FLRAs) in place to protect our workers when they are replacing AC pipes. When the AC pipe is in the

ground, any asbestos in the pipe is not water borne or airborne, and therefore, it is meeting all regulatory requirements.

- From a water safety perspective, the City relies on the Health Canada guidelines and the City's Permit to Operate a Waterworks System which is issued by the Water Security Agency and informed by the Saskatchewan's Drinking Water Quality Standards to inform the City's decisions relating to water safety and AC pipes.
- From a workplace health and safety perspective, the City relies upon *The Occupational Health and Safety Regulations, 1996*, passed by the Province of Saskatchewan pursuant to *The Saskatchewan Employment Act*.

4. What do test results reveal about asbestos fibers in Regina's water supply?

- The City began water quality testing for asbestos fibres in 2016. The City conducts these tests annually to align with best practices.
- In 2020, the City tested 11 locations for asbestos fibers. No detectable levels of asbestos fibers have been found in any of these samples occurring between 2016 and 2020.

5. Is the City undertaking to replace or reline AC water and sewer pipes? If so, how many kilometres per year?

- The City is currently following the relining and replacement recommendations in the Water Master Plan approved by the City Council in 2018 and replacing or relining approximately 10 kilometres of AC water pipes each year.
- As noted in question #1, there are no AC sewer pipes installed in Regina.

6. Does the City notify residents about the AC pipe replacement and relining?

- The City notifies residents about water pipe replacement and relining as part of the City's planned construction notifications.
- Typically, the notifications are focused on the construction impact on residents and any adjustments they may need to make to allow for the construction. The City does not specify pipe material that is being replaced or relined.

7. What other types of water distribution materials exist in the City's inventory? How much of each?

- The other type of water pipe materials the City uses are primarily plastic [polyvinyl chloride (PVC), high density polyethylene (HDPE), and cured-in-place plastic (CIPP) relining]. The City has also used small quantities of steel, cast iron, and concrete pipes. The approximate lengths for each of them are as follows:

Pipe Material	Length (kms)
Plastic (PVC, HDPE, CIPP)	529
Other (Steel, Cast Iron, Concrete)	50
Asbestos Cement	531

8. Will the City share this information on the Open Data site?

- The Administration will post this information along with the attached water pipe materials map on the Open Data Regina site.

The City has adopted a strategy to renew AC pipes in areas with high breakage rates, while continuously monitoring the condition of AC pipes through field observations during repair, through flushing of the system when needed and through testing of asbestos fibres in the drinking water. The City's asbestos sampling and testing, conducted by an independent laboratory, indicate there is no asbestos risk from AC pipes in the system.

The Administration will continue to review the City's current practice, regulatory requirements and best practices and may implement additional measures if information indicates such additional measures are necessary to safeguard the City's water quality or safety.

ADJOURNMENT

Councillor Bob Hawkins moved, seconded by Councillor John Findura, AND IT WAS RESOLVED, that the meeting adjourn.

The meeting adjourned at 9:18 p.m.

Chairperson

Secretary

Presentation to City Council

September 15, 2021

By Möbius Benefit Administrators Inc.

Casual Employees' Superannuation and Elected Officials' Money Purchase Pension Plan

Thank you for the opportunity to present this report.

Mobius Benefit Administrators Inc. administers the Casual Plan, and we are here to present the 2020 Annual Report for this Plan.

I will spend a few minutes on the highlights which are found on pages 4 and 5 of the report.

- Net Assets Available for Benefits increased during 2020 to \$15 Million from \$ 14.1 Million in 2019
- The total Plan return for 2020 was 6.7%
- The Average member balance is \$12,423
- Inflows into the plan for 2020 included
 - Total Contributions of \$674 K in 2020
 - And Investment returns of \$867 K
- Pension Benefits and Refunds paid by the Plan were \$594K
- Administrative Expenses were \$37 K

Membership (page 5)

- At Dec 31 2020, the plan had 1,273 members
 - 73.2% were Active Members
 - 26.8% were Inactive Members
 - 72 new enrolments in 2020

The Annual Report includes further information on

- Plan Design
- Member Service
- Plan Governance
- Board Education
- And Investments

It also includes the Audited Financial Statements and Independent Auditors report

- The Auditors issued an unmodified opinion and no issues were reported

Comments / questions?

Regina Civic Employees' Long-Term Disability Plan

Thank you for the opportunity to present this report.

Mobius Benefit Administrators Inc. administers the LTD Plan, and we are here to present the 2020 Annual Report for this Plan.

This plan is a disability insurance plan.

It provides eligible members with protection against the potential loss of income due to sickness or injury.

The highlights are summarized on pages 4 and 5 of the report

- Net Assets Available for Benefits at the end of 2020 were \$52 Million
- Disability obligations were \$19.5 M
- There was a Surplus of \$32.5 million at year end
- The total Plan return for 2020 was 5.1% Inflows into the Plan included:

Contributions of \$2.4 Million

And Investment Returns of \$2.4 Million

Disability Benefit Payments were \$ 2.9 million

And Administrative expenses for the Plan were \$ 1 M.

Members (page 5)

- At the end of 2020 there were 4,035 members
- The Plan had 100 Active claims
- Annual Active Claims have ranged from 91 to 107 over the past 5 years, with an average of 98 per year
- Average age = 52.3 years old
- Average duration = 4.3 years
- Average monthly benefit \$3,384

The report includes further information on

- Plan Design
- Plan Governance
- The Administrative Board and Board Education
- Claims Experience
- Plan funding
- And Investments

The report also includes the Audited Financial Statements and Independent Auditors report

- The Auditors issued an unmodified opinion, no issues reported

Comments / Questions?



Casual Employees' Superannuation and Elected Officials' Money Purchase Pension Plan 2020 Annual Report

Date	September 15, 2021
To	City Council
From	People & Transformation
Service Area	People & Organizational Culture
Item No.	CM21-14

RECOMMENDATION

That City Council receive and file this report.

ISSUE

Mobius Benefit Administrators Inc. (Mobius) has provided the 2020 Annual Report for the Casual Employees' Superannuation and Elected Officials' Money Purchase Pension Plan, attached as Appendix A. This annual report has been prepared based on the requirements defined in *The City of Regina Concerning a Plan for Certain Employees and Elected Officials Bylaw No. 8589 (Bylaw No. 8589), Schedule A*.

IMPACTS

Based on the information contained within the annual report, the plan is holding \$15.0M in net assets available for benefits.

There are no environmental, policy, strategic or accessibility implications associated with this report.

OTHER OPTIONS

None with respect to this report.

COMMUNICATIONS

None with respect to this report.

DISCUSSION

The Casual Employees' Superannuation and Elected Officials' Money Purchase Pension Plan has been established for Elected Officials who wish to join and City of Regina casual employees within the jurisdiction of CUPE Local 21, who meet the eligibility requirement. The plan is intended to provide eligible members with retirement income based on their contributions, the employer's contributions and the earnings associated with those contributions.

The Casual Employees' Superannuation and Elected Officials' Money Purchase Pension Plan is governed by an Administrative Board that consists of three members appointed by the City Manager and one member of City Council. The Administrative Board's responsibilities include compliance, strategy and stewardship.

In 2020, Mobius administered this plan in accordance with *Bylaw No. 8589* on behalf of the Administrative Board. Industrial Alliance provides custodial, record-keeping and investment management services and the City employee benefits team manages day-to-day administration of the membership. This annual report has been prepared by Mobius based on the requirements defined in the Bylaw and has been forwarded to City Administration to inform City Council.

As outlined within Schedule A of *Bylaw No. 8589*, Section 15.7, in each fiscal year, the Board shall submit to Council a financial statement showing the business of the plan for that year. Appendix A is a copy of the 2020 Annual Report, which includes the following information:

- An overview of the plan status, its membership and governance.
- Management of investments, including investment results.
- Audited financial statements for the period ending December 31, 2020.

A report containing the 2019 Annual Report was forwarded to City Council on September 30, 2020. Highlights captured within this 2020 report in comparison to that reported in the 2019 Annual Report are:

- Total invested assets in the plan are \$15.0M in 2020, up from \$14.1M in 2019.
- Overall fund return 6.7 per cent in 2020, down from 15.1 per cent in 2019.
- Average member balance \$12,423 in 2020, up from \$12,102 in 2019.

DECISION HISTORY

In accordance with *Bylaw No. 8589*, the annual report, including an overview of the plan status, investment results and financial statements, is provided to City Council for information.

Respectfully Submitted,



Shawn Chaudhary, Director
People & Organizational Culture

Respectfully Submitted,



Louise Folk, Executive Director
People & Transformation

ATTACHMENTS

Appendix A



June 11, 2021

City of Regina
Attention: Louise Folk

RE: Casual Employees' Superannuation and Elected Officials' Money Purchase
Pension Plan – 2020 Annual Report

Schedule A of Bylaw No. 8589, Section 15.7 of the City of Regina states that "in each Fiscal Year, submit to the Council a financial statement showing the business of the Plan for that year in such form as may be required." In accordance with the Bylaw, attached for information is the 2020 Annual Report for the Casual Employees' Superannuation and Elected Officials Money Purchase Pension Plan to be submitted for an upcoming meeting of Regina City Council. Included in the Annual Report are the audited financial statements for the year ended December 31, 2020, which were approved by the Administrative Board for the Casual Employees' Superannuation and Elected Officials Money Purchase Pension Plan at its meeting of June 1, 2021.

Regards,

Colyn Lowenberger, President & CEO
Möbius Benefit Administrators Inc.

2020 ANNUAL REPORT



Casual Employees'
Superannuation
& Elected Officials'
Money Purchase
Pension Plan

Administered By

möbius

BENEFIT ADMINISTRATORS INC.



CONNECT With US

MAIL
106 – 4701 Parliament Ave.
Regina, Saskatchewan
S4W 0T9

WEB www.mobiusbenefits.ca
EMAIL pensions@mobiusbenefits.ca
PHONE 306-559-8200
FAX 306-559-8225

03

Message from the
Chairperson

04

2020 in Review

06

Plan Design

07

Member Service

08

Plan Governance

09

Board Education

10

Investments

14

Audited Financial
Statements

MESSAGE FROM THE CHAIRPERSON

On behalf of the Board it gives me great pleasure to share with you the Annual Report for the Casual Employees' Superannuation & Elected Officials' Money Purchase Pension Plan for the year 2020.

The Casual Employees' Superannuation & Elective Officials Money Purchase Pension Plan provides eligible employees, who may not have access to other retirement vehicles, with a cost-effective method to save for retirement.

The year was unusual to say the least, but still a good one for the Plan and its Members. We were fortunate enough to benefit from strong investment returns during such an uncertain time.

As her time came to a close on City Council, we said goodbye to Sharron Bryce. We thank her for her dedication during her time on the Board. Early in 2021, Councillor Jason Mancinelli was appointed to the Board. We look forward to the contributions we know he will make.

On behalf of the Board I would like to share our appreciation of the team of professionals at Möbius for exceptional service they provide us and take this opportunity to thank the members of the Administrative Board for their contribution over the last year.

Marco Deiana
CHAIRPERSON,
ADMINISTRATIVE BOARD

— “ —

I would like to share our appreciation of the team of professionals at Möbius for exceptional service they provide us

— ” —





\$15.0 Million
2020 Net Assets Available
for Benefits

FINANCIAL HIGHLIGHTS

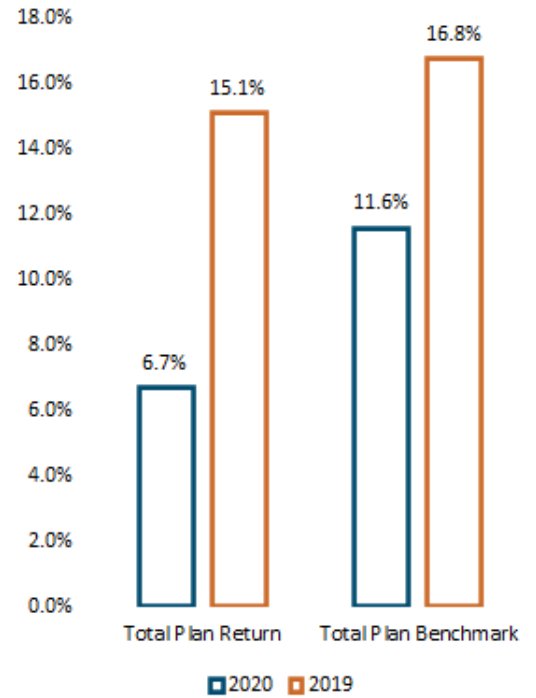


\$14.1 Million
2019 Net Assets Available
for Benefits



Average Member Balance

\$12,423



\$674 Thousand
Total
Contributions

\$867 Thousand
Investment
Returns



\$594 Thousand
Pension Benefits
& Refunds

\$37 Thousand
Administrative
Expenses



Did you know?
Our Plan was established
December 25th, 1985!

DETAILS

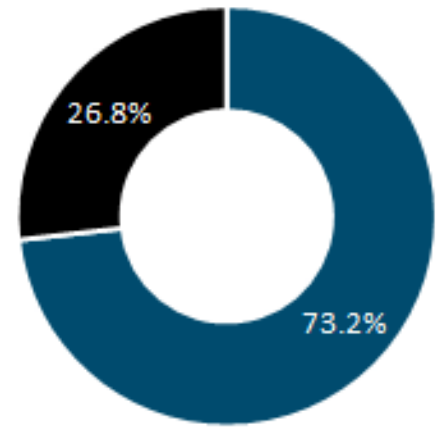
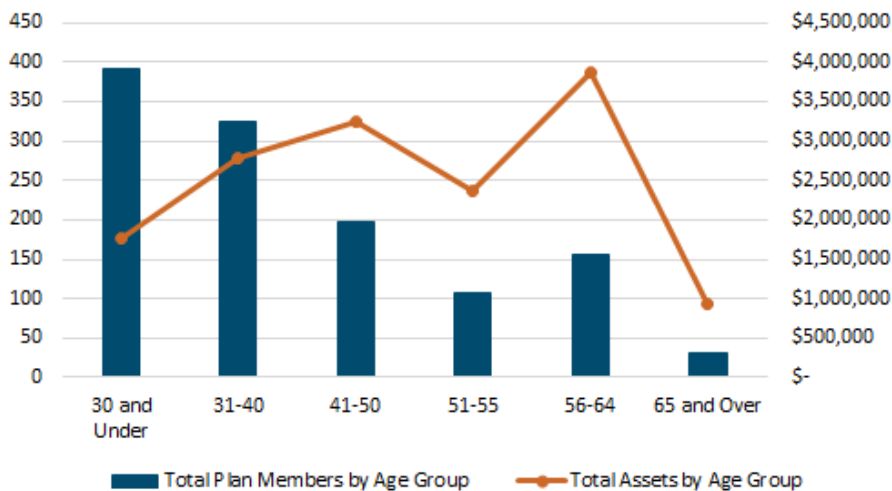
1,273

Members

924 Active Members
8 Active Elected Officials
332 Inactive Members
9 Inactive Elected Officials

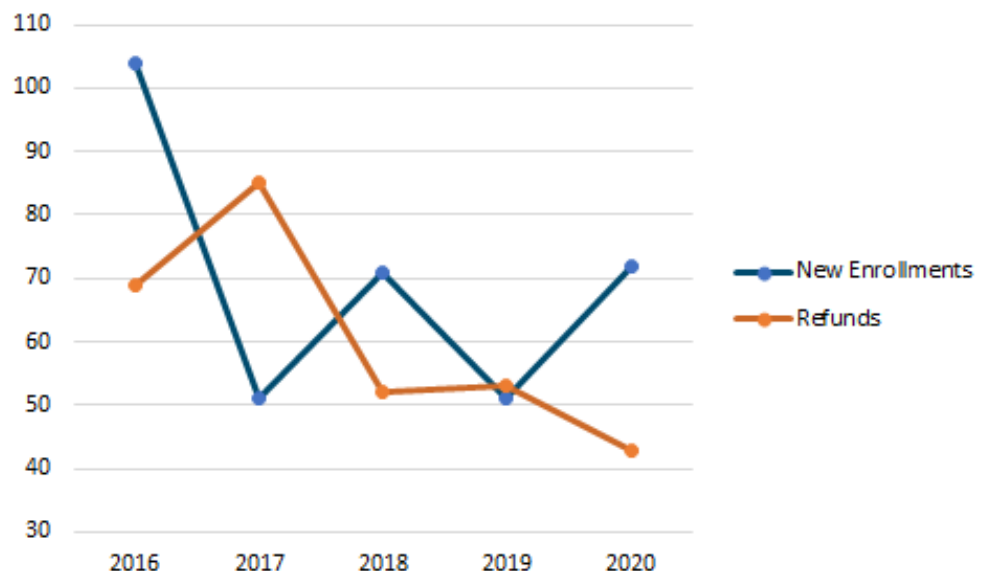
MEMBER

Demographic Profile



72
New
Enrollments

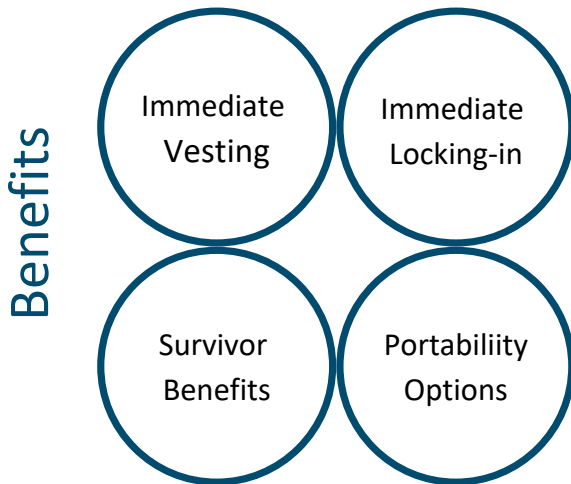
43
Refunds



Membership

The Plan includes:

- Elected Officials of the City of Regina who elect to join the Plan; and
- All employees who have acquired seniority (accumulated 2,069 hours of service) in accordance with the Collective Agreement between the City of Regina and the Canadian Union of Public Employees (CUPE) Local No. 21



Contributions

CUPE Local No. 21 Employees	City of Regina Elected Officials
3% of Pensionable Earnings	6.95% of Pensionable Earnings

*The City of Regina matches both of these amounts.

The member's contributions and those paid by the City on behalf of the member are credited to an account established at the time the employee becomes a member of the Plan. These amounts, together with interest credited at regular intervals, comprise the member's individual account.

Upon termination a member may transfer the individual account balance to a locked-in retirement account, another registered pension plan, a registered retirement savings plan (RRSP), or an insurance company to purchase a deferred annuity.

The Plan provides eligible members with retirement income based on the accumulated total of member and employer contributions, plus the earnings associated with those contributions.

Member Experience

The Board may engage service providers to provide administrative services to the Plan. **Industrial Alliance Financial Group (iA)** provides custodial, record keeping and investment management services for the Plan.

As a service provider, iA consistently aims for simplicity, efficiency and innovation. For our plan members, this means:

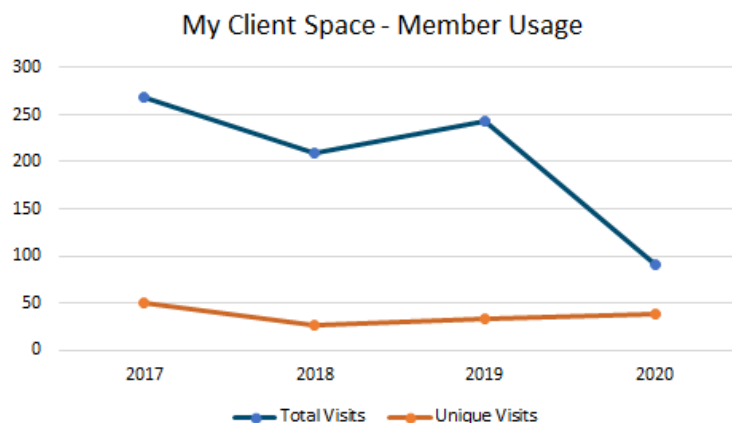
- Simple, easy-to-use tools and reports
- Proactive administration and record keeping
- Continuous improvement team to fuel the evolution of their service offering

Member engagement is a top priority and in order to accomplish this iA has simplified plan enrollment, developed user-friendly decision-making tools and designed simple investment solutions.

iA provides a secure member website - **My Client Space** as well as the iA Mobile App which allows members to monitor their account and manage it in real time.

Retirement Simulator

My Client Space features Retirement Simulator, a long-term financial projection tool that lets members test different retirement planning scenarios by modifying the key parameters, such as the age they plan to retire, their target retirement income and the amount of plan contributions.



The number of total visits dropped significantly in 2020, however the number of unique visits increased by 8.5% from 2019.

Looking
ahead with Long
Term Projections



**Administrative Board**

3 Members appointed by
the City Manager

1 Member of City Council
appointed by the Finance &
Administration Committee

A Pension Advisory Committee, as specified under The Pension Benefits Act, 1992 (Saskatchewan), appointed by the Executive of the Canadian Union of Public Employees Local No. 21, is also invited to attend all regular and special meetings of the Board.

The Administrative Board has a fiduciary duty to act in the best interest of all members and supervises the administration of the Plan in accordance with the provisions of [Schedule A and Schedule B of Bylaw No. 8589](#), and other applicable legislation. As the Plan Administrator their duties and responsibilities include but are not limited to:

- Delegates and supervises the administration of the Plan
- Engages experts and consultants as necessary
- Engage any Manager or other person reasonably required to assist in the administration of the Plan and Fund
- Manages and invests the assets of the Fund
- Maintains the Plan Text
- Appoints the Auditor

Who We Are

The Administrative Board is required to meet at least quarterly, and quorum is 3 members. The Appointment of the Members of the Administrative Board is outlined in Article 15.1 of Schedule A and Schedule B of Bylaw No. 8589. The appointments shall be confirmed by resolution of City Council.



The Board met 4 times during 2020

Marco Deiana - Chairperson

Appointed by City Manager in 2010
4 Meetings Attended

Curtis Smith

Appointed by City Manager in 2012
4 Meetings Attended

Brent Rostad

Appointed by City Manager in 2012
4 Meetings Attended

Vacant

\$1,200

Cost of Travel, Education, Membership Fees and Training during 2020

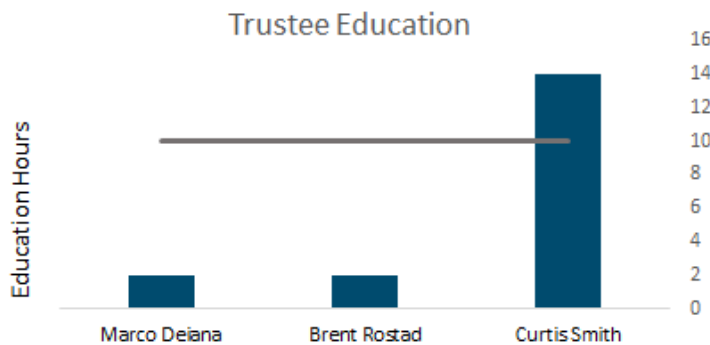
18

Hours spent on Education and Training during 2020
(Excluding Board Meetings)

The Administrative Board of the Casual Employees' Superannuation and Elected Officials Money Purchase Plan recognizes the importance of education to the successful fulfillment of the fiduciary duty to the members of the Plan.

To that end, the Board has developed the Trustee Education Policy based on the following principles:

- Board members are required to make policy decisions to facilitate the administration of the Plan;
- Board members have an obligation to participate in Board meetings in a meaningful way; and
- a unique body of knowledge is required to carry out the roles and responsibilities of the Board.



Recognizing that COVID-19 restrictions would make it difficult to fulfil the requirements outlined in the Trustee Education Policy, the Board passed a motion to reduce the number of hours to meet the ongoing education requirements from 30 to 10 hours for 2020. The Board approved a one year extension to complete the basic education requirements as outlined in the Trustee Education Policy.

Minimum Annual Training Requirements

The Trustee Education Policy requires that, in addition to basic education obtained within the first three years of becoming a Trustee:

- new Trustees must attend a minimum of 60 hours of educational opportunities on an triannual basis; and
- senior Trustees must attend a minimum of 60 hours of educational opportunities on an biannual basis.



Overview & Strategy

The Administrative Board of the Casual Employees' Superannuation & Elected Officials' Money Purchase Pension Plan oversees the investments of the Plan in accordance with the [Statement of Investment Policies & Procedures \(SIP&P\)](#).

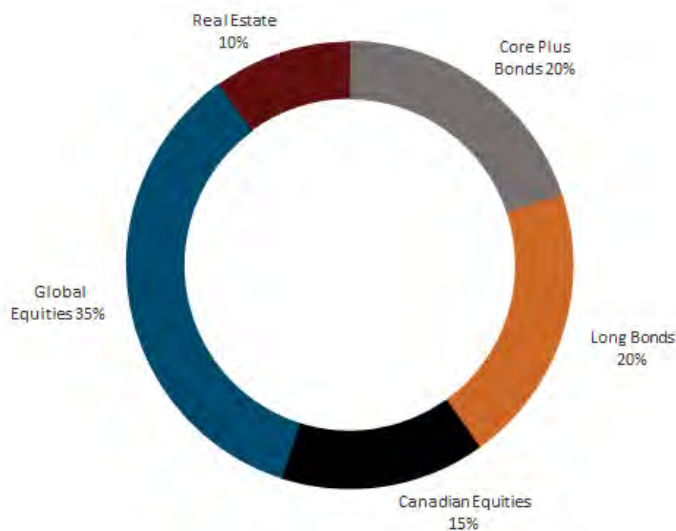
The SIP&P provides general policy guidelines for the management and investment of the assets of the Plan and sets out the Board's investment beliefs and risk philosophy, the asset mix and diversification policy, and permitted investments. The SIP&P's guiding principle is based on the "prudent investor" approach which recognizes the risks would be unsupportable for a single investment may be suitable for a well-diversified portfolio.

The primary objective for the Plan is to earn a rate of return that exceeds the rate of return earned on a benchmark portfolio. The benchmark portfolio is the approved asset mix for the Plan.

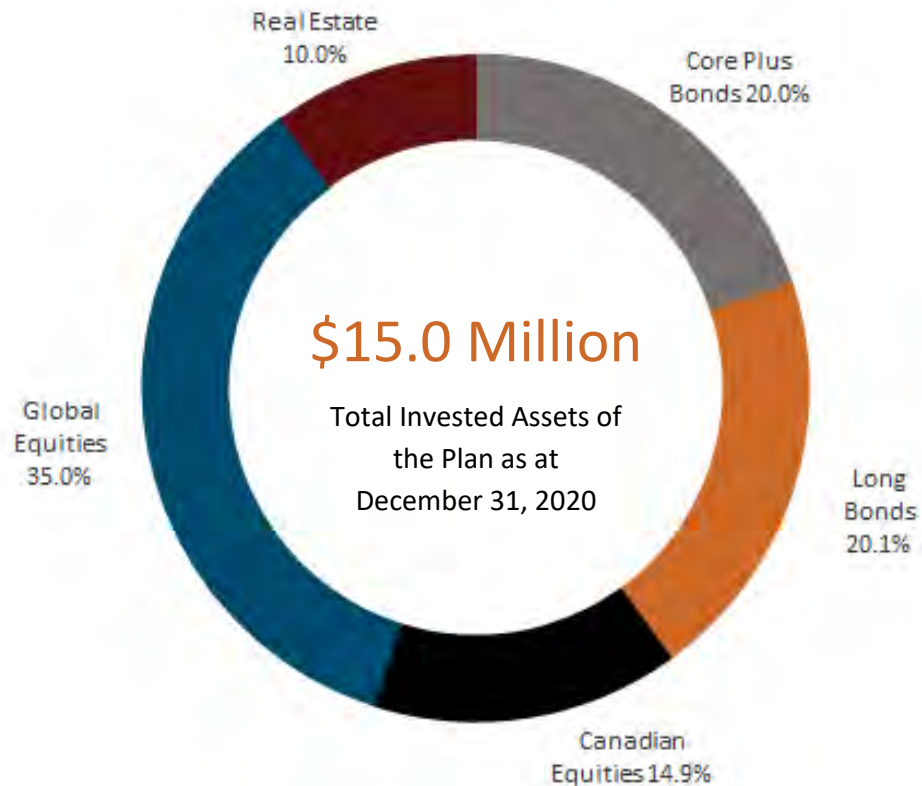
The Plan is managed with a view of providing sufficient liquidity to enable the Plan to meet all of its future obligations as they become payable. Investments are selected with consideration given to their effect on liquidity risk within the context of the investment portfolio as well as the income to be derived. The liquidity needs of the Plan are low as Plan assets can only be withdrawn when a Plan member retires or is no longer employed by the employer.

The Plan does not manage currency within the portfolios, preferring to take a longer term approach that currencies will fluctuate in the short term, but will achieve some equilibrium over time.

Long Term Asset Class Target Mix



2020 Plan Asset Mix



Professional investment management services are obtained through competitive procurement processes. The Board performs regular performance reviews on all managers, ensuring they are meeting objective targets as set out in the Statement of Investment Policies & Procedures.

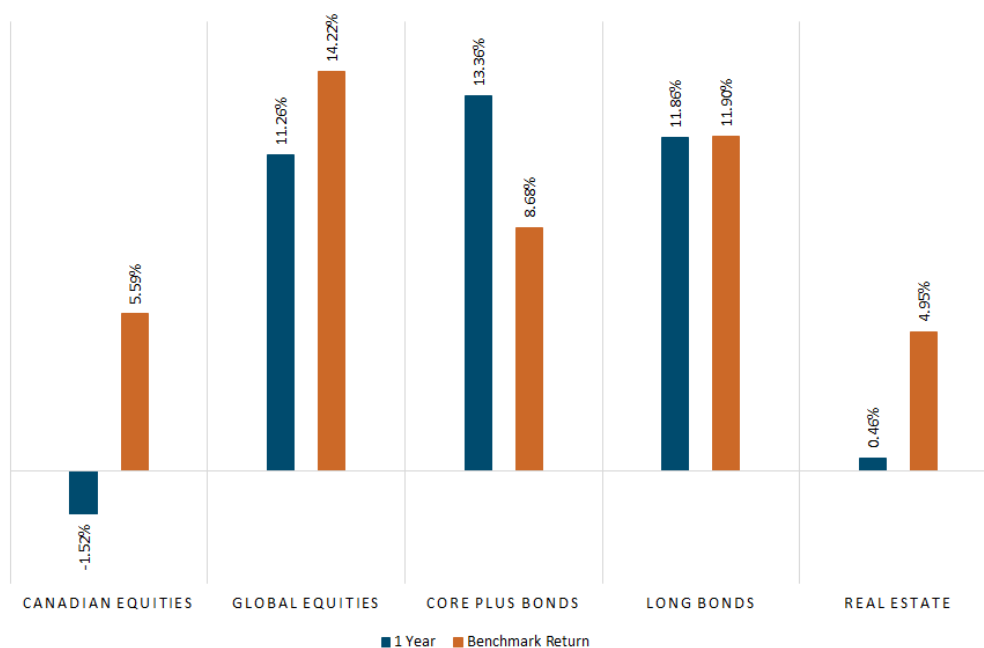
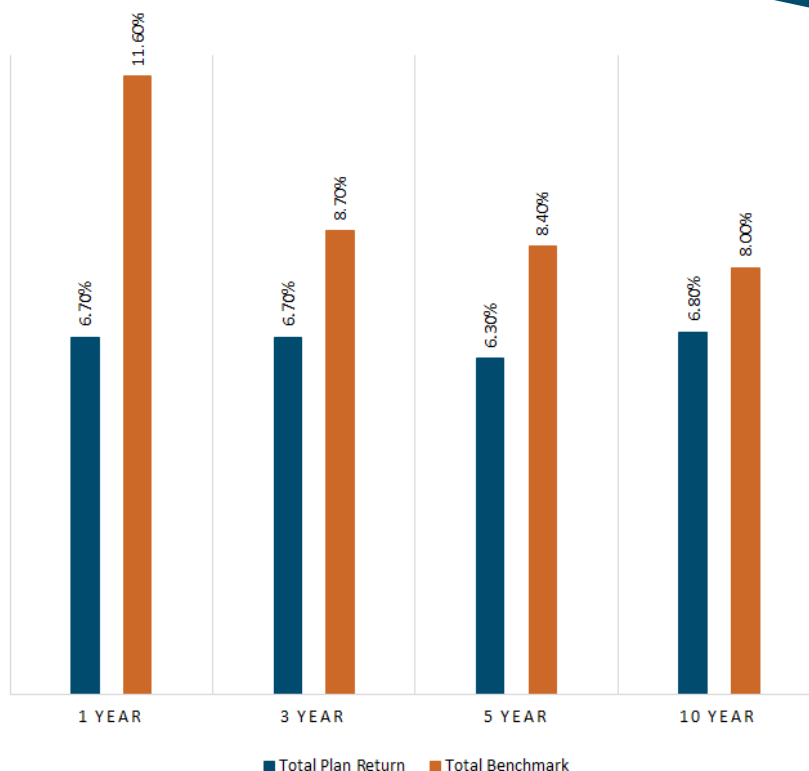
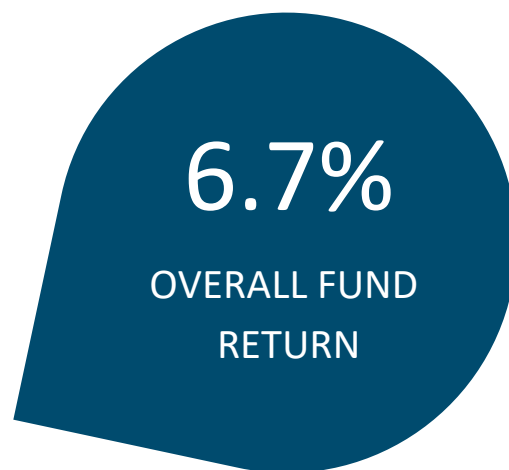
The actual management and asset allocation structure of the Casual Employees' Superannuation and Elected Officials' Money Purchase Pension Plan as at December 31, 2020 is shown below:

Asset Class	Manager	Amount* (thousands)	% of Holdings
Canadian Equity	QV Investors Inc.	2,223	14.9
Global Equity	Mawer	5,234	35.0
Long Bonds	Industrial Alliance	3,021	20.1
Core Plus Bonds	Phillips Hager & North	2,997	20.0
Real Estate	UBS	1,495	10.0
Total Fund		\$ 14,970	100.0

*Amount includes small cash balances held by each manager within their investment portfolio

INVESTMENT RESULTS

On a total fund basis the 2020 return of the Casual Employees' Superannuation & Elected Officials' Money Purchase Pension Plan was 6.7%, falling short of the custom benchmark by 4.9%. 2020 returns were a result of double digit returns from global equity markets as well as fixed income while domestic equity returns fell short.



Canadian Equity

-1.5%

Return

The start of 2020 saw Canadian equity markets devastated by the global spread of COVID-19, along with the shutting down of entire economies. Canadian capital markets were supported by monetary and fiscal support including CERB (Canadian Emergency Response Benefit) and with the Bank of Canada reducing the overnight rate to 0.25%. Equity markets rallied in the final quarter of the year with the U.S. election results, the Brexit agreement completed and the U.S. fiscal stimulus being passed.

Global Equity

11.3%

Return

The COVID-19 pandemic caused the largest stock market crash since 1929. In response to this, the US Federal Reserve cut the Federal Funds rate to near-zero and a \$700 billion quantitative easing program was launched. The US government also launched programs to support individuals and businesses including the CARES (Coronavirus Aid Relief and Economic Security) Act. This support and news of positive vaccine trials later in the year led to a market rebound and major large and small cap US equity benchmarks posted new record highs by year end.

Fixed Income

11.9%

Return

Long Term Bonds

The beginning of 2020 saw global fixed income yields decline to historic lows with central banks cutting rates to near-zero and quantitative easing programs launched. The fixed income universe broadly held up during the latter part of 2020. Government yields remained near historic lows while credit spreads continued to recover to pre-pandemic levels. Both the Canadian and U.S. yield curves steepened in the second half of the year, with longer-maturity yields rising.

13.4%

Return

Core Plus Bonds



Real Estate

0.5%

Return

The impact of COVID-19 pandemic on real estate markets had varying results based on geographic location. Tourism was negatively impacted in the U.S., hospitality and retail sectors being the most challenged in Canada, while Asia Pacific ended up being ahead of other regions because of strict government measures and the ability to contain the virus. Further economic recovery is likely as vaccines are rolled out country by country.



KPMG LLP
Hill Centre Tower II
1881 Scarth Street, 20th Floor
Regina Saskatchewan S4P 4K9
Canada
Telephone (306) 791-1200
Fax (306) 757-4703

INDEPENDENT AUDITORS' REPORT

To the Administrative Board of the Casual Employees' Superannuation and Elected Officials' Money Purchase Pension Plan

Opinion

We have audited the financial statements of the Casual Employees' Superannuation and Elected Officials' Money Purchase Pension Plan (the Plan), which comprise:

- the statement of financial position as at December 31, 2020
- the statement of changes in net assets available for benefits for the year then ended
- and notes to the financial statements, including a summary of significant accounting policies

(hereinafter referred to as the "financial statements").

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Casual Employees' Superannuation and Elected Officials' Money Purchase Pension Plan as at December 31, 2020, and its changes in net assets available for benefits for the year then ended in accordance with Canadian accounting standards for pension plans.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the "*Auditors' Responsibilities for the Audit of the Financial Statements*" section of our auditors' report.

We are independent of the Plan in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada and we have fulfilled our other ethical responsibilities in accordance with these requirements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Other Information

Management is responsible for the other information. Other information comprises the 2020 Annual Report.

Our opinion on the financial statements does not cover the other information and we do not and will not express any form of assurance conclusion thereon.



In connection with our audit of the financial statements, our responsibility is to read the other information identified above and, in doing so, consider whether the other information is materially inconsistent with the financial statement or our knowledge obtained in the audit and remain alert for indications that the other information appears to be materially misstated.

We obtained the information, other than the financial statements and the auditors' report thereon, included in the 2020 Annual Report document as at the date of this auditors' report. If, based on the work we have performed on this other information, we conclude that there is a material misstatement of this other information, we are required to report that fact in the auditors' report.

We have nothing to report in this regard.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for pension plans, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Plan's ability to continue as a going concern, disclosing as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Plan or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Plan's financial reporting process.

Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion.

Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists.

Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit.

We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion.



The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Plan's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Plan's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditors' report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditors' report. However, future events or conditions may cause the Plan to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

A handwritten signature in black ink that reads 'KPMG LLP'. The signature is written in a cursive, stylized font and is underlined with a single horizontal stroke.

Chartered Professional Accountants

Regina, Canada

June 1, 2021

AUDITED FINANCIAL STATEMENTS

STATEMENT OF FINANCIAL POSITION

(in thousands of dollars)

As at December 31

	2020	2019
ASSETS		
Investments—Note 4	\$ 14,970	\$ 14,075
Contributions Receivable		
Members	7	-
Employer	8	-
Net Assets Available for Benefits	\$ 14,985	\$ 14,075

See accompanying notes.

APPROVED BY:



Board Member



Board Member

AUDITED FINANCIAL STATEMENTS

STATEMENT OF CHANGES IN NET ASSETS AVAILABLE FOR BENEFITS

(in thousands of dollars)

For the Year Ended December 31

	2020	2019
INCREASE IN NET ASSETS		
Increase in Fair Value of Investments		
Realized Gains	\$ 606	\$ 165
Unrealized Gains	261	1,611
Contributions		
Members	337	364
Employer	337	364
	1,541	2,504
DECREASE IN NET ASSETS		
Benefit Payments— Note 7	594	506
Administration Expenses—Note 9	37	35
	631	541
Net Increase for the Year	910	1,963
Net Assets Available for Benefits, Beginning of Year	14,075	12,112
Net Assets Available for Benefits, End of Year	\$ 14,985	\$ 14,075

See accompanying notes.

AUDITED FINANCIAL STATEMENTS

NOTES TO THE FINANCIAL STATEMENTS

(in thousands of dollars)

For the Year Ended December 31, 2020

1. Description of Plan

The Casual Employees' Superannuation & Elected Officials' Money Purchase Pension Plan (the "Plan") is a defined contribution plan. Casual employees of the City of Regina who acquire and maintain seniority under the provisions of the Collective Agreement between the City of Regina and the Canadian Union of Public Employees, Local No. 21, are required to join the Plan as contributing members. Elected Officials of the City of Regina may also join the Plan. The following description is a summary only. For more complete information, reference should be made to the respective Plan texts.

a) Contributions

Casual employee members contribute 3% of salary. Elected Officials members contribute 6.95% of salary. The City of Regina matches members' contributions to the Plan.

b) Benefits

The Plan provides eligible members with retirement income based on the accumulated total of the member and employer contributions, plus the earnings associated with those contributions.

Deferred and survivor benefits are also available under the Plan. Where a deferred pensioner becomes a contributing member of the Regina Civic Employees' Superannuation and Benefit Plan (RCESP), the Plan permits a transfer of up to the accumulated total of the member and employer contributions to the RCESP.

c) Retirement

The normal retirement age is 65. A Casual employee member may retire on the first day of any month prior to their normal retirement date if the member has attained the age of 55 or has completed 35 years of pensionable service. An Elected Official member may retire on the first day of any month prior to their normal retirement date if the member has attained the age of 55.

d) Income Taxes

The Plan is a registered pension plan as defined in the *Income Tax Act* and is not subject to income taxes.

2. Basis of Preparation

a) Statement of Compliance

The financial statements have been prepared in accordance with Canadian accounting standards for pension plans as outlined in Part IV of the CPA Canada Handbook Section 4600, Pension Plans. For matters not addressed in Section 4600, International Financial Reporting Standards (IFRS) guidance has been implemented.

The financial statements were authorized and issued by the Plan's Administrative Board (the Board) on June 1, 2021.

AUDITED FINANCIAL STATEMENTS

NOTES TO THE FINANCIAL STATEMENTS

(in thousands of dollars)

For the Year Ended December 31, 2020

2. Basis of Preparation (continued)

b) Basis of Measurement

The financial statements have been prepared using the historical cost basis except for financial instruments which have been measured at fair value.

These financial statements are prepared to assist Plan members and others in reviewing the activities of the Plan for the fiscal period, but they do not portray the funding requirements of the Plan or the benefit security of individual Plan members.

c) Functional and Presentation Currency

These financial statements are presented in Canadian dollars, which is the Plan's functional currency and are rounded to the nearest thousand unless otherwise noted.

3. Summary of Significant Accounting Policies

The following policies are considered to be significant:

a) Investments

Investments in pooled funds are recorded at fair value on a trade date basis. Fair value is determined based on the net asset value per unit determined by the investment manager with reference to the underlying investments' year-end prices.

b) Investment Income and Transaction Costs

Investment income consists of distributions earned from investments in pooled funds and is recorded when a distribution is declared, realized gains and losses on investments when the investment has been sold and unrealized gains and losses based on the change in market value of the investments held. Transaction costs are recognized in the statement of net assets available for benefits in the period incurred.

c) Financial Instruments

Contributions receivable are classified and measured at amortized cost. As they are short term in nature, their carrying value approximates fair value.

d) Foreign Exchange

All year end balances for investments denominated in foreign currency are converted into Canadian dollars at the exchange rate prevailing at year end. Gains and losses due to translation are included in the change in fair value of investments for the period. Revenue and expenses are translated at the exchange rate on the date of the transaction.

AUDITED FINANCIAL STATEMENTS

NOTES TO THE FINANCIAL STATEMENTS

(in thousands of dollars)

For the Year Ended December 31, 2020

3. Summary of Significant Accounting Policies (continued)

e) Contributions

Contributions from members and the employer are accounted for on the accrual basis.

The employer of members is responsible for the accuracy and completeness of members' contributions remitted and employee payroll information. Contributions are made by both the employee and employer in accordance with the Plan text.

f) Use of Estimates

The preparation of financial statements in conformity with Canadian accounting standards for pension plans requires management to make estimates and use assumptions that affect the reported amounts of asset and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Significant items subject to such estimates and assumptions include the valuation of investments (note 4). Actual results could differ from those estimates.

4. Investments

The investment objectives of the Plan are to earn a rate of return that exceeds the rate of return earned on a benchmark portfolio. Due to the long-term horizon of the Plan's benefits, the Plan takes a long-term investment perspective. The Plan has the following investments:

INVESTMENTS	2020	2019
Pooled Funds:		
Fixed Income	\$ 6,018	\$ 5,616
Global Equities	5,234	5,627
Canadian Equities	2,223	2,832
Real Estate	1,495	-
Total Investments	\$ 14,970	\$ 14,075

Investment concentration in any one investee or related group of investees within a pooled fund is limited to no more than 10% of the total book value of the Plan's assets or no more than 30% of the votes that may be cast to elect the directors of the investee.

To achieve its long term investment goal, the Board has adopted the following target asset mix which includes equity for returns and a well-diversified portfolio of assets.

AUDITED FINANCIAL STATEMENTS

NOTES TO THE FINANCIAL STATEMENTS

(in thousands of dollars)

For the Year Ended December 31, 2020

4. Investments (continued)

		Min Weight	Benchmark Weight	Max Weight
Asset Class		(%)	(%)	(%)
Equities	Canadian	10	15	20
	Global	30	35	40
Fixed Income	Long Bonds	15	20	25
	Core Plus Bonds	15	20	25
Alternatives	Real Estate	5	10	15
Total		100		

The Plan's assets may be invested through in-house investment activities or through external investment managers including without limitation, mutual funds, pooled funds, segregated funds, unit trusts, limited partnerships, and similar vehicles.

The Plan's Statement of Investment Policies and Procedures (SIP&P) permits investments in cash and short-term investments which consist of cash on hand, Canadian and US money market securities, such as treasury bills issued by the federal and provincial governments and their agencies, obligations of trust companies and Canadian and foreign banks chartered to operate in Canada, including bankers' acceptances, commercial paper, term deposits and contracts with life insurance companies.

The Plan may invest in bonds, notes and other debt instruments of Canadian and foreign issuers whether denominated and payable in Canadian dollars or a foreign currency, including mortgage-backed securities guaranteed under *The National Housing Act (Canada)*, term deposits and guaranteed investment certificates. The SIP&P also permits investment in private placements of bonds that are rated by a recognized rating agency. Additionally, the SIP&P states that a minimum of 80% of fixed income must be invested in investment grade as rated by a recognized credit rating service.

The Plan may invest in equity securities, and equity substitutes that are convertible into equity securities, which are listed and traded on recognized exchanges, and unlisted equity securities, such as private placement equity, where the investment manager determines the security will become eligible for trading on a recognized exchange within a reasonable and defined timeframe, not to exceed six months, and the issuing company is publicly listed on a recognized exchange.

The Plan may invest in real estate, either directly, or through closed or open-end investment funds, or through participating debentures or shares of corporations or partnerships formed to invest in real estate for pension funds.

Pooled Funds

The Plan owns units in Canadian fixed income, as well as Canadian and global pooled equity funds. In 2020, the Plan invested in a global direct real estate fund. These pooled funds have no fixed distribution rate. Fund returns are based on the success of the fund managers.

AUDITED FINANCIAL STATEMENTS

NOTES TO THE FINANCIAL STATEMENTS

(in thousands of dollars)

For the Year Ended December 31, 2020

4. Investments (continued)

Fair Value of Investments

Fair value is best evidenced by an independent quoted market price for the same instrument in an active market. An active market is one where quoted prices are readily available, representing regularly occurring transactions. The determination of fair value requires judgement and is based on market information where available and appropriate. Fair value measurements are categorized into levels within a fair value hierarchy based on the nature of the inputs used in the valuation.

Level 1 – where quoted prices are readily available from an active market.

Level 2 – inputs other than quoted prices included in Level 1 that are observable for the investment, either directly (for example, as prices) or indirectly (for example, derived from prices).

Level 3 – inputs for the investment that are not based on observable market data.

2020				
Asset Class	Level 1	Level 2	Level 3	Total
Equity Pooled Funds	\$ -	\$ 7,457	\$ -	\$ 7,457
Fixed Income Pooled Funds	-	6,018	-	6,018
Real Estate Pooled Fund	-	1,495	-	1,495
Total Investments	\$ -	\$ 14,970	\$ -	\$ 14,970

2019				
Asset Class	Level 1	Level 2	Level 3	Total
Equity Pooled Funds	\$ -	\$ 8,459	\$ -	\$ 8,459
Fixed Income Pooled Funds	-	5,616	-	5,616
Real Estate Pooled Fund	-	-	-	-
Total Investments	\$ -	\$ 14,075	\$ -	\$ 14,075

There were no investments transferred between levels during 2020 or 2019.

5. Capital Management

The Plan defines its capital as consisting of net assets available for benefits, which consists primarily of investments. The objective of managing the Plan's capital is to ensure future obligations to members are met.

The Plan receives new capital from member and employer contributions. The Plan also benefits from income and market value increases on its invested capital. The Plan's capital is invested in a number of asset classes through pooled fund investments. The Board has delegated the operational investment decisions to an investment management firm through a number of different investment mandates as defined in the Plan's SIP&P.

AUDITED FINANCIAL STATEMENTS

NOTES TO THE FINANCIAL STATEMENTS

(in thousands of dollars)

For the Year Ended December 31, 2020

6. Investment Risk Management

Investment risk management relates to the understanding and active management of risks associated with invested assets. Investments are primarily exposed to market risk, credit risk, interest rate risk, and foreign currency risk. They may also be subject to liquidity risk and real estate risk. The Plan maintains a SIP&P that establishes an asset mix among equity and fixed income, as well as real estate in 2020; requires diversification of investments by asset class and investment managers and styles; and sets limits on the size of exposure to individual investments. The Board reviews and approves the SIP&P annually.

Market Risk

Market risk is the risk that the value of an investment will fluctuate as a result of changes in market prices, whether those changes are caused by factors specific to the individual investment, or factors affecting all securities traded in the market. The Plan's policy is to invest in a diversified portfolio of investments, based on criteria established in the SIP&P. The target asset mix is described in Note 4. The Plan also uses investment managers employing differing investment styles to address Plan risk.

Credit Risk

Credit risk refers to the potential for counterparties to default on their contractual obligations to the Plan. The Plan's credit risk arises primarily from certain investments. Credit risk is mitigated by entering into contracts with counterparties that are considered high quality. Quality is determined via the following credit rating agencies: DBRS, Standard and Poor's and Moody's Investor Service. The maximum credit risk to which the Plan is exposed to is limited to the carrying value of the financial assets summarized as follows:

Asset Class	2020	2019
Fixed Income Pooled Funds	\$ 6,018	\$ 5,616
Contributions Receivable	15	-
Total	\$ 6,033	\$ 5,616

Interest Rate Risk

Interest rate risk refers to the effect on the market value of the Plan's investments due to fluctuation of interest rates. The risk arises from the potential variation in the timing and amount of cash flows related to the Plan's assets. Asset values are affected by equity markets and short-term changes in interest rates. The Plan's fixed income portfolio has guidelines on duration and distribution which are designed to mitigate the risk of interest rate volatility.

At December 31, 2020 a 1% increase/decrease in interest rates would result in a \$729 (2019 - \$667) change in the value of the Plan's fixed income portfolio.

AUDITED FINANCIAL STATEMENTS

NOTES TO THE FINANCIAL STATEMENTS

(in thousands of dollars)

For the Year Ended December 31, 2020

6. Investment Risk Management (continued)

Foreign Currency Risk

Foreign currency exposure arises from the Plan holding investments denominated in currencies other than the Canadian Dollar. Fluctuations in the relative value of the Canadian Dollar against these foreign currencies can result in a positive or negative effect on the fair value of the investments. The Plan manages foreign currency risk by limiting investment in foreign securities. The Board has adopted a non-hedge policy benchmark.

Liquidity Risk

Liquidity risk is the risk that an entity will encounter difficulty in meeting obligations associated with financial liabilities. The Plan maintains an adequate amount of liquid assets with varying maturities in order to ensure that the Plan can meet all of its financial obligations as they fall due. Liquidity risk is managed by limiting the Plan's exposure to illiquid assets and through positive net cash inflows from contributions.

Real Estate Risk

Risk in the real estate pooled fund portfolio is mitigated through diversification across geography and property type. Risk is further minimized by regularly scheduled appraisals of underlying properties.

7. Benefit Payments

	2020	2019
Termination	\$ 583	\$ 438
Death	11	38
Retirement	-	30
Total	\$ 594	\$ 506

8. Related Party Transactions

The Plan had the following transactions with related parties. These transactions are in the normal course of operations and are recorded at the exchange amount, which is the amount of the consideration established and agreed to by the related parties.

During the year, \$134 (2019 - \$130) of other administration expenses, including \$69 (2019 - \$59) to Möbius Benefit Administrators Inc., were borne by the City of Regina on behalf of the Plan. These expenses are not recorded in the financial statements of the Plan.

The City of Regina is a related party being the employer and given its ability to appoint individuals to the Board. Möbius Benefit Administrators Inc. is a related party as the Plan is a shareholder of the corporation.

AUDITED FINANCIAL STATEMENTS

NOTES TO THE FINANCIAL STATEMENTS

(in thousands of dollars)

For the Year Ended December 31, 2020

9. Administration Expenses

All other administration expenses, including 75% of total administrative services, are paid by the City of Regina on behalf of the Plan.

	2020	2019
Administrative services paid by the Plan	\$ 37	\$ 35
Total	\$ 37	\$ 35

10. COVID-19

The COVID-19 pandemic has caused material disruption to organizations and has resulted in significant economic uncertainty. The Plan has been subject to market fluctuations and may continue to experience significant volatility as the situation evolves. There were negative market impacts in the first quarter of 2020, however the Plan experienced recovery during the remainder of the year. The duration and impact of this pandemic is unknown at this time and as such, an estimate cannot be made of the potential impact on the Plan's future operating results.



Regina Civic Employees' Long-Term Disability Plan 2020 Annual Report

Date	September 15, 2021
To	City Council
From	People & Transformation
Service Area	People & Organizational Culture
Item No.	CM21-15

RECOMMENDATION

That City Council receive and file this report.

ISSUE

Mobius Benefit Administrators Inc. (Mobius) has provided the 2020 Annual Report for the Regina Civic Employees' Long-Term Disability Plan, attached as Appendix A. This Annual Report has been prepared based on the requirements defined in *The Regina Civic Employees' Long-Term Disability Plan 1992, Bylaw No. 9566 (Bylaw No. 9566) Schedule A*.

IMPACTS

Based on the information contained within this report, the plan is solvent reporting a \$32.5M surplus and a funding status of 266 per cent.

There are no environmental, policy, strategic or accessibility implications associated with this report.

OTHER OPTIONS

None with respect to this report.

COMMUNICATIONS

None with respect to this report.

DISCUSSION

The Regina Civic Employees' Long-Term Disability Plan is a multi-employer plan with contributing members from City of Regina, Saskatchewan Health Authority, Regina Board of Education (non-teaching staff), Regina Public Library, Buffalo Pound Water Administration Board and Mobius Benefit Administrators Inc. The plan is intended to provide eligible members with protection against loss of income when experiencing illness or injury.

The Regina Civic Employees' Long-Term Disability Plan is governed by an Administrative Board that consists of members appointed by City Council and the Civic Employees' Pension and Benefits Committee in accordance with the terms of *Bylaw No. 9566*. Representation on the board mirrors the Administrative Board of the Regina Civic Employees' Superannuation and Benefit Plan and is approximately representative of the employee groups in the plan. The Administrative Board's responsibilities include compliance, strategy and stewardship.

Mobius administers this plan in accordance with *Bylaw No. 9566* on behalf of the Administrative Board. Manulife Insurance provides adjudication and administrative services to support Mobius. This annual report has been prepared based on the requirements defined in Schedule A of the Bylaw and has been forwarded to City Administration for the purpose of ensuring City Council is informed.

As outlined within Schedule A of *Bylaw No. 9566*, Section 9.4(3), the Board shall annually report to Council on the operation of the Plan. Appendix A is a copy of the 2020 Annual Report, which includes the following information:

- An overview of the plan status, its governance and claims management.
- Management of investments, including investment results.
- Audited financial statements for the period ending December 31, 2020.

A report containing the 2019 Annual Report was forwarded to City Council on September 30, 2020. Highlights captured within this 2020 report in comparison to that reported within the 2019 annual report are:

- Net assets available for Benefits \$52.0M in 2020, up from \$51.1M in 2019.
- Disability Obligations \$19.5M in 2020, down from \$19.6M in 2019.
- Surplus \$32.5M in 2020, up from \$31.5M in 2019.

- Funding Status 266 per cent in 2020, up from 261 per cent in 2019 (Target Funding Status of 136 per cent).
- Investment Returns \$2.4M in 2020, down from \$4.0M in 2019.
- Administration expenses \$1.0M in 2020, same in 2019.
- Disability Benefit Payments \$2.9M in 2020, down from \$3.5M in 2019.

DECISION HISTORY

In accordance with *Bylaw No. 9566*, the annual report, including an overview of the plan status, investment results and financial statements, is provided to City Council for information.

Respectfully Submitted,



Shawn Chaudhary, Director
People & Organizational Culture

Respectfully Submitted,



Louise Folk, Executive Director
People & Transformation

ATTACHMENTS

Appendix A



June 11, 2021

City of Regina
Attention: Louise Folk

RE: The Regina Civic Employees' Long-Term Disability Plan 2020 Annual Report

Schedule A of Bylaw No. 9566, Section 9.4(3) of the City of Regina states that 'The Board shall annually report to Council on the operation of the Plan'. In accordance with the Bylaw, attached for information is the 2020 Annual Report for the Regina Civic Employees' Long-Term Disability Plan to be submitted for an upcoming meeting of Regina City Council. Included in the Annual Report are the audited financial statements for the year ended December 31, 2020, which were approved by the Administrative Board at its meeting of May 26, 2021.

Regards,

Colyn Lowenberger, President & CEO
Möbius Benefit Administrators, Inc.

2020 ANNUAL REPORT



Regina Civic
Employees'
Long Term
Disability Plan

Administered By

möbius
BENEFIT ADMINISTRATORS INC.



CONNECT With US

MAIL
106 – 4701 Parliament Ave.
Regina, Saskatchewan
S4W 0T9

WEB www.mobiusbenefits.ca
EMAIL pensions@mobiusbenefits.ca
PHONE 306-559-8200
FAX 306-559-8225

03

Message from the
Chairperson

04

2020 in Review

06

Plan Design

07

Plan Governance

08

Administrative Board

09

Board Education

10

Claims Experience

11

Plan Funding

13

Investments

20

Audited Financial
Statements

MESSAGE FROM THE CHAIRPERSON

On behalf of the Administrative Board for the Regina Civic Employees' Long Term Disability Plan, I am pleased to provide the Annual Report as at December 31, 2020.

The Regina Civic Employees' Long Term Disability Plan is an insurance plan for members who find themselves unable to work due to sickness or injury. The Plan provisions are established by the Plan Sponsors and the Board is responsible for the oversight of the administration of the Plan.

A previous successful negotiation by the Employee and Employer groups to both improve Plan benefits and reduce contributions continues to serve as a tool to manage the rate of surplus build up in the plan.

Also in 2020, Brian Seidlik retired from our Board. On behalf of the Board, we thank him for his service.

To my fellow Board members, I express my sincere appreciation for your commitment and fiduciary duty to all Plan Beneficiaries. On behalf of the Board, I extend a sincere recognition and appreciation to the entire team at Möbius Benefit Administrators for their continued commitment and professional service in the administration of the Plan.

Colin Jensen
CHAIRPERSON,
ADMINISTRATIVE BOARD

“

To my fellow Board members, I express my sincere appreciation for your commitment and fiduciary duty to all Plan Beneficiaries

”



\$52.0 Million
Net Assets Available for Benefits



\$19.5 Million
Disability Obligations



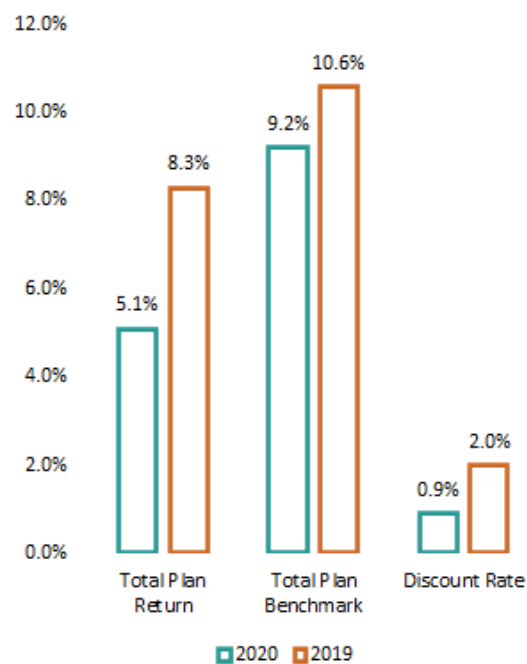
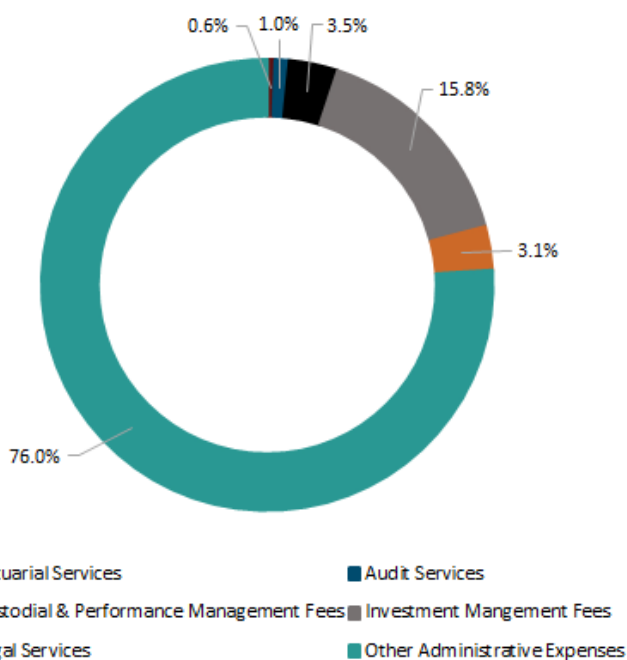
\$32.5 Million
Surplus



266%

Funding Status
Based on the 2020
Actuarial Estimate

FINANCIAL HIGHLIGHTS



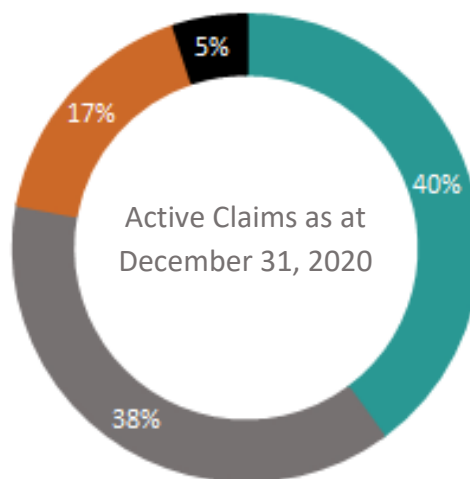
\$2.4 Million
Total Contributions

\$2.4 Million
Investment Returns



\$2.9 Million
Disability Benefit Payments

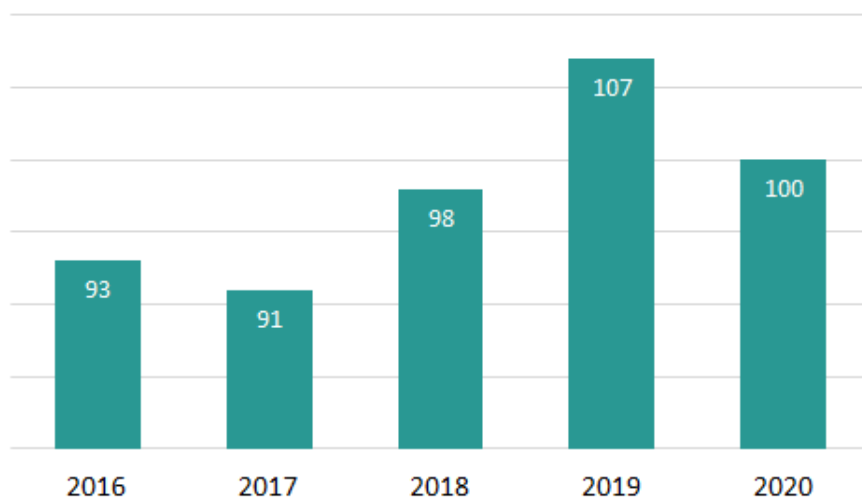
\$1.0 Million
Administrative Expenses



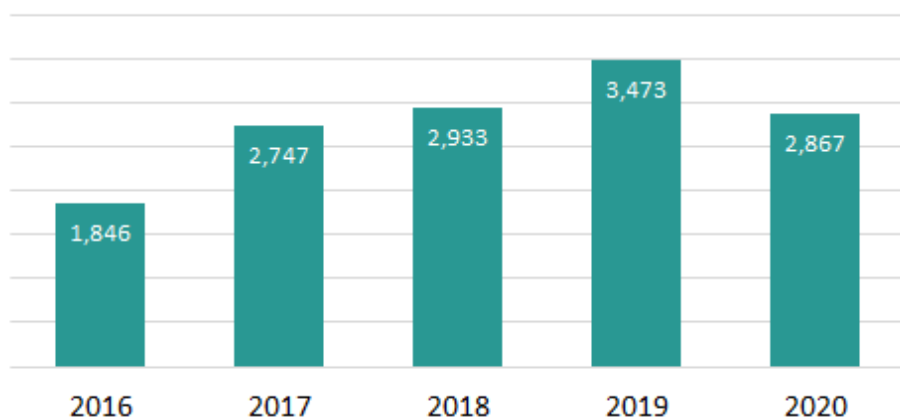
City of Regina SHA RBE RPL

4,035 Members | 100 Active claims

Active Claimants by Year



Annual Benefit Payments
(in 000's)



Average Age

52.3

Average Claim Duration (Years)

4.3

Average Monthly Benefit

\$3,384

Benefits

Monthly Disability Benefits

Equal to 75% of pre-disability salary

Coverage for Recurrent Disabilities

Early Access

To diagnostics and surgeries

Rehabilitation

Access to therapy, conditioning and rehabilitation;

Access to return to work programs including cross-jurisdictional placement, split shifts and work from home programs

Coordination with other Benefits

Complements the members' sick leave plans and integrates with government disability programs

High Quality Claims Administration

Two Year Own Occupation

Eligibility

Permanent employees are eligible for membership in the Plan when they meet the requirements of their employer to become Plan members and start contributing to the Plan.

Disability Management

The Board hires an independent Disability Management Service Provider to adjudicate claims and delegates the responsibility for management of benefits under the Plan to the Administration. The current Disability Management Service Provider is Manulife.

Benefits are payable subject to the provision of medical evidence supporting disability, and the approval of the Disability Management Service Provider.

6 Employers

City of Regina

Saskatchewan Health Authority (SHA)

Regina Board of Education (non-teaching staff) (RBE)

Regina Public Library (RPL)

Buffalo Pound Water Admin Board (BP)

Möbius Benefit Administrators Inc.



The Plan provides eligible members with protection against the potential loss of income in the event they become ill or accidentally injured.

PLAN TEXT

Schedule A - Bylaw No. 9566

Sponsors

City of Regina

Civic Pension and Benefits
(P & B) Committee

Plan governance is outlined in Schedule A to Bylaw No. 9566 which was established January 1, 1992. The Bylaw establishes the Administrative Board as the Administrator for the Plan.



Compliance



Strategy



Stewardship

Administrative Board

6 Employer Appointees

6 Civic P & B Committee
Appointees

3 Alternate (2 Civic P & B
Committee Appointees, 1
Employer Appointee)

Employer Appointees - 2 to be appointed by the City Manager and 4 to be appointed by City Council of whom 1 shall be a person nominated from SHA.

Employee Appointees - 1 shall be an employee of the SHA working at the Regina General Hospital.

The Administrative Board has a fiduciary duty to act in the best interest of all members and supervises the administration of the Plan in accordance with the provisions of the Bylaw, and other applicable legislation. As the Plan Administrator their duties and responsibilities include but are not limited to:

- Delegates and supervises the administration of the Plan
- Engages experts and consultants as necessary
- Manages and invests the assets of the Trust Fund
- Maintains the Plan Text
- Appoints the Actuary
- Appoints the Auditor

Who We Are

The Administrative Board is required to meet at least quarterly, and quorum is 8 members. Under the terms of the Plan, an affirmative vote of at least eight members is required for the passing of any motion relating to:

- Management of the fund;
- An amendment to an existing policy; and
- Adoption of a new policy relating to the fund



The Board met 4 times during 2020

Colin Jensen - Chairperson

Employee Representative since 2011
4 Meetings Attended

Brian Smith - Vice-Chairperson

Employer Representative since 2011
2 Meetings Attended

Debra Burnett

Employer Representative since 2019
4 Meetings Attended

Deb Cooney

Employee Representative since 2011
4 Meetings Attended

John Gangl

Employee Representative since 2006
4 Meetings Attended

Jo-ann Hincks

Employee Representative since 2009
4 Meetings Attended

Ken Kosolofski

Employer Representative since 2019
4 Meetings Attended

Tanya Lestage

Employer Representative since 2015
4 Meetings Attended

Kathy Lewis

Employer Representative since 2013
2 Meetings Attended

John McCormick

Employee Representative since 2007
4 Meetings Attended

Jumoke Oni

Employer Representative since 2020
4 Meetings Attended

Glenn Polivka

Employee Representative since 2017
4 Meetings Attended

Alternates

Sandra Maximchuk

Employee Representative since 2019
4 Meetings Attended

Dave Clarke

Employee Representative since 2020
1 Meetings Attended*

Darren Wilcox

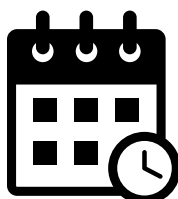
Employer Representative since 2019
4 Meetings Attended

Mr. Clarke was appointed in
September 2020

Length of Time Served on the Board

47%

0-5 Years



53%

5+ Years

\$785

Cost of Travel, Education, Membership Fees and Training during 2020
(Where a Board Member is on more than 1 Board the cost is shared)

221

Hours spent on Education and Training during 2020
(Excluding Board Meetings)

The Administrative Board of the Regina Civic Employees' Long Term Disability Plan recognizes the importance of education to the successful fulfillment of the fiduciary duty to the members of the Plan.

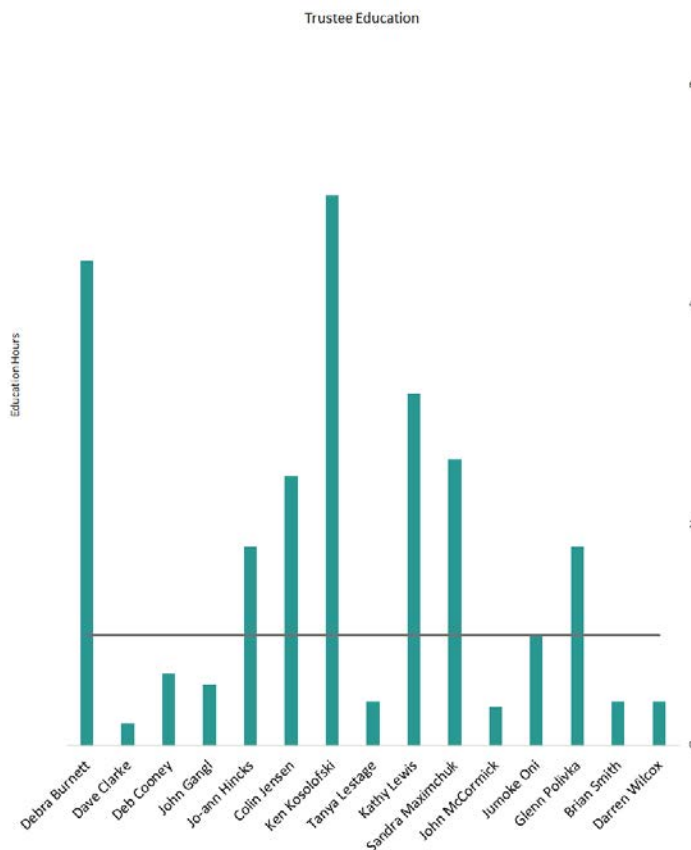
To that end, the Board has developed the Trustee Education Policy based on the following principles:

- Board members are required to make policy decisions to facilitate the administration of the Plan;
- Board members have an obligation to participate in Board meetings in a meaningful way; and
- a unique body of knowledge is required to carry out the roles and responsibilities of the Board.

Minimum Annual Training Requirements

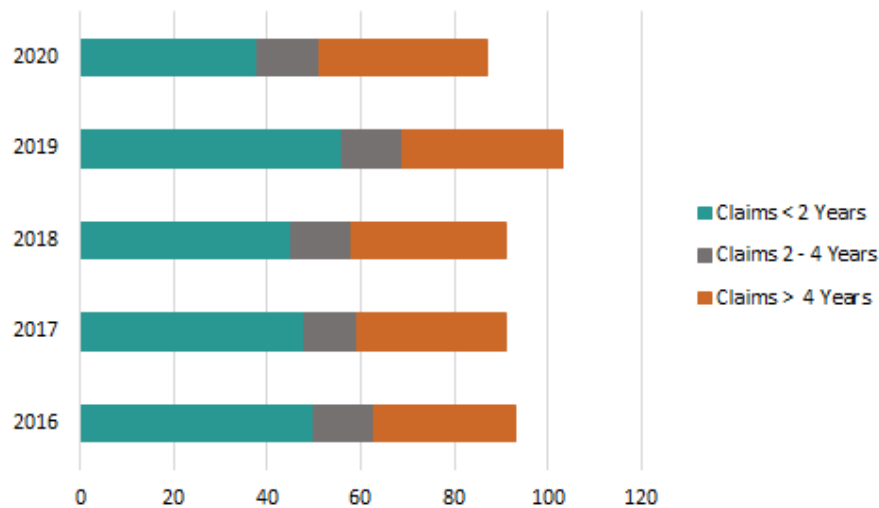
The Trustee Education Policy requires that, in addition to basic education obtained within the first three years of becoming a Trustee:

- new Trustees must attend a minimum of 60 hours of educational opportunities on an triannual basis; and
- senior Trustees must attend a minimum of 60 hours of educational opportunities on an biannual basis.



Recognizing that COVID-19 restrictions would make it difficult to fulfil the requirements outlined in the Trustee Education Policy, the Board passed a motion to reduce the number of hours to meet the ongoing education requirements from 30 to 10 hours for 2020. The Board approved a one year extension to complete the Basic Education requirements as outlined in the Trustee Education Policy.

Duration



Within 2 Years

Own Occupation

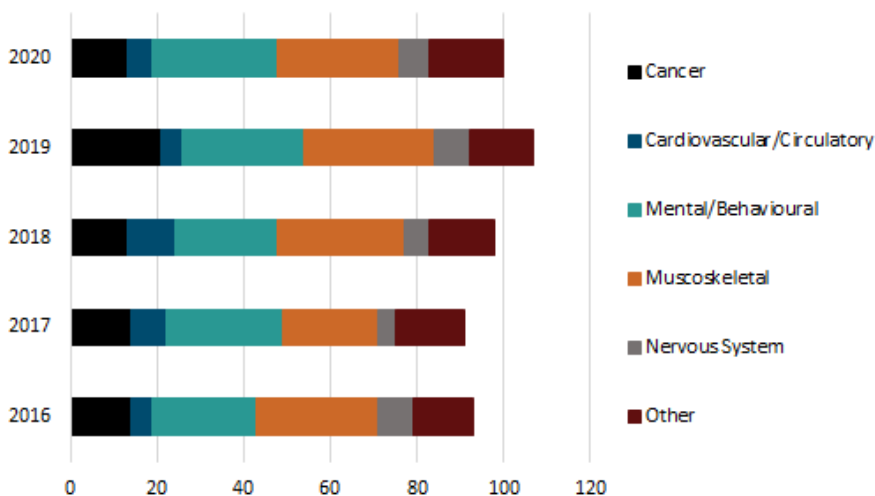
Disability prevents Member from performing the duties of their own occupation.

After 2 Years

Any Occupation

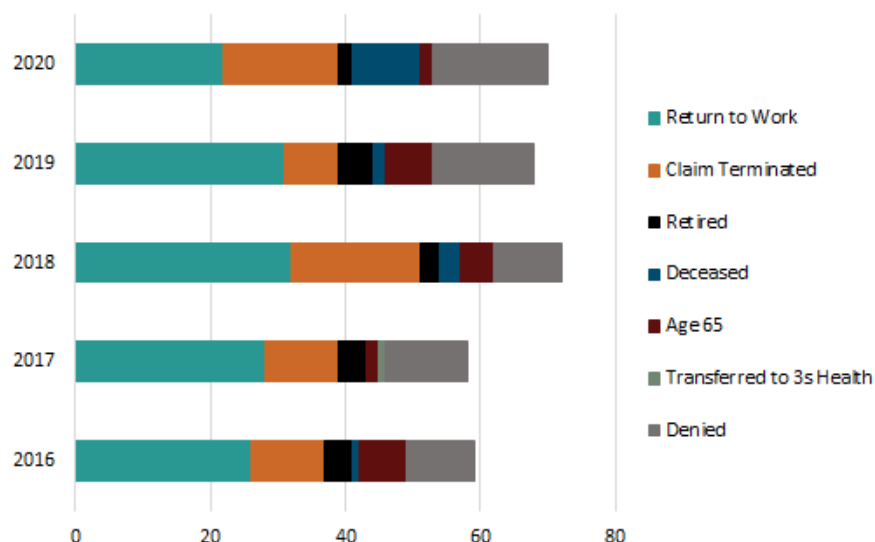
Disability prevents Member from performing the duties of any gainful occupation or employment.

Types of Claims



The most significant change in 2020 relating to types of claims was a decrease in claims resulting from cancer by 62% as compared to 2019. All other claim types remained relatively stable.

Claims Resolution



The most significant change in 2020 relating to claim resolution was a decrease in claimants returning to work by 41% as compared to 2019. As well as claims terminated increased by just over 100% as compared to 2019.

— “ —

**ONE OF THE MOST
IMPORTANT FUNCTIONS OF
THE
BOARD IS TO ENSURE THAT
ACTUARIAL VALUATIONS
ARE CARRIED OUT.**

— ” —

The Board must ensure the Plan is able to meet the pension obligations as they occur and ensure the long term solvency of the Plan as its duty to our Plan Members.

There is no legislative requirement for a long term disability plan to carry out actuarial valuations. In 2019, the Board approved changing to a three-year valuation cycle from a two-year cycle as a result of the continued solid funded position of the Plan. The change also aligns with the minimum regulatory valuation cycle of pension plans.

The Plan's actuary is chosen through a competitive process as outlined in the Board's Purchasing Policy. Aon was chosen in this process and is the Plan's current Actuary.

The Plan's current Funding Policy is based upon three basic objectives:

- provide a high degree of security that the promised benefits will ultimately be delivered;
- provide the promised benefits at a low long term cost; and
- keep the contribution requirements stable and consistent over time.

Recognizing that these three objectives are in fundeamental conflict of each other the goal is to acheive a reasonable balance.

As the Plan has been in a surplus position for several years, the Funding Policy prescribes a target funding level for the Fund, which is the greater of :

- 1 X prior year total contribution; and
- 2 X prior year paid claims plus non-investment expenses

For the purposes of the Plan a surplus is defined as amounts above and beyond the target funding level.



Current Contribution Rates

Employees	Participating Employers
0.46% of Salary	0.46% of Salary

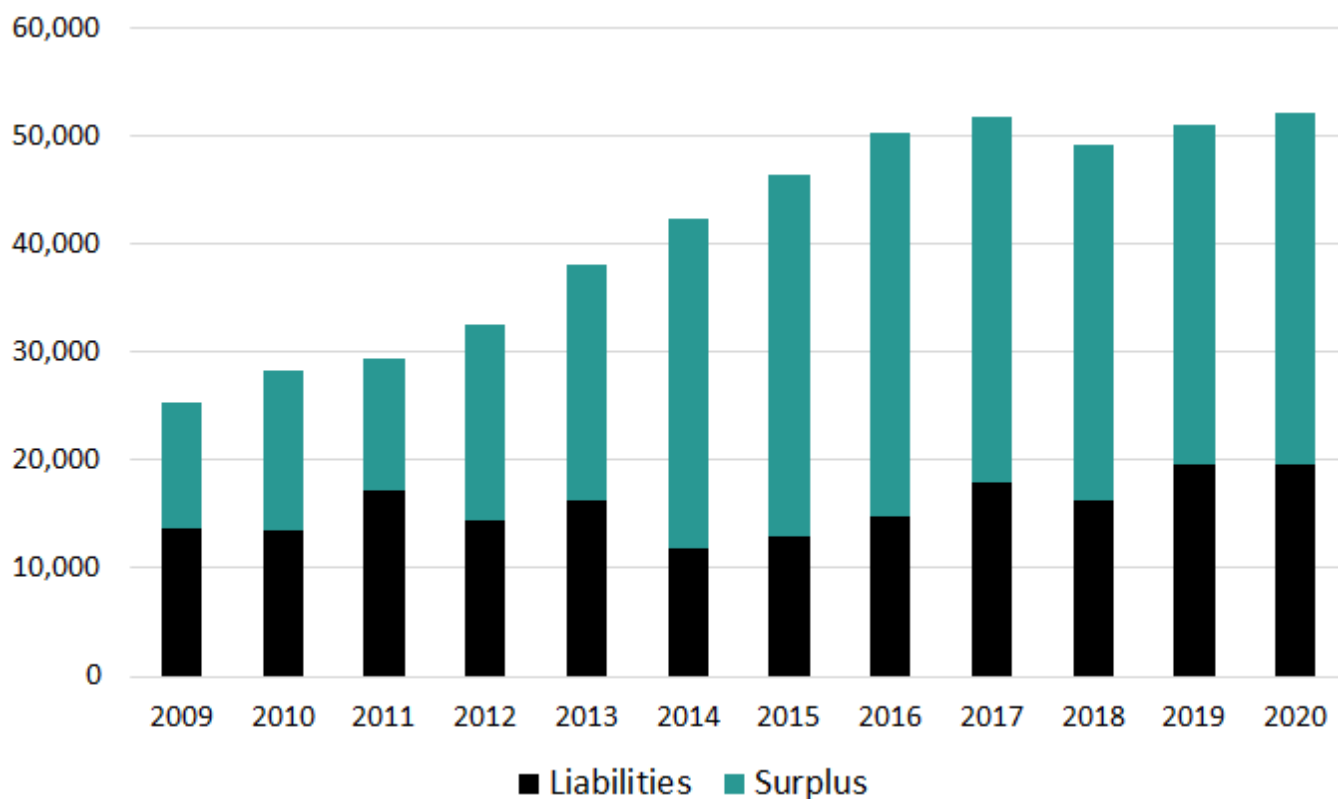
Actuarial valuations provide an actuarial estimate of the present value of the Plan's liabilities and assets—and then determine whether the assets are adequate to meet the obligations. The last valuation carried out for the Plan was as of December 31, 2018 which determined a financial surplus of \$32,883,000. The next valuation is planned for December 31, 2021 as per the three year valuation cycle approved by the Board.

Unfunded Liability

The Plan has an unfunded liability when liabilities exceed assets.

Solvent

The Plan is considered solvent when assets exceed liabilities





Overview

The Administrative Board oversees the investments of the Disability Plan in accordance with the [Statement of Investment Policies & Procedures \(SIP&P\)](#) which is reviewed annually, and whenever a change is required.

The SIP&P provides general policy guidelines for the management and investment of the assets of the Plan and sets out the Board's investment beliefs and risk philosophy, the asset mix and diversification policy, and permitted investments. The SIP&P's guiding principle is based on the "prudent investor" approach which recognizes the risks would be unsupportable for a single investment may be suitable for a well-diversified portfolio.



4

Active
Investment
Managers

The primary investment objectives are:

1. Earn a minimum inflation-adjusted return of 1.8%;
2. Earn a rate of return that exceeds the benchmark portfolio;
3. Earn rates of return that exceed the returns earned on the relevant market index over rolling 4-year periods (active mandates) or rates of return within 15 basis points of the returns earned on the relevant market index over rolling 4-year periods (passive mandates)

An assessment of the risk tolerance of the Plan considers the Plan's obligations, member demographics, funded position and cash flow needs. Based on these considerations, the Plan has a medium-term investment horizon with limited liquidity needs.

Strategy & Risk Management

Long term benefit plans have a number of risks inherent in the structure of their benefit obligations. Chief among the risks faced by long term disability plans are financial risks that arise out of the unpredictability of financial markets and the nature of actuarial methods. Contributions must be invested to attempt to generate the income required to pay plan benefits while liabilities, and the related contribution rates, are determined based on a variety of assumptions, all of which are uncertain.

Risk cannot be eliminated. It is a requirement for value creation and progress. Where there is no risk, there is no reward. At the same time, the greater the potential reward, the less probable receiving that reward becomes. As a result, the Plan seeks to find an appropriate balance between the desired reward and the acceptable level of risk, taken knowingly, and managed in a responsible, informed manner.

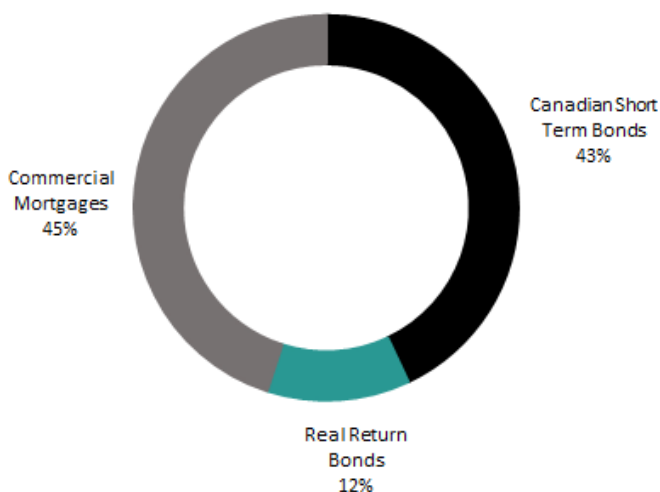
In order to achieve the Plan's long-term investment goals, the Board invests in assets that have uncertain returns as well as assets that seek to approximate the growth of the Plan's liabilities. The Board seeks to further reduce risk through diversification by asset class, and by employing a multiple-manager structure and style diversification.

As we move away from a total return investment policy, the importance of expected return is reduced as other factors play a more prominent role in the decision-making process. Key to constructing Liability Driven Investing (LDI) solutions is finding a balance between reducing funding ratio volatility, hedging interest rate exposure, and meeting excess return objectives.

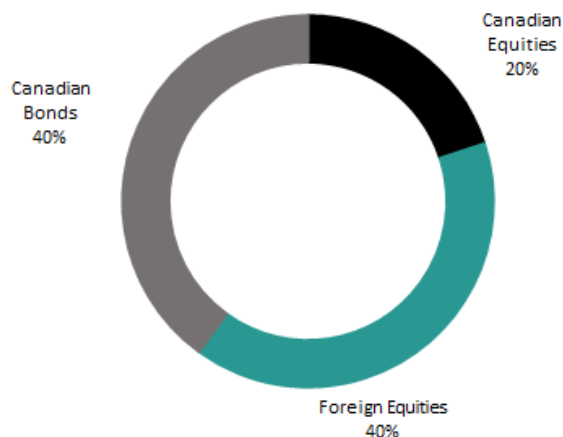
To achieve this long-term investment goal, the Board has adopted an asset mix that has an overall bias to fixed income investments. The risk is controlled by matching assets to 100% of the liabilities and investing the balance of the portfolio in a well-diversified portfolio of asset classes and investment managers.

The funded position of the Plan allows the use of a split portfolio in which 100% of the Plan's liabilities are matched by a portfolio of assets with duration similar to that of the liabilities and excess funds invested in a return seeking portfolio. This approach permits the Plan to minimize the risk of actuarial shortfalls while seeking higher returns with any surplus the Plan may have.

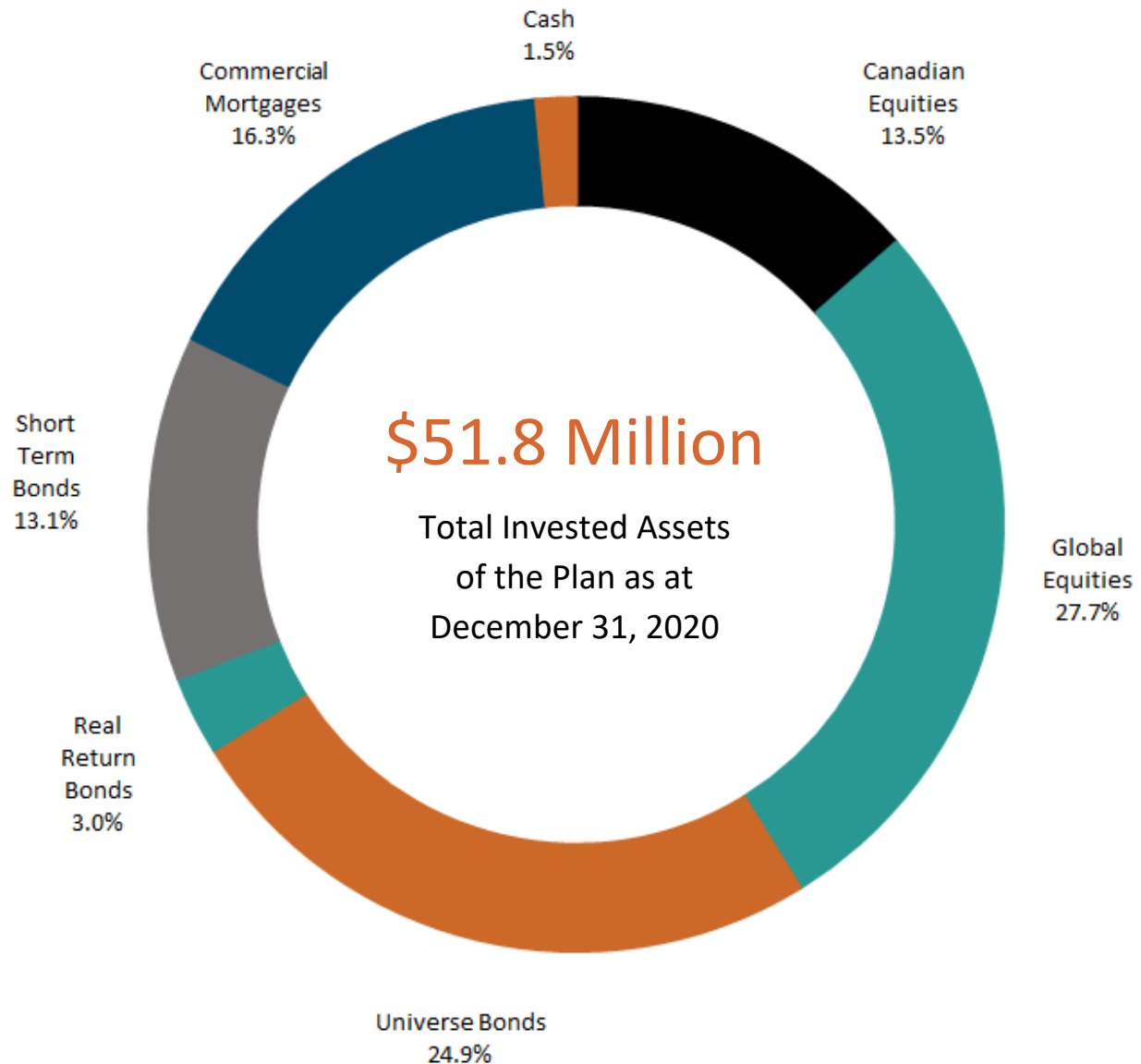
Liability Portfolio



Return Seeking Portfolio



2020 Plan Asset Mix



Professional investment management services are obtained through competitive procurement processes. The Board performs regular performance reviews on all managers, ensuring they are meeting objective targets as set out in the Statement of Investment Policies & Procedures.

The Plan's assets are invested across several asset classes and with multiple investment managers to reduce the overall risk to the Plan. By spreading the investments out among different types of assets, different geographical areas and different investment styles, the overall risk to the Plan is reduced and the returns of the Plan become less volatile.

The actual management and asset allocation structure of the Long Term Disability Plan as at December 31, 2020 is shown below:

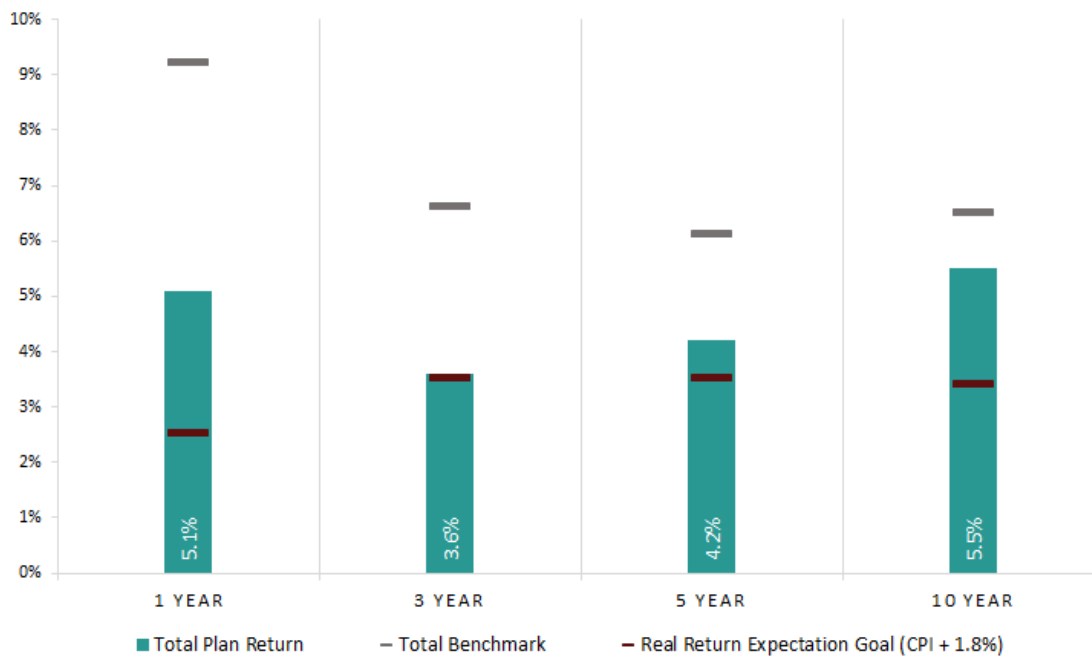
Asset Class	Manager	Amount* (thousands)	% of Holdings
Canadian Equity	QV Investors Inc.	6,998	13.5
Global Equity	Franklin Templeton Institutional	14,372	27.7
Universe Bonds	TD Asset Management	12,921	24.9
Cash		783	1.5
Total Return Seeking Portfolio		\$ 35,074	67.6
Real Return Bonds	N/A - Held directly by the Plan	1,548	3.0
Short-Term Bonds	TD Asset Management	6,767	13.1
Commercial Mortgages	Addenda Capital Inc.	8,459	16.3
Total Liability Matching Portfolio		\$ 16,774	32.4
Total Fund		\$ 51,848	100.0

*Amount includes small cash balances held by each manager within their investment portfolio



INVESTMENT RESULTS

On a total fund basis the 2020 return of the Regina Civic Employees' Long Term Disability Plan was 5.1%, underperforming the custom benchmark by 4.1%. 2020 returns were a result of positive fixed income and commercial mortgage returns while global equity returns fell short. The Plan exceeded the real return expectation goal by 2.6%.



OBJECTIVE: Earn a rate of return that exceeds the returns earned on the relevant market index over rolling 4-year periods (Actively Managed Investments) for the years ended December 31

	2020	2019	2018	2017	2016
Canadian Equity	1.9	7.0	1.0	7.7	11.1
Benchmark	6.6	10.3	2.5	7.6	8.5
Excess Return	-4.7	-3.3	-1.5	0.1	2.6
Global Equity	5.3	4.5	5.9	10.3	17.9
Benchmark	12.6	10.0	9.5	13.4	18.3
Excess Return	-7.3	-5.5	-3.6	-3.1	-0.4
Mortgages	4.2	3.4	3.3	3.7	4.0
Benchmark	4.5	3.8	4.2	6.2	5.2
Excess Return	-0.3	-0.4	-0.9	-2.5	-1.2
Short Term Bonds	1.5	1.5	1.2	1.0	1.1
Benchmark	2.6	1.5	1.4	1.7	2.1
Excess Return	-1.1	0.0	-0.2	-0.7	-1.0

OBJECTIVE: Earn rates of return within 0.15% of the returns earned on the relevant market index over rolling 4-year periods (Passively Managed Investments) for the years ended December 31

Universe Bonds	4.78	3.10	2.30	4.06	3.07
Benchmark	4.83	3.09	2.27	4.09	3.13
Excess Return	-0.05	0.01	0.03	-0.03	-0.06
Real Return Bonds	4.27	2.13	1.52	3.94	0.85
Benchmark	5.42	2.84	1.57	4.78	0.99
Excess Return	-1.15	-0.71	-0.05	-0.84	-0.14

Commercial Mortgages

6.0%

Return

The beginning of 2020 saw commercial mortgage spreads increasing significantly as COVID-19 upset the market. Mortgage transaction activity was strong through the second half of the year. Programs in Canada such as CERB (Canada Emergency Response Benefit) and CECRA (Canada Emergency Commercial Rent Assistance) provided support to the Commercial Real Estate Market. In the latter part of 2020 these programs were phased out and the CERS (Canada Emergency Rent Subsidy) was implemented to maintain market support.

Canadian Equity

-1.3%

Return

The start of 2020 saw Canadian equity markets devastated by the global spread of COVID-19, along with the shutting down of entire economies. Canadian capital markets were supported by monetary and fiscal support including CERB (Canadian Emergency Response Benefit) and with the Bank of Canada reducing the overnight rate to 0.25%. Equity markets rallied in the final quarter of the year with the U.S. election results, the Brexit agreement completed and the U.S. fiscal stimulus being passed.

Global Equity

5.0%

Return

The COVID-19 pandemic caused the largest stock market crash since 1929. In response to this, the US Federal Reserve cut the Federal Funds rate to near-zero and a \$700 billion quantitative easing program was launched. The US government also launched programs to support individuals and businesses including the CARES (Coronavirus Aid Relief and Economic Security) Act. This support and news of positive vaccine trials later in the year led to a market rebound and major large and small cap US equity benchmarks posted new record highs by year end.

Fixed Income

8.5%

Return

Universe Bonds

The beginning of 2020 saw global fixed income yields decline to historic lows with central banks cutting rates to near-zero and quantitative easing programs launched. The fixed income universe broadly held up during the latter part of 2020. Government yields remained near historic lows while credit spreads continued to recover to pre-pandemic levels. Both the Canadian and U.S. yield curves steepened in the second half of the year, with longer-maturity yields rising.

10.2%

Return

Real Return Bonds

1.2%

Return

Short Term Bonds



KPMG LLP
Hill Centre Tower II
1881 Scarth Street, 20th Floor
Regina Saskatchewan S4P 4K9
Canada
Telephone (306) 791-1200
Fax (306) 757-4703

INDEPENDENT AUDITORS' REPORT

To the Administrative Board of the Regina Civic Employees' Long Term Disability Plan

Opinion

We have audited the financial statements of the Regina Civic Employees' Long Term Disability Plan (the Plan), which comprise:

- the statement of financial position as at December 31, 2020
- the statement of changes in net assets available for benefits for the year then ended
- the statement of changes in disability obligations for the year then ended
- and notes to the financial statements, including a summary of significant accounting policies

(hereinafter referred to as the "financial statements").

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Regina Civic Employees' Long Term Disability Plan as at December 31, 2020, and its changes in net assets available for benefits and its changes in disability obligations for the year then ended in accordance with Canadian accounting standards for pension plans.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the "*Auditors' Responsibilities for the Audit of the Financial Statements*" section of our auditors' report.

We are independent of the Plan in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada and we have fulfilled our other ethical responsibilities in accordance with these requirements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Other Information

Management is responsible for the other information. Other information comprises the 2020 Annual Report.

Our opinion on the financial statements does not cover the other information and we do not and will not express any form of assurance conclusion thereon.



In connection with our audit of the financial statements, our responsibility is to read the other information identified above and, in doing so, consider whether the other information is materially inconsistent with the financial statement or our knowledge obtained in the audit and remain alert for indications that the other information appears to be materially misstated.

We obtained the information, other than the financial statements and the auditors' report thereon, included in the 2020 Annual Report document as at the date of this auditors' report. If, based on the work we have performed on this other information, we conclude that there is a material misstatement of this other information, we are required to report that fact in the auditors' report.

We have nothing to report in this regard.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for pension plans, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Plan's ability to continue as a going concern, disclosing as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Plan or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Plan's financial reporting process.

Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion.

Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists.

Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit.

We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion.



The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Plan's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Plan's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditors' report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditors' report. However, future events or conditions may cause the Plan to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

A handwritten signature in black ink that reads 'KPMG LLP' with a long horizontal line underneath.

Chartered Professional Accountants

Regina, Canada

May 26, 2021

AUDITED FINANCIAL STATEMENTS

STATEMENT OF FINANCIAL POSITION

(in thousands of dollars)

As at December 31

	2020	2019
ASSETS		
Investments—Note 4	\$ 51,848	\$ 50,973
Prepaid Expenses	163	163
Contributions Receivable		
Members	76	47
Employers	76	47
Accounts Receivable	61	26
Accrued Investment Income Receivable	3	3
	52,227	51,259
LIABILITIES		
Accounts Payable	156	150
Net Assets Available for Benefits	52,071	51,109
Disability Obligations—Note 5	19,524	19,607
Surplus	\$ 32,547	\$ 31,502

See accompanying notes.

APPROVED BY:



Board Member



Board Member

AUDITED FINANCIAL STATEMENTS

STATEMENT OF CHANGES IN NET ASSETS AVAILABLE FOR BENEFITS

(in thousands of dollars)

For the Year Ended December 31

	2020	2019
INCREASE IN NET ASSETS		
Investment Income—Note 6	\$ 1,470	\$ 1,654
Increase in Fair Value of Investments		
Net Unrealized Gains	802	2,353
Net Realized Gains	158	-
Contributions		
Members	1,212	1,155
Employers	1,209	1,152
	4,851	6,314
DECREASE IN NET ASSETS		
Disability Payments	2,867	3,473
Administration Expenses—Note 10	1,022	973
	3,889	4,446
Net Increase for the Year	962	1,868
Net Assets Available for Benefits, Beginning of Year	51,109	49,241
Net Assets Available for Benefits, End of Year	\$ 52,071	\$ 51,109

See accompanying notes.

AUDITED FINANCIAL STATEMENTS

STATEMENT OF CHANGES IN DISABILITY OBLIGATIONS

(in thousands of dollars)

For the Year Ended December 31

	2020	2019
INCREASE IN DISABILITY OBLIGATIONS		
Accrual of Disability Benefits	\$ 3,842	\$ 4,302
Interest Accrued on Benefits	363	307
Change in Assumptions—Note 5	1,291	135
Actuarial Loss—Note 5	-	1,286
	5,496	6,030
DECREASE IN DISABILITY OBLIGATIONS		
Disability Payments	2,953	3,577
Actuarial Gain—Note 5	2,626	-
	5,579	3,577
Net (Decrease) Increase for the Year	(83)	2,453
Disability Obligations, Beginning of Year	19,607	17,154
Disability Obligations, End of Year	\$ 19,524	\$ 19,607

See accompanying notes.

AUDITED FINANCIAL STATEMENTS

NOTES TO THE FINANCIAL STATEMENTS

(in thousands of dollars)

For the Year Ended December 31, 2020

1. Description of Plan

The Regina Civic Employees' Long Term Disability Plan (the "Plan") is a multi-employer disability plan covering eligible employees of the City of Regina and the following participating employers: Saskatchewan Health Authority, Regina Public Library Board, Board of Education of the Regina School Division No. 4 of Saskatchewan (non-teaching staff), Buffalo Pound Water Administration Board and Möbius Benefit Administrators Inc. The following description is a summary only. For more complete information, reference should be made to the Plan text.

a) Contributions

Member contributions are 0.46% of salary. The employer matches the members' contributions to the Plan.

b) Benefits

Disability benefits are based on 75% of the member's salary. Benefits will be paid either throughout the duration of the disability, until the member elects voluntary early retirement, reaches age 65 or upon death, whichever occurs first.

c) Income Taxes

The Plan is a self-insured disability income plan and as such is not subject to income taxes under the *Income Tax Act*. Disability benefits paid from the Plan are subject to deductions that are withheld and remitted to the Canada Revenue Agency.

2. Basis of Preparation

a) Statement of Compliance

The financial statements have been prepared in accordance with Canadian accounting standards for pension plans as outlined in Part IV of the CPA Canada Handbook Section 4600, Pension Plans. For matters not addressed in Section 4600, International Financial Reporting Standards (IFRS) guidance has been implemented.

The financial statements were authorized and issued by the Plan's Administrative Board (the Board) on May 26, 2021.

b) Basis of Measurement

The financial statements have been prepared using the historical cost basis except for financial instruments which have been measured at fair value.

These financial statements are prepared to assist Plan members and others in reviewing the activities of the Plan for the fiscal period, but they do not portray the funding requirements of the Plan or the benefit security of individual Plan members.

AUDITED FINANCIAL STATEMENTS

NOTES TO THE FINANCIAL STATEMENTS

(in thousands of dollars)

For the Year Ended December 31, 2020

2. Basis of Preparation (continued)

c) Functional and Presentation Currency

These financial statements are presented in Canadian dollars, which is the Plan's functional currency and are rounded to the nearest thousand unless otherwise noted.

3. Summary of Significant Accounting Policies

The following policies are considered to be significant:

a) Investments

All investments are recorded at fair value on a trade date basis. The fair value of cash and short-term investments is based on cost, which approximates fair value due to the immediate or short-term nature of these investments. The fair value of bonds is based on model pricing techniques that effectively discount prospective cash flows to present value taking into account duration, credit quality and liquidity. The fair value of pooled funds is based on the net asset value per unit determined by the investment manager with reference to the underlying investments' year-end market prices.

b) Investment Income and Transaction Costs

The Plan recognizes interest income as earned and pooled fund revenue when a distribution is declared, realized gains and losses on investments when the investment has been sold and unrealized gains and losses based on the changes in the market value of the investments held. Interest is generally receivable on a semi-annual basis. Realized gains and losses represent the difference between the amounts received through the sale of investments and their respective cost base. Transaction costs are recognized in the Statement of Changes in Net Assets Available for Benefits in the period incurred.

c) Financial Instruments

Contributions receivable, accounts receivable, accrued investment income receivable and accounts payable are classified and measured at amortized cost. As they are short term in nature, their carrying value approximates fair value.

d) Foreign Exchange

Foreign investment purchases, sales and income are recorded in Canadian dollars at exchange rates in effect at the transaction date. Foreign denominated investments and accrued income are translated at year end exchange rates. The unrealized gains and losses arising from the transaction are included in the Statement of Changes in Net Assets Available for Benefits as part of the change in fair value of investments.

AUDITED FINANCIAL STATEMENTS

NOTES TO THE FINANCIAL STATEMENTS

(in thousands of dollars)

For the Year Ended December 31, 2020

3. Summary of Significant Accounting Policies (continued)

e) Contributions

Contributions from members and employers are accounted for on the accrual basis.

The employer of members is responsible for the accuracy and completeness of members' contributions remitted and of employee payroll information on which benefit payments are determined. Contributions are made by both the employee and employer in accordance with the Plan text.

f) Use of Estimates

The preparation of financial statements in conformity with Canadian accounting standards for pension plans requires management to make estimates and use assumptions that affect the reported amounts of asset and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Significant items subject to such estimates and assumptions include the valuation of investments (note 4) and disability obligations (note 5). Actual results could differ from those estimates.

AUDITED FINANCIAL STATEMENTS

NOTES TO THE FINANCIAL STATEMENTS

(in thousands of dollars)

For the Year Ended December 31, 2020

4. Investments

The investment objectives of the Plan are to ensure the Plan has sufficient assets to optimize the risk/return relationship and to generate sufficient cash flows to meet disability benefits payments. The Plan has the following investments:

INVESTMENTS	2020	2019
Cash	\$ 804	\$ 640
Canadian Bonds	1,528	1,424
Pooled Funds:		
Fixed Income	21,379	21,361
Global Equities	14,372	13,808
Canadian Equities	6,998	7,052
Short-Term	6,767	6,688
Total Investments	\$ 51,848	\$ 50,973

Investment concentration in any one investee or related group of investees individually or within a pooled fund is limited to no more than 10% of the total book value of the Plan's assets or no more than 30% of the votes that may be cast to elect the directors of the investee.

To achieve its long term investment goal, the Board has adopted the following target asset mix which includes equity for returns and assets that are meant to fluctuate in correlation with the value of the liabilities of the Plan.

		Min Weight	Benchmark Weight	Max Weight
Asset Class		(%)	(%)	(%)
Equities	Canadian	15	20	25
	Global	35	40	45
Fixed Income	Canadian Bonds	30	40	50
	Real Return Bonds	8	12	16
	Short-Term Bonds	38	43	48
	Commercial Mortgages	40	45	50
Total		100		

AUDITED FINANCIAL STATEMENTS

NOTES TO THE FINANCIAL STATEMENTS

(in thousands of dollars)

For the Year Ended December 31, 2020

4. Investments (continued)

The Plan's assets may be invested through in-house investment activities or through external investment managers including without limitation, mutual funds, pooled funds, segregated funds, unit trusts, limited partnerships, and similar vehicles.

Cash and Short-Term Investments

The Plan's Statement of Investment Policies and Procedures (SIP&P) permits investments in cash and short-term investments which consist of cash on hand, Canadian and US money market securities, such as treasury bills issued by the federal and provincial governments and their agencies, obligations of trust companies and Canadian and foreign banks chartered to operate in Canada, including bankers' acceptances, commercial paper, term deposits and contracts with life insurance companies.

Canadian Bonds

The Plan's SIP&P permits investment in bonds, notes and other debt instruments of Canadian issuers whether denominated and payable in Canadian dollars or a foreign currency, including mortgage-backed securities guaranteed under *The National Housing Act (Canada)*, term deposits and guaranteed investment certificates. The SIP&P also permits investment in private placement of bonds that are rated by a recognized rating agency.

The Plan holds Government of Canada bonds with a carrying value of \$1,528 (2019 - \$1,424). The bonds have a term to maturity greater than five years and an average effective interest rate of 1.24% (2019 – 2.16%).

Pooled Funds

The Plan's SIP&P permits investments in equity securities, and equity substitutes that are convertible into equity securities, which are listed and traded on recognized exchanges, and unlisted equity securities, such as private placement equity, where the investment manager determines the security will become eligible for trading on a recognized exchange within a reasonable and defined timeframe, not to exceed six months, and the issuing company is publicly listed on a recognized exchange.

The SIP&P also permits investments in mortgages through an open-end pool, closed-end pool, segregated fund or direct mortgage loans.

The Plan owns units in Canadian and global pooled equity funds, as well as Canadian bonds and unit trust mortgage funds. These pooled funds have no fixed distribution rate. Fund returns are based on the success of the fund managers.

AUDITED FINANCIAL STATEMENTS

NOTES TO THE FINANCIAL STATEMENTS

(in thousands of dollars)

For the Year Ended December 31, 2020

4. Investments (continued)

Fair Value of Investments

Fair value is best evidenced by an independent quoted market price for the same instrument in an active market. An active market is one where quoted prices are readily available, representing regularly occurring transactions. The determination of fair value requires judgement and is based on market information where available and appropriate. Fair value measurements are categorized into levels within a fair value hierarchy based on the nature of the inputs used in the valuation.

Level 1 – where quoted prices are readily available from an active market.

Level 2 – inputs other than quoted prices included in Level 1 that are observable for the investment, either directly (for example, as prices) or indirectly (for example, derived from prices).

Level 3 – inputs for the investment that are not based on observable market data.

The following table illustrates the classification of the Plan's investments within the fair value hierarchy as at December 31:

2020				
Asset Class	Level 1	Level 2	Level 3	Total
Cash	\$ 804	\$ -	\$ -	\$ 804
Short-Term Investments	-	6,767	-	6,767
Canadian Bonds	1,528	-	-	1,528
Fixed Income Pooled Funds	-	21,379	-	21,379
Equity Pooled Funds	-	21,370	-	21,370
Total Investments	\$ 2,332	\$ 49,516	\$ -	\$ 51,848

2019				
Asset Class	Level 1	Level 2	Level 3	Total
Cash	\$ 640	\$ -	\$ -	\$ 640
Short-Term Investments	-	6,688	-	6,688
Canadian Bonds	1,424	-	-	1,424
Fixed Income Pooled Funds	-	21,361	-	21,361
Equity Pooled Funds	-	20,860	-	20,860
Total Investments	\$ 2,064	\$ 48,909	\$ -	\$ 50,973

There were no investments transferred between levels during 2020 or 2019.

AUDITED FINANCIAL STATEMENTS

NOTES TO THE FINANCIAL STATEMENTS

(in thousands of dollars)

For the Year Ended December 31, 2020

5. Disability Obligations

There is no external legislative requirement for actuarial valuations to be performed for disability plans. Schedule A of Bylaw 9566 requires that actuarial valuations for the Plan are carried out a minimum every three years to determine the funding requirements. On an annual basis, the Board reviews the Plan's activities to determine whether a valuation is required. The last valuation was carried out as of December 31, 2018. Aon is the appointed actuary of the Plan. The actuarial value of disability obligations as of December 31, 2020 has been determined by extrapolating the figures from December 31, 2018, the date of the last actuarial valuation.

The assumptions used in the valuation were developed by reference to expected long term market conditions. Significant long term assumptions used in the valuation were:

Assumption	2020 Rate (%)	2019 Rate (%)
Inflation Rate	2.2	2.2
Discount Rate	0.9	2.0
Retirement Age	65	65
Rehabilitation Earnings Increase	2.2	2.2
Continuing in Year Claims Expense	3.0	3.0
Termination Rates	2009-2015 LTD termination study conducted by the Canadian Institute of Actuaries	Same

The disability obligation is sensitive to changes in the inflation rate and the discount rate, which impacts future claims benefits and the assumed real rate of return on Plan assets. A change in the following assumptions (with no other change in other assumptions) would have the following approximate effects on the disability obligations:

50 Basis Point Decrease/Increase	Approximate Effect on Disability Obligations	
	\$	%
Discount Rate	+650/-609	+3.3/-3.1
Inflation	-322/+331	-1.6/+1.7

AUDITED FINANCIAL STATEMENTS

NOTES TO THE FINANCIAL STATEMENTS

(in thousands of dollars)

For the Year Ended December 31, 2020

6. Investment Income

	2020	2019
Pooled Equity Fund Distributions	\$ 671	\$ 770
Pooled Fixed Income Fund Distributions	660	695
Cash and Short-Term Investments	98	148
Bond Interest	41	41
Total	\$ 1,470	\$ 1,654

7. Capital Management

The Plan defines its capital as consisting of net assets available for benefits, which consists primarily of investments. Investments are managed to fund future disability obligations. The extent that net assets available for benefits are greater than disability obligations is reflected as a surplus or deficit. The objective of managing the Plan's capital is to ensure that the Plan is fully funded to pay the Plan's benefits over time.

The Plan receives new capital from member and employer contributions. The Plan also benefits from investment income and market value increases on its invested capital. The Plan's capital is invested in a number of asset classes including short-term investments, bonds, and pooled funds. The Board has delegated the operational investment decisions to a number of different investment management firms through a number of different investment mandates as defined in the Plan's SIP&P.

8. Investment Risk Management

Investment risk management relates to the understanding and active management of risks associated with invested assets. Investments are primarily exposed to market risk, credit risk, interest rate risk and foreign currency risk. They may also be subject to liquidity risk. The Plan maintains a SIP&P that establishes an asset mix among equity and fixed income investments; requires diversification of investments within categories; and sets limits on the size of exposure to individual investments. The Board reviews and approves the SIP&P annually.

Market Risk

Market risk is the risk that the value of an investment will fluctuate as a result of changes in market prices, whether those changes are caused by factors specific to the individual investment, or factors affecting all securities traded in the market. The Plan's policy is to invest in a diversified portfolio of investments, based on criteria established in the SIP&P. The target asset mix is described in Note 4. The Plan also uses investment managers employing differing investment styles to address Plan risk.

The impact on the net assets of the Plan due to a 10% increase/decrease in the respective benchmark stock index using a three year historical measure of the sensitivity of the returns relative to the returns of the benchmark stock index, as of December 31, 2020 would result in a 10.8% (2019 – 9.3%) change in the value of the portfolio.

AUDITED FINANCIAL STATEMENTS

NOTES TO THE FINANCIAL STATEMENTS

(in thousands of dollars)

For the Year Ended December 31, 2020

8. Investment Risk Management (continued)

Credit Risk

Credit risk refers to the potential for counterparties to default on their contractual obligations to the Plan. The Plan's credit risk arises primarily from certain investments. Credit risk is mitigated by entering into contracts with counterparties that are considered high quality. Quality is determined via the following credit rating agencies: DBRS, Standard and Poor's and Moody's Investor Service. The maximum credit risk to which the Plan is exposed to is limited to the carrying value of the financial assets summarized as follows:

Asset Class	2020	2019
Fixed Income Pooled Funds	\$ 21,379	\$ 21,361
Short-Term Investments	6,767	6,688
Canadian Bonds	1,528	1,424
Cash	804	640
Contributions Receivable	152	94
Accounts Receivable	61	26
Accrued Investment Income Receivable	3	3
Total	\$ 30,694	\$ 30,236

The Plan may invest in cash and short-term investments with a credit rating of at least R1 or equivalent. The Plan's Canadian bonds consist of Government of Canada bonds rated AAA. The Plan also invests in a Canadian bond pooled fund which may invest in Canadian bonds with a minimum credit rating of BBB or equivalent.

Interest Rate Risk

Interest rate risk refers to the effect on the market value of the Plan's investments due to fluctuation of interest rates. The risk arises from the potential variation in the timing and amount of cash flows related to the Plan's assets and liabilities. Disability obligations are relatively short term. Asset values are affected by equity markets and short-term changes in interest rates. The fixed income portfolio has guidelines on duration and distribution which are designed to mitigate the risk of interest rate volatility.

At December 31, 2020 a 1% increase/decrease in interest rates would result in a \$1,386 (2019 – \$1,378) change in the value of the Plan's fixed income portfolio.

Foreign Currency Risk

Foreign currency exposure arises from the Plan holding investments denominated in currencies other than the Canadian Dollar. Fluctuations in the relative value of the Canadian Dollar against these foreign currencies can result in a positive or negative effect on the fair value of the investments. The Plan manages foreign currency risk by limiting investment in foreign securities. The Board has adopted a non-hedge policy benchmark.

AUDITED FINANCIAL STATEMENTS

NOTES TO THE FINANCIAL STATEMENTS

(in thousands of dollars)

For the Year Ended December 31, 2020

8. Investment Risk Management (continued)

Liquidity Risk

Liquidity risk is the risk that an entity will encounter difficulty in meeting obligations associated with financial liabilities. The Plan maintains an adequate amount of liquid assets with varying maturities in order to ensure that the Plan can meet all of its financial obligations as they fall due. Liquidity risk is managed by limiting the Plan's exposure to illiquid assets and through positive net cash inflows from contributions. Accounts payable are due within one year.

9. Related Party Transactions

The Plan had the following transactions with related parties. These transactions are in the normal course of operations and are recorded at the exchange amount, which is the amount of consideration established and agreed to by the related parties. The following transactions with related parties are included in the financial statements:

Related Party Transactions	2020	2019
Prepaid Expenses includes the following amount:		
Möbius Benefit Administrators Inc.	\$ 163	\$ 163
Accounts Payable includes the following amounts:		
Möbius Benefit Administrators Inc.	\$ 18	\$ 32
Regina Civic Employees' Superannuation and Benefit Plan (RCESP)	2	1
City of Regina	-	1
	\$ 20	\$ 34
Administrative Services from Möbius Benefit Administrators Inc.	\$ 583	\$ 487

Möbius Benefit Administrators Inc. is a related party as the Plan is a shareholder of the corporation. The RCESP is a related party as the RCESP and the Plan are under common significant influence of the City of Regina.

AUDITED FINANCIAL STATEMENTS

NOTES TO THE FINANCIAL STATEMENTS

(in thousands of dollars)

For the Year Ended December 31, 2020

10. Administration Expenses

Administration Expenses	2020	2019
Administrative Services	\$ 583	\$ 487
Investment Manager Fees	161	164
Adjudication Services	97	100
Medical & Rehabilitation Services	87	126
Custodial and Portfolio Measurement Fees	36	38
Legal Services	32	5
Audit Services	10	10
Other Administrative Expenses	10	14
Actuarial Services	6	29
Total	\$ 1,022	\$ 973

11. COVID-19

The COVID-19 pandemic has caused material disruption to organizations and has resulted in significant economic uncertainty. The Plan has been subject to market fluctuations and may continue to experience significant volatility as the situation evolves. There were negative market impacts in the first quarter of 2020, however the Plan experienced recovery during the remainder of the year. The duration and impact of this pandemic is unknown at this time and as such, an estimate cannot be made of the potential impact on the Plan's future operating results.



2020 Annual Reserve Report

Date	September 15, 2021
To	Mayor Masters and City Councillors
From	Executive Committee
Service Area	Financial Strategy & Sustainability
Item #	CR21-113

RECOMMENDATION

That City Council:

Instruct the City Solicitor to amend the *Regina Administration Bylaw, 2003-69* as outlined below:

- a. Create a new capital reserve called the mâdawêyatitân Reserve, the purpose of which is to support the long-term preservation of the mâdawêyatitân Centre.
- b. The reserve will be funded by transferring \$98,000 per year from the operating budget of the Centre to this reserve.
- c. The account balance of the mâdawêyatitân Reserve shall include the balance of the reserve at the start of the year adjusted by:
 - i. Transfers to the reserve of amounts determined by Council, by resolution, bylaw or through the annual operating budget;
 - ii. Transfers from the reserve to fund maintenance of the mâdawêyatitân Centre as approved by Council, by resolution, bylaw or in the annual operating budget.

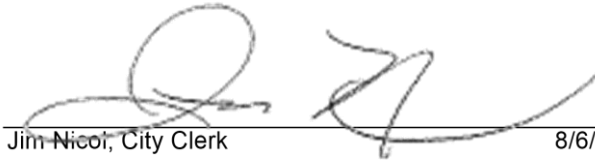
HISTORY

At the August 4, 2021 meeting of Executive Committee, the Committee considered the attached EX21-54 report from the Financial Strategy & Sustainability Division.

The Committee adopted a resolution to concur in the recommendations contained in the report.

Respectfully submitted,

EXECUTIVE COMMITTEE


Jim Nicol, City Clerk 8/6/2021

ATTACHMENTS

EX21-54 - 2020 Annual Reserve Report

Appendix A - 2020 Annual Reserve Report



2020 Annual Reserve Report

Date	August 4, 2021
To	Executive Committee
From	Financial Strategy & Sustainability
Service Area	Financial Services
Item No.	EX21-54

RECOMMENDATION

That Executive Committee recommends that City Council:

Instruct the City Solicitor to amend the *Regina Administration Bylaw, 2003-69* as outlined below:

- a. Create a new capital reserve called the māmawēyatitān Reserve, the purpose of which is to support the long-term preservation of the māmawēyatitān Centre.
- b. The reserve will be funded by transferring \$98,000 per year from the operating budget of the Centre to this reserve.
- c. The account balance of the māmawēyatitān Reserve shall include the balance of the reserve at the start of the year adjusted by:
 - i. Transfers to the reserve of amounts determined by Council, by resolution, bylaw or through the annual operating budget;
 - ii. Transfers from the reserve to fund maintenance of the māmawēyatitān Centre as approved by Council, by resolution, bylaw or in the annual operating budget.

ISSUE

Reserves are governed through stipulations in Schedule A of the *Regina Administration Bylaw, No. 2003-69* (the “Bylaw”) and the Reserve Policy. These documents require the Executive Director, Financial Strategy & Sustainability to submit an Annual Reserve Report to Council, on or before September 30 of each year, that provides a description of the purposes of each reserve, the balances of each reserve for the previous year in comparison to the reserve limits, as well as

recommended transfers to or from the reserves that will ensure reserves are within their minimum and maximum ranges.

The purpose of this report is to address these requirements.

IMPACTS

Reserves are used as a mechanism to plan for future needs. This is consistent with the City's Strategic Plan "Making Choices Today to Secure Tomorrow – Advancing the Official Community Plan (OCP)". This Strategic Plan ensures that the City anticipates and prepares for growth while being responsive to the needs of the community as established in the OCP.

Strategically setting aside funds through reserves such as the General Fund Reserve (GFR) or Asset Revitalization Reserve (ARR) to meet future growth and revitalization needs aligns with the City's targeted outcome of balancing community need and affordability across all services. In addition, a well-balanced approach to the planning and use of reserves is considered good financial management and contributes to the City's strong credit rating.

Reserves provide the City with a capital planning mechanism by matching revenues and expenses over the long-term to ensure the sustainability of services and assets. They also provide Council with financial flexibility to capitalize on opportunities, respond to emergencies and address budget shortfalls that could otherwise result in property tax increases.

The ARR is used to manage growth and revitalization of existing capital assets and infrastructure of the City while the GFR provides flexibility to smooth fluctuations in operating expenditures and to also support one-time capital requirements. A depleted GFR and ARR impacts Council's flexibility to respond to emergencies or capitalize on future opportunities without borrowing. Administration continues to manage reserves in accordance with the Reserve Policy and the Bylaw to ensure reserves continue to support Council priorities and the needs of the City. The recommendation also supports the City's financial priority of achieving long-term financial viability.

OTHER OPTIONS

Transfer from Fleet Replacement Reserve

City Council could instruct Administration to make a transfer from the Fleet Replacement Reserve as two of the component reserves, General Civic and Transit Fleet, are in excess of their maximums. As the Fleet Replacement Reserve is a capital reserve, any transfer from the reserve would be directed to the Asset Revitalization Reserve.

COMMUNICATIONS

None related to this report.

DISCUSSION

Reserves are monies authorized by Council to be set aside for future capital and operating needs. They are a key component of the City's long-term financial strategy, supporting the City's priority of achieving long-term financial viability as established in *Design Regina: The Official Community Plan* (OCP). There are 21 reserves maintained by the City for four main purposes:

- To support the sustainability of assets by providing for the renewal, major maintenance and replacement of existing capital assets;
- To smooth the financial impact of unplanned cost increases or revenue reductions, or to stabilize fluctuations on property taxation and/or other fees;
- To respond to or capitalize on opportunities that could impact services such as government matching grants, private sector partnerships or other alternative service delivery methods; and
- To fund new capital assets identified in the long-term corporate strategy to address community growth.

2020 Reserve Balance

In 2020, the City's reserve balance increased by 16 per cent from approximately \$172.7 million at the beginning of 2020 to \$199.4 million at the end of 2020. This increase represents a net increase of \$26.8 million from reserves primarily due to grants from senior levels of government to help offset the impacts of COVID-19. Self-sustaining reserves account for a significant portion of reserves (54 per cent). Operating reserves account for 27 per cent of the reserve balance while capital reserves represent 19 per cent of the balance.

Both the operating and capital reserves are funded through tax revenues while self-sustaining reserves are funded from external user fees and charges. The balance of the self-sustaining reserves is consistent with historical levels and is driven by the need to match revenues to planned capital projects to ensure asset renewal and service sustainability. Allocating revenues to reserves allows for the renewal cost of an asset to be spread across users over the life of the asset. This approach is consistent with the City's reserve principles and the benefits model identified in the OCP.

2020 Reserve Balance in Comparison to Reserve Limits

At the end of 2020, five of the City's 21 reserves were outside their range while 16 were within range. Of the five reserves outside of their range, three were in excess of their maximum limit by

\$13.5 million. This is mainly attributable to the General Utility Reserve and Fleet Replacement Reserve. Two reserves were \$22.4 million below their minimum limit; mainly attributable to the Land Development Reserve.

The three reserves above their maximum limit are:

- General Utility Reserve – \$6.7 million in excess of its maximum limit of \$90 million. No transfers are being recommended to be made from the reserve as the funds are currently dedicated for planned capital projects over the next five years.
- Fleet Replacement Reserve – \$6.7 million in excess of its maximum limit of \$14.3 million. No transfers are being recommended to be made from this reserve due to the expectation that moving the City fleet to alternative fuels may increase the cost to this reserve.
- Winter Road Maintenance Reserve – \$169,000 in excess of its maximum limit of \$2 million. No transfers are being recommended to be made from the reserve as the reserve is projected to be within its guidelines by the end of 2021.

The two reserves below their minimum limit are:

- Land Development Reserve – \$18.4 million below its minimum limit of \$2 million. While the reserve has a negative balance, as described in the attached report there is approximately \$29 million available in land development project accounts meaning on a net basis funds available for land development are in a positive position. Based on this, no action is recommended at this time.
- Planning & Sustainability Reserve – \$4 million below its minimum limit of \$1.7 million. As this is a self-sustaining reserve, management is reviewing the fee structure related to the reserve and will continue to monitor the reserve balance. No additional action is recommended at this time.

The remaining 16 reserves were within their limit at the end of 2020.

Projected Reserve Balance

Looking beyond 2020, the overall reserve balance is projected to decline to \$183 million at the end of 2021 and to \$166 million at the end of 2022. The General Fund Reserve (GFR) is expected to be slightly below its minimum limit at the end of 2021 due to Council approved commitments against the reserve. The GFR had a balance of \$29.4 million at the end of 2020, which was within its minimum limit of \$23 million, but is projected to decline to \$21.5 million in 2021, slightly below the minimum limit due to Council approved commitment to the Regina Humane Society. A depleted GFR creates financial risks as this reserve provides Council the greatest flexibility to respond quickly to emergencies or to capitalize on opportunities without borrowing.

Based on the analysis in this report, administration recommends that:

- No transfers be made from the Fleet Replacement reserve due to the increased costs that may be incurred as the City transitions to an alternative fuel fleet.

- No transfers be made from the General Utility Reserve due to ongoing projects and future capital plans.
- No transfers be made from the Winter Road Maintenance Reserve due to planned expenditures in 2021.

City of Regina Reserves in Comparison to Other Municipalities

Based on industry measures and best practices, the City's reserve balance was compared to other municipalities. The result of the comparison shows that the City is maintaining an appropriate level of reserves as the City's reserve balance is within the average range for most of the indicators considered, including reserves per capita, reserve to expenses ratio and debt to reserve ratio. It is important to highlight that the City earned a top tier AAA credit rating from S&P Global in 2020 based on its practice of strong financial management, including responsible reserves stewardship. S&P Global reaffirmed the AAA credit rating in May 2021.

Appendix A contains a detailed description of the purpose of each reserve, transactions that occurred during the year and the projected balance for the next five years. It also contains detailed rationale for transferring excess funds in reserves and as well as the rationale for not replenishing or reducing reserves that are outside of their limit.

COVID-19

The financial impacts of COVID-19 on the City were managed prudently in 2020 and the City received additional support from senior levels of government. The COVID-19 Recovery Reserve has \$15.9 million to offset the impact of the pandemic extending into 2021 and beyond. Administration continues to analyze and monitor the situation, including possible impacts on the City's reserves.

mâdawêyatitân Reserve

In 2014, Council authorized the creation of a reserve for the North Central Shared Facility, now the mâdawêyatitân Centre (CR14-105). The reserve was authorized and established as such in the City's financial reporting systems, however, the necessary amendments to the Bylaw were not completed. This report recommends the Bylaw be updated to formally create the mâdawêyatitân Reserve. The reserve is a capital reserve with the purpose of support the long-term preservation of the mâdawêyatitân Centre. The funding source of the reserve is the operating budget for the mâdawêyatitân Centre, with 1.5 per cent of the City's capital cost to build the center, or \$98,000 per year allocated to the reserve.

DECISION HISTORY

The recommendations contained within this report require City Council approval.

Respectfully Submitted,



June Schultz, Director, Financial Services

Respectfully Submitted,



Barry Lacey, Executive Director, Financial Strategy & Sustainability

Prepared by: Jonathan Barks, Financial Business Partner

ATTACHMENTS

Appendix A - 2020 Annual Reserve Report

2020 Annual Reserve Report

Contact: June Schultz, Director, Financial Services

Prepared By: Jonathan Barks
Financial Analysis and Support Branch

BACKGROUND

Purpose of Reserves

Reserves are monies authorized by City Council to be set aside for future capital and operating needs. They are a key component of the City of Regina's long-term financial strategy, supporting the City's priority of achieving long-term financial viability as identified in *Design Regina - the Official Community Plan* (OCP). There are 21 reserves maintained by the City for four main purposes:

- **Asset management** - To support the sustainability of assets by providing for the renewal, major maintenance and replacement of existing capital assets. This enables the City to allocate future costs of assets to users to match revenues and expenses over the long-term.
- **Financial stability** - To smooth the financial impact of unplanned cost increases or revenue reductions, or to stabilize fluctuations on property taxation and/or other fees.
- **Financial flexibility** - To respond to or capitalize on opportunities that could impact services such as government matching grants, private sector partnerships or other alternative service delivery methods.
- **New capital acquisitions** - To fund new capital assets identified in the long-term corporate strategy to address community growth. This allows for the optimal use of debt to finance new capital projects that are not typically funded through Servicing Agreement Fees (SAFs).

Schedule A of the *Regina Administration Bylaw 2003-69* requires the Executive Director, Financial Strategy & Sustainability to submit an Annual Reserve Report to Council on or before September 30 of each year. The City's Reserve Policy specifies that the Annual Reserve Report should contain the following information:

- (a) A description of the purpose for each reserve and balance of each reserve as of the end of the previous year;
- (b) A list of reserves within and outside their minimum and maximum limits in comparison to their previous year's balance;
- (c) A description of additions or reductions to reserves in the previous year, including investments made from reserves with an explanation of the nature of the additions and reductions;
- (d) A five-year projection of each reserve;
- (e) Recommended transfers to and from the reserves set out in clause (b) that will bring these reserves within the minimum and maximum limits;
- (f) Where there are reserves that are to remain outside the range, a plan that sets out how these reserves will be replenished or reduced to the minimum and maximum limits;
- (g) Where the conditions in clauses (e) and (f) cannot be met, the report shall advise of the rationale for not replenishing or reducing the reserve balance;
- (h) Any annual changes to the minimum and maximum limit of the Solid Waste Reserve; and
- (i) A comparison of the City's reserve balance to other jurisdictions and best practices.

The purpose of this report is to address these requirements.

ANALYSIS

The 2020 Annual Reserve Report provides detail on each reserve held by the City of Regina and their balances as of December 31, 2020. The report also provides projected balances to 2025. Like all forecasts, the projected balances in this report reflect a point in time estimate and will change as new information, additional actions, and Council decisions are made. In addition to ongoing decisions of Council, the financial impact of COVID-19 on the City are expected to be significant and potentially extend into 2022. Administration continues to analyze and monitor the situation, including possible impacts and opportunities as it relates to the City's reserves.

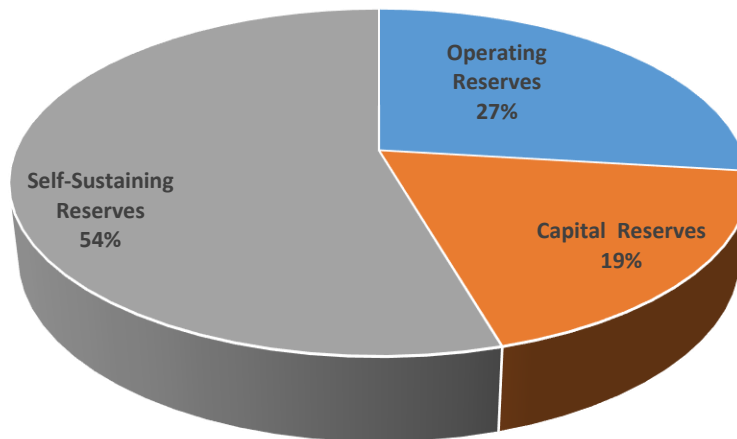
2020 RESERVE BALANCE

The City's overall reserve balance increased by 16% from approximately \$172.7 million at the beginning of 2020 to \$199.4 million at the end of 2020, largely due to external COVID-19 funding that will be used in 2021 to offset continued COVID-19 financial impacts.

Breakdown of the reserve balance is as follows:

- Operating reserves (\$53.7 million) - account for 27% of the total reserve balance. These reserves are used to fund operating expenses for one-time projects; to stabilize operating budgets for unanticipated fluctuations in revenue or expenses; to comply with a contractual agreement; or for contingency funds for operational emergencies.
- Capital reserves (\$37.1 million) - represent 19% of the total reserve balance. Capital reserves are used to fund capital expenses.
- Self-sustaining reserves (\$108.7 million) - account for 54% of the total reserve balance. These reserves are used to fund both operating and capital expenses for activities that are treated as self-sustaining. Surpluses from these activities are typically retained in the reserves to offset any future deficits or fund planned future capital projects. The balance of the self-sustaining reserves is consistent with historical levels and is driven by the need to match revenues to planned future expenses.

Chart 1: Reserve Breakdown as of December 31, 2020.



Operating and capital reserves are funded through tax revenues while self-sustaining reserves are funded from external user fees and charges. Allocating fee-based revenues and tax-based revenues to reserves allows for the renewal and replacement costs of an asset to be spread across beneficiaries over the life of the asset. This approach aligns with the benefits model and intergenerational equity identified in the reserve principles.

A significant portion of the reserves are committed or expected to fund planned capital projects approved by Council in the 2021-2025 capital plan and future liabilities, leaving only a small portion of reserves available for discretionary spending. For example, the Solid Waste Reserve is required to pay for planned capital projects and the landfill liability, which has an estimated present value of \$13 million at the end of 2020. Funds in the General Fund Reserve are committed to pay for Council-approved commitments such as capital improvements for the Regina Humane Society. The Fleet Replacement Reserve is required to fund future planned fleet replacements, the General Utility Reserve is required to fund planned capital projects, while the other capital reserves and self-sustaining reserves are required to meet asset renewal needs.

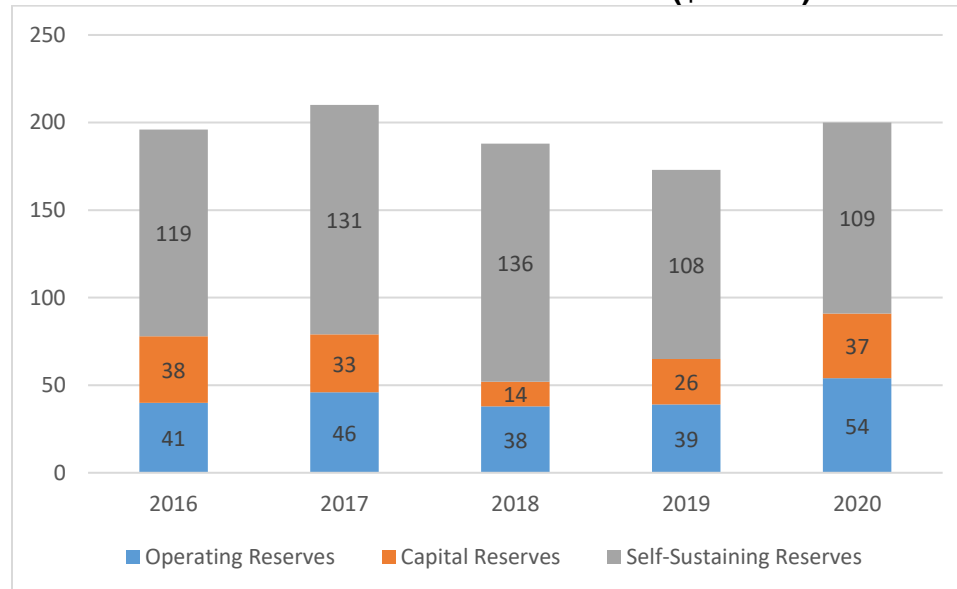
Table 1: 2020 Change in Reserve Balance (\$000s)

Reserves	2020 Activities	2019	2020	Change
Operating Reserves (Tax-Funded)				
General Fund Reserve	Increase from 2020 yearend surplus offset by capital investments	27,002	29,398	2,396
Social Development Reserve	Draw to fund the 2020 Housing Incentive Program	7,069	3,694	(3,375)
Winter Road Maintenance Reserve	Approved Council transfers to the Asset Revitalization Reserve	2,368	2,169	(199)
Regina Police Service General Reserve	Net contributions from operations	1,456	1,618	162
Elections & Property Reassessment Reserve	Annual contribution net of draw to fund the 2020 Election and Property Tax Reassessment	642	192	(450)
Community Investment Grants Reserve	Net contributions from community investments budget	383	609	226
Regina Police Service Radio Equipment Reserve	Net draw to fund operations	320	125	(195)
COVID-19 Recovery Reserve	Federal Safe Restart Funding less amount used in 2020 for Regina Economic Recovery Grants. Remainder to mitigate continued financial impact of the pandemic	0	15,872	15,872
Subtotal – Operating		39,241	53,677	14,436
Capital Reserves (Tax-Funded)				
Fleet Replacement Reserve	Net contributions from operating budget	14,907	20,964	6,058
Asset Revitalization Reserve	City Manager approved transfer from investment income	8,674	14,625	5,951
Asphalt Plant Reserve	Net contributions from operations offset by budgeted capital investment	1,256	969	(287)
Technology Reserve	Investment in capital as per the 2020 Budget	854	238	(616)
māmawêyatîtan Reserve	Net contributions from operations	0	294	294
Subtotal - Capital reserves		25,691	37,090	11,106
Self-Sustaining Reserves (External User-Fee Funded)				
General Utility Reserve	Net contributions from operations	93,323	96,663	3,340
Solid Waste Reserve	Net contributions from operations	30,019	30,915	896
Employer-Provided Parking Reserve	Net contributions from operations	2,634	2,930	296
Golf Course Reserve	Net contributions from operations	548	861	313
Cemetery Reserve	Net contributions from operations	251	306	55
Planning & Sustainability Stabilization Reserve	Draw to fund operations	(444)	(2,331)	(1,887)
Regina Revitalization Initiative Stadium Reserve	Draw to fund operations and debt repayment	(1,779)	(4,312)	(2,533)
Land Development Reserve	Net contributions from land sales	(16,815)	(16,357)	458
Subtotal - Self-sustaining reserves		107,737	108,675	938
Increase (Decrease) in Reserve Balance		172,666	199,442	26,774

5-Year (2016-2020) Historical Reserve Position

Reserve balances have been stable over the past five (5) years, from \$198 million in 2016 to \$199 million in 2020. Overall, the steady reserve level is an indication of how the City continues to ensure appropriate reserve balances to support planned projects.

Chart 2: 5-Year Historical Reserve Position (\$Million)



SUMMARY OF 2020 RESERVE BALANCES IN COMPARISON TO RESERVE LIMITS

At the end of 2020, five of the City's 21 reserves were outside their range while 16 were within range. Of the five reserves outside of their range, three were in excess of their maximum limit by \$13.5 million mainly attributable to the General Utility Reserve and Fleet Replacement Reserve, while two reserves were \$22.4 million below their minimum limit mainly attributable to the Land Development Reserve.

The three reserves above their maximum limit include:

- *General Utility Reserve* – \$6.7 million in excess of its maximum limit of \$90 million
- *Fleet Replacement Reserve* – \$6.7 million in excess of its maximum limit of \$14.3 million
- *Winter Road Maintenance Reserve* – \$169,000 in excess of its maximum limit of \$2 million

The two reserves below their minimum limit include:

- *Land Development Reserve* – \$18.4 million below its minimum limit of \$2 million
- *Planning & Sustainability Stabilization Reserve* – \$4.0 million below its minimum limit of \$1.7 million

The remaining 16 reserves were within their limit at the end of 2020.

Looking beyond 2020, the overall reserve balance is projected to decline to \$183 million at the end of 2021 and to \$166 million at the end of 2022 due to planned capital investment from the General Utility Reserve and expenditure from the COVID-19 Reserve to offset ongoing impacts from COVID-19. The General Fund Reserve (GFR) is expected to decline

below their minimum limit at the end of 2021 due to Council-approved commitments against the reserve. As the GFR has no dedicated funding source, funding is only acquired from unexpected surpluses in the General Fund. The GFR had a balance of \$29.4 million at the end of 2020, which was within its minimum limit of \$23 million, but is projected to be slightly below its minimum limit at \$21.5 million at the end of 2021 due to Council approved commitments and expenditures including the Regina Humane Society. A depleted GFR creates financial risks as this reserve provides Council the greatest flexibility to respond quickly to emergencies or to capitalize on opportunities without borrowing.

The Reserve Policy specifies that, on the recommendations of the Executive Director, Financial Strategy & Sustainability and approval of Council, excess amounts in reserves be transferred in the order described below, unless there is a rationale for allowing reserves to grow above their maximum limits, such as to fund ongoing projects or planned future projects:

- a) Excess amounts in a tax-funded capital reserve would be transferred to a tax-funded capital reserve that is below its minimum limit or to the Asset Revitalization Reserve.
- b) Excess amounts in a tax-funded operating reserve would be transferred to a tax-funded operating reserve that is below its minimum limit or to the General Fund Reserve.
- c) Excess amounts in self-sustaining reserves (non-tax funded reserves or external user fee funded reserves) may be retained in the reserve up to three years after which user fees may be adjusted to an appropriate level that reflects the excess amount. Prior to adjusting fees, proper consideration shall be given to achieving appropriate or full cost recovery where possible and ensuring the long-term care of reserve-supported assets, among other considerations.

In addition, the Reserve Policy also specifies that reserves in a deficit position (reserves below their minimum limit) be replenished as follows:

- d) Tax-supported capital reserves below their minimum limit may be replenished with excess funds from a tax-supported capital reserve or by a transfer from the general revenue as approved by Council.
- e) Tax-supported operating reserves below their minimum limit may be replenished with excess funds from a tax-supported operating reserve or by a transfer from the general revenue as approved by Council.
- f) Self-sustaining reserves below their minimum limit may be replenished by increasing user fees.

Based on the analysis in this report, Administration recommends that:

- No transfer be made from the Fleet Replacement Reserve due to the potential increased cost to transition the fleet to alternative power.
- No transfer be made from the Winter Road Maintenance Reserve due to a planned drawdown for the 2021 Spring Sweep of \$225,000 and a forecast 2021 operating deficit of \$139,000.
- No transfers be made from the General Utility Reserve due to ongoing projects and future capital plans. Near-term capital investments from this reserve include \$10.9 million for the Water Infrastructure Renewal project, \$10.1 million for Water Meter and Automated Meter Reading (AMR) Replacement project and \$10.7 million for the Water Infrastructure Renewal project.

Table 2 below summarizes the balances in each reserve in comparison to their limits.

Table 2: 2020 Reserve Balance in Comparison to Reserve Limits (\$000's)

Reserve	2020 Balance	Allowable Minimum	Allowable Maximum	Recommendation
Reserves Above Their Limit				
General Utility Reserve	96,663	25,000	90,000	No reduction is recommended due to ongoing projects and future plans
Fleet Replacement Reserve	20,964	1,700	14,300	No transfer recommended due to the potential increased cost of transitioning the fleet to alternative fuels
Winter Road Maintenance Reserve	2,169	1,000	2,000	No transfer recommended as planned expenditures will bring the reserve below the maximum in 2021
Community Investment Grants Reserve	609	-	850	No action is required
Subtotal	120,405	27,700	107,150	
Reserves Below Their Limit				
Planning & Sustainability Stabilization Reserve	(2,331)	1,700	13,000	No replenishment is required at this time (see rationale in the sections below)
Land Development Reserve	(16,357)	2,000	12,000	No replenishment is required at this time (see rationale in the sections below)
Subtotal	(18,688)	3,700	25,000	
Reserves Within Their Limit				
Solid Waste Reserve	30,915	28,000	48,500	No action is required
General Fund Reserve	29,398	23,000	46,000	No action is required
COVID-19 Recovery Reserve	15,872	N/A	N/A	No action is required
Asset Revitalization Reserve	14,625	500	30,000	No action is required
Social Development Reserve	3,694	N/A	N/A	No action is required
Employer-Provided Parking Reserve	2,930	200	3,500	No action is required
Regina Police Service General Reserve	1,618	300	4,000	No action is required
Golf Course Reserve	861	250	2,000	No action is required
Asphalt Plant Reserve	696	200	1,300	No action is required
Cemetery Reserve	306	100	800	No action is required
māmawêyatitân Reserve	294	N/A	N/A	No action is required
Technology Reserve	238	100	1,000	No action is required
Elections & Property Reassessment Reserve	192	-	800	No action is required
Regina Police Service Radio Equipment Reserve	125	65	300	No action is required
RRI Stadium Reserve	(4,312)	N/A	N/A	No action is required
Subtotal	97,725	52,715	138,200	
Total	199,442	84,115	270,350	

Detailed description of the 2020 transactions for each reserve, reserves within and outside their range and the recommendations, including the rationale for replenishing or reducing reserves outside their limits, is provided below in sections A, B and C. Also provided in this Appendix is the projected balance of the reserves.

A. RESERVES OVER THEIR MAXIMUM LIMIT

General Utility Reserve

This reserve is a self-sustaining reserve that provides funding for the capital upgrades, replacement and maintenance costs related to the Water and Sewer Utility. The reserve is also used to smooth the effects of fluctuations in the operating budget for the Water and Sewer Utility. Funding is through the net revenue generated from the Water and Sewer Utility services. The minimum and maximum limits of this reserve are \$25 million and \$90 million, respectively.

General Utility (\$000s)	2020	2021	2022	2023	2024	2025
Opening Balance	93,323	96,663	100,633	78,783	62,703	63,800
Addition to reserve	70,177	57,235	55,630	62,760	64,267	68,833
Reduction to reserve	66,837	53,265	77,480	78,840	63,170	93,582
Closing Balance	96,663	100,633	78,783	62,703	63,800	39,051

In 2020, a surplus of \$64.4 million was transferred to the reserve. The reserve also received \$5.7 million in grant funding from the federal government. The federal government funding was comprised of \$4.6 million for the Wastewater Collection Renewal project and \$1.1 million for the Trunk Relief Initiative. Total investments of \$66.8 million was made from the reserve on various capital projects. The top six projects in the amount of \$25.3 million include:

- Trunk Relief Initiative (\$7.7 million)
- The Creeks Wastewater Pump Station Expansion (\$4.4 million)
- Wastewater Collection Renewal – Integrated Works (\$4.4 million)
- Water Service Connection Replacement (\$4.1 million)
- Area 1 & 17 Upgrades (\$2.4 million)
- Water Infrastructure Renewal (\$2.3 million)

Although the reserve balance is \$6.7 million in excess of the allowable maximum limit, the forecast shows that the balance will decrease over the next five years due to planned utility capital projects identified in the Utility Model and 2021-2025 capital plan. It is recommended that no transfers be made from the reserve as funds are currently dedicated for planned capital projects over the next five years.

Fleet Replacement Reserve

The Fleet Replacement Reserve is used to provide funding for the maintenance and replacement of existing general civic, transit, and fire fleet vehicles, as well as the small tools fleet. This reserve is funded through a budgeted transfer of an amount each year that is the equivalent of the annual amortization of the existing fleet. The fleet reserve has four components as described below. Three of the components are outside their limit and a transfer is recommended from two of the components.

- Fleet Replacement Reserve (General Civic)** - The General Civic Fleet Replacement Reserve is used to provide funding for the maintenance and replacement of existing general civic fleet vehicles. This reserve is funded through a budgeted transfer of an amount each year that is the equivalent of the annual amortization of the existing civic fleet. The minimum and maximum limits for this reserve are \$900,000 and \$8.2 million, respectively. In 2020, capital investment of \$9.6 million was made in civic replacement while \$11.9 million was added to the reserve, resulting in a yearend balance of \$11.1 million. Administration does not recommend any transfer from this component reserve as future vehicle purchases of alternative fuel vehicles may result in cost increases to the reserve.

Civic Fleet (\$000s)	2020	2021	2022	2023	2024	2025
Opening Balance	8,852	11,101	11,010	10,831	10,586	9,785
Addition to reserve	11,852	8,082	8,081	8,082	8,082	8,082
Reduction to reserve	9,604	8,173	8,260	8,327	8,883	9,867
Closing Balance	11,101	11,010	10,831	10,586	9,785	8,000

- Fleet Replacement Reserve (Transit)** - The Transit Fleet Replacement Reserve provides funding for the maintenance and replacement of existing transit fleet vehicles. This reserve is funded through a transfer of an amount each year that is the equivalent of the annual amortization of the existing transit fleet vehicles. The minimum and maximum limits for this reserve are \$600,000 and \$5 million, respectively. In 2020, transit fleet investment of \$750,000 was made while \$3.8 million was transferred to the reserve, resulting in a yearend balance of \$8.9 million. The reserve is above its limit at the end of 2020 and is forecast to continue to be above the limit until 2023 based on projected transit fleet maintenance and replacement schedule. Administration does not recommend any transfer from this component reserve as future purchases of alternative fuel vehicles may result in cost increases to the reserve.

Transit Fleet (\$000s)	2020	2021	2022	2023	2024	2025
Opening Balance	5,859	8,937	8,044	7,233	5,172	3,111
Addition to reserve	3,828	3,064	3,064	3,064	3,064	3,064
Reduction to reserve	750	3,957	3,875	5,125	5,125	4,955
Closing Balance	8,937	8,044	7,233	5,172	3,111	1,220

- Fleet Replacement Reserve (Fire)** - The Fire Fleet Replacement Reserve provides funding for the maintenance and replacement of existing fire fleet vehicles and equipment. This reserve is funded through a transfer of an amount each year that is the equivalent of the annual amortization of the existing fire fleet equipment. The minimum and maximum limits for this reserve are \$200,000 and \$1 million, respectively. In 2020, \$402,000 was invested in the fire fleet replacement program, while \$1.1 million was added to the reserve, bringing the reserve balance to \$819,000 at the end of the year. The reserve is currently within the target range for this reserve. The projected balance beginning in 2022 is expected to be above the target maximum and will continue to be monitored. No action is required at this time.

Fire Fleet (\$000s)	2020	2021	2022	2023	2024	2025
Opening Balance	88	819	852	1,410	1,313	2,182
Addition to reserve	1,133	1,133	1,133	1,133	1,133	1,133
Reduction to reserve	402	1,100	575	1,230	264	1,215
Closing Balance	819	852	1,410	1,313	2,182	2,100

- Fleet Replacement Reserve (Small Tools)** - The Small Tools Fleet Replacement Reserve provides funding for the maintenance and replacement of existing small tools fleets. The reserve is funded through the transfer of an amount each year that is the equivalent of the annual amortization of the existing small tools. The minimum and maximum limits for this reserve are \$0 and \$100,000, respectively. At the end of 2020, the reserve balance was \$7,000 in excess of the maximum limit. This is considered a small excess with a low impact on the City's reserve position. No action is required at this time.

Small Tools Fleet (\$000s)	2020	2021	2022	2023	2024	2025
Opening Balance	107	107	107	107	107	107
Addition to reserve	0	84	84	84	84	84
Reduction to reserve	0	84	84	84	84	84
Closing Balance	107	107	107	107	107	107

Winter Road Maintenance Reserve

This is an operating reserve that is used to manage annual swings in expenditures in the Winter Road Maintenance Program that may arise due to unpredictable winter storm events. The intent is to ensure the City continues to maintain the road network and to ensure safe winter driving conditions for residents. The reserve is funded through unexpected under expenditures in the annual operating budget for the Winter Road Maintenance Program. The minimum and maximum limits for this reserve are \$1 million and \$2 million, respectively.

Winter Road Maintenance (\$000s)	2020	2021	2022	2023	2024	2025
Opening Balance	2,368	2,169	1,805	1,805	1,805	1,805
Addition to reserve	169	0	0	0	0	0
Reduction to reserve	368	364	0	0	0	0
Closing Balance	2,169	1,805	1,805	1,805	1,805	1,805

In 2020, \$169,000 was transferred into the reserve from operations and \$368,000 was transferred from this reserve (CR20-65) to the General Fund Reserve (GFR) as recommended in the 2019 Reserve Report. The balance is currently \$169,000 above the target maximum but planned capital expenditure in 2021 will bring the reserve back within its limits. No transfer is recommended.

B. RESERVES UNDER THEIR MINIMUM LIMIT

Land Development Reserve

This reserve is used to fund land acquisition and development, and to manage fluctuations in the operating budget for the Land and Real Estate operations. The reserve is funded through net revenues from land sales. The minimum and maximum limits for the reserve are \$2 million and \$12 million, respectively. In 2020, \$12.2 million in land sales was transferred

to the reserve while \$11.8 million was invested in the South East Land Development project. Although the reserve had a negative balance of \$16.4 million at the end of 2020, there is approximately \$29.0 million available in the land development project accounts, including \$24.5 million in the South East Land Development project and \$3.1 million in the Hawkstone Land Development project. This means that, on a net basis, there is approximately \$12.6 million funding available related to this reserve. Based on this, no action is recommended at this time.

Land Development Reserve (\$000s)	2020	2021	2022	2023	2024	2025
Opening Balance	(16,815)	(16,357)	(15,018)	(13,891)	(12,841)	(11,791)
Addition to reserve	12,212	10,267	8,645	8,050	8,050	8,050
Reduction to reserve	11,754	8,928	7,518	7,000	7,000	7,000
Closing Balance	(16,357)	(15,018)	(13,891)	(12,841)	(11,791)	(10,741)

Planning & Sustainability Stabilization Reserve

This reserve is used to provide funding to smooth the effect of fluctuations in the operating budget for the City's fee for service building and development activities, and to fund one-time planning and sustainability capital projects. The reserve is funded through the net fees and charges generated from fee for service development activities. When reserve fees are greater than the costs of the service, the excess is added to the reserve. When reserve expenses are greater than fees collected, the revenue shortfall reduces the reserve balance. This reserve has a minimum limit of \$1.7 million and a maximum limit of \$13 million.

Planning & Sustainability (\$000s)	2020	2021	2022	2023	2024	2025
Opening Balance	(444)	(2,331)	(4,160)	(6,160)	(7,810)	(9,110)
Addition to reserve	0	0	0	0	0	0
Reduction to reserve	1,887	1,829	2,000	1,650	1,300	950
Closing Balance	(2,331)	(4,160)	(6,160)	(7,810)	(9,110)	(10,060)

In 2020, net operating expenses related to planning and development activities were higher than revenues by approximately \$1.9 million resulting in a draw from the reserve. The reserve balance was negative \$2.3 million at the end of 2020. The City has observed an increase in building permits that may strengthen through the pandemic recovery and the associated increase in economic activity. Management will continue to monitor this reserve and will evaluate the relevant costs and suitability of fees, and will report to Council as required.

C. RESERVES WITHIN THEIR LIMITS

Sixteen out of the 21 reserves were within their limits at the end of 2020. For information purposes, the 2020 transactions and yearend balances of these reserves are provided below. No action is recommended for these reserves.

Solid Waste Reserve

The Solid Waste Reserve is used to fund the landfill closure and post closure liability, renew, and replace capital assets used to deliver the landfill operations, the waste diversion program, and the recycling program; and to smooth the effects of fluctuations in the operating budget for these programs. The reserve is funded primarily through net fees and

charges generated from landfill operations, the waste diversion program, and the recycling program. The reserve has a minimum limit of \$28 million and a maximum limit of \$48.5 million.

Solid Waste (\$000s)	2020	2021	2022	2023	2024	2025
Opening Balance	30,019	30,915	40,035	47,547	53,553	58,052
Addition to reserve	10,910	9,700	8,000	6,500	5,000	4,000
Reduction to reserve	10,014	580	488	494	501	507
Closing Balance	30,915	40,035	47,547	53,553	58,052	61,545

In 2020, \$10 million was invested on various capital projects such as the Waste Management Centre, Garbage Roll-out Cart Replacement and Landfill Infrastructure Renewal, while net operating surplus of \$10.9 million was transferred to the reserve. The reserve balance increased to \$30.9 million at the end of 2020 and is forecast to increase to \$40.0 million at the end of 2021. While current projections show the reserve balance will increase to \$61.5 million by 2025, this projection does not consider future capital expenditures, such as landfill closure and post-closure costs, which is currently estimated to be \$12.6 million. For this reason, transfer from this reserve is not recommended.

General Fund Reserve

The General Fund Reserve (GFR) is a stabilization reserve used by the City primarily to smooth the financial impact of revenue fluctuation or cost increases, or to fund one-time unanticipated operating requirements. There is no dedicated funding source for this reserve as the reserve is funded primarily from unanticipated net surplus from the City's general operating fund. The minimum and maximum limits of the GFR are \$23 million and \$46 million respectively, based on 5% and 10% of the City's annual budgeted general operating expenditures for the current year.

General Fund (\$000s)	2020	2021	2022	2023	2024	2025
Opening Balance	27,002	29,398	21,450	21,212	21,974	22,736
Addition to reserve	3,784	762	762	762	762	762
Reduction to reserve	1,388	8,710	1,000	0	0	0
Closing Balance	29,398	21,450	21,212	21,974	22,736	23,498

In 2020, \$1.4 million was drawn from the GFR, primarily for funding the City's commitment to the Regina Humane Society (EX14-50) while \$3.7 million was transferred to the GFR primarily due to \$2.3 million in net general operating surplus. The remaining transfers to the GFR in 2020 were \$762,000 allocated through the 2020 Budget to fund the Animal Services Agreement with the Regina Humane Society, a Council-approved transfer of \$368,000 from the Winter Road Maintenance Reserve (CR20-65), and \$354,000 of unspent capital funds returned to the reserve.

The GFR is projected to decrease to slightly below its minimum limit to \$21.5 million at the end of 2021 due to the remaining Council approved commitments for capital improvements of the Regina Humane Society (EX14-50).

The GFR continues to provide Council the greatest flexibility to respond quickly to emergencies or to capitalize on opportunities without borrowing. Depleting this reserve

below its minimum recommended target impacts the City's financial flexibility. The GFR does not have a dedicated funding source as funding comes from unexpected operating surplus. Given the tight financial outlook of the City, it is not anticipated that the City will have significant operating surplus to be transferred to the GFR. While Administration continues to monitor the GFR to ensure an appropriate balance is maintained in this reserve, there is an opportunity for the City to consider a dedicated funding source for this reserve such as transferring a budgeted amount to this reserve in future budgets.

Asset Revitalization Reserve

This reserve provides funding for the City's strategic capital priorities to assist in managing the growth and revitalization of the capital assets and infrastructure of the City. This reserve is not intended to fund new developments or growth projects that are typically funded through servicing agreement fees (SAF) or projects that are funded through a dedicated reserve. The Asset Revitalization Reserve (ARR) is funded through a portion of interest revenue earned from the City's investments as outlined in *The Regina Administration Bylaw, 2003-29, Schedule A s. 32.(1)*. The reserve has a minimum limit of \$500,000 and maximum limit of \$30 million.

Asset Revitalization (\$000s)	2020	2021	2022	2023	2024	2025
Opening Balance	8,674	14,625	13,953	13,968	13,968	13,968
Addition to reserve	5,951	15	15	0	0	0
Reduction to reserve	0	687	0	0	0	0
Closing Balance	14,625	13,953	13,968	13,968	13,968	13,968

In 2020, \$6.0 million was transferred to the reserve through investment gains. The reserve did not have expenditures in 2020.

The ARR is projected to have a balance of \$14.0 million at the end of 2021. The reserve has a Council-approved commitment of \$687,000 in 2021 to fund the City's 26.7 per cent contribution to the purchase of bus operator shields and self-securement mobility stations through the Investing in Canada Infrastructure Program (ICIP) Resiliency Stream. As discussed in the 2021 Budget Report, Appendix D, the ARR will be used to fund \$11.7 million toward a new aquatics facility, should that project be approved. The funds will be returned to the ARR once the Recreation Capital Plan balance allows.

Similar to the GFR, the ARR provides Council flexibility to respond to one-time capital needs reducing the use of debt. To ensure the City continues to utilize the ARR to fund critical capital projects, there is an opportunity for the City to consider a sustainable funding source for this reserve such as allocating funding through the annual operating budget of the City and transferring excess amounts from operating and/or capital reserves that are funded through tax revenue.

Social Development Reserve

This reserve is used to provide grant funding for affordable and below market housing developments in accordance with the Housing Incentives Policy (HIP) and other Council approved housing initiatives. The HIP currently allows the City to invest up to \$2.5 million per year in the housing grant program. The reserve does not have a dedicated funding source as it is funded through Council approved transfers. There is no limit established for this reserve as it does not lend itself to having limits.

Social Development (\$000s)	2020	2021	2022	2023	2024	2025
Opening Balance	7,069	3,694	4,549	4,549	4,549	4,549
Addition to reserve	0	2,500	2,500	2,500	2,500	2,500
Reduction to reserve	3,375	1,645	2,500	2,500	2,500	2,500
Closing Balance	3,694	4,549	4,549	4,549	4,549	4,549

In 2020, \$3.4 million was spent from the reserve, decreasing the reserve balance to approximately \$3.7 million at yearend. Administration expects to distribute \$1.645 million in funding through the HIP in 2021. This leaves an uncommitted balance of \$4.5 at the end of 2021. To ensure the sustainability of the HIP, a long-term funding source is required for this program. Administration is in the process of reviewing the HIP and is developing a recommendation for a long-term funding source for the reserve through the 2022 Budget.

mâdawêyatitân Reserve

The purpose of this reserve is to provide funding to fund future capital repairs to the mâdawêyatitân center. The reserve is funded through the City's annual budget process. There is no limit established for this reserve as it does not lend itself to having limits.

mâdawêyatitân (\$000s)	2020	2021	2022	2023	2024	2025
Opening Balance	0	294	392	490	588	686
Addition to reserve	294	98	98	98	98	98
Reduction to reserve	0	0	0	0	0	0
Closing Balance	294	392	490	588	686	784

The reserve was approved by Council for creation and funding as outlined in CR14-105. The administrative process of updating *The Regina Administration Bylaw 2003-69* has not yet been completed. The funds relating to the mâdawêyatitân Reserve have been held in the General Fund Reserve and will be moved to the mâdawêyatitân Reserve once the recommendations in this report have been approved. The reserve is to be set up as a capital reserve for the purpose of funding capital improvements to the mâdawêyatitân Center. The funding source for the reserve is the general operating budget of the mâdawêyatitân Center, the annual funding amount is 1.5% of the City's capital budget for the center and equates to \$98,000 per year.

Once the reserve is created \$294,000 will be transferred from the General Fund Reserve to the mâdawêyatitân Reserve. The transfer represents a budgeted transfer of \$98,000 per year for 2018, 2019 and 2020.

Community Investment Grants Reserve

The purpose of this reserve is to provide funding for Council approved community investment grants that are above the approved grants budget. The reserve is funded through unspent community investment grants budget. Community investments are used to support and partner with community non-profit organizations to deliver programs, projects and services that align with Council priorities and community needs.

In 2020 (CR20-69), the reserve was expanded to include funding set aside annually for Events Conventions and Tradeshows (ECT) Attraction Program. With the addition of the

new sub reserve, the overall minimum and maximum limits for the reserve are \$0 to \$850,000. Overall, the reserve is within the limits.

Funds are allocated to the sub reserves within the Community Investments Grants Reserve as follows:

- **Operations & Community Services Committee** - provides financial support to organizations that deliver community services in the area of sport, cultural, recreational and social development. The minimum and maximum limits for this sub reserve are \$0 and \$175,000, respectively.

Operations & Community Services (\$000s)	2020	2021	2022	2023	2024	2025
Opening Balance	115	172	172	172	172	172
Addition to reserve	57	0	0	0	0	0
Reduction to reserve	0	0	0	0	0	0
Closing Balance	172	172	172	172	172	172

In 2020, \$4.0 million was allocated to the Operations & Community Services Committee through the 2020 Budget. The committee allocated nearly all of the approved budget, resulting in a transfer to the reserve of \$57,000 at yearend.

- **Executive Committee** - provides financial support for special events and funding to the Regina Exhibition Association Limited (REAL), Economic Development Regina (EDR) and the Wascana Park through the Provincial Capital Commission. The minimum and maximum limits for this sub reserve are \$0 and \$175,000, respectively.

Executive Committee (\$000s)	2020	2021	2022	2023	2024	2025
Opening Balance	268	437	437	437	437	437
Addition to reserve	169	0	0	0	0	0
Reduction to reserve	0	0	0	0	0	0
Closing Balance	437	437	437	437	437	437

In 2020, \$9.0 million was budgeted for allocation through the Executive Committee. The Executive Committee allocated nearly all the approved budget resulting in a \$169,000 addition to the reserve.

The sub reserve is currently above the recommended maximum limit. While it is difficult to estimate the exact amount of funding to be allocated in future years, it is expected that the committee will review all applications for funding to utilize amounts in excess of the limit in 2021. No transfer is recommended.

- **Events Conventions & Tradeshows Attractions Program** - provides financial support for educational, economic, and promotional purposes. The minimum and maximum limits for this sub reserve are \$0 and \$500,000, respectively.

Grants Reserve (\$000s)	2020	2021	2022	2023	2024	2025
Opening Balance	0	0	0	0	0	0
Addition to reserve	0	325	325	325	325	325
Reduction to reserve	0	325	325	325	325	325
Closing Balance	0	0	0	0	0	0

The Events, Conventions & Tradeshow component reserve was established in 2020 to manage the approved budget for these expenditures. Funding of \$325,000 was approved through the 2021 Budget. At this time, spending is projected to match the budget allocation.

Employer-Provided Parking Reserve

This is a self-sustaining reserve used to fund the operating, maintenance and capital replacement and renewal requirements of the employer-provided parking facilities. The reserve is funded through the net parking fees from employer-provided parking program. The reserve has minimum and maximum limits of \$200,000 and \$3.5 million, respectively.

Employer-Provided Parking (\$000s)	2020	2021	2022	2023	2024	2025
Opening Balance	2,634	2,930	3,337	3,644	3,951	4,258
Addition to reserve	396	625	625	625	625	625
Reduction to reserve	100	218	318	318	318	318
Closing Balance	2,930	3,337	3,644	3,951	4,258	4,565

In 2020, a net addition of \$296,000 was made to the reserve to increase the balance to \$2.9 million at the end of the year. The reserve is projected to remain within its limit through 2021 and then increase above the maximum from 2022 to 2024. Administration recommends no action at this time and will continue to monitor this reserve.

Regina Police Service General Reserve

This is a stabilization reserve primarily used to smooth fluctuations in the annual operating budget of the Regina Police Service (RPS) and to fund small one-time capital expenditures requested by the Board of Police Commissioners that are approved by Council. The reserve is funded through unplanned surplus from the RPS annual operating budget. The minimum and maximum limits of the reserve are \$300,000 and \$4 million, respectively.

RPS General (\$000s)	2020	2021	2022	2023	2024	2025
Opening Balance	1,456	1,618	1,618	1,618	1,618	1,618
Addition to reserve	162	0	0	0	0	0
Reduction to reserve	0	0	0	0	0	0
Closing Balance	1,618	1,618	1,618	1,618	1,618	1,618

In 2020, \$162,000 in operating surplus was transferred to the reserve, increasing the balance to \$1.6 million at yearend. Forecast shows the reserve would remain within its limit over the next five years assuming there are no unexpected operating deficits.

Asphalt Plant Reserve

The Asphalt Plant Reserve is a capital reserve used to fund capital requirements and maintenance costs of the City's asphalt plant. The reserve is funded through net revenue generated from asphalt plant operations after deducting the cost of producing asphalt and other expenditures related to the asphalt plant operations. The minimum and maximum limits of the reserve are \$200,000 and \$1.3 million, respectively.

Asphalt Plant (\$000s)	2020	2021	2022	2023	2024	2025
Opening Balance	1,256	969	1,269	419	569	719
Addition to reserve	0	300	300	150	150	150
Reduction to reserve	287	0	1,150	0	0	0
Closing Balance	969	1,269	419	569	719	869

In 2020, the reserve invested \$287,000 in the asphalt plant capital program resulting in a reserve balance of almost \$1.0 million. Projections show that the reserve balance would decrease to \$869,000 over the next five years due to planned capital expenditures related to the upgrade of major components of the asphalt plant as identified in the 2021-2025 capital plan. Based on this, a transfer from this reserve is not required.

Technology Reserve

This reserve provides funding for replacing and enhancing existing technology equipment in the event of unexpected equipment failure or changes in digital information delivery. It is also used to smooth operating requirements for the City's internal Print Services. The reserve is not intended to fund capital investments in new technology equipment as these are procured through a lease program. Funding is primarily generated through net revenues from the Print Services operations.

Technology (\$000s)	2020	2021	2022	2023	2024	2025
Opening Balance	854	238	243	248	253	258
Addition to reserve	0	5	5	5	5	5
Reduction to reserve	616	0	0	0	0	0
Closing Balance	238	243	248	253	258	263

In 2020, the reserve invested \$616,000 in the Technology Capital program, reducing the reserve balance to \$238,000. This balance is within the reserve's minimum and maximum range of \$100,000 and \$1 million, respectively. The reserve is currently projected to remain within its limits over the next five years.

Elections & Property Reassessment Reserve

This reserve is used to manage planned future operating business requirements related to municipal elections and property reassessment, which occur once every four years. It is not intended to fund property revaluation appeals lost by the City as there is a process in place for managing appeal risks. The reserve is funded by a transfer of an amount per year that is equal to 25% of the costs of elections and property reassessments. Funding is from the operating budget of City departments who utilize this reserve, including the Office of the City Clerk, Communications & Engagement, and Assessment & Property Revenue Services.

Elections & Property Reassessment (\$000s)	2020	2021	2022	2023	2024	2025
Opening Balance	642	192	417	642	867	193
Addition to reserve	161	225	225	225	225	225
Reduction to reserve	611	0	0	0	899	0
Closing Balance	192	417	642	867	193	418

Respectively, the minimum and maximum limits of this reserve are \$0 and \$800,000. The maximum amount includes \$500,000 for elections and \$300,000 for property reassessments. In 2020, \$611,000 was invested from the reserve to fund the 2020 municipal election. The reserve received funding of \$161,000 through a budgeted transfer to prepare for the 2024 election. The 2020 ending balance of \$192,000 is within the allowable limit, and the reserve is expected to remain mostly within its limits over the next five years. A planned reduction to the reserve is forecast in 2024 for the civic election and property reassessment.

Golf Course Reserve

The Golf Course Reserve is a self-sustaining reserve that provides funding for the capital requirements and maintenance costs of the golf courses, as well as to smooth operating needs of the golf course program. The reserve is funded through net revenues generated from golf sales. This reserve has a minimum limit of \$250,000 and a maximum limit of \$2 million.

Golf Course (\$000s)	2020	2021	2022	2023	2024	2025
Opening Balance	548	861	640	590	540	440
Addition to reserve	613	129	100	100	100	100
Reduction to reserve	300	350	150	150	200	200
Closing Balance	861	640	590	540	440	340

In 2020, an operating surplus of \$613,000 was transferred to the reserve while \$300,000 was invested in golf course capital projects resulting in a yearend balance of \$861,000. The reserve is expected to decline to \$640,000 at the end of 2021 due to planned capital expenditures from the 2021-2025 capital plan. The reserve is projected to decrease to \$340,000 at the end of 2025.

Regina Police Service Radio Equipment Reserve

This is an operating reserve used to smooth expenditures related to the operation and capital and maintenance of the civic radio system. The RPS Communication Technology Unit (CTU) manages the trunked radio system on behalf of City departments and outside agencies who use the trunked radio system, such as Mobile Crisis Services, and Regina Health Authority. The reserve is funded through net revenue generated from the users of the radio system. The reserve's current minimum limit is \$65,000 and maximum limit is \$300,000.

RPS Radio Equipment (\$000s)	2020	2021	2022	2023	2024	2025
Opening Balance	320	125	125	125	125	125
Addition to reserve	0	0	0	0	0	0
Reduction to reserve	195	0	0	0	0	0
Closing Balance	125	125	125	125	125	125

In 2020, the reserve decreased by \$195,000 due to an operating loss of \$148,000 and a \$47,000 investment in police radio equipment, resulting in a yearend balance of \$125,000 which is within its current limit.

Cemetery Reserve

This is a self-sustaining reserve that provides funding for the capital requirements and maintenance costs of the cemeteries, and to manage the operating requirements of the cemetery program. The reserve is funded through net revenues generated from the cemetery program. The reserve's minimum and maximum limits are \$100,000 and \$800,000, respectively.

Cemetery (\$000s)	2020	2021	2022	2023	2024	2025
Opening Balance	250	306	(792)	(1,474)	(1,686)	(1,768)
Addition to reserve	266	142	58	58	58	58
Reduction to reserve	210	1,240	740	270	140	140
Closing Balance	306	(792)	(1,474)	(1,686)	(1,768)	(1,850)

In 2020, a capital investment of \$210,000 was made from the reserve to restore existing infrastructure, while an operating surplus of \$266,000 was added to the reserve, resulting in a net increase to the reserve of \$56,000 and a yearend reserve balance of \$306,000. The reserve is projected to decrease below the minimum balance in 2021 due to budgeted capital expenditures. Administration will review the reserve in 2021 and bring forward recommendations as required.

Regina Revitalization Initiative (RRI) Stadium Reserve

The RRI Stadium Reserve is a self-sustaining reserve that provides funding for the capital and operating expenditures of the Mosaic stadium. The reserve is funded through the net revenues received for the Mosaic stadium operations. There are no limits established for this reserve as it does not lend itself to having reserve limits.

RRI Stadium (\$000s)	2020	2021	2022	2023	2024	2025
Opening Balance	(1,780)	(4,312)	(6,823)	(4,985)	(4,075)	(2,954)
Addition to reserve	0	0	1,098	910	1,121	1,334
Reduction to reserve	(2,532)	(1,771)	0	0	0	0
Closing Balance	(4,312)	(6,823)	(4,985)	(4,075)	(2,954)	(1,621)

In 2020, \$2.5 million was drawn from this reserve to fund an operating deficit due to the impact of the pandemic on stadium activities, resulting in a negative balance of \$4.3 million at yearend. While the negative reserve balance was anticipated for this reserve due to annual debt repayment, the pandemic resulted in additional pressure and use of the reserve to offset unanticipated losses. The Reserve Bylaw allows for this reserve to go into a negative position to deal with anticipated temporary negative cash flows. As a self-sustaining reserve, the expectation is that the revenues from the stadium would cover ongoing and future capital and operating expenditures. Administration continues to monitor and manage the reserve to ensure there is no impact to the operations of the stadium as a result of the projected negative reserve balance. The stadium model is a 30-year model designed to achieve a balance of zero or higher on the thirtieth year, or by 2043.

COVID-19 Recovery Reserve

The COVID-19 Recovery Reserve was established to hold funds provided to the City pursuant to the Federal Governments Safe Re-Start Program. The reserve was funded by moving amounts not required immediately to offset the impacts of COVID-19. There are no limits established for this reserve as it does not lend itself to having reserve limits.

COVID-19 (\$000s)	2020	2021	2022	2023	2024	2025
Opening Balance	0	15,872	1,765	1,765	1,765	1,765
Addition to reserve	16,290	0	0	0	0	0
Reduction to reserve	418	14,107	0	0	0	0
Closing Balance	15,872	1,765	1,765	1,765	1,765	1,765

In 2020, the reserve was set up with \$16.3 million in funding received through the Federal Governments Safe Re-Start Program. The City drew \$418,000 to cover COVID-19 related costs. The remaining funds will be used in 2021 and beyond as required to offset pandemic-related costs.

CITY OF REGINA RESERVE BALANCE IN COMPARISON TO OTHER CITIES

The level of reserves maintained by a municipality depends on several factors, including services and levels of service provided by the municipality, internal financial policies, risk tolerance, the age and condition of infrastructure, as well as long-term financial plans and economic conditions. Industry recognized indicators used by credit rating agencies and recommended by the Government Finance Officers Association (GFOA)¹ of the United States and Canada and the Municipal Finance Officers Association (MFOA)² of Ontario were applied in assessing the City's reserve levels in comparison to ten Canadian municipalities.

In particular, the MFOA recommends that a municipality should maintain a minimum of 20% of its annual expenditures in reserves. While there is no recommended maximum benchmark, best practice advises that reserve balances should be benchmarked against other municipalities to provide insight on whether a city's reserve is excessively high or low. The comparison based on the industry measures shows that the City's reserve balance is reasonable, as it is within the average range for most of the indicators considered as described below. It is important to highlight that the City's AAA credit rating was confirmed by S&P Global in May 2021 based on its practice of strong financial management, including responsible management of reserves.

Reserve Per Capita

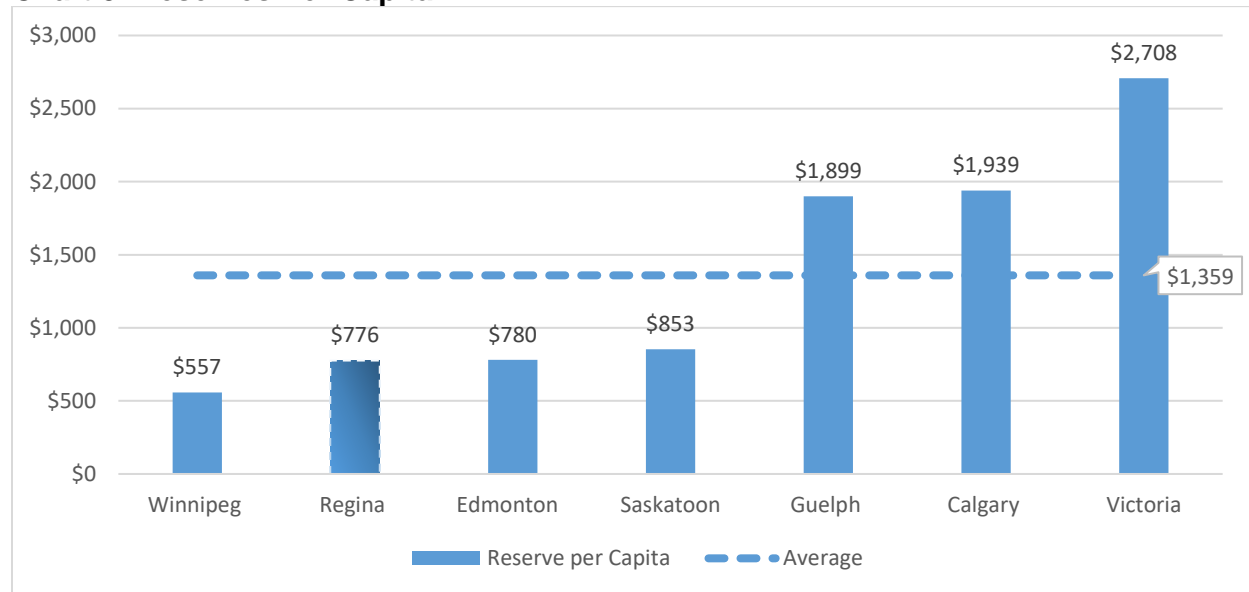
This ratio measures total reserve balances in relation to the population. This is a useful ratio as it illustrates the property taxes, rates and charges paid per person living a municipality

¹ The GFOA is a non-profit association of state and local government finance professionals and elected officials throughout the United States and Canada, with a mission to promote excellence and best practices in financial management, including reserve policies

²The MFOA is a Canadian based professional association of municipal finance officers who handle the financial affairs of municipalities and who are key advisors to councils on matters of finance policy. The association promotes best practices in municipal financial management.

that is set aside for planned future capital expenditures or operating emergencies. A higher ratio implies that the average resident of a city is paying more taxes for future needs. While there is no generally accepted benchmark for this ratio, a comparison with other cities provides a good indicator whether a municipality has too much in reserves. Chart 3 below shows that the City of Regina has reserve per capita in-line with other large western Canadian cities (\$776), which is reasonable compared to \$1,359 for the average city. The City of Saskatoon has the median reserve per capita of the group (\$853), while the City of Victoria has the largest per capita reserves of \$2,708.

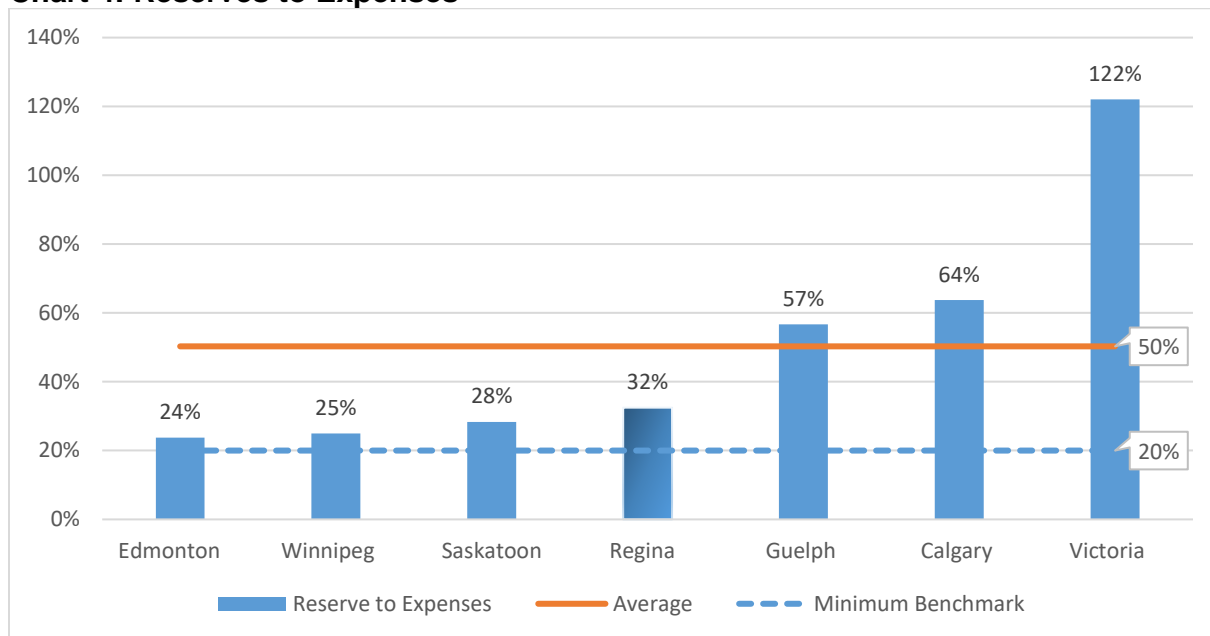
Chart 3: Reserves Per Capita



Percentage of Reserves to Expenses

This ratio is a measure of financial stability as it shows the ability of a municipality to offset unexpected revenue losses or cost increases without borrowing. A minimum ratio of 20% is recommended as good practice. The comparison in Chart 4 below shows the City of Regina ratio to be 32% compared to 50% for the average municipality. Although the City's ratio is lower than the peer group average, it is considered reasonable as it is above the recommended minimum and includes funding for planned capital requirements and obligations, as well as funding to smooth unexpected fluctuations in revenue or expenses.

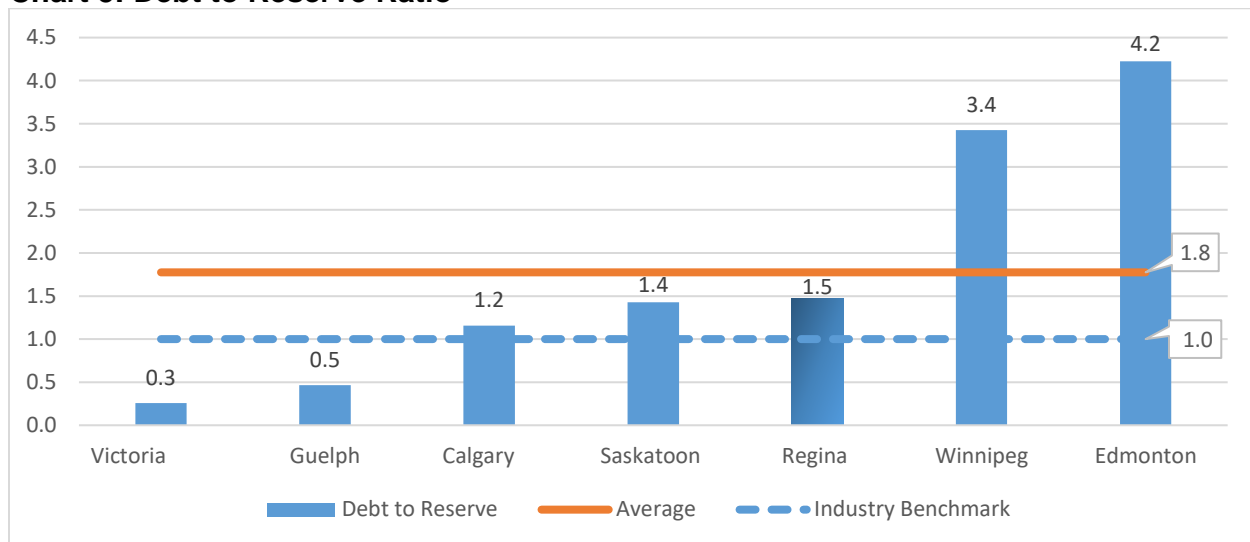
Chart 4: Reserves to Expenses



Percentage of Debt to Reserves

This ratio is used to measure financial prudence by comparing debt level to reserve balances. Credit rating agencies such as S&P Global recommend that municipalities should maintain a debt to reserve benchmark ratio of 1:1. This means that for every dollar of debt there should be a dollar of reserves. This ratio ensures that the total debt burden of a municipality does not exceed the total of all reserves. All else being equal, a lower ratio is preferred. A lower ratio means that a municipality has lower debt and/or higher reserve, while a higher ratio could mean high debt and low reserve level. Chart 5 below shows the City of Regina has a ratio lower than the average of 1.8 for the peer group. The City's ratio means that for every \$1.50 of debt there is \$1.00 of reserves available to cover the debt. The City's ratio is similar to that of the City of Saskatoon, and it indicates prudent use of debt and good financial management.

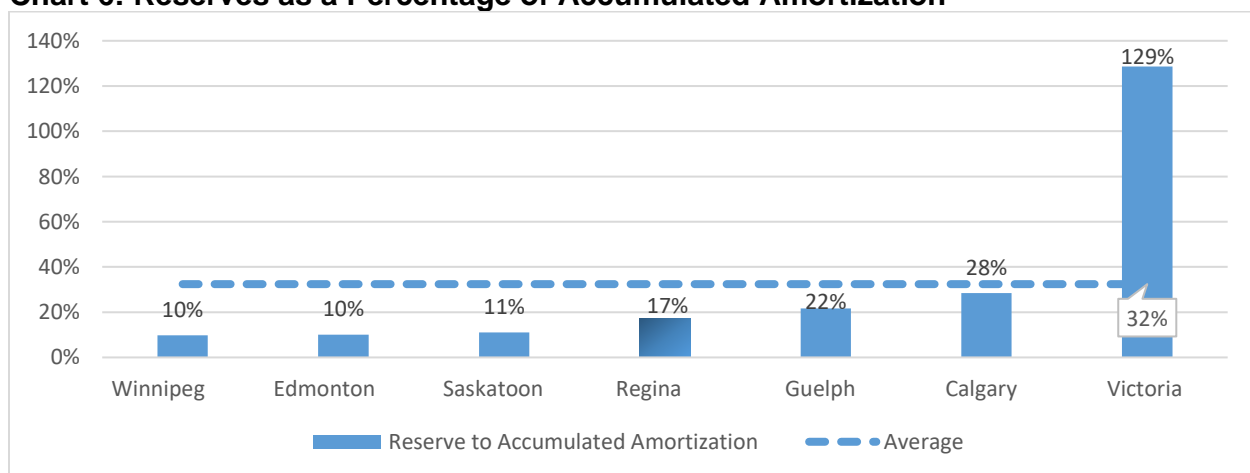
Chart 5: Debt to Reserve Ratio



Percentage of Reserves to Accumulated Amortization

Reserves were also compared to capital assets, using accumulated amortization. Accumulated amortization is the portion of a city's tangible capital assets³ (TCA) that has been consumed and therefore needs to be renewed or replaced. The value of accumulated amortization can be used as an approximation of asset condition and future asset replacement requirements. Chart 6 below shows that in 2020, the City's reserve levels as a percentage of accumulated amortization was 17% compared to 32% for the average municipality. This means that 17% of the City's assets that have been consumed could be replaced through its reserves compared to Saskatoon, where 11% of consumed assets could be replaced with reserves.

Chart 6: Reserves as a Percentage of Accumulated Amortization



³ Tangible capital assets are assets or infrastructure that are used to deliver services. These assets have a life span longer than one year. Examples include roads, buildings, fleet equipment etc.

Limitations of Reserve Balance Comparisons

While jurisdictional comparisons provide useful context with respect to the appropriateness of reserve balances held by cities, it is important to note that comparatives are not necessarily indicative of what the City of Regina should have in its reserves. The following factors are worth considering in comparing reserve balances:

1. *Condition of Assets* - Some cities may have newer assets or more robust maintenance programs than others, and therefore would require lower reserve balances to replace assets. For example, the City has delayed its capital improvements and maintenance and will therefore require more reserves in the future to catch up with capital improvements and replacements. The City has provided increased funding to maintain, repair and acquire new capital assets in various manners. The City has dedicated funding to address specific assets through the Residential Roads Renewal Program. In addition, through the 2020 budget process, Council approved two new capital funding programs, the Recreation/Culture Capital Program (\$3 million per year) and a dedicated mill rate increase over five years (Recreation Infrastructure Program) to fund the implementation of the Recreational Master Plan and the Cultural Plan. Continued effort in the development of asset management plans for all the City's assets will provide a clear picture of the current and future needs.
2. *Pay-As-You-Go* - Cities may have a funding strategy, whereby revenues from current operating budget (pay-as-you-go), instead of reserves, are used to pay for expenditures. Cities that use pay-as-you-go as their funding strategy for asset renewal will typically maintain a lower reserve balance in comparison to their assets.
3. *Capital Carry Forward* - Some cities may keep reserve-type funds, such as approved but unspent capital funds, in a project account instead of a reserve. All else being equal, cities that carry over unspent capital funds in a project account rather than a reserve will report a lower reserve balance compared to cities that report approved but unspent capital funds as part of their reserve balance.

RESERVE BALANCES PROJECTION

Chart 7 below shows that reserves are projected to decrease to \$183 million by the end of 2021 and to \$132 million by end of 2025. The projected decline in reserve balances is mainly due to planned capital projects identified in the five-year 2021-2025 capital plan. The majority of the decrease is related to self-sustaining reserves as the City invests in planned projects. Detailed projections for each reserve are shown in graph below and Table 3.

Chart 7: 5-Year Reserve Projection (\$Million's)

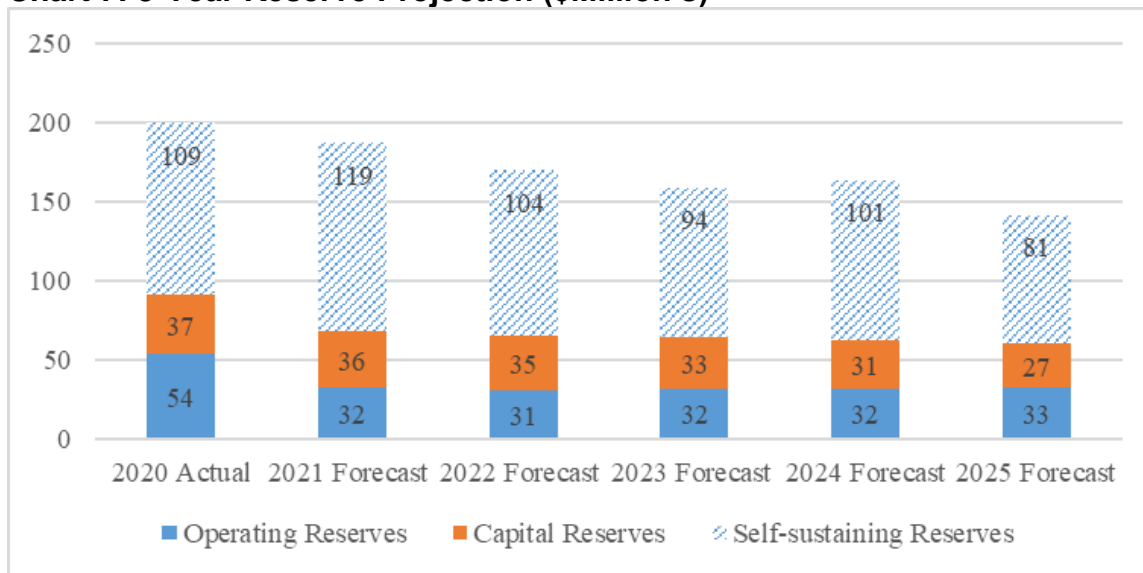


Table 3: Five-Year Reserve Balance Projection (\$000s)

Allowable Minimum	Allowable Maximum	Reserve Name	Actual 2020	Forecast 2021	Forecast 2022	Forecast 2023	Forecast 2024	Forecast 2025
Operating Reserves (Tax-Supported)								
23,000	46,000	General Fund Reserve	29,398	21,450	21,212	21,974	22,736	23,498
-	-	COVID-19 Recovery Reserve	15,872	1,765	-	-	-	-
-	-	Social Development Reserve	3,694	4,549	4,549	4,549	4,549	4,549
1,000	2,000	Winter Road Maintenance Reserve	2,169	1,805	1,805	1,805	1,805	1,805
300	4,000	Regina Police Service General Reserve	1,618	1,618	1,618	1,618	1,618	1,618
-	800	Elections & Assessment Reserve	192	417	642	867	193	418
-	850	Community Investment Grants Reserve	609	609	609	609	609	609
65	300	Regina Police Service Radio Equipment Reserve	125	125	125	125	125	125
24,365	53,950	Subtotal	53,677	32,338	30,560	31,547	31,635	32,622
Capital Reserves (Tax-Supported)								
1,700	14,300	Fleet Replacement Reserve	20,964	20,059	19,627	17,224	15,231	11,473
500	30,000	Asset Revitalization Reserve	14,625	13,953	13,968	13,968	13,968	13,968
200	1,300	Asphalt Reserve	969	1,269	419	569	719	869
-	-	māmawēyatitān Reserve	294	392	490	588	686	784
100	1,000	Technology Reserve	238	243	248	253	258	263
2,500	46,600	Subtotal	37,090	35,916	34,752	32,602	30,862	27,357
Self-Sustaining Reserves (Non-Tax Supported)								
25,000	90,000	General Utility Reserve	96,663	100,633	78,783	62,703	63,800	39,051
28,000	48,500	Solid Waste Reserve	30,915	40,035	47,547	53,553	58,052	61,545
200	3,500	Employer-Provided Parking Reserve	2,930	3,337	3,644	3,951	4,258	4,565
250	2,000	Golf Course Reserve	861	640	590	540	440	340
100	800	Cemetery Reserve	306	- 792	- 1,474	- 1,686	- 1,768	- 1,850
1,700	13,000	Planning & Sustainability Reserve	- 2,331	- 4,160	- 6,160	- 7,810	- 9,110	- 10,060
-	-	Regina Revitalization Initiative Stadium Reserve	- 4,312	- 6,083	- 4,985	- 4,075	- 2,954	- 1,621
2,000	12,000	Land Development Reserve	- 16,357	- 15,018	- 13,891	- 12,841	- 11,791	- 10,741
57,250	169,800	Subtotal	108,675	118,592	104,054	94,335	100,927	81,229
84,115	270,350	Total	199,442	186,846	169,366	158,484	163,424	141,208

CONCLUSION

In 2020, the City's reserves grew by a net \$26.8 million, largely due to grants from senior governments to offset the impacts of COVID-19. Much of these funds were used in 2020, but some will carry into 2021 and will be expended to mitigate COVID-19 impacts in 2021. Operating reserves account for 27% of the reserve balance, capital reserves represent 19% of the balance, while a significant portion of reserves (54%) are self-sustaining reserves.

Of the 21 reserves maintained by the City, five were outside of the limit while 16 were within their limits. Administration is recommending no transfers made due to planned expenditures as outlined in the report.

Reserves are projected to decrease to \$186.8 million at the end of 2021 due to planned projects approved by Council in the 2020 budget.

Overall, the City's reserve balance is considered reasonable compared to other municipalities and best practices. The City's reserve strength is underpinned by strong financial management and responsible fiscal practices that have resulted in high credit ratings. Administration will continue to monitor and manage reserves in accordance with the Reserve Policy and the Bylaw to ensure reserves continue to support Council priorities and the needs of the City.



Dewdney East Garden Lease Expansion

Date	September 15, 2021
To	Mayor Masters and City Councillors
From	Executive Committee
Service Area	Financial Strategy & Sustainability
Item #	CR21-115

RECOMMENDATION

That City Council:

1. Approve the City of Regina entering into an amendment agreement for the lease of a portion of the City-owned property located at 1197 Park Street as outlined on the attached Appendix A to The Dewdney East Community Association Inc. consistent with the terms and conditions stated in this report.
2. Delegate authority to the Executive Director, Financial Strategy & Sustainability or his or her designate, to negotiate any other commercially relevant terms and conditions, as well as any amendments to the Agreement that do not substantially change what is described in this report and any ancillary agreements or documents required to give effect to the Agreement.
3. Authorize the City Clerk to execute the Agreement upon review and approval by the City Solicitor.

HISTORY

At the August 4, 2021 meeting of Executive Committee, the Committee considered the attached EX21-52 report from the Financial Strategy & Sustainability Division.

The Committee adopted a resolution to concur in the recommendations contained in the report. Recommendation #4 does not require City Council approval.

Respectfully submitted,

EXECUTIVE COMMITTEE



Jim Nicol, City Clerk 8/6/2021

ATTACHMENTS

EX21-52 Dewdney East Garden Lease Expansion
Appendix A - 1197 Park Street



Dewdney East Garden Lease Expansion

Date	August 4, 2021
To	Executive Committee
From	Financial Strategy & Sustainability
Service Area	Land, Real Estate & Facilities
Item No.	EX21-52

RECOMMENDATION

The Executive Committee recommends that City Council:

1. Approve the City of Regina entering into an amendment agreement for the lease of a portion of the City-owned property located at 1197 Park Street as outlined on the attached Appendix A to The Dewdney East Community Association Inc. consistent with the terms and conditions stated in this report.
2. Delegate authority to the Executive Director, Financial Strategy & Sustainability or his or her designate, to negotiate any other commercially relevant terms and conditions, as well as any amendments to the Agreement that do not substantially change what is described in this report and any ancillary agreements or documents required to give effect to the Agreement.
3. Authorize the City Clerk to execute the Agreement upon review and approval by the City Solicitor.
4. Approve these recommendations at its meeting on August 11, 2021, following the required public notice.

ISSUE

The Dewdney East Community Association Inc. (DECA) currently has a lease of City-owned property located at 1197 Park Street for the purposes of a community garden. They have recently

approached the City of Regina (City) requesting to expand the lease area to accommodate demand in the neighbourhood. The new area will include one new plot to the east and one new plot to the west, as well as the installation of above-ground/raised garden beds along the north boundary.

When considering the lease of City-owned land, standard procedure for Administration is to ensure the land is made publicly available. In this case, the subject land is to be leased to DECA without any public offering and at less than fair market value, which requires City Council approval. It is recommended that City Council approve the amendment to the lease with DECA.

IMPACTS

Financial Impacts

The lease is being provided to DECA at no charge, which is consistent with the other community garden leases with other non-profit organizations.

Policy/Strategic Impact

Community garden development is supported by the Official Community Plan goal to increase access to healthy and affordable food. The benefit of community gardens is also recognized in the Recreation Master Plan and the Community Gardens Policy. In addition to assisting with food security, they also offer a valuable recreational activity that contributes to community development.

Environmental Impacts

City Council set a community goal for the City of achieving net zero emissions and sourcing of net zero renewable energy by 2050. In support of this goal, City Council asked Administration to provide energy and greenhouse gas implications of recommendations so that City Council can evaluate the climate impacts of its decisions. Community gardens can reduce greenhouse gas emissions that are produced through food transportation.

OTHER OPTIONS

Not provide for the expansion of the community gardens in this area. This is not recommended as this is currently a well-known site for the DECA community gardens and there is ample room available for expansion on City-owned land.

COMMUNICATIONS

Public notice is required for City Council to approve the lease of City-owned property without a public offering and below market value. Notice regarding this proposal has been advertised in accordance with public notice requirements.

DECA will be informed of any decision of the Executive Committee and City Council.

DISCUSSION

DECA has been operating a community garden at this location for over 20 years. With the recent uptake of home gardening, an increase in demand for community gardens has been widespread. Due to the increased demand for community gardens, DECA is proposing to expand their existing garden area to include one new bed to the west of the existing gardens and one new bed to the east, as well as the installation of a row of above-ground/raised planters along the northern border of the lease area.

As there is an existing lease that expires May 31, 2027, this approval will amend the existing agreement to include the newly proposed area on the same terms and conditions as otherwise previously approved by Council. Prior to the existing lease expiring a new agreement will be brought forward to Council.

DECISION HISTORY

On May 29, 2017 City Council considered item CR17-56 and approved the current lease agreement.

The recommendation contained in this report requires City Council approval.

Respectfully Submitted,

Respectfully Submitted,



Shauna Bzdel, Director, Land, Real Estate & Facilities

7/21/2021



Barry Lacey, Exec. Director, Financial Strategy & Sustainability

7/27/2021

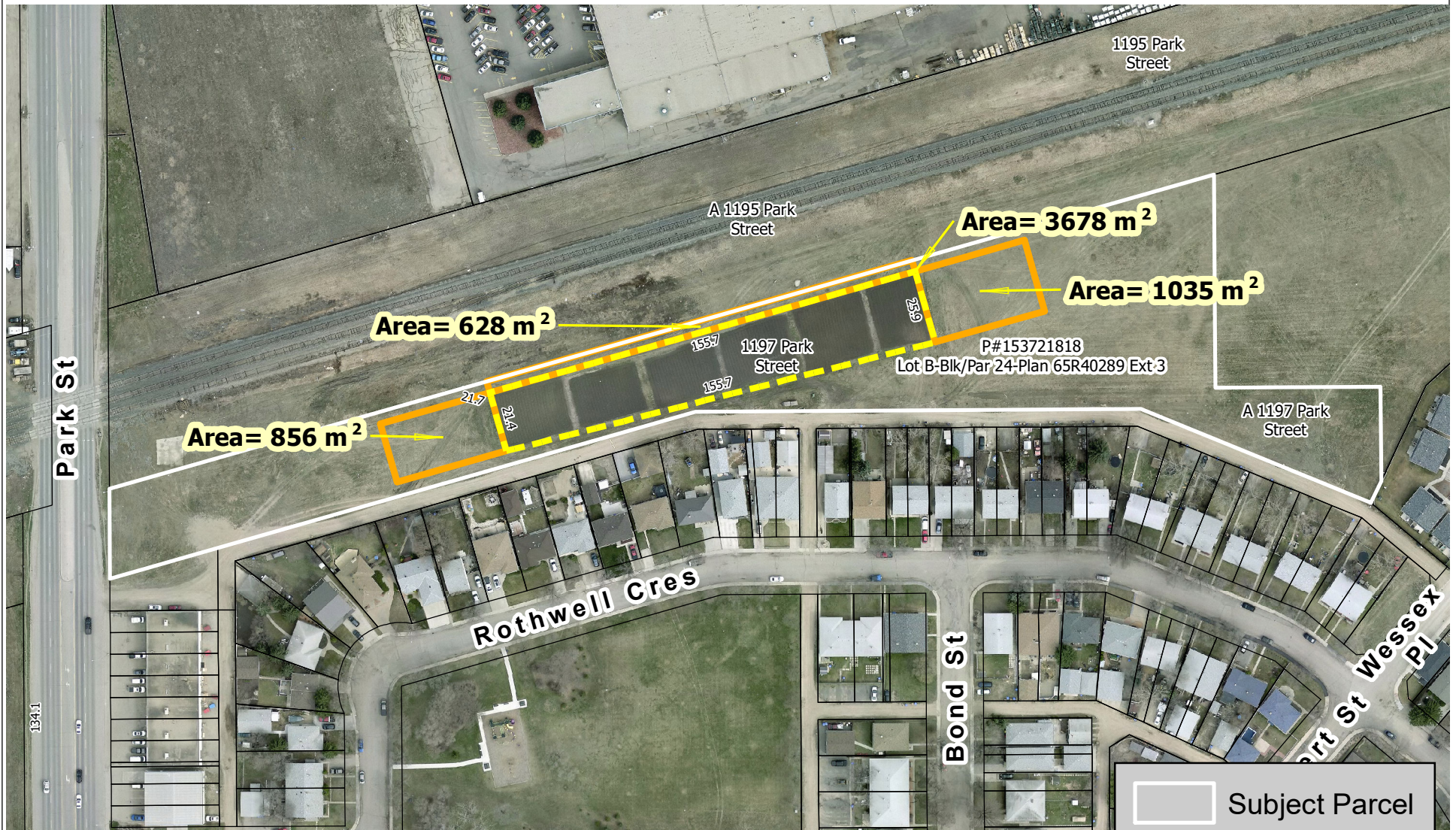
Prepared by: Sherri Hegyi, Real Estate Officer

ATTACHMENTS

Appendix A - 1197 Park Street

Appendix A

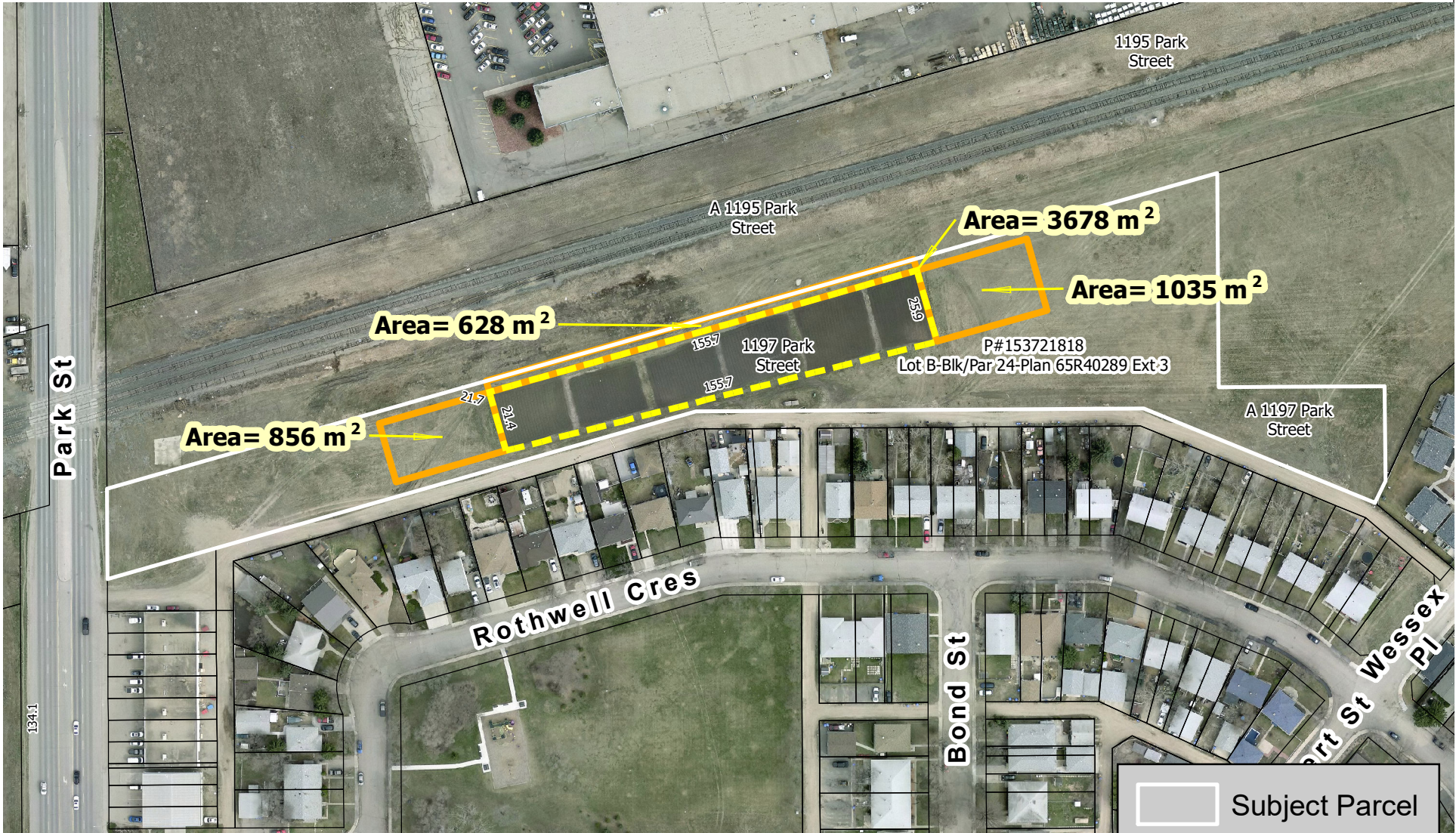
1:2,000



	Subject Parcel
	Subject Area
	Expansion
	Parcel Lines

Appendix A

1:2,000





Real Estate Branch, City Planning & Development Div.

Project: Lease
(Dewdney East Community Association)

Civic Address: 1197 Park Street
Legal Description: Lot B-Blk/Par 24-Plan 65R40289 Ext 3

N



-  Subject Parcel
-  Subject Area
-  Expansion
-  Parcel Lines



Ring Road Grade Crossing Relocation – Preliminary Design Procurement

Date	September 15, 2021
To	Mayor Masters and City Councillors
From	Regina Planning Commission
Service Area	City Planning & Community Development
Item #	CR21-121

RECOMMENDATION

That City Council:

1. Authorize the Executive Director of City Planning & Community Development, or their designate, to initiate a public procurement to engage consulting and professional engineering services for the design and construction for the delivery of a preliminary design scope of project deliverables for the Ring Road Grade Crossing Relocation Initiative.
2. Authorize the Executive Director of City Planning & Community Development, or their designate, to negotiate, award and approve an agreement between the City of Regina and the highest ranked proponent of a public procurement process.
3. Authorize the City Clerk to execute the necessary agreements with the highest ranked proponent after review and approval by the City Solicitor.

HISTORY


At the August 4, 2021 meeting of Regina Planning Commission, the Commission considered the attached report RPC21-51 from the City Planning & Development Division.

The Commission adopted a resolution to concur in the recommendation contained in the report.

Recommendation #4 in the attached report does not need City Council approval.

Respectfully submitted,

REGINA PLANNING COMMISSION


Elaine Gohlke, Secretary 8/6/2021

ATTACHMENTS

RPC21-51 Ring Road Grade Crossing Relocation – Preliminary Design Procurement

Appendix A - Relocation History

Appendix B - Crossing Images

Appendix C - Preferred Solution

Appendix D - Relocation Moves

Appendix E - Impacted Grade Crossings



Ring Road Grade Crossing Relocation – Preliminary Design Procurement

Date	August 4, 2021
To	Regina Planning Commission
From	City Planning & Community Development
Service Area	Sustainable Infrastructure
Item No.	RPC21-51

RECOMMENDATION

Regina Planning Commission recommends that City Council:

1. Authorize the Executive Director of City Planning & Community Development, or their designate, to initiate a public procurement to engage consulting and professional engineering services for the design and construction for the delivery of a preliminary design scope of project deliverables for the Ring Road Grade Crossing Relocation Initiative.
2. Authorize the Executive Director of City Planning & Community Development, or their designate, to negotiate, award and approve an agreement between the City of Regina and the highest ranked proponent of a public procurement process.
3. Authorize the City Clerk to execute the necessary agreements with the highest ranked proponent after review and approval by the City Solicitor.
4. Approve these recommendations at its meeting on August 11, 2021.

ISSUE

In accordance with the approvals of report CR19-76 by Council, Administration is planning to issue a solicitation document, award and enter into a contract to procure consulting and professional services to support the scope of a preliminary design project for the Ring Road Grade Crossing Relocation Initiative. Council's authority is required under *The Regina Administration Bylaw No.*

2003-69, Schedule D, Section 7 to issue a solicitation document, award and enter into a contract for consulting and professional services where the anticipated fees are expected to exceed \$750,000 when acquired in accordance with the provisions of Part V of the Purchasing Policy.

In accordance with *The Committee Bylaw No. 2009-40*, the Regina Planning Commission is authorized to:

- a) Consider and make recommendations to Council regarding rail relocation matters.
- b) Consider and make recommendations to Council on all consulting contracts over \$500,000 related to the Commission mandate.

IMPACTS

Financial Impacts

A total of \$2M to undertake a preliminary design was approved in the 2020 and 2021 budgets and preapproved in the forthcoming 2022 General Capital Budget so Administration could issue a solicitation document and award a contract to undertake the work. The funding source for this work is current contributions. Any unspent funds at the completion of this work would either be carried forward to subsequent stages of the project or returned to reserve depending on the outcome and future decisions of Council.

This work will examine the opportunities and challenges of the recommended relocation solution, provide a refined and updated cost estimate in order for Council to make a decision on whether to proceed to detailed design and construction.

A grant may partially offset funding of preliminary design through the National Trade Corridors Fund, which the City of Regina (City) was invited to submit a Comprehensive Project Proposal to Transport Canada; however, the submission of the proposal does not guarantee award and Administration is awaiting the decision on its submission. Transport Canada has advised the assessment of submitted projects is currently underway and they will communicate a funding decision as soon as it is available.

The cost of the overall initiative was identified in the initial City Feasibility Study to be approximately \$107M. This was an overall anticipated cost, which included pre-construction activities, such as permitting, engineering, land acquisition, etc., as well as construction activities such as track, earthwork, retaining walls, roadways, bridges and utilities protections or moves. Given the limited investigation completed to develop the concept, this cost estimate has a level of accuracy of -30 per cent to +50 per cent. The cost estimate is in 2018 dollars and is subject to inflation. The preliminary design would further refine the cost estimate and increase the accuracy associated with the relocation solution.

Completing a preliminary design does not commit the City or railway companies to proceed with a detailed design and construction of the relocation solution. The outcomes are subject to the review

and acceptance of the railways, permitting approvals and the approval of the necessary funds to realize the initiative.

Environmental Impacts

Council set a community goal for the City of achieving net-zero emissions and sourcing of net-zero renewable energy by 2050. In support of this goal, Council requested Administration to provide energy and greenhouse gas implications of recommendations so that Council can evaluate the climate impacts of its decisions. The recommendations in this report have limited direct impacts on energy consumption and greenhouse gas emissions.

The relocation initiative, if delivered, would reduce idling emissions due to a reduction in the number of vehicle delays at grade crossings. A benefit cost analysis determined that the removal would see a reduction in over 48,000 tonnes of CO₂ plus other related emissions, 15.7M litres of gasoline and 4.5M litres of diesel between 2027-2050. This is in addition to the 18.8M hours of travel time avoided. As a result of the overall initiative, changes in GHG emissions would be offset in part by construction emissions and there is potential for changes in rail emissions due to operational changes.

The preliminary design would also include a climate change risk assessment to address potential federal grant funding requirements and consider the resiliency of any new infrastructure constructed with respect to climate change.

Policy/Strategic Impacts

Undertaking a preliminary design would not have any Policy or Strategic impacts. Depending upon the recommended outcomes of a preliminary design and should the overall initiative proceed, removing the existing Canadian Pacific (CP) and Canadian National (CN) grade crossings at Ring Road would address the potential grade separation identified in *Design Regina: The Official Community Plan Bylaw No. 2013-48* (OCP) and the *Transportation Master Plan* (TMP), although it may also trigger other road network improvements not currently identified.

The impacted CP Lanigan subdivision tracks are adjacent to the development areas of Kensington Greens and SomerSet. Depending upon the recommended outcomes of the preliminary design, there may be impacts on the concept plans for these neighbourhoods that Council previously approved.

The preliminary design would advance and support OCP Section D9: Health and Safety, specifically policy 11.7, which provides direction to Administration and Council to employ appropriate setback standards to ensure compatible development adjacent to railway and other features, where required. Similarly, preliminary design advances and supports the Statements of Provincial Interest pertaining to the compatibility of development and rail infrastructure and considers noise and vibration when contemplating development in proximity to existing or proposed railway operations. The relocation of portions of the CP Lanigan Subdivision tracks and the CN Qu'Appelle Subdivision tracks would shift some railways away from new and existing residential neighbourhoods to the relocated rail corridors.

Risk/Legal Impacts

Undertaking preliminary design is not anticipated to incur any additional risk or have any legal impacts.

Preliminary design is intended to identify and mitigate or reduce potential risks to the delivery of the initiative. Initiating and completing a preliminary design does not guarantee the initiative can be delivered as it is subject to review and discussion of the operational and safety impacts by CP, CN and Transport Canada.

The identification and mitigation of risk through preliminary design includes, but is not limited to, field investigation, surveying, identification of railway operational needs and solutions to address them, identification of land acquisition needs and challenges in terms of costs and ability to acquire the necessary new rail corridors, identification and protection of existing infrastructure or structures. In addition, refinement of the previous cost estimate to deliver the initiative to understand the financial impact and risk further.

Other Implications

The proposed relocation will seek to engage and consult affected stakeholders through a preliminary design to identify and address other implications associated with the City's preferred solution to remove the grade crossings at Ring Road. Stakeholders include, but are not limited to, landowners in the adjacent and surrounding area, users of the impacted rail and road network corridors, regulatory authorities governing the work and other connected interests.

Engagement to date has only been with key stakeholders, CN and CP. CN and CP will continue to be the key stakeholders during the preliminary design in order to advance the recommended solution from a conceptual level. Engagement with broader impacted stakeholders may uncover additional aspects during the preliminary design that may need to be addressed to develop a viable relocation solution.

Council approved entering into an option to purchase agreement in Report CM21-6 for land owned by the City for an economic opportunity development north of the Federated Co-op Refinery. The option to purchase agreement lands overlap the Council approved rail relocation solution Administration was directed to pursue. As a result, the rail relocation solution requires alterations to the conceptual alignment previously identified shown in Appendix C.

The economic opportunity is synergistic with a relocation solution in general as it is a rail-oriented industrial development.

OTHER OPTIONS

1. Council could deny the approval of this reports recommendations and not proceed with pursuing a solution to remove the grade crossings from Ring Road resulting in status quo and ending the preliminary design project and relocation initiative.

This would free up the capital dollars allocated to this project. These funds could be redirected to other capital initiatives or the funds could be returned to the source and directed to the appropriate reserve.

If no initiative moves forward and a no-build option is chosen, delays along Ring Road are expected to increase as both train and vehicle traffic are anticipated to grow. Over time this will increase the number of delays and lengths of vehicle queues. Additionally emissions would increase with the increased number of idling vehicles waiting at the grade crossings for trains to pass and the potential for train/vehicle accident events will increase with rail and traffic increases.

2. Council could defer proceeding with continuing to pursuing the approved relocation solution.

Similarly, this could free up the capital dollars allocated to this project. These funds could be redirected to other capital initiatives or the funds could be returned to the source and directed to the appropriate reserve.

Administration could ask for the equivalent capital dollars required in a future budget year.

Future budget requirements would be subject to inflation. Depending upon the length of time of a deferral, this may result in a lost opportunity to pursue a relocation solution due to changes in land ownership and willingness to further explore a relocation by CP and CN.

3. Council could request the Administration bring back a report to revisit the other solutions to remove the grade crossings from Ring Road and make a recommendation that does not include pursuing the approved relocation solution.

Other options examined in the Feasibility Study included grade separations and other relocation solutions. Only one option is anticipated to have a lower capital cost and the remaining options examined had a higher capital cost. Only the other similar relocation solution had a Benefit Cost Ratio greater than one of the factors considered. Additional discussion can be found in report CR19-76.

Other options would have similar preliminary design costs and proceeded with, have greater capital and operating costs than the recommended solution.

COMMUNICATIONS

CP and CN have been advised of this report. Upon award of a contract to a successful bidder, a Communications and Engagement Plan would be developed with Administration to engage both key and other stakeholders on this initiative.

DISCUSSION

Background

The subject of rail relocation in Regina has been discussed prior to the 2018 Motion of Council. A brief synopsis of events prior to 2018 is provided in Appendix A.

Ring Road is a four-lane 100km/hr expressway that connects Highway 1A and Highway 11A as part of the Urban Highway Connector System. Highways 1 and 11 are also part of the Core National Highway System. Ring Road and the transition to Highway 1A in city limits also provides connections to Highways 6, 46 and 33. Ring Road not only serves as an urban highspeed connector within the city road network, but it is also a key corridor for transporting goods from various industrial areas within the city and region. The corridor from Pasqua Street clockwise to the Regina Bypass provides a heavy vehicle and dangerous goods route through the city, providing an accessible road network linkage to industrial land uses in the northeast.

Ring Road is one of the busiest roadways within the city. The segment between Winnipeg Street and McDonald Street experiences approximately 60,000 vehicles per day. As growth within the city and region continues, the number of vehicles Ring Road experiences will grow accordingly. The City's TMP identifies the need for capacity improvements along Ring Road in support of the current growth planning horizon (300,000 population).

Currently, there are two grade crossings on Ring Road between Winnipeg Street and McDonald Street. These grade crossings impact the flow of traffic on Ring Road due to the frequent train movements on the CP Lanigan Subdivision tracks and the CN Qu'Appelle Subdivision tracks. On average, the crossings are occupied 22 times per day from a combination of through train traffic or rail car switching movements supporting numerous rail spurs to various industries both north and south of Ring Road. Each time the grade crossings are occupied due to train traffic, it generates delay to motorists by interrupting the flow of traffic, which can cause long queues compounding the traffic delays. Examples of typical traffic and delays due to train traffic can be found in Appendix B.

In addition, sections of the CP Lanigan Subdivision tracks and the CN Qu'Appelle Subdivision tracks cross other roads within the city and are adjacent or near existing and future residential land uses. The other crossings also result in traffic delays and generate resident concerns about noise and safety.

Transport of goods by rail is and will continue to be an important service to support economic growth within the region and areas beyond. Based on forecasted train volumes travelling over Ring Road, it is estimated that in 2022, almost \$9B worth of commodity will be transported through the region, with the value estimated to increase to \$16.7B by 2051 expressed in 2020 dollars.

Initiative History

In February of 2018, a Notice of Motion MN18-3 was submitted to Council regarding the CN and CP grade crossings at Ring Road between Winnipeg Street and McDonald Street. Subsequently, Administration provided report CM18-7 to Council in April of 2018 on the costs and implications of undertaking a Feasibility Study. This report was discussed, to which Council approved direction and funding. A procurement to hire a qualified engineering consultant was initiated and awarded in the summer of 2018. The scope of the Feasibility Study was the identification of options to remove the existing grade crossings at Ring Road, including but not limited to grade separation and rail relocation options informed by benefit cost analysis of the options and engagement of CN and CP.

Prior to undertaking the Feasibility Study, Administration had a high-level understanding of the initial capital costs and constraints associated with a grade separation solution to remove the CN and CP grade crossings on Ring Road. Administration also had a conceptual idea of where a rail relocation might be possible recognizing the City owned some of the lands necessary. Designing rail infrastructure is not a service Administration delivers on and it requires funding to work with a qualified engineering firm to undertake this work. The Feasibility Study provided a thorough examination of options from both an organization and community perspective. It also examined solution concepts from a technical and capital cost perspective and from an economic perspective through a benefit cost analysis. The scope and scale of the recommended solution, though perhaps smaller in scope of those being explored by other communities Administration is aware of, is still complex and, if the initiative continues through to construction, will involve multiple stakeholders, including the rail companies, local industry, regional, public and higher levels of government.

In August of 2019, report CR19-76 was brought forward to Council with recommendations based on the benefit cost analysis results. The benefit cost analysis examined costs, impacts and opportunities of potential solutions to remove the grade crossings at Ring Road. The analysis included capital construction costs, accident cost savings, travel time savings, construction delay costs, vehicle operating costs, emission cost savings and operation and maintenance costs. The report's outcome was to pursue the recommended potential solution, shown in Appendix C, which involved rail relocation of both portions of the CP Lanigan subdivision rail line and the CN Qu'Appelle subdivision rail line to an upgraded joint operating corridor. A conceptual understanding of the relocation moves is described visually in Appendix D.

Prior to undertaking further study, Administration was to:

- a. Bring a financing plan to fund a preliminary design through the 2020 budget process.
- b. To first secure the cooperation of CN Rail and CP Rail by way of a Memorandum of Understanding (MOU) or Letter of Intent.

In the 2020 general capital budget, \$2M was identified for funding over two years, approved for 2020 and 2021. Subsequently, in the 2021 general capital budget, funding was adjusted to extend into

2022 due to delays in initiating the work as the MOU took longer to negotiate than originally anticipated.

Administration worked with CN and CP on securing cooperation on the City's next steps. This work began in September of 2019 and an MOU was ultimately fully executed in October 2020. The MOU establishes a framework between the City, CN Rail and CP Rail on the cooperation to undertake the preliminary design and the limits and obligations of all parties and subsequent negotiation required should the overall initiative progress beyond preliminary design.

The next step of the preliminary design will seek to refine the concept developed in the Feasibility Study to realign portions of the CP and CN rail lines to eliminate vehicle congestion on Ring Road generated by train movements. The realignment will also look closely at additional at-grade crossings on both the CP and CN mainlines and eliminate the diamond crossing between the two rail lines. Overall, the preliminary design looks to reduce the total number of grade crossings within the region, thus eliminating various points of vehicle congestion and the potential for vehicle/train accidents, as shown in Appendix E.

DECISION HISTORY

On February 26, 2018, City Council considered a Motion regarding the CN and CP grade crossings at Ring Road between Winnipeg Street and McDonald Street (MN18-3).

On April 30, 2018, City Council approved funding to undertake a Feasibility Study (CM18-7).

On August 26, 2019, City Council approved pursuing a rail relocation solution subject to a financing plan for a preliminary design through the 2020 budget process and securing the cooperation of CN Rail and CP Rail (CR19-76).

On December 9, 2019, City Council approved \$2M over two years to undertake the preliminary design of the approved relocation solution (CM19-15).

On April 12, 2021, Council approved an agreement with an independent commercial party for granting an option to purchase City lands identified for the routing of the preferred rail relocation solution (CM21-6).

On May 12, 2021, City Council considered a Motion regarding train issues in Eastview and McNab and tabled it for future consideration in conjunction with a report respecting Ring Road at grade crossing (MN21-4).

Respectfully Submitted,



Karen Gasmo, A/Executive Director

Respectfully Submitted,



Diana Hawryluk, Executive Director, City Planning & Community Dev.

7/28/2021

7/28/2021

Prepared by: Geoff Brown, Manager, Asset Management

ATTACHMENTS

- Appendix A - Relocation History
- Appendix B - Crossing Images
- Appendix C - Preferred Solution
- Appendix D - Relocation Moves
- Appendix E - Impacted Grade Crossings

Brief Synopsis of Rail Relocation History in Regina

Canadian National Railway (CN) and Canadian Pacific Railway (CP) both have a long history in the city with rails within the city existing as early as 1886. From west to east, the most direct CP route main line runs right through the centre of Regina from Vancouver to points as far east as Montreal and Quebec City along the St. Lawrence Seaway. CN similarly does the same, but with a more northerly route through Saskatoon.

As Regina has developed, interest and execution in relocating some or all of the railways has occurred. This has been the result of various interests including such as concerns about noise, safety, incompatible adjacent land uses, urban redevelopment and delays in the city road network.

Rail relocation in Regina started with work in the 1960's, continued through the 1980's with an ending of the program in the early 1990's. In the 1980's, as part of the Rail Relocation Initiative, the City applied to the Canadian Transport Commission for a decision to relocate the CN Marshalling Yard, CN Central Butte, CN Craik, CN Qu'Appelle and CP Lanigan Subdivisions to a corridor around the north side of the city. An affirmative decision was handed down in 1987; however, a combination of lack of funding and other factors resulted in the City withdrawing the pursuit of further relocations.

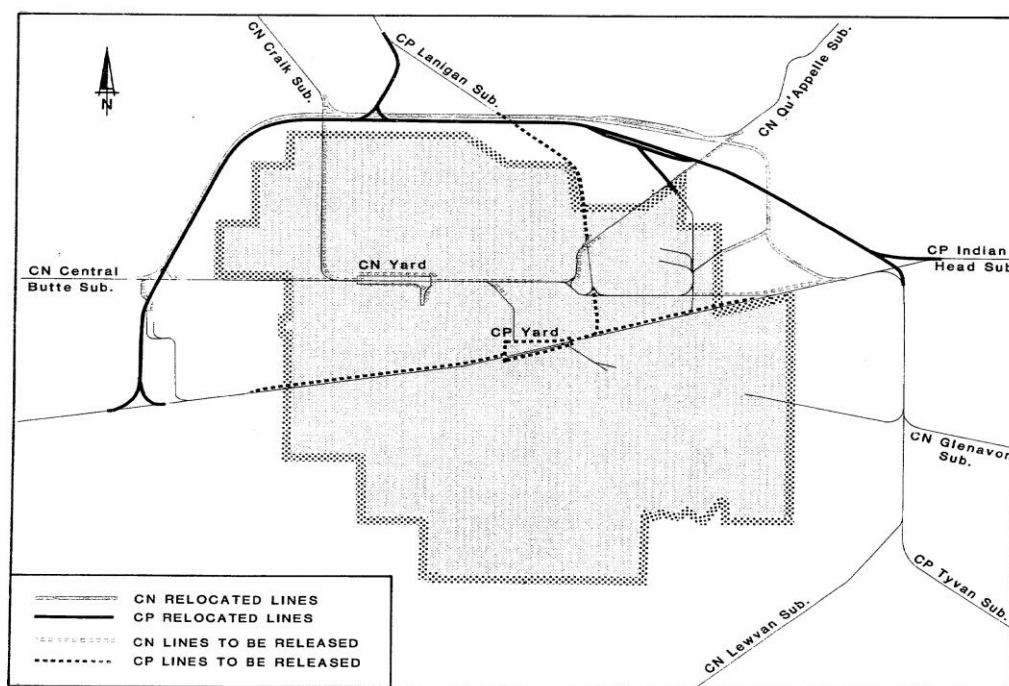


Figure: Regina's Global Railway Relocation Program, 1984

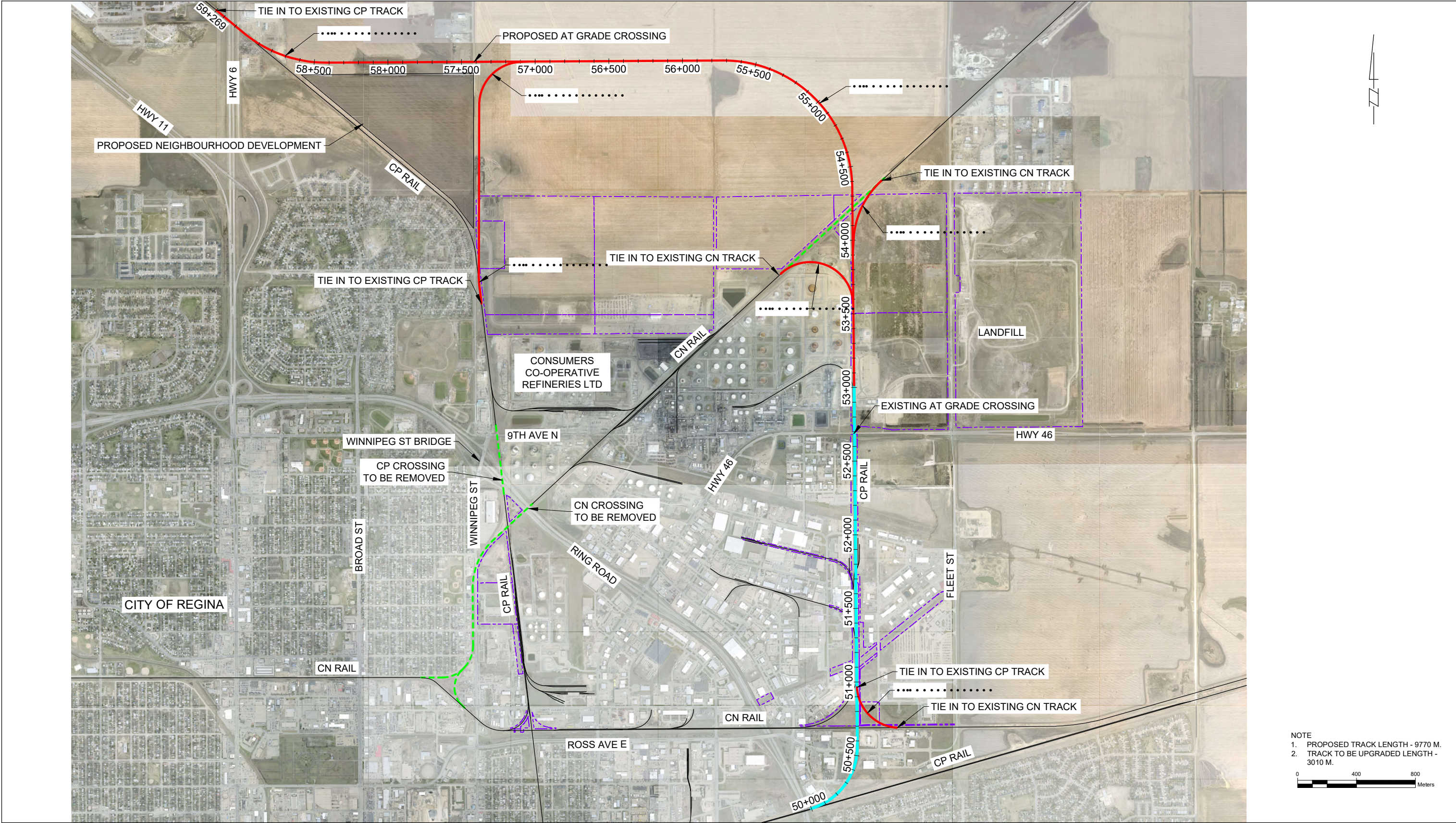
Subsequent discussions in the late 1980's and early 1990's to facilitate a compromise with both CN and CP to relocate both subdivisions within the city limits to a joint operating corridor were also unsuccessful at that time.

Figure 1: Typical Traffic on Ring Road – Winnipeg Street to McDonald Street



Figure 2: Typical Queuing on Ring Road During Crossing Event – Export Potash Train





LEGEND

PROPOSED TRACK	
EXISTING TRACK	
TRACK TO BE REMOVED	
TRACK TO BE UPGRADED	
CITY PROPERTY BOUNDARY	



			PROJECT MANAGER	F. KRAMER
ISSUE	DATE	DESCRIPTION	PROJECT NUMBER	10134931

ISSUED FOR REVIEW

CITY OF REGINA
RING ROAD RAIL CROSSINGS FEASIBILITY STUDY
RAIL RELOCATION OPTION 4
PLAN

NOTE
1. PROPOSED TRACK LENGTH - 9770 M.
2. TRACK TO BE UPGRADED LENGTH - 3010 M.

0 400 800
Meters

FILENAME | DRAWING
SCALE | 1:12,000

Rail Relocation Conceptual Moves

In the figure below:

Canadian Pacific Railway Lanigan Subdivision tracks shown in boxes 1 and 2 would shift from the existing solid red line to the relocated dashed red line maintaining the west and east connectivity as shown respectively.

Canadian National Railway Qu'Appelle Subdivision tracks shown in boxes 3 and 4 would shift from the existing solid blue line to the relocated dashed blue line maintaining the west and east connectivity as shown respectively.

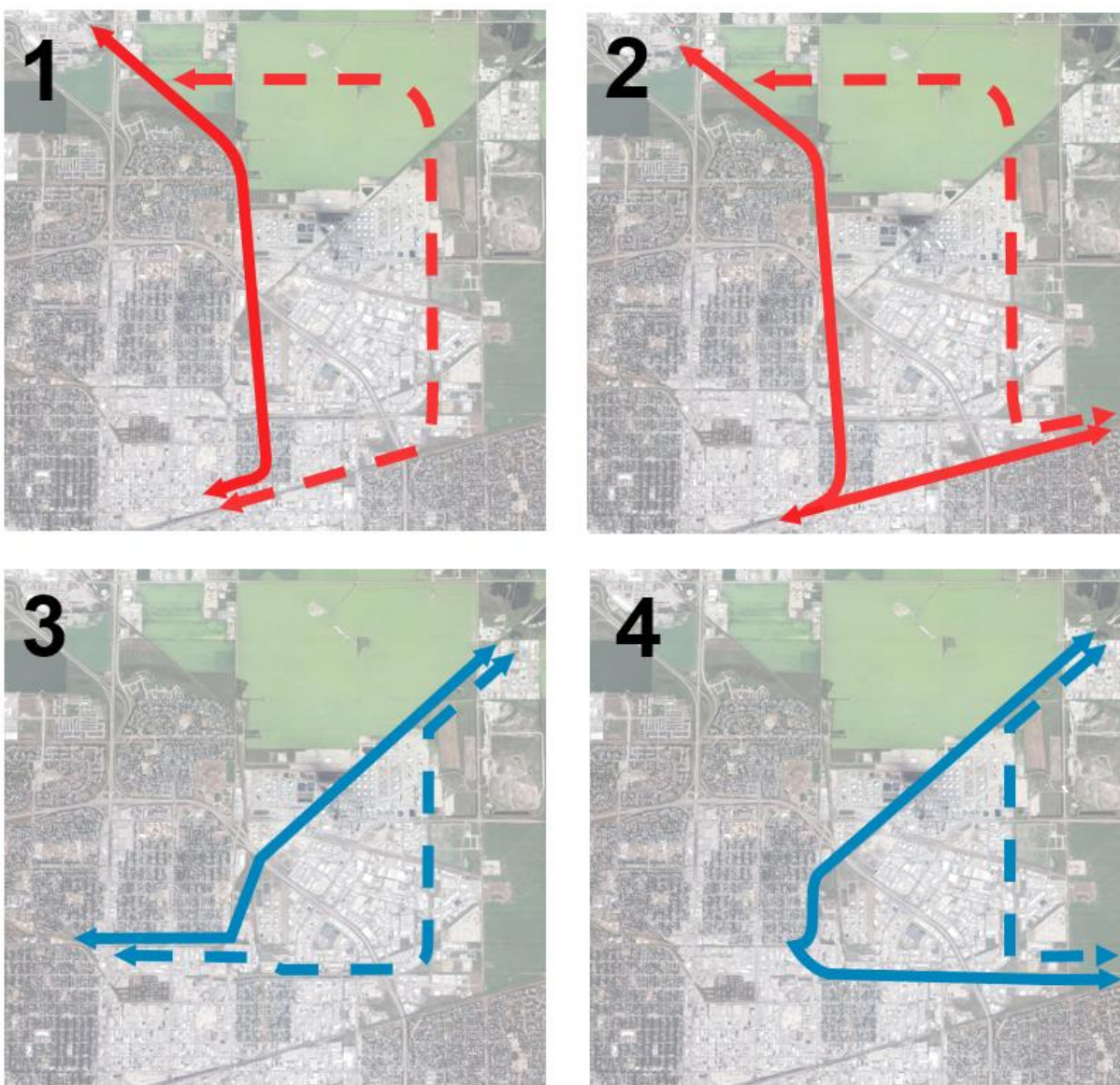


Figure: High-Level Schematic of changes to existing rail corridors

Affected Grade Crossings

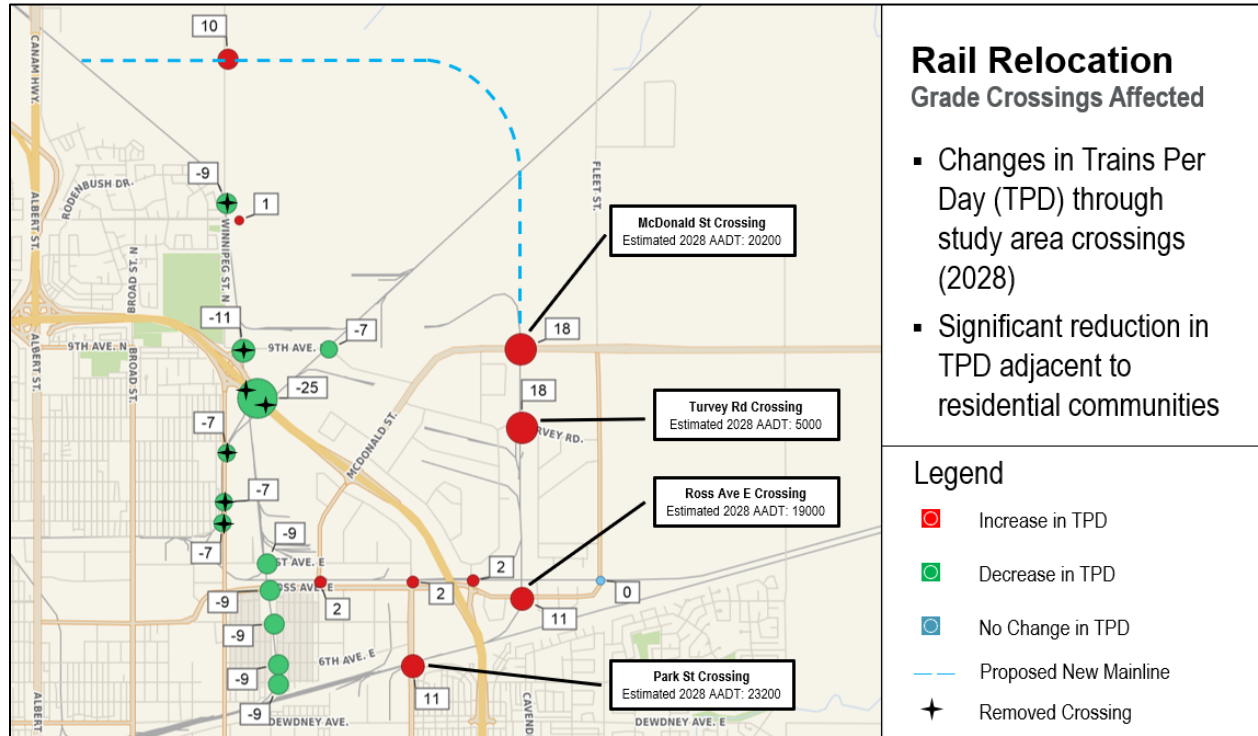


Figure: Affected Grade Crossings as part of the recommended solution

MOTION

September 15, 2021

To: Mayor Masters and City Councillors

Re: Councillors Dan LeBlanc and Shanon Zachidniak: Train Issues in Eastview and McNab

WHEREAS various trains move through Regina's Eastview and McNab neighbourhoods on a daily basis;

WHEREAS these trains cause excessive noise, risk and inconvenience to residents of these neighbourhoods; and

WHEREAS the City can and should take steps to protect residents from the negative impacts of train traffic;

THEREFORE BE IT RESOLVED that Administration prepare a report for the Operations & Community Services Committee for Q3 of 2021 that:

1. Identifies a strategy for reducing the noise caused by trains (including that caused by whistles or horns) as they pass through these neighbourhoods, with a particular focus on reducing noise between the hours of 7:00 p.m. and 7:00 a.m.;
2. Identifies options for reducing the frequency and length of trains coming to a stop within Eastview , and alternative options for these trains to complete their regular stops in industrial rather than residential areas;
3. Evaluates the current state of pedestrian safety with respect to train tracks in these neighbourhoods, with particular attention given to speed of trains and whether children are at risk owing to lack of barriers at areas other than vehicular intersections and identifies options for resolving these safety concerns;
4. Evaluates the current state of property maintenance on land directly adjoining the railroad tracks which abut the tracks, with particular focus on weed control and overgrown vegetation and identifies options for resolving these safety concerns;
5. Identifies options and strategies for partnerships and collaborations in pursuit of the above goals, with particular focus on partnerships with railway companies and other levels of government;

6. Identifies whether any of the above-noted strategies have applicability to areas of Regina other than the Eastview and McNab neighbourhoods. If so, addresses points 1-5 in relation to these other areas also;
7. Considers whether it is feasible and desirable to move certain of the Regina's rail lines away from residential areas, including as contemplated in the attached report CR19-76. Identifies next steps and estimated costs of this proposal;
8. Identifies the costs and implications of implementing the above-referenced strategies and actions; and
9. That item EN19-2 be removed of the list of outstanding items for City Council.

Respectfully submitted,



Dan LeBlanc
Councillor - Ward 6



Shannon Zachidniak
Councillor - Ward 8

August 26, 2019

To: His Worship the Mayor
And Members of City Council

Re: Public Safety and Traffic Delay – Grade Rail Crossings on Ring Road between Winnipeg Street and McDonald Street

RECOMMENDATION

**RECOMMENDATION OF THE EXECUTIVE COMMITTEE
- AUGUST 7, 2019**

- 1) That Administration be directed to pursue rail relocation of the at-grade rail crossings on Ring Road as outlined in this report.
- 2) That Administration bring a financing plan forward to City Council for consideration to fund the preliminary design through the 2020 budget process.
- 3) That Administration be authorized to explore, negotiate and enter into a third-party funding (if available) agreement for the preliminary design and/or subsequent phases.
- 4) That the City Clerk be authorized to execute the necessary agreement upon review and approval by the City Solicitor.
- 5) That item CM18-7 be removed from the City Council outstanding items list.
- 6) That Administration first secure the cooperation of CN Rail and CP Rail by way of a Memorandum of Understanding or Letter of Intent and seek avenues for project funding, including the Federal Government and Provincial Government.

EXECUTIVE COMMITTEE – AUGUST 7, 2019

The Committee adopted a resolution to concur in the recommendation contained in the report after adding recommendation #6 as follows:

That Administration first secure the cooperation of CN Rail and CP Rail by way of a Memorandum of Understanding or Letter of Intent and seek avenues for project funding, including the Federal Government and Provincial Government.

Recommendation #7 does not require City Council approval.

Mayor Michael Fougere, Councillors: Sharron Bryce (Chairperson), Lori Bresciani, John Findura, Jerry Flegel, Bob Hawkins, Jason Mancinelli, Joel Murray, Mike O'Donnell, Andrew Stevens and Barbara Young were present during consideration of this report by the Executive Committee.

The Executive Committee, at its meeting held on August 7, 2019, considered the following report from the Administration:

RECOMMENDATION

- 1) That Administration be directed to pursue rail relocation of the at-grade rail crossings on Ring Road as outlined in this report.
- 2) That Administration bring a financing plan forward to City Council for consideration to fund the preliminary design through the 2020 budget process.
- 3) That Administration be authorized to explore, negotiate and enter into a third-party funding (if available) agreement for the preliminary design and/or subsequent phases.
- 4) That the City Clerk be authorized to execute the necessary agreement upon review and approval by the City Solicitor.
- 5) That item CM18-7 be removed from the City Council outstanding items list.
- 6) That this report be forwarded to the August 26, 2019 meeting of City Council for approval.

CONCLUSION

The goal of the Ring Road Rail Crossing Feasibility Study (Study) was to identify possible solutions to removing the Canadian National Railway (CN) and Canadian Pacific Railway (CP) at-grade crossings on the Ring Road and to understand the impacts on safety and level of service, as well as many other factors. In addition to the primary goal, possible solutions, which explore rail relocation also considers the implications of re-routing train traffic.

To quantify the impacts and recommend a specific solution, a cost-benefit analysis to examine the costs, impacts and opportunities of various solutions has been completed. In addition to capital construction costs of any solution, the cost-benefit analysis considered accident cost savings, travel time savings, construction delay costs, vehicle operating costs, emission cost savings, as well as operation and maintenance costs.

All the above impacts were monetized over a study period of 40 years. The approach of the cost-benefit analysis follows best practices from Transport Canada, as well as the US Department of Transportation.

Based on the analysis, the recommended solution is rail relocation of both the CN and CP rail lines to a joint operating corridor, the K-Lead Spur line in the Ross Industrial Area. The recommended solution results in the identified benefits being greater than the anticipated costs (shown in Appendix A as having a value greater than one). The cost-benefit calculation includes the aspects identified above. The solution provides:

- Minimal impacts to traffic flow during construction resulting in reduced driver frustration.

- Relocation of the existing CP rail line from its existing alignment, which is away from existing and future residential neighbourhoods.
- Removal of a below standard crossing angle at Winnipeg Street.
- Opportunity for rail connections to future industrial development along the new rail corridor.

It is recommended that Administration pursue this solution as per the draft project plan in this report subject to budget approval. To begin this work, Administration is recommending that a financing plan be brought forward to City Council through the 2020 budget process for consideration of:

1. Funding the engagement of an engineering consultant to complete the preliminary design of the recommended solution.
2. Funding for additional staff required for the project.

BACKGROUND

In the 1980's, as part of the City of Regina's (City) Rail Relocation Initiative, the City applied to the Canadian Transport Commission for a decision to relocate the CN Marshalling Yard, CN Central Butte, CN Craik, CN Qu'Appelle and CP Lanigan Subdivisions to a corridor around the north side of the city. An affirmative decision was handed down in 1987; however, a combination of lack of funding and other factors resulted in the City withdrawing the pursuit of the relocations. Subsequent discussions in the late 1980's and early 1990's to facilitate a compromise with both CN and CP to relocate both subdivisions within the city limits to a joint operating corridor were unsuccessful at that time.

At the City Council meeting on February 25, 2018, a Notice of Motion MN18-3 was introduced for consideration and discussed at the subsequent meeting of City Council on March 26, 2018. The discussion resulted in report CM18-7 on April 30, 2018, directing Administration to complete a Study on the removal of the at-grade rail crossings on Ring Road between Winnipeg Street and McDonald Street.

A Request for Proposals was issued on June 28, 2018 and the Study was awarded to HDR Corporation Inc. (HDR) on August 14, 2018. The scope of the project was to look at all possibilities to remove the at-grade crossings, including grade separation and rail relocation and to provide a recommendation informed by a cost-benefit analysis.

DISCUSSION

The conclusion of the Study and a decision to continue further with preliminary design should be weighed appropriately against the financial, strategic and policy considerations discussed in greater detail in the sections below.

The recommended solution or other feasible solutions to remove the at-grade crossings will ultimately require a financial plan and need to consider balance of other priority work, service levels and affordability for the citizens of Regina. A comparison table of the four main options is provided in Appendix A. A brief synopsis of the options is as follows:

Grade Separation

HDR identified two feasible grade separation options to explore, which were analyzed to identify impacts, if any, to the Winnipeg Street Bridge Replacement Project and to determine initial Class V cost estimates.

Both grade separation options would result in the longest period of construction along Ring Road and Winnipeg Street consisting of several years of traffic accommodations, reduced speeds and restricted movements when compared with rail relocation options. Traffic would also be disrupted during any future maintenance activity on the bridges.

The lowest cost grade separation option is estimated to cost \$106M and would result in the complete removal of the Winnipeg Street Bridge. Ring Road would be bridged over both rail lines, as well as Winnipeg Street. Winnipeg Street would be lowered to the approximate elevation of the current Ring Road. This construction could not be staged and all funding would need to be in place before the project could begin. There is an added risk as the Winnipeg Street Bridge is due for replacement and additional safety measures may need to be taken to maintain the bridge until such time that the full project could begin.

The second grade separation option is to have Ring Road go under both rail lines and Winnipeg Street. This option has little impact on the Winnipeg Street Bridge and the current replacement project could proceed as planned. This option is approximately \$35M more costly than the lowest cost grade separation option.

The City will receive \$19.6M in funding from the provincial and federal governments for the replacement of the Winnipeg Street Bridge through the recently approved recommendations to execute the Amending Contribution Agreements with the provincial and federal governments to finance this project through report CR19-63. If there was a significant scope change, there is a risk that the funding would be lost and any money already spent on the Winnipeg Street Bridge Replacement Project would be solely the City's responsibility to finance.

Rail Relocation

HDR developed five rail relocation options with various sub-options. These sub-options included a combination of a rail relocation and a grade separation. HDR facilitated a meeting with Administration to review the rail relocation options and determine which options would move forward to engage with the railway companies. Rail relocation requires full support of both rail companies in order to be successful.

Due to cost and rail operation implications, the decision was made to try to utilize existing rail corridors within the Ross Industrial Area. Other options to relocate the rail lines further to the east were eliminated due to technical constraints with respect to Transport Canada guidelines and increased costs. Additional options, which included a combination of rail relocation with grade separations were explored but are more costly than strictly rail relocation and were only examined further as options to mitigate risk if the rail companies were not supportive of rail relocation and joint operations on the K-Lead Spur line.

The K-Lead Spur line is a joint operating corridor shared by both CN and CP to service customers in the Ross Industrial Area. Two of the rail relocation options utilize this existing

corridor, which would require upgrades to handle the increased traffic flow and higher track speeds. A second track would also need to be constructed to allow for through rail traffic, as well as traffic to service the customers along this corridor simultaneously. The primary difference in the two options utilizing this corridor is the location of the east to west CP track. One option runs directly south of the Somerset development area, while the other option runs north of the Somerset development area.

The option that runs south of Somerset is anticipated to be less costly by \$20M at an estimated \$86M, which is due primarily for the fact that the City owns the land directly north of the Co-op Refinery Complex (CRC) property and there would be minimal land purchase required for this option. The option north of Somerset development may provide for industrial development adjacent to the new track to have improved access to rail transportation. By relocating north of the Somerset development, it allows the proposed development to connect to adjacent communities. This option would also remove the North Winnipeg Street grade crossing with the CP Lanigan Subdivision that poses additional safety risk due to its crossing angle and potential non-compliance with the recently updated Transport Canada Grade Crossing Regulations. Lands north of Somerset are outside of city limits.

Recommended Solution

Rail relocation of both rail lines to the K-Lead Spur line and north of the proposed Somerset development is the recommended option as shown in Appendix B. The cost estimate for this option is \$107M and takes into consideration, the engagement and feedback, from both rail companies and their requirements to relocate to the proposed route and maintain current operations. This cost estimate provided is a Class 4 with an accuracy of +50 per cent to -30 per cent, meaning it is subject to further refinement through the preliminary and subsequent detailed design to refine the level of accuracy. The cost estimate is provided in 2019 dollars and may be subject to inflationary increases.

The recommended solution may change as further work is advanced through a preliminary design to detail the route selection, perform geotechnical, utility and environmental analysis, undertake a broader stakeholder consultation and acquire land where required. This work is in addition to ongoing conversations with both rail companies. Potential changes as a result of preliminary design to the recommended solution could result in modifications to the route and costs.

To date, both rail companies have engaged in several meetings with HDR to review and provide feedback regarding the proposed rail relocation concept. The feedback received to date has included potential impacts to railway operations, including potential infrastructure requirements or modifications to the conceptual plan to help mitigate those impacts. As part of this Study, HDR continues to work with the rail companies in addressing their comments and is working towards receiving letters of support from both CN and CP for the recommended solution. If the rail companies do not ultimately agree to either the recommended rail relocation option or another relocation option, grade separation would be the only remaining solution for the City to pursue.

There are potential implications that may either require or accelerate planned grade separations crossing the joint operating corridor, specifically where the joint operating corridor crosses the McDonald Street/Highway No. 46 corridor and Ross Avenue.

This would require additional capital funding in addition to operating and maintenance funding for addition bridges along these corridors. Additional work will need to be completed internally to identify if the increased rail traffic along the new rail corridor will expedite future planned grade separations.

The proposed route for rail relocation will be explored in more detail during the preliminary design phase of the project and will identify areas for land acquisition, crossings of third-party infrastructure and relocation or reconfiguration of City infrastructure.

Next Steps

Due to the scope and scale of continuing to advance this as a project, Administration recommends a project team be created internally and remain intact for the duration of the entire project to ensure continuity, especially with respect to conversations and negotiations with the rail companies. Not creating and maintaining a project team to manage the project through preliminary design to construction risks delays and relationships with key stakeholders. The project team will be responsible for managing all required engineering/construction contracts, continuing and expanded stakeholder engagement and seeking and acquiring funding from higher levels of government through existing or future grant programs, among other things.

The entirety of the project to completion of construction is estimated to take approximately eight years. A high-level project schedule with a start date aligned with the recommendation of Q1 of 2020 is attached in Appendix C. There may be opportunities to realize efficiencies in the timeline; however, several of the timeline items require collaboration with external parties; therefore, carry more risk to the timeline. A key assumption is that the time frame assumes the City will be able to continue to fund the work through the entirety of the project. Recognizing the financial options discussed further below, a discussion through the budget process and ongoing exploration of funding programs as the project progresses is anticipated to facilitate the project timeline shown.

The additional staffing capacity required for the project will need to be explored internally and additional FTEs are anticipated to be required to ensure that this project does not jeopardize other initiatives and services provided in Administration's work plans.

RECOMMENDATION IMPLICATIONS

Financial Implications

The City currently has several competing priorities requiring significant investments. Bringing a financing plan to the 2020 budget process ensures that the financial implications and risks associated with progressing this project forward are fully presented to City Council.

The first step in the financial plan of the overall project is the cost of the preliminary design, the FTEs required for project start up and exploration to secure external funding, which will be approximately \$2M. This estimate will be included in the financing plan brought forward to the

2020 budget process. The draft project plan in Appendix C identifies project delivery funding identified and secured at the same time as preliminary design; however, risks associated with not having a financial plan for the project in its entirety are discussed in the options below.

Options identified to fund the next stage of this project include:

<p><u>Option 1 (Recommended):</u> Consideration of funding the preliminary design through the 2020 Capital Budget process allows City Council to explore funding this project through either:</p> <ul style="list-style-type: none"> - A mill rate increase. - A reduction in another budget item. - A withdrawal from the General Fund Reserve (GFR), described more in detail in Option 2. 	<p><u>Risks:</u></p> <ul style="list-style-type: none"> • At this time, a financial plan to fund the entirety of the project, regardless of the solution pursued, is not secured. • Support from other levels of government is desirable for a project of this magnitude. • The risk to fund \$2M for the preliminary design is it may be lost if a financial plan is not identified to deliver the entire project if not secured. • There is a risk that without the preliminary design work completed, the City may not be able to demonstrate readiness for securing funding from other levels of government through future grant application opportunities.
<p><u>Option 2:</u> Should City Council wish to proceed immediately and not wait for the 2020 Budget, the preliminary design could be funded through a withdrawal from the GFR.</p> <p>The GFR had a balance of \$23.5M at the end of 2018, just over its minimum limit of \$23M. The GFR balance is projected to decline below its minimum limit to \$15.4M at the end of 2019 due to planned funding commitments and expenditures, including a \$2.4M commitment related to the Regina Humane Society and \$3.8M for the Parks & Facilities Yard Development. The GFR provides City Council the greatest flexibility to respond quickly to emergencies or to capitalize on opportunities without borrowing.</p>	<p><u>Risks:</u></p> <ul style="list-style-type: none"> • The risk associated with transferring funds from the GFR to progress the next stage of this project reduces the flexibility of being able to use the GFR to respond quickly to emergencies or to capitalize on opportunities. • The risk to fund \$2M for the preliminary design is it may be lost if a financial plan is not identified to deliver the entire project if not secured. • There is a risk that without the preliminary design work completed, the City may not be able to demonstrate readiness for securing funding from other levels of government through future grant application opportunities.
<p><u>Option 3:</u> Defer initiation of the preliminary design until either an external funding source can be secured for this stage or more certainty around how the total project cost of approximately \$107M can be funded is identified. This next stage of this project may be eligible for the Gas Tax Funding expected later in 2019. Administration would explore the eligibility of this project to receive this funding prior to the initiation of the preliminary design stage.</p>	<p><u>Risks:</u></p> <ul style="list-style-type: none"> • There is a risk, that no external source of funding to finance \$2M for the preliminary design may be available for the City to initiate the work in the near future. An extended delay also risks loss of momentum to advance a rail relocation project with CN and CP. • There is also a risk that without the preliminary design work completed, the City may not be able to demonstrate readiness for securing funding from other levels of government through future grant application opportunities.

In any of the above scenarios, Administration would seek to identify external funding sources to offset the cost of the preliminary design either in whole or in part to offset financial impacts to the City.

Environmental Implications

None with respect to this report; however, the preliminary design will need to explore and identify potential environmental implications, subsequent environmental impact studies and permits that may be required.

Policy and/or Strategic Implications

Strategically, the completion of a preliminary design for the recommended solution is considered advantageous and is recommended to demonstrate the City's commitment to the project, both to key stakeholders and sources of external funding.

For key stakeholders, such as CN and CP, this will need to be coupled with a financial plan to ensure the project can continue through to completion. City policies provide guidance towards the decision around this commitment.

The City's *Design Regina: The Official Community Plan, Bylaw No. 2013-48* (OCP), identifies in Section B, Financial Policy, Goal 2 – Sustainable Services and Amenities, policy 1.5 states:

“Provide infrastructure that meets expected growth and service levels, in accordance with financial resources and capabilities”.

The implementation of the recommended or alternative solution improves the level of service along Ring Road in terms of traffic delays at this location and considers future capacity improvements as a result of forecasted growth. The decision to consider advancing this project further should consider the timing of financial resources available along with competing priorities requiring funding to improve the level of service.

Similarly, the City's Strategic Plan relates to the advancement of this project by considering the Community Perspective Objective 2: Improve Service Financial Sustainability – Ensure the community has services today and in the future that meet everyone's needs at a price they can afford.

Within the City's Transportation Master Plan (TMP), the Roadways Network Map identifies future potential railway grade separation locations within the city, including the subject location of the motion. The action to initiate a Railway Study contemplates several rail related items, including existing crossings and rail relocation. Undertaking a Study accelerated and advanced a portion of work identified in the TMP. Continuing with the next steps outlined in this report will continue to advance this work.

Other Implications

Traffic and Train Volumes

Currently, 64,000 vehicles per day travel between Winnipeg Street and McDonald Street along

Ring Road as per the 2017 – 2018 Annual Traffic Flow Map. As of 2013, the CP Lanigan subdivision crossing was reported to have up to 10 trains per day. The CN Qu'Appelle subdivision crossing was reported to have up to six trains per day. Recent train crossing data provided by CN and CP indicate that the overall number of crossings has decreased since 2013.

CP also indicated there is an average of four to eight trains per day and CN indicated there is an average of two freight trains per day at these crossings respectively. According to both CN and CP, the number of trains can change at any time, depending on the needs of their customers. Both entities operate 24 hours per day, seven days a week and do not have a set schedule for the freight trains.

Both rail relocation and grade separation will eliminate the vehicle/train interaction on Ring Road. Rail relocation is estimated to reduce the vehicle/train interaction by 42 per cent compared to the current scenario. Grade separation is estimated to reduce the interaction by 53 per cent. The difference between the rail relocation versus grade separation is due to increased train traffic along the relocated corridor. The resulting total reductions consider the crossings at Winnipeg Street (two locations), 9th Avenue North, McDonald Street, Turvey Road, Sioux Street and Ross Avenue as a result of the CN and CP tracks impacted.

Collisions

As reported in report CM18-7, at the CN and CP at-grade crossings over the last 10 years (from 2009 to early 2018), there has been eight separate collision cases, as reported by Saskatchewan Government Insurance. In some of these cases, there were multiple vehicle collisions. Severity ranged from property damage to injuries. The determined causes included driver inattention, driver impairment and weather-related road conditions.

The above data outlines collisions at the CN and CP at-grade crossings locations specifically. A larger total number of collisions have occurred between Winnipeg Street and McDonald Street on Ring Road; however, the collision data is not separated between non-train related collisions and train related collisions at the time of the incident. Further analysis may be required to determine correlations between collision and train crossings, cause, severity, road conditions and other factors. An analysis is anticipated to be hampered by available data to correlate the collisions with the historical timing of train crossings.

Land Use Planning

The recommended solution results in the removal of the CP rail line currently located between the existing Uplands area and Kensington Greens development and approved concept plan for the Somerset development. The recommended solution considers the removal to be of benefit to the surrounding residential developments but a review may be required to amend the infrastructure, road network and land use planning not yet developed. The recommended solution also relocates rail to lands outside of city limits, which will require both acquisitions, as well as consultation with the Rural Municipality of Sherwood No. 159.

Accessibility Implications

None with respect to this report.

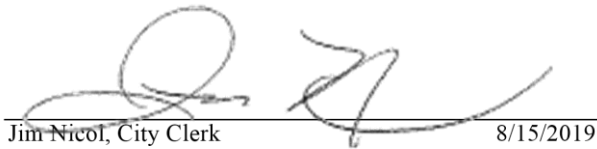
COMMUNICATIONS

Stakeholder engagement for the Study was limited to CN and CP. Ongoing consultation and communication with affected stakeholders including, but not limited to CN and CP will be required throughout the project.

DELEGATED AUTHORITY

The recommendations contained in this report require City Council approval.

Respectfully submitted,



Jim Nicol, City Clerk

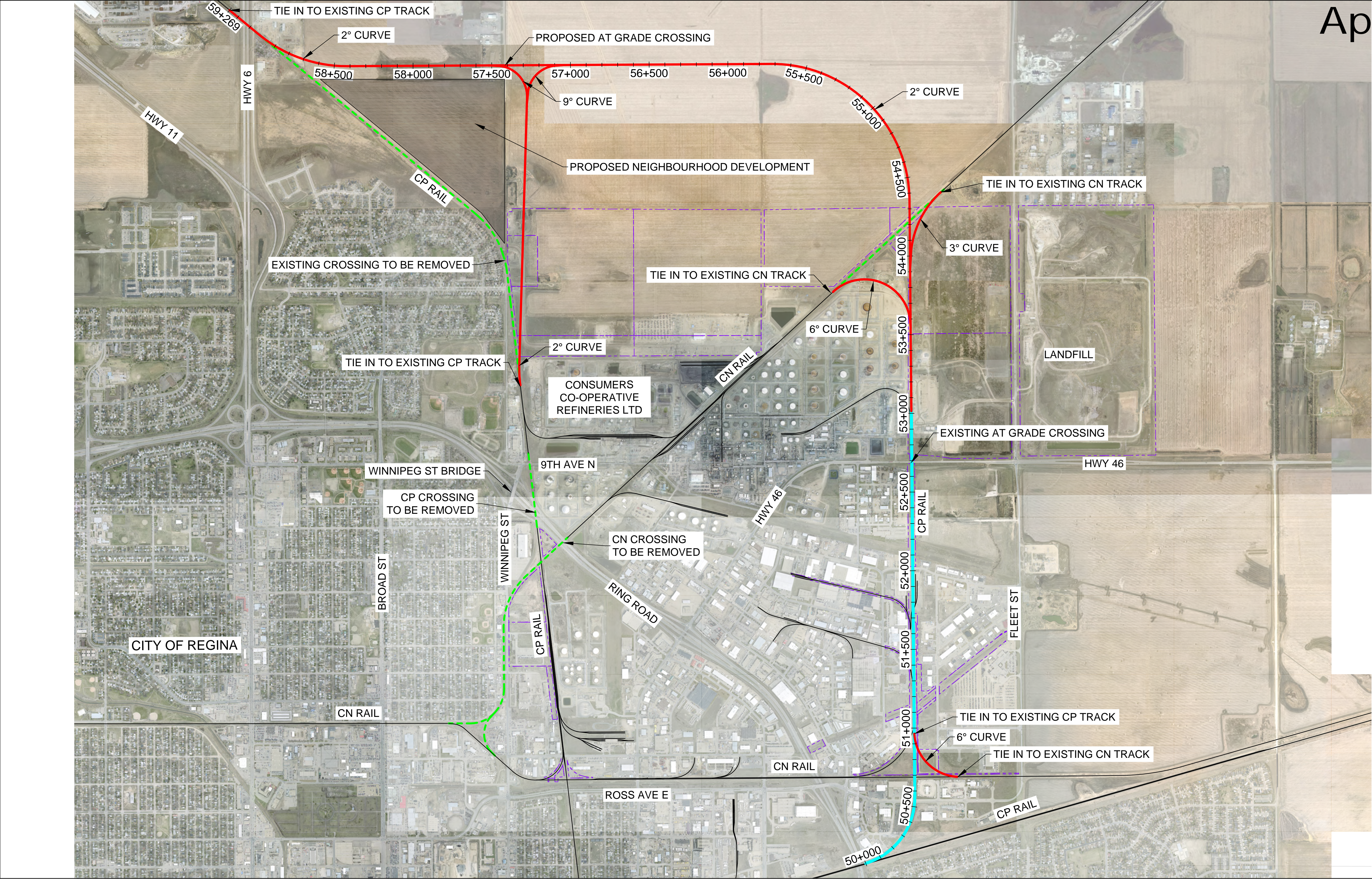
8/15/2019

Appendix A

	Rail Relocation		Grade Separation	
Description	CP & CN relocation, Outside Somerset area **Recommended**	CP & CN relocation, Below Somerset Area	Ring Road over CP & CN	Ring Road under CP & CN
Estimated Cost ⁽¹⁾	\$ 107 M	\$ 86 M	\$ 106 M	\$ 141 M
Effect on Winnipeg Street Bridge Project	None.	None.	<ul style="list-style-type: none"> Winnipeg Street Bridge removed. Potential for funding loss. 	Winnipeg Street Bridge project can proceed.
Construction Impacts	Minimal impacts to traffic flow during construction.	Minimal impacts to traffic flow during construction.	Major impacts to Ring Road traffic flow. Significant delays expected for duration of construction. Traffic delays anticipated for over two years.	Major impacts to Ring Road traffic flow. Significant delays expected for duration of construction. Traffic delays anticipated for over two years.
Community Impacts	<ul style="list-style-type: none"> Somerset development not separated by rail from Uplands and Kensington Greens. Removal of below standard crossing of CP at Winnipeg Street N. Provides opportunity for rail connections to future industrial development along new rail corridor. Relocates rail traffic away from residential areas. 	<ul style="list-style-type: none"> Requires change to southern end of Somerset development. Provides opportunity for rail connections to future industrial development along new rail corridor. Maintains mainline rail traffic between residential areas. 	<ul style="list-style-type: none"> Does not impact rail companies' existing operations. Loss of grant funding from federal and provincial governments for replacement of Winnipeg Street bridge. 	<ul style="list-style-type: none"> Does not impact rail companies' existing operations.
Cost Benefit Ratio ⁽²⁾	1.32	1.62	0.89	0.71

(1) Estimated costs shown are in 2019 dollars and are a Class 4, +50%/-30% as per AACE International Cost Estimate Classification System 17R-97

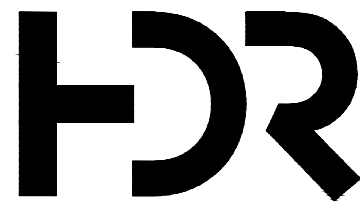
(2) The Cost Benefit Ratio assumes a study period of 40 years.



NOTE
1. PROPOSED TRACK LENGTH - 10320 m.
2. TRACK TO BE UPGRADED LENGTH - 3010 m.

0 400 800 Meters

LEGEND
PROPOSED TRACK
EXISTING TRACK
TRACK TO BE REMOVED
TRACK TO BE UPGRADED
CITY PROPERTY BOUNDARY



PROJECT MANAGER F. KRAMER		
ISSUE	DATE	DESCRIPTION
PROJECT NUMBER 10134931		

ISSUED FOR REVIEW

City of Regina

REGINA
Reimagine Horizons

CITY OF REGINA

RING ROAD RAIL CROSSINGS FEASIBILITY STUDY

RAIL RELOCATION OPTION 4

PLAN

FILENAME
SCALE 1:12,000

DRAWING

Regina Rail Relocation Project Schedule

[illegible]



Johnson Shoyama Graduate School of Public Policy – Executive Internship Program

Date	September 15, 2021
To	Mayor Masters and City Councillors
From	Executive Committee
Service Area	People and Transformation
Item #	CR21-122

RECOMMENDATION

That City Council:

1. Delegate authority to the Executive Director, People and Transformation, or their designate to negotiate and approve agreements, including amendments to agreements and any ancillary agreements or documents, with the Johnson Shoyama Graduate School of Public Policy, at the University of Regina and the University of Saskatchewan, as well as with the individual interns, to provide up to two internship opportunities on an annual basis for the period of September 1, 2021 to April 30, 2026.
2. Authorize the City Clerk to execute the necessary agreements after review and approval by the City Solicitor.

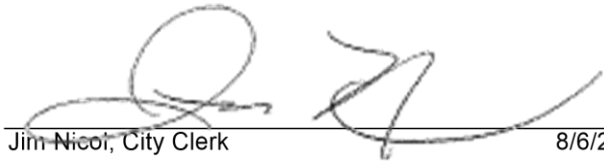
HISTORY

At the August 4, 2021 meeting of Executive Committee, the Committee considered the attached EX21-53 report from the People & Transformation Division.

The Committee adopted a resolution to concur in the recommendations contained in the report. Recommendation #3 does not require City Council approval.

Respectfully submitted,

EXECUTIVE COMMITTEE



Jim Nicol, City Clerk

8/6/2021

ATTACHMENTS

EX21-53 Johnson Shoyama Graduate School of Public Policy – Executive Internship Program



Johnson Shoyama Graduate School of Public Policy – Executive Internship Program

Date	August 4, 2021
To	Executive Committee
From	People & Transformation
Service Area	People & Organizational Culture
Item No.	EX21-53

RECOMMENDATION

The Executive Committee recommends that City Council:

1. Delegate authority to the Executive Director, People and Transformation, or their designate to negotiate and approve agreements, including amendments to agreements and any ancillary agreements or documents, with the Johnson Shoyama Graduate School of Public Policy, at the University of Regina and the University of Saskatchewan, as well as with the individual interns, to provide up to two internship opportunities on an annual basis for the period of September 1, 2021 to April 30, 2026.
2. Authorize the City Clerk to execute the necessary agreements after review and approval by the City Solicitor.
3. Approve these recommendations at its meeting on August 11, 2021.

ISSUE

The City of Regina has participated in the Johnson Shoyama Graduate School of Public Policy (JSGS) Executive Internship Program since 2010. The City benefits by having access to a resource with the latest thinking in public policy and by gaining a new perspective in the analysis of policy. The interns gain valuable career preparation, experience and accelerated professional growth and advancement. Overall, the JSGS Executive Internship Program provides for smart succession

planning as it provides the City with access to potential future employees. For these reasons we are recommending that the City continue its partnership with the JSGS. The most recent memorandum of agreement with JSGS expired on April 30, 2021. City Council approval is required to enter into a new multi-year agreement.

IMPACTS

Financial Implications

The recommendation is for up to two internship opportunities on an annual basis over the period September 1, 2021 to April 30, 2026. Under the agreement, the City's contribution is expected to be a maximum of \$50,000 per year. The funding is currently available in the operating budget.

Policy and/or Strategic Implications

The Internship Program provides the City with an opportunity to secure the talents of high performing students from the JSGS. The City benefits from the students' skills over the course of the eight-month internship and can draw on this pool of talent in future hiring. Participation in the program also highlights the City's ongoing efforts to be seen as an employer of choice.

OTHER OPTIONS

No alternative options have been identified.

COMMUNICATIONS

JSGS and the respective Boards of Governors of the Universities of Regina and Saskatchewan will be notified of our ongoing commitment to the Internship Program and provided with copies of the executed contracts.

DISCUSSION

The JSGS Internship Program was launched in 2005 with a partnership between JSGS and the Saskatchewan Public Service Commission. The program has since grown to include current partnerships with the federal and provincial public service, eHealth Saskatchewan, Elections Saskatchewan, Saskatchewan Liquor and Gaming Authority, SaskBuilds, the Saskatchewan School Boards Association, the Provincial Auditor of Saskatchewan, the City of Saskatoon and the City of Regina.

These partnerships provide students in the Master of Public Administration (MPA) and the Master of Public Policy (MPP) programs the option of enhancing their postgraduate experience work with a public service internship component.

Since partnering with JSGS, the City has hosted a total of 18 interns, four of which have been hired into the City's permanent workforce and one into a term position, filling roles such as Policy Advisor, Business Systems Analyst, Policy & Procedure Analyst, Strategy and Performance Consultant and Manager, Transportation & Utilities. In previous years, it has been typical for the City to take two interns, with internships lasting eight months starting in September and ending at the end of April in the following year. One graduate student enrolled in the JSGS Program at the University of Regina was offered an internship for the 2021-2022 term in the People & Transformation Division.

The Internship Program is one of the leading programs of its kind in Canada and its reputation continues to grow. It is the only program in Canada that pairs student interns with mentors who are at middle to senior levels of government and focuses on the development of a high-quality mentorship experience. In order to qualify for an internship, applicants must undergo a comprehensive assessment process.

The internships are intended to expose interns to and give them hands-on experience with a broad range of activities and issues related to public administration and public policy. It is anticipated that an intern's work plan should generally include:

- Opportunities to learn firsthand the nature of government, including the internal workings of government, the reporting and governance structure, legislation and interface with the political structure (federal, provincial and municipal)
- Exposure to or direct involvement in budget development, strategic planning and reporting, policy and program development and the migration of this development to the implementation, monitoring and evaluation stages
- The opportunity to develop an appreciation of effective working relationships between and within various levels of government
- Opportunities to learn about government process and government management
- Firsthand experience in the day-to-day activities of public servants, such as preparing briefing notes, preparing decision items, analyzing policy issues and conducting research

The Internship Program serves as a valuable recruitment tool. Interns have the opportunity to demonstrate the various contributions they can make within their respective placements while it provides the organization a unique avenue by which to recruit, and potentially retain, high performing talent. There is no guarantee of ongoing or future employment after a successful internship, though the internship does set interns up to be more competitive in future staffing competitions and, as noted, some interns have joined the City as permanent staff.

In addition, the program enhances the City's presence in the community as an employer of choice for Johnson Shoyama graduates and further strengthens the relationship between JSGS and the City of Regina.

DECISION HISTORY

The City of Regina entered in multi-year agreements with JSGS in 2012 and 2016.

On July 23, 2011, City Council authorized the City Clerk to enter into agreement with the JSGS for the period of September 1, 2012 to April 30, 2016.

On June 27, 2016, City Council approved the City of Regina's partnership with the JSGS for the period of September 1, 2016 to April 30, 2021.

The recommendation in this report requires City Council approval.

Respectfully Submitted,



Shawn Chaudhary, Director
People & Organizational Culture

Respectfully Submitted,



Louise Folk, Executive Director
People & Transformation

Prepared by: Jordan Reid, Manager, External Relations & Strategic Priorities



MR4 Naming - Horizon Station Park

Date	September 15, 2021
To	Mayor Masters and City Councillors
From	Regina Planning Commission
Service Area	City Planning & Community Development
Item #	CR21-124

RECOMMENDATION

That City Council:

Approve The Towns MR4 to be named Horizon Station Park.

HISTORY

At the August 4, 2021 meeting of Regina Planning Commission, the Commission considered the attached report RPC21-48 from the City Planning & Development Division.

The Commission adopted a resolution to concur in the recommendation contained in the report.

Recommendation #2 in the attached report does not need City Council approval.

Respectfully submitted,

REGINA PLANNING COMMISSION


Elaine Gohlke, Secretary 8/6/2021

ATTACHMENTS

RPC21-48 MR4 Naming - Horizon Station Park

Appendix A - Horizon Station Park Map

Appendix B - Park Naming Letters



MR4 Naming - Horizon Station Park

Date	August 4, 2021
To	Regina Planning Commission
From	City Planning & Community Development
Service Area	Parks, Recreation & Cultural Services
Item No.	RPC21-48

RECOMMENDATION

The Regina Planning Commission recommends that City Council:

1. Approve The Towns MR4 be named Horizon Station Park.
2. Approve this recommendation at its meeting on August 11, 2021.

ISSUE

Terra Developments Inc. (Terra) has submitted a request to the City of Regina (City) for the name Horizon Station to be assigned to the Towns MR4 (see Appendix A).

IMPACTS

Policy Impacts

Civic Naming Committee Guideline

The Civic Naming Committee Guideline (Guideline) requires the Administration to consider requests from developers, Community Associations and Zone Boards for names to be assigned to parks. Names are first submitted to an internal Civic Naming Committee, which considers the names within the context of the Civic Naming Committee Guideline, adopted by Council in November 2018 (CR18-116). Upon approval by the Civic Naming Committee, names can be assigned to streets or public park space with Council approval.

The Guideline states that ‘Developers collaborate with the Civic Naming Committee to work toward achieving a target of 25 per cent of street and 50 per cent of park names within a concept plan bearing a name with an Indigenous connection’. Horizon Station is the second of four parks planned for the Towns. The remaining two parks will need to have names with an Indigenous connection in order to meet the 50 per cent target.

Cultural Plan

The Civic Naming Guideline contributes to the harmony of the city by providing an opportunity for Community Associations as well as other public groups to participate in public process, allowing them to be informed and engaged in what is happening within their community. Park naming also supports the objectives of the *Regina Cultural Plan*, to “*ensure that the naming of streets, parks and other civic assets is done to celebrate Regina’s unique history and cultural diversity and that it tells the whole story of Regina.*”

Financial Impacts

There are no financial implications for the City related to the naming of the park. All park signage will be installed within the park at the expense of the developer.

OTHER OPTIONS

If the Regina Planning Commission chooses, they can deny the name Horizon Station and refer the report back to Administration to work with the Developer, the Community Association, and the Zone Board to select another name to bring forward for consideration.

COMMUNICATIONS

The name Horizon Station was submitted to the Civic Naming Committee and approved for use. Once approved for use by the Civic Naming Committee, in accordance with park naming procedures, the name was shared with the Arcola East Community Association and East Zone Board, as representatives of their residents and recreation zone. Both were supportive of the name.

If the name is approved by City Council, The Towns MR4 parcel will contain a park sign with a decal that explains the significance of the name for those that visit the space.

DISCUSSION

When Terra began the design of the park space in the Towns, they reached out to the grade six class at St. Gabriel School to provide feedback. As part of the process, they took the class to parks and playgrounds throughout the city to discuss what they liked about the spaces and what they thought could be improved upon. Based on that feedback, as well as needs identified through the *Recreation Master Plan*, the design of the park was completed with a train theme. When

construction is finished the park will contain a regulation size athletic field, a boarded rink, small non-boarded skating loop, warm-up shelter that resembles a train station, picnic area, neighbourhood dog park and a partially accessible playground with a train theme. Based on the theme for the design of the park the grade six class at St. Gabriel School, also selected the name Horizon Station to submit to the Civic Naming Committee for approval.

This name also fits with the overall concept of The Towns Subdivision, which pays tribute to the many communities that were developed along the province's early rail lines to support the function of the steam engines. This type of theme naming is currently allowed under the current Civic Naming Committee Guideline. The names used for the theme of this neighbourhood were also approved by the Civic Naming Committee. Additional rationale for the name is included in Terra's submission to the Civic Naming Committee attached as Appendix B.

Given that the community organizations representing residents of the Arcola East Neighbourhood are supportive of the proposed name and the name aligns with the Civic Naming Guideline, Administration recommends approval be granted to assign the name Horizon Station to the Towns MR4.

DECISION HISTORY

In accordance with the Civic Naming Guideline, City Council approval is required to name park spaces.

Respectfully Submitted,

Respectfully Submitted,



Laurie Shalley, Director, Parks, Recreation & Cultural Services

7/21/2021



Diana Hawryluk, Executive Director, City Planning & Community Dev.

7/28/2021

Prepared by: Janine Daradich, Manager, Planning and Partnerships

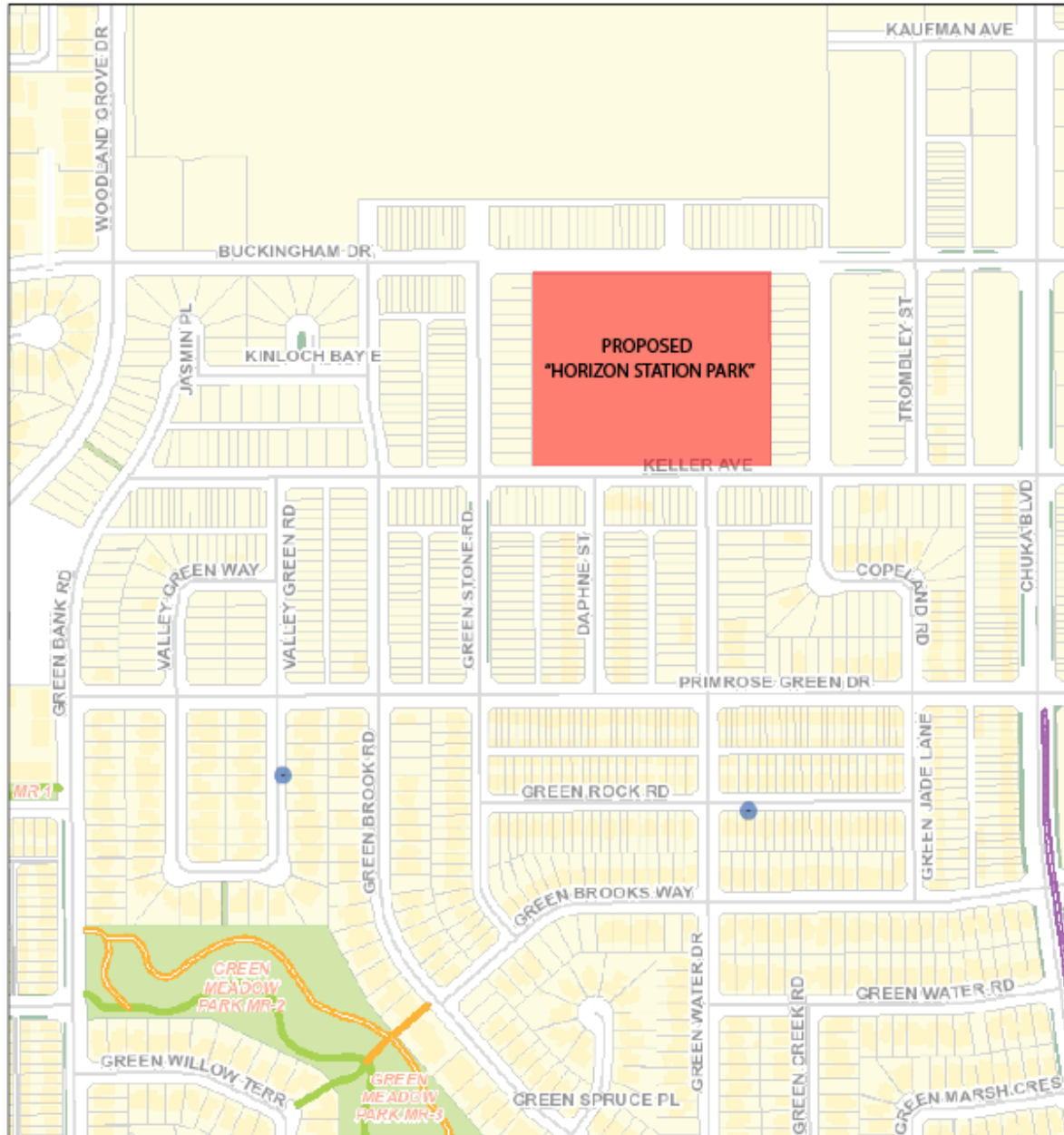
ATTACHMENTS

Appendix A - Horizon Station Park Map

Appendix B - Park Naming Letters

Appendix A

HORIZON STATION PARK





#14 – 3710 Eastgate Drive
Regina, Saskatchewan S4Z 1A5
Telephone: 306-924-0445 – Regina
Fax: 306-761-0340
Email: cathy@terrainc.ca

February 24, 2021

City of Regina
Parks, Recreation & Cultural
Services Department, 6th Floor
PO Box 1790
2476 Victoria Ave
Regina, SK

Attention: Community Consultant, Recreation Facility Department

Dear Sirs,

For your consideration, Terra Developments Inc. ('Terra') would like to submit the park name: **Horizon Station Park** for MR4 located in The Towns Development. This name was developed by a Grade Six class at St Gabriel school, which is a neighbour to The Towns community. Terra is proud to be able to put this name forward on behalf of the class, as well to present their rationale of how they thought up of this park name. Listed below are the elements along with a brief description the class worked with to assemble the park name.

The Towns Concept:

The overall concept of The Towns is based on paying homage to ghost towns and dying communities within the province. Saskatchewan has a very rich history of small towns that many of us either have roots from, or, have no idea even existed. The Towns was created to bring back the essence of these small towns and villages through the use of street names, amenities and landscaping elements. The vibe of the neighbourhood is meant to evoke the basics of small-town living through a sense of community, all while living within the City.

MR4 Park Theme:

Back in the day Saskatchewan had a very robust network of rail lines. The vast lands caused many issues for transporting goods across the province, so, the rail lines were built in the necessity for commerce and trade. As much as the rail lines created a sense of economy and connection, it also created the development of new communities. Many small towns and settlements were built as little hubs to support the function of the steam engines. Because the train engines ran on steam, they needed

consistent stops every 8-10 miles to fill up with water. Water tanks were positioned along the rail and the concept of small communities began to grow around them. These water stops were the main economic driver for most of these towns, but, once diesel and gas became more popular, the need for the water stops ended. Eventually, these small communities were abandoned as people had to move to more central areas to find work. The elements and features of MR4 have been designed and selected to replicate a train station.

Horizon:

Horizon, SK was a village established in 1917 after the Canadian Pacific Railway ran through the land. Wikipedia states that the story behind how the village was named comes from a dispute that happened between two surveyors; one was working for the Grand Trunk Pacific, the other for the Canadian Pacific Railway. The location of Horizon is the exact point of land where the two rail lines came together, and after a comment by one of the surveyors "It looks as if we have come to the horizon", the name was created.

This story of Horizon not only aligns with the definition of the word ... "where the earth meets the sky", but, it represents the imagery of Saskatchewan's farm lands intersecting with the living skies. Metaphorically, the story represents two parties coming together, which also aligns with The Towns purpose of community and bringing people together.

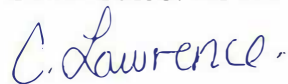
Station:

The word station can be defined by a stopping place along a route, which is the intent of the MR space. The park is meant to be the focus for the community and an area of central gathering and congregation. The reference to a station also aligns well with the train theme, and the intent to mimic the look of a train station.

Please accept this as letter as the formal submission to name MR4 of The Towns to be Horizon Station Park. Also included in this letter is the work the students presented to Terra, they came up with five (5) park names to select from. These attachments are for information only.

Kind Regards,

TERRA DEVELOPMENTS INC



Cathy Lawrence

Attachments: Student Work Sheets

PERSUASION MAP

by: **Jake M**

Appendix B-3

Park Name

Introduction

There is a new park being built in The Towns area and our class has the honour of naming it. I think we should name the park 'The Horizons Stationary Park' or for short, 'HSP'.

Main Reason 1

A horizon is the line at which the earth's surface and the sky appear to meet.

Main Reason 2

A horizon could also mean to expand your experience with things, like food or music.

Main Reason 3

Horizon was a small town in Saskatchewan that became a ghost town on Dec 31, 1973.

Facts or Examples

1 A synonym for horizon is border, even though this park is gonna be crossing the borders of 'normal'

2 -parks.

3

Facts or Examples

1 The park expands its horizon beyond just a park, as it has 2 skating rinks, a resting place, and a t

2 -rain themed park.

3 Expanding your horizons in life is good, as the more experiences you have, the wiser you are.

Facts or Examples

1 Horizon, SK was made in 1912 after the Canadian pacific railway ran through the land.

2 It now has a status of just a hamlet, south-east of Assinaboia.

3

Conclusion

In conclusion, i think 'The Horizons Stationary Park'/'HSP' would be a great name to label the new park in The Towns coming in 2021.

Horizon Station Park

Jomi

- Horizon was a town in Saskatchewan that no longer exists.
- The park has a train theme and the reason Horizon even existed is because of the Canadian Pacific Railway. It doesn't exist anymore, so it won't confuse 911.
- We can name the little elements in the park other ghost towns.
- The Playground can be called The Train.

Chandler Park

By logan

I think that we should name the park the Chandler park. My first reason is that Chandler was a town in Saskatchewan that was built in the area Cymri rural Municipality, the site was abandoned by the Canadian Northern Railway in 1927 with the railway being abandoned in 1951 (so it is a ghost town). It was also built by a railway and the main theme of the park is trains. But the big reason is that Chandler is the name of a person the mr beast YouTube channel, so most kids will recognize the name and adults will probably recognize it from the town.

Amulet Park By Aden

Amulet was once a town that existed in Saskatchewan and apparently picking a Saskatchewan town name that once existed is a good choice for a name. Another reason why I picked this name was because it has a train in the design of the park, and Amulet had a complete train station. I also wanted to keep the name that I chose semi related to the train theme. The last and final reason on why I chose this name is because it is an easy name to pronounce for all ages. And since no other road or park is named or has the word amulet in it's name it won't confuse a 911 receiver if there were to be an emergency.

Train Park

Freddie

I think we should name it the train Park because most people will call it the "train Park" no matter what the name is. For example there is a park in my area that me and pretty much everyone that goes there calls it The red Park when its called something totally different. Also theres no streets or other Parks named that. Its also very easy to pronounce and the 9-1-1 operators will understand.

Posiwin Park

I think poswin is a good name because it's easy to say and gives an opportunity to learn Cree words. Naming elements will be easy for the name because you can either use train vocab, Cree words or Cree train Vocab. While all that they still keep with the train theme!

I did not have anything in mind.

Iron Horse park/ Iron poswin park

Jock

The reason I like this name is because it has some reasoning behind on why I want to be called it iron horse park. The first reason I would like it to be iron horse park is because it has indigenous background to it. The first part of its indigenous background is that first nations would call trains iron horses because trains at the time were made from iron, so they called them iron horses. The second reason I think it would be a good idea to name it train park is that it would respect the indigenous word by naming the park after iron horse park. Another reason I think we should name it iron horse park is that indigenous people would go to this park and know the reasoning behind its reasoning for its name. One other idea to name the park iron horse is that it sounds like a name the public would enjoy. The final reason I feel like this would be a good name is that indigenous people have been left out so I think that it would make them feel included in the reason of the park name.

BYLAW NO. 2021-55


THE REGINA ZONING AMENDMENT BYLAW, 2021 (No. 16)

THE COUNCIL OF THE CITY OF REGINA ENACTS AS FOLLOWS:

- 1 The purpose of this Bylaw is to amend Bylaw 2019-19, being *The Regina Zoning Bylaw, 2019* to remove the requirement for a separation distance between an established Retail Trade, Cannabis use and a proposed sensitive land use within the city.
- 2 The authority for this Bylaw is section 46 of *The Planning and Development Act, 2007*.
- 3 Schedule “A” of *The Regina Zoning Bylaw, 2019*, is amended in the manner set forth in this Bylaw.
- 4 Chapter 3, Part 3A, Table 3A.T2: RESIDENTIAL NEIGHBOURHOOD ZONE LAND USES, section (row) T2.2 is repealed and the following substituted:

T2.2	• Open Space, Active	Permitted	-----	<p>(1) The “Open Space, Active” land use may not be established where it will be closer than 182.88 metres to a “Service Trade, Body Rub Establishment” land use.</p> <p>(2) The measurement required in subsection (1) shall be:</p> <p>(a) a straight line, measured from the nearest point of the portion of the building used for the “Service Trade, Body Rub Establishment” land use to the nearest portion of the lot with an “Open Space, Active” land use; and</p> <p>(b) assessed as of the date of receipt of a complete application as determined by the Development Officer.</p>
------	----------------------	-----------	-------	---

- 5 Chapter 3, Part 3A, Table 3A.T2: RESIDENTIAL NEIGHBOURHOOD ZONE LAND USES, section (row) T2.4 is repealed and the following substituted:

Approved as to form this 2nd day of
September, 2021.

City Solicitor

T2.4	<ul style="list-style-type: none"> • Assembly, Community • Assembly, Recreation • Assembly, Religious • Institution, Day Care 	-----	Discretionary	<p>(1) A land use in the “Assembly” land use class:</p> <p>(a) shall not be operated from an accessory building; and</p> <p>(b) shall be located only on sites adjoining and accessed by a collector or arterial street.</p> <p>(2) An “Assembly, Community”, “Assembly, Recreation”, “Assembly, Religious”, or “Institution, Day Care” land use may not be established where it will be closer than 182.88 metres to a “Service Trade, Body Rub Establishment” land use.</p> <p>(3) The measurement required in section (2) shall be:</p> <p>(a) a straight line measured from the nearest point of the portion of the building used for “Service Trade, Body Rub Establishment” land use to the nearest portion of the lot requiring separation.</p> <p>(b) assessed as of the date of receipt of a complete application as determined by the Development Officer.</p>
------	---	-------	---------------	--

- 6 Chapter 3, Part 3B, Table 3B.T2: RESIDENTIAL URBAN ZONE LAND USES, section (row) T2.2 is repealed and the following substituted:

T2.2	<ul style="list-style-type: none"> • Open Space, Active 	Permitted	-----	<p>(1) The “Open Space, Active” land use may not be established where it will be closer than 182.88 metres to a “Service Trade, Body Rub Establishment” land use.</p> <p>(2) The measurement required in subsection (1) shall be:</p> <p>(a) a straight line, measured from the nearest point of the portion of the building used for the “Service Trade, Body Rub Establishment” land use to the nearest portion of the lot requiring separation.</p> <p>(b) assessed as of the date of receipt of a complete application as determined by the Development Officer.</p>
------	--	-----------	-------	--

- 7 Chapter 3, Part 3B, Table 3B.T2: RESIDENTIAL URBAN ZONE LAND USES, section (row) T2.4 is repealed and the following substituted:

T2.4	<ul style="list-style-type: none"> • Assembly, Community • Assembly, Recreation • Assembly, Religious • Institution, Day Care 	-----	Discretionary	<p>(1) A land use in the “Assembly” land use class:</p> <p>(a) shall not be operated from an accessory building; and</p> <p>(b) shall be located only on sites adjoining and accessed by a collector or arterial street.</p> <p>(2) An “Assembly, Community”, “Assembly, Recreation”, “Assembly, Religious”, or “Institution, Day Care” land use may not be established where it will be closer than 182.88 metres to a “Service Trade, Body Rub Establishment” land use.</p> <p>(3) The measurement required in section (2) shall be:</p> <p>(a) a straight line measured from the nearest point of the portion of the building used for “Service Trade, Body Rub Establishment” land use to the nearest portion of the lot requiring separation.</p> <p>(b) assessed as of the date of receipt of a complete application as determined by the Development Officer.</p>
------	---	-------	---------------	--

8 Chapter 3, Part 3C, Table 3C.T2: RESIDENTIAL LOW-RISE ZONE LAND USES, section (row) T2.2 is repealed and the following substituted:

T2.2	<ul style="list-style-type: none"> • Open Space, Active 	Permitted	-----	<p>(1) The “Open Space, Active” land use may not be established where it will be closer than 182.88 metres to a “Service Trade, Body Rub Establishment” land use.</p> <p>(2) The measurement required in subsection (1) shall be:</p> <p>(a) a straight line, measured from the nearest point of the portion of the building used for the “Service Trade, Body Rub Establishment” land use to the nearest portion of the lot requiring separation.</p> <p>(b) assessed as of the date of receipt of a complete application as determined by the Development Officer.</p>
------	--	-----------	-------	--

9 Chapter 3, Part 3C, Table 3C.T2: RESIDENTIAL LOW-RISE ZONE LAND USES, section (row) T2.4 is repealed and the following substituted:

T2.4	<ul style="list-style-type: none"> • Assembly, Community • Assembly, Recreation • Assembly, Religious • Institution, Day Care 	-----	Discretionary	<p>(1) A land use in the “Assembly” land use class:</p> <ul style="list-style-type: none"> (a) shall not be operated from an accessory building; and (b) shall be located only on sites adjoining and accessed by a collector or arterial street. <p>(2) An “Assembly, Community”, “Assembly, Recreation”, “Assembly, Religious”, or “Institution, Day Care” land use may not be established where it will be closer than 182.88 metres to a “Service Trade, Body Rub Establishment” land use.</p> <p>(3) The measurement required in section (2) shall be:</p> <ul style="list-style-type: none"> (a) a straight line measured from the nearest point of the portion of the building used for “Service Trade, Body Rub Establishment” land use to the nearest portion of the lot requiring separation. (b) assessed as of the date of receipt of a complete application as determined by the Development Officer.
------	---	-------	---------------	--

10 Chapter 3, Part 3D, Table 3D.T2: RESIDENTIAL HIGH-RISE ZONE LAND USE CLASSIFICATION, section (row) T2.2 is repealed and the following substituted:

T2.2	<ul style="list-style-type: none"> • Open Space, Active 	Permitted	-----	<p>(1) The “Open Space, Active” land use may not be established where it will be closer than 182.88 metres to a “Service Trade, Body Rub Establishment” land use.</p> <p>(2) The measurement required in subsection (1) shall be:</p> <ul style="list-style-type: none"> (a) a straight line, measured from the nearest point of the portion of the building used for the “Service Trade, Body Rub Establishment” land use to the nearest portion of the lot requiring separation. (b) assessed as of the date of receipt of a complete application as determined by the Development Officer.
------	--	-----------	-------	---

11 Chapter 3, Part 3D, Table 3D.T2: RESIDENTIAL HIGH-RISE ZONE LAND USE CLASSIFICATION, section (row) T2.4 is repealed and the following substituted:

T2.4	<ul style="list-style-type: none"> • Assembly, Community • Assembly, Recreation • Assembly, Religious • Institution, Day Care 	-----	Discretionary	<p>(1) A land use in the “Assembly” land use class:</p> <ul style="list-style-type: none"> (a) shall not be operated from an accessory building; and (b) shall be located only on sites adjoining and accessed by a collector or arterial street. <p>(2) An “Assembly, Community”, “Assembly, Recreation”, “Assembly, Religious”, or “Institution, Day Care” land use may not be established where it will be closer than 182.88 metres to a “Service Trade, Body Rub Establishment” land use.</p> <p>(3) The measurement required in section (2) shall be:</p> <ul style="list-style-type: none"> (a) a straight line measured from the nearest point of the portion of the building used for “Service Trade, Body Rub Establishment” land use to the nearest portion of the lot requiring separation. (b) assessed as of the date of receipt of a complete application as determined by the Development Officer.
------	---	-------	---------------	--

12 Chapter 3, Part 3E, Table 3E.T2: RESIDENTIAL MANUFACTURED HOME ZONE LAND USE, section (row) T2.2 is repealed and the following substituted:

T2.2	<ul style="list-style-type: none"> • Open Space, Active 	Permitted	-----	<p>(1) The “Open Space, Active” land use may not be established where it will be closer than 182.88 metres to a “Service Trade, Body Rub Establishment” land use.</p> <p>(2) The measurement required in subsection (1) shall be:</p> <ul style="list-style-type: none"> (a) a straight line, measured from the nearest point of the portion of the building used for the “Service Trade, Body Rub Establishment” land use to the nearest portion of the lot requiring separation. (b) assessed as of the date of receipt of a complete application as determined by the Development Officer.
------	--	-----------	-------	---

13 Chapter 3, Part 3E, Table 3E.T2: RESIDENTIAL MANUFACTURED HOME ZONE LAND USE, section (row) T2.3 is repealed and the following substituted:

T2.3	<ul style="list-style-type: none"> • Assembly, Community • Assembly, Recreation • Assembly, Religious • Institution, Day Care 	-----	Discretionary	<p>(1) A land use in the “Assembly” land use class:</p> <ul style="list-style-type: none"> (a) shall not be operated from an accessory building; and (b) shall be located only on sites adjoining and accessed by a collector or arterial street. <p>(2) An “Assembly, Community”, “Assembly, Recreation”, “Assembly, Religious”, or “Institution, Day Care” land use may not be established where it will be closer than 182.88 metres to a “Service Trade, Body Rub Establishment” land use.</p> <p>(3) The measurement required in section (2) shall be:</p> <ul style="list-style-type: none"> (a) a straight line measured from the nearest point of the portion of the building used for “Service Trade, Body Rub Establishment” land use to the nearest portion of the lot requiring separation. (b) assessed as of the date of receipt of a complete application as determined by the Development Officer.
------	---	-------	---------------	--

- 14 Chapter 3, Part 3F, Table 3F.T2: RESIDENTIAL DETACHED ZONE LAND USES, section (row) T2.2 is repealed and the following substituted:

T2.2	<ul style="list-style-type: none"> • Open Space, Active 	Permitted	-----	<p>(1) The “Open Space, Active” land use may not be established where it will be closer than 182.88 metres to a “Service Trade, Body Rub Establishment” land use.</p> <p>(2) The measurement required in subsection (1) shall be:</p> <ul style="list-style-type: none"> (a) a straight line, measured from the nearest point of the portion of the building used for the “Service Trade, Body Rub Establishment” land use to the nearest portion of the lot requiring separation. (b) assessed as of the date of receipt of a complete application as determined by the Development Officer.
------	--	-----------	-------	---

- 15 Chapter 3, Part 3F, Table 3F.T2: RESIDENTIAL DETACHED ZONE LAND USES, section (row) T2.4 is repealed and the following substituted:

T2.4	<ul style="list-style-type: none"> • Assembly, Religious • Institution, Day Care 	-----	Discretionary	<p>(1) A land use in the “Assembly” land use class:</p> <ul style="list-style-type: none"> (a) shall not be operated from an accessory building; and (b) shall be located only on sites adjoining and accessed by a collector or arterial street. <p>(2) An “Assembly, Religious” or “Institution, Day Care” land use may not be established where it will be closer than 182.88 metres to a “Service Trade, Body Rub Establishment” land use.</p> <p>(3) The measurement required in section (2) shall be:</p> <ul style="list-style-type: none"> (a) a straight line measured from the nearest point of the portion of the building used for “Service Trade, Body Rub Establishment” land use to the nearest portion of the lot requiring separation. (b) assessed as of the date of receipt of a complete application as determined by the Development Officer.
------	--	-------	---------------	--

16 Chapter 4, Part 4A, Table 4A.T2: PERMITTED AND DISCRETIONARY LAND USES IN THE MIXED LOW-RISE ZONE, section (row) T2.2 is repealed and the following substituted:

T2.2	<ul style="list-style-type: none"> • Agriculture, Indoor • Agriculture, Animal Support • Food & Beverage, Catering • Industry, Artistic • Industry, Food & Beverage • Industry, Laboratory • Institution, Education • Institution, Humanitarian Service • Institution, Training • Institution, Day Care • Retail Trade, Shop • Service Trade, Clinic • Service Trade, Light 	Permitted if the gross floor area is 300 square metres or lower, per unit.	Discretionary if the gross floor area is above 300 square metres per unit.	<p>(1) An “Institution, Education” or “Institution, Day Care” land use may not be established where it will be closer than 182.88 metres to a “Service Trade, Body Rub Establishment” land use.</p> <p>(2) The measurement required in subsection (1) shall be:</p> <ul style="list-style-type: none"> (a) a straight line, measured from the nearest point of the portion of the building used for the “Service Trade, Body Rub Establishment” land use to the nearest portion of the lot requiring separation. (b) assessed as of the date of receipt of a complete application as determined by the Development Officer. <p>(3) “Agriculture, Animal Support” shall exclude accommodation of livestock.</p>
------	--	--	--	--

	• Service Trade, Personal				”
--	------------------------------	--	--	--	---

- 17 Chapter 4, Part 4A, Table 4A.T2: PERMITTED AND DISCRETIONARY LAND USES IN THE MIXED LOW-RISE ZONE, section (row) T2.3 is repealed and the following substituted:

“	T2.3	<ul style="list-style-type: none"> • Assembly, Community • Assembly, Recreation • Assembly, Religious 	Permitted if the sum of the gross floor area is 3,000 square metres or less, per lot.	Discretionary if the sum of the gross floor area is greater than 3,000 square metres per lot.	<p>(1) The “Assembly, Recreation” or “Assembly, Religious” land use may not be established where it will be closer than 182.88 metres to a “Service Trade, Body Rub Establishment” land use.</p> <p>(2) The measurement required in section (1) shall be:</p> <p>(a) a straight line measured from the nearest point of the portion of the building used for “Service Trade, Body Rub Establishment” land use to the nearest portion of the lot requiring separation.</p> <p>(b) assessed as of the date of receipt of a complete application as determined by the Development Officer.</p>	”
---	-------------	--	---	---	---	---

- 18 Chapter 4, Part 4A, Table 4A.T2: PERMITTED AND DISCRETIONARY LAND USES IN THE MIXED LOW-RISE ZONE, section (row) T2.6 is repealed and the following substituted:

“	T2.6	<ul style="list-style-type: none"> • Open Space, Active • Public Use, General • Service Trade, Residential Short Term Accommodation • Utility, General 	Permitted	-----	<p>(1) The “Open Space, Active” land use may not be established where it will be closer than 182.88 metres to a “Service Trade, Body Rub Establishment” land use.</p> <p>(2) The measurement required in section (1) shall be:</p> <p>(a) a straight line measured from the nearest point of the portion of the building used for “Service Trade, Body Rub Establishment” land use to the nearest portion of the lot requiring separation.</p> <p>(b) assessed as of the date of receipt of a complete application as determined by the Development Officer.</p>	”
---	-------------	--	-----------	-------	--	---

- 19 Chapter 4, Part 4B, Table 4B.T2: PERMITTED AND DISCRETIONARY LAND USES IN THE MIXED HIGH-RISE ZONE, section (row) T2.8 is repealed and the following substituted:

T2.8	<ul style="list-style-type: none"> • Drive -Through, Accessory • Food & Beverage, Catering • Food & Beverage, Restaurant • Institution, Day Care • Institution, Education • Institution, Humanitarian Service • Institution, Training • Open Space, Active • Public Use, General • Service Trade, Accommodation • Service Trade, Clinic • Service Trade, Light • Service Trade, Personal • Service Trade, Residential Short Term Accommodation • Transportation, Parking Structure • Utility, General 	Permitted	-----	<p>(1) An “Institution, Day Care”, “Institution, Education” or “Open Space, Active” land use may not be established where it will be closer than 182.88 metres to a “Service Trade, Body Rub Establishment” land use.</p> <p>(2) The measurement required in section (1) shall be:</p> <p>(a) a straight line measured from the nearest point of the portion of the building used for “Service Trade, Body Rub Establishment” land use to the nearest portion of the lot requiring separation.</p> <p>(b) assessed as of the date of receipt of a complete application as determined by the Development Officer.</p>
------	---	-----------	-------	--

- 20 Chapter 4, Part 4B, Table 4B.T2: PERMITTED AND DISCRETIONARY LAND USES IN THE MIXED HIGH-RISE ZONE, section (row) T2.14 is repealed and the following substituted:

T2.14	<ul style="list-style-type: none"> • Assembly, Community • Assembly, Recreation • Assembly, Religious • Assembly, Ceremonial 	Permitted if the sum of the gross floor area is 3,000 square metres or less, per lot.	Discretionary if the sum of the gross floor area is greater than 3,000 square metres per lot.	<p>(1) An “Assembly, Community”, “Assembly, Recreation” or “Assembly, Religious” land use may not be established where it will be closer than 182.88 metres to a “Service Trade, Body Rub Establishment” land use.</p> <p>(2) The measurement required in section (1) shall be:</p> <p>(a) a straight line measured from the nearest point of the portion of the building used for “Service Trade, Body Rub Establishment” land use to the nearest portion of the lot requiring separation.</p> <p>(b) assessed as of the date of receipt of a complete application as determined by the Development Officer.</p>
--------------	--	---	---	---

21 Chapter 4, Part 4C, Table 4C.T2: PERMITTED AND DISCRETIONARY LAND USES IN THE MIXED LARGE MARKET ZONE, section (row) T2.2 is repealed and the following substituted:

T2.2	<ul style="list-style-type: none"> • Drive Through, Accessory • Food & Beverage, Catering • Food & Beverage, Lounge • Food & Beverage, Restaurant • Industry, Artistic • Institution, Day Care • Institution, Education • Institution, Health Care • Institution, Humanitarian Service • Institution, Training • Open Space, Active • Public Use, General • Service Trade, Accommodation • Service Trade, Clinic • Service Trade, Light • Service Trade, Personal • Service Trade, Residential Short 	Permitted	-----	<p>(1) An “Institution, Day Care”, “Institution, Education” or “Open Space, Active” land uses may not be established where it will be closer than 182.88 metres to a “Service Trade, Body Rub Establishment” land use.</p> <p>(2) The measurement required in subsection (1) shall be:</p> <p>(a) a straight line, measured from the nearest point of the portion of the building used for the “Service Trade, Body Rub Establishment” land use to the nearest portion of the lot requiring separation.</p> <p>(b) assessed as of the date of receipt of a complete application as determined by the Development Officer.</p>
-------------	---	-----------	-------	---

	Term Accommodation •Transportation, Parking Stand •Transportation, Parking Structure •Utility, General			
--	--	--	--	--

- 22 Chapter 4, Part 4C, Table 4CT2: PERMITTED AND DISCRETIONARY LAND USES IN THE MIXED LARGE MARKET ZONE, section (row) T2.13 is repealed and the following substituted:

T2.13	<ul style="list-style-type: none"> • Assembly, Community • Assembly, Recreation • Assembly, Religious • Assembly, Ceremonial 	Permitted if the sum of the gross floor area is 3,000 square metres or less, per lot.	Discretionary if the sum of the gross floor area is greater than 3,000 square metres per lot.	(1) An “Assembly, Community”. “Assembly, Recreation” or “Assembly, Religious” land use may not be established where it will be closer than 182.88 metres to a “Service Trade, Body Rub Establishment” land use. (2) The measurement required in section (1) shall be: (c) a straight line measured from the nearest point of the portion of the building used for “Service Trade, Body Rub Establishment” land use to the nearest portion of the lot requiring separation. (d) assessed as of the date of receipt of a complete application as determined by the Development Officer.
--------------	--	---	---	--

- 23 Chapter 4, Part 4D, Table 4D.T2: PERMITTED AND DISCRETIONARY LAND USES IN THE OFFICE AREA ZONE, section (row) T2.3 is repealed and the following substituted:

T2.3	<ul style="list-style-type: none"> • Assembly, Recreation • Food & Beverage, Catering • Food & Beverage, Lounge • Food & Beverage, Restaurant • Industry, Artistic • Institution, Day Care • Institution, Education • Institution, Health Care • Institution, Humanitarian Service 	Permitted if: (a) the gross floor area is less than 500 square metres, per unit; or (b) the gross floor area is less than 2,000 square metres, per building; and the Dedicated Outdoor Area does	-----	(1) An “Assembly, Recreation”, “Institution, Education” or “Institution, Day Care” land use may not be established where it will be closer than 182.88 metres to a “Service Trade, Body Rub Establishment” land use. (2) The measurement required in section (1) shall be: (a) a straight line measured from the nearest point of the portion of the building used for “Service Trade, Body Rub Establishment” land use to the nearest portion of the lot requiring separation. (b) assessed as of the date of receipt of a complete application as determined by the Development Officer.
-------------	---	--	-------	---

	<ul style="list-style-type: none"> • Institution, Training • Retail Trade, Shop • Service Trade, Clinic • Service Trade, Light • Service Trade, Personal 	not exceed 2,000 square metres per lot.		
--	---	---	--	--

- 24 Chapter 4, Part 4D, Table 4D.T2: PERMITTED AND DISCRETIONARY LAND USES IN THE OFFICE AREA ZONE, section (row) T2.4 is repealed and the following substituted:

T2.4	<ul style="list-style-type: none"> • Drive Through, Accessory • Open Space, Active • Public Use, General • Transportation, Parking Structure 	Permitted	-----	<p>(1) The “Open Space, Active” land use may not be established where it will be closer than 182.88 metres to a “Service Trade, Body Rub Establishment” land use.</p> <p>(2) The measurement required in section (1) shall be:</p> <p>(a) a straight line measured from the nearest point of the portion of the building used for “Service Trade, Body Rub Establishment” land use to the nearest portion of the lot requiring separation.</p> <p>(b) assessed as of the date of receipt of a complete application as determined by the Development Officer.</p>
-------------	--	-----------	-------	--

- 25 Chapter 5, Part 5A, Table 5A.T2: INDUSTRIAL PRESTIGE ZONE LAND USES, section (row) T2.6 is repealed and the following substituted:

T2.6	<ul style="list-style-type: none"> • Assembly, Recreation • Institution, Day Care • Institution, Humanitarian Service • Institution, Training • Open Space, Active • Public Use, General • Storage, Personal • Storage, Warehousing 	Permitted	-----	<p>(1) No outdoor storage is permitted.</p> <p>(2) An “Assembly, Recreation”, “Institution, Day Care” or “Open Space, Active” land use may not be established where it will be closer than 182.88 metres to a “Service Trade, Body Rub Establishment” land use.</p> <p>(3) The measurement required in section (2) shall be:</p> <p>(a) a straight line measured from the nearest point of the portion of the building used for “Service Trade, Body Rub Establishment” land use to the nearest portion of the lot requiring separation.</p> <p>(b) assessed as of the date of receipt of a complete application as determined by the Development Officer.</p>
-------------	---	-----------	-------	--

- 26 Chapter 5, Part 5B, Table 5B.T2: INDUSTRIAL LIGHT ZONE LAND USES, section (row) T2.7 is repealed and the following substituted:

T2.7	<ul style="list-style-type: none"> • Assembly, Recreation • Assembly, Ceremonial • Industry, Artistic • Industry, Light • Industry, Laboratory • Institution, Day Care • Institution, Training • Open Space, Active • Public Use, General • Service Trade, Light • Storage, Personal • Storage, Warehouse • Transportation, Parking Structure • Transportation, Terminal • Utility, General 	Permitted	-----	<p>(1) An “Assembly, Recreation” or “Institution, Day Care” land use may not be established where it will be closer than 182.88 metres to a “Service Trade, Body Rub Establishment” land use.</p> <p>(2) The measurement required in section (1) shall be:</p> <p>(a) a straight line measured from the nearest point of the portion of the building used for “Service Trade, Body Rub Establishment” land use to the nearest portion of the lot requiring separation.</p> <p>(b) assessed as of the date of receipt of a complete application as determined by the Development Officer.</p> <p>(3) The “Open Space, Active” land use may not be established where it will be closer than 182.88 metres to a “Service Trade, Body Rub Establishment”, “Retail Trade, Adult” or “Assembly, Adult” land use.</p> <p>(4) The measurement required in section (3) shall be:</p> <p>(a) a straight line, measured from the nearest point of the portion of the building used or proposed to be used for the “Service Trade, Body Rub Establishment”, “Retail Trade, Adult” or “Assembly, Adult” land use to the nearest portion of the lot requiring separation.</p> <p>(b) assessed as of the date of receipt of a complete application as determined by the Development Officer.</p>
------	--	-----------	-------	---

- 27 Chapter 5, Part 5C, Table 5C.T2: INDUSTRIAL HEAVY ZONE LAND USES, section (row) T2.4 is repealed and the following substituted:

T2.4	<ul style="list-style-type: none"> • Agriculture, Cannabis • Agriculture, Indoor • Agriculture, Outdoor • Agriculture, Animal Support • Assembly, Ceremonial • Assembly, Range 	Permitted	-----	<p>(1) “Service Trade, Wash-Heavy” and “Service Trade, Wash-Light” land uses are restricted as follows:</p> <p>(a) all washing equipment shall be contained in a fully enclosed building, except for any entrance or exit; and</p> <p>(b) where the use is proposed on a lot that abuts a Sensitive Lot or Major Roadway, all entrances and exits (e.g. garage doors) shall be positioned to</p>
------	--	-----------	-------	--

	<ul style="list-style-type: none"> • Assembly, Recreation • Drive-Through-Accessory • Food & Beverage, Catering • Industry, Artistic • Industry, Food & Beverage • Industry, Laboratory • Industry, Light • Industry, Salvaging – Light • Institution, Training • Open Space, Active • Public Use, General • Retail Trade, Fuel Station • Retail Trade, Motor Vehicle – Heavy • Retail Trade, Outdoor Lot • Service Trade, Heavy • Service Trade, Motor Vehicle – Heavy • Service Trade, Motor Vehicle – Light • Service Trade, Wash – Heavy • Service Trade, Wash – Light • Storage, Outdoor • Storage, Personal • Storage, Warehousing • Transportation, Parking Structure • Transportation, Terminal • Utility, General • Wholesale Trade, Indoor • Wholesale Trade, Outdoor 			<p>avoid negatively impacting the Sensitive Lot or Major Roadway.</p> <p>(2) The following additional regulations apply to any proposed land use that includes any fuel pumps, fuel tanks and liquified petroleum storage tanks.</p> <p>(a) all fuel pumps, fuel tanks and liquified petroleum storage tanks, including associated dispensing equipment, shall be located at least:</p> <p>(i) 610 metres from a public water supply well; and</p> <p>(ii) 100 metres away from a public water supply reservoir; and</p> <p>(b) every underground storage tank shall meet the Saskatchewan Ministry of Environment’s design and operational requirements.</p> <p>(3) The “Open Space, Active” land use may not be established where it will be closer than 182.88 metres to a “Service Trade, Body Rub Establishment”, “Retail Trade, Adult”, or “Assembly, Adult” land use.</p> <p>(4) The “Assembly, Recreation” land use may not be established where it will be closer than 182.88 metres to a “Service Trade, Body Rub Establishment”, “Retail Trade, Adult” or “Assembly, Adult” land use.</p> <p>(5) The measurement required in section (3) and (4) shall be:</p> <p>(a) a straight line measured from the nearest point of the portion of the building used for “Service Trade, Body Rub Establishment” or</p> <p>(b) in the case of “Retail Trade, Adult” or “Assembly, Adult” land use to the nearest portion of the lot requiring separation.</p> <p>(c) assessed as of the date of receipt of a complete application as determined by the Development Officer.</p> <p>(6) The requirements of Subpart 1E.3 of Chapter 1 apply to any land use that includes the storage, processing, or use of Hazardous substances.</p> <p>(7) An “Assembly, Range” land use is prohibited on any lot that is within 50 metres of a Sensitive Lot or Major Roadway.</p> <p>(8) No land use where any kind of firearm will be used outdoors may be established within 3.1 kilometres of a Sensitive Lot or Major Roadway.</p>
--	--	--	--	--

- 28 Chapter 5, Part 5C, Table 5C.T2: INDUSTRIAL HEAVY ZONE LAND USES, section (row) T2.5 is repealed and the following substituted:

T2.5	<ul style="list-style-type: none"> • Industry, Heavy • Industry, Salvaging – Heavy • Institution, Day Care • Storage, Hazardous Material 	-----	Discretionary	<p>(1) The requirements of Subpart 1F.3 of Chapter 1 apply to any land use that includes the storage, processing, or use of Hazardous substances.</p> <p>(2) The “Institution, Day Care” land use may not be established where it will be closer than 182.88 metres to a “Service Trade, Body Rub Establishment” land use.</p> <p>(3) The measurement required in section (2) shall be:</p> <p>(a) a straight line measured from the nearest point of the portion of the building used for “Service Trade, Body Rub Establishment” land use to the nearest portion of the lot currently developed with any of the land uses mentioned in section (2).</p> <p>(b) assessed as of the date of receipt of a complete application as determined by the Development Officer.</p>
------	--	-------	---------------	---

- 29 Chapter 6, Part 6B, Table 6B.T2: LANEWAY HOUSING PILOT DIRECT CONTROL DISTRICT LAND USE GROUPS, section (row) T2.1 is repealed and the following substituted:

T2.1	<ul style="list-style-type: none"> • Dwelling, Unit • Open Space, Active • Service Trade, Residential Short Term Accommodation 	Permitted	-----	<p>(1) The “Open Space, Active” land use may not be established where it will be closer than 182.88 metres to a “Service Trade, Body Rub Establishment” land use.</p> <p>(2) The measurement required in section (1) shall be:</p> <p>(a) a straight line measured from the nearest point of the portion of the building used for “Service Trade, Body Rub Establishment” land use to the nearest portion of the lot requiring separation.</p> <p>(b) assessed as of the date of receipt of a complete application as determined by the Development Officer.</p>
------	---	-----------	-------	--

- 30 Chapter 6, Part 6B, Table 6B.T2: LANEWAY HOUSING PILOT DIRECT CONTROL DISTRICT LAND USE GROUPS, section (row) T2.4 is repealed and the following substituted:

“

T2.4	<ul style="list-style-type: none"> • Institution, Day Care 	-----	Discretionary	<p>(1) The “Institution, Day Care” land use may not be established where it will be closer than 182.88 metres to a “Service Trade, Body Rub Establishment” land use.</p> <p>(2) The measurement required in section (1) shall be:</p> <p>(a) a straight line measured from the nearest point of the portion of the building used for “Service Trade, Body Rub Establishment” land use.</p>
-------------	---	-------	---------------	--

”

- 31 Chapter 6, Part 6C, Table 6C.T2(a): FORMER DIOCESE OF QU’APPELLE LANDS DIRECT CONTROL DISTRICT LAND USE GROUPS – HERITAGE POLICY AREA, section (row) T2(a).1 is repealed and the following substituted:

“

T2(a).1	<ul style="list-style-type: none"> • Food & Beverage, Restaurant • Institution, Education • Institution, Humanitarian Service • Open Space, Active • Public Use, General • Service Trade, Accommodation • Service Trade, Light • Service Trade, Personal • Utility, General 	Permitted	-----	<p>(1) Uses must be in existing buildings.</p> <p>(2) An “Open Space, Active” or “Institution, Education” land use may not be established where it will be closer than 182.88 metres to a “Service Trade, Body Rub Establishment” land use.</p> <p>(3) The measurement required in section (2) shall be:</p> <p>(a) a straight line measured from the nearest point of the portion of the building used for “Service Trade, Body Rub Establishment” land use to the nearest portion of the lot requiring separation.</p> <p>(b) assessed as of the date of receipt of a complete application as determined by the Development Officer.</p>
----------------	--	-----------	-------	--

”

- 32 Chapter 6, Part 6C, Table 6C.T2(a): FORMER DIOCESE OF QU’APPELLE LANDS DIRECT CONTROL DISTRICT LAND USE GROUPS – HERITAGE POLICY AREA, section (row) T2(a).6 is repealed and the following substituted:

“

T2(a).6	<ul style="list-style-type: none"> • Institution, Day Care 	Permitted	-----	<p>(1) Use must be in existing buildings.</p> <p>(2) The “Institution, Day Care” land use may not be established where it will be closer than 182.88 metres to a “Service Trade, Body Rub Establishment” land use.</p> <p>(3) The measurement required in section (2) shall be:</p> <p>(a) a straight line measured from the nearest point of the portion of the building used for “Service Trade, Body Rub Establishment” land use to the nearest portion of the lot requiring separation.</p> <p>(b) assessed as of the date of receipt of a complete application as determined by the Development Officer.</p>
----------------	---	-----------	-------	---

”

- 33 Chapter 6, Part 6C, Table 6C.T2(a): FORMER DIOCESE OF QU’APPELLE LANDS DIRECT CONTROL DISTRICT LAND USE GROUPS – HERITAGE POLICY AREA, section (row) T2(a).7 is repealed and the following substituted:

“

T2(a).7	<ul style="list-style-type: none"> • Assembly, Community • Assembly, Recreation 	Permitted when in an existing building.	Discretionary when it is an outdoor use.	<p>(1) An “Assembly, Community” or “Assembly, Recreation” land use may not be established where it will be closer than 182.88 metres to a “Service Trade, Body Rub Establishment” land use.</p> <p>(2) The measurement required in section (1) shall be:</p> <p>(a) a straight line measured from the nearest point of the portion of the building used for “Service Trade, Body Rub Establishment” land use to the nearest portion of the lot requiring separation.</p> <p>(b) assessed as of the date of receipt of a complete application as determined by the Development Officer.</p>
----------------	---	---	--	--

”

- 34 Chapter 6, Part 6C, Table 6C.T2(b): FORMER DIOCESE OF QU’APPELLE LANDS DIRECT CONTROL DISTRICT LAND USE GROUPS – MIXED-USE POLICY AREA, section (row) T2(b).1 is repealed and the following substituted:

T2(b).1	<ul style="list-style-type: none"> • Industry, Food & Beverage • Institution, Humanitarian Service • Open Space, Active • Service Trade, Light • Service Trade, Personal 	Permitted	-----	<p>(1) The “Open Space, Active” land use may not be established where it will be closer than 182.88 metres to a “Service Trade, Body Rub Establishment” land use.</p> <p>(2) The measurement required in section (1) shall be:</p> <p>(a) a straight line measured from the nearest point of the portion of the building used for “Service Trade, Body Rub Establishment” land use to the nearest portion of the lot requiring separation.</p> <p>(b) assessed as of the date of receipt of a complete application as determined by the Development Officer.</p>
---------	---	-----------	-------	--

35 Chapter 6, Part 6C, Table 6C.T2(b): FORMER DIOCESE OF QU’APPELLE LANDS DIRECT CONTROL DISTRICT LAND USE GROUPS – MIXED-USE POLICY AREA, section (row) T2(b).2 is repealed and the following substituted:

T2(b).2	<ul style="list-style-type: none"> • Assembly, Community • Assembly, Recreation • Food & Beverage, Lounge • Food & Beverage, Restaurant 	Permitted if gross floor area up to 300 square metres	-----	<p>(1) An “Assembly, Community” or “Assembly, Recreation” land use may not be established where it will be closer than 182.88 metres to a “Service Trade, Body Rub Establishment” land use.</p> <p>(2) The measurement required in section (1) shall be:</p> <p>(a) a straight line measured from the nearest point of the portion of the building used for “Service Trade, Body Rub Establishment” land use to the nearest portion of the lot requiring separation.</p> <p>(b) assessed as of the date of receipt of a complete application as determined by the Development Officer.</p>
---------	---	---	-------	--

36 Chapter 6, Part 6C, Table 6C.T2(b): FORMER DIOCESE OF QU’APPELLE LANDS DIRECT CONTROL DISTRICT LAND USE GROUPS – MIXED-USE POLICY AREA, section (row) T2(b).6 is repealed and the following substituted:

37 Chapter 6, Part 6C, Table 6C.T2(c): FORMER DIOCESE OF QU'APPELLE
LANDS DIRECT CONTROL DISTRICT LAND USE GROUPS – LOW DENSITY
RESIDENTIAL POLICY AREA, section (row) T2(c).4 is repealed and the following
substituted:

38 Chapter 6, Part 6C, Table 6C.T2(c): FORMER DIOCESE OF QU'APPELLE
LANDS DIRECT CONTROL DISTRICT LAND USE GROUPS – LOW DENSITY
RESIDENTIAL POLICY AREA, section (row) T2(c).6 is repealed and the following
substituted:

T2(c).6	• Institution, Day Care	-----	Discretionary	<p>(1) The “Institution, Day Care” land use may not be established where it will be closer than 182.88 metres to a “Service Trade, Body Rub Establishment” land use.</p> <p>(2) The measurement required in section (1) shall be:</p> <p>(a) a straight line measured from the nearest point of the portion of the building used for “Service Trade, Body Rub Establishment” land use to the nearest portion of the lot requiring separation.</p> <p>(b) assessed as of the date of receipt of a complete application as determined by the Development Officer.</p>
---------	-------------------------	-------	---------------	---

- 39 Chapter 6, Part 6C, Table 6C.T2(d): FORMER DIOCESE OF QU’APPELLE LANDS DIRECT CONTROL DISTRICT LAND USE GROUPS – MEDIUM DENSITY RESIDENTIAL POLICY AREA, section (row) T2(d).4 is repealed and the following substituted:

T2(d).4	<ul style="list-style-type: none"> • Open Space, Active • Service Trade, Residential Short Term Accommodation 	Permitted	-----	<p>(1) The “Open Space, Active” land use may not be established where it will be closer than 182.88 metres to a “Service Trade, Body Rub Establishment” land use.</p> <p>(2) The measurement required in section (1) shall be:</p> <p>(a) a straight line measured from the nearest point of the portion of the building used for “Service Trade, Body Rub Establishment” land use to the nearest portion of the lot requiring separation.</p> <p>(b) assessed as of the date of receipt of a complete application as determined by the Development Officer.</p>
---------	---	-----------	-------	--

- 40 Chapter 6, Part 6C, Table 6C.T2(d): FORMER DIOCESE OF QU’APPELLE LANDS DIRECT CONTROL DISTRICT LAND USE GROUPS – MEDIUM DENSITY RESIDENTIAL POLICY AREA, section (row) T2(d).6 is repealed and the following substituted:

41 Chapter 6, Part 6C, Table 6C.T2(e): FORMER DIOCESE OF QU'APPELLE
LANDS DIRECT CONTROL DISTRICT LAND USE GROUPS – HIGH-RISE
RESIDENTIAL POLICY AREA, section (row) T2(e).4 is repealed and the following
substituted:

Chapter 6, Part 6C, Table 6C.T2(e): FORMER DIOCESE OF QU'APPELLE LANDS DIRECT CONTROL DISTRICT LAND USE GROUPS – HIGH-RISE RESIDENTIAL POLICY AREA, section (row) T2(e).6 is repealed and the following substituted:

43 Chapter 6, Part 6D, Table 6D.T2: SASKATCHEWAN DRIVE/NORTH RAILWAY
DIRECT CONTROL DISTRICT LAND USE CLASSIFICATION section (row)
T2.1 is repealed and the following substituted:

44 Chapter 6, Part 6E, Table 6E.T2(a): CENTRE SQUARE DIRECT CONTROL
DISTRICT LAND USE GROUPS: LOW-RISE AND HOUSE-FORM MIX, section
(row) T2(a).2 is repealed and the following substituted:

T2(a).2	<ul style="list-style-type: none"> • Assembly, Recreation • Food & Beverage, Catering • Food & Beverage, Restaurant • Industry, Artistic • Institution, Day Care • Institution, Education • Institution, Training • Institution, Humanitarian Service • Retail Trade, Shop • Office, Professional • Service Trade, Accommodation • Service Trade, Clinic • Service Trade, Personal 	Permitted if the proposed land use in this land use group will occupy an existing building.	Discretionary if the proposed land use in this land use group will occupy a new building.	<p>(1) An “Assembly, Recreation”, “Institution, Day Care” or “Institution, Education” land use may not be established where it will be closer than 182.88 metres to a “Service Trade, Body Rub Establishment” land use.</p> <p>(2) The measurement required in section (1) shall be:</p> <p>(a) a straight line measured from the nearest point of the portion of the building used for “Service Trade, Body Rub Establishment” land use to the nearest portion of the lot requiring separation.</p> <p>(b) assessed as of the date of receipt of a complete application as determined by the Development Officer.</p>
----------------	---	---	---	--

45 Chapter 6, Part 6E, Table 6E.T2(a): CENTRE SQUARE DIRECT CONTROL DISTRICT LAND USE GROUPS: LOW-RISE AND HOUSE-FORM MIX, section (row) T2(a).3 is repealed and the following substituted:

T2(a).3	<ul style="list-style-type: none"> • Assembly, Community • Assembly, Religious • Assembly, Ceremonial • Open Space, Active • Public Use, General • Utility, General 	Permitted if the sum of the gross floor area is 500 square metres or less per lot.	Discretionary if the sum of the gross floor area is greater than 500 metres.	<p>(1) An “Assembly Community”, “Assembly, Religious”, or “Open Space, Active” land uses may not be established where it will be closer than 182.88 metres to a “Service Trade, Body Rub Establishment” land use.</p> <p>(2) The measurement required in section (1) shall be:</p> <p>(a) a straight line measured from the nearest point of the portion of the building used for “Service Trade, Body Rub Establishment” land use to the nearest portion of the lot requiring separation.</p> <p>(b) assessed as of the date of receipt of a complete application as determined by the Development Officer.</p>
----------------	---	--	--	--

46 Chapter 6, Part 6E, Table 6E.T2(b): CENTRE SQUARE DIRECT CONTROL DISTRICT LAND USE GROUPS: MID-RISE AND HOUSE-FORM MIX, section (row) T2(b).3 is repealed and the following substituted:

47 Chapter 6, Part 6E, Table 6E.T2(b): CENTRE SQUARE DIRECT CONTROL
DISTRICT LAND USE GROUPS: MID-RISE AND HOUSE-FORM MIX, section
(row) T2(b).5 is repealed and the following substituted:

48 Chapter 6, Part 6E, Table 6E.T2(c): CENTRE SQUARE DIRECT CONTROL
DISTRICT LAND USE GROUPS: HIGH-RISE MIX, section (row) T2(C).2 is
repealed and the following substituted:

49 Chapter 6, Part 6E, Table 6E.T2(c): CENTRE SQUARE DIRECT CONTROL
DISTRICT LAND USE GROUPS: HIGH-RISE MIX, section (row) T2(c).3 is
repealed and the following substituted:

50 Chapter 6, Part 6E, Table 6E.T2(d): CENTRE SQUARE DIRECT CONTROL
DISTRICT LAND USE GROUPS: TRANSITIONAL AREA MIXED, section (row)
T2(d).2 is repealed and the following substituted:

<p>T2(d).2</p>	<ul style="list-style-type: none"> • Assembly, Community • Assembly, Recreation • Assembly, Ceremonial • Food & Beverage, Catering • Food & Beverage, Restaurant • Industry, Artistic • Industry, Food & Beverage • Industry, Laboratory • Institution, Day Care • Institution, Training • Office, Professional • Retail Trade, Shop • Service Trade, Accommodation • Service Trade, Clinic • Service Trade, Light • Service Trade, Personal 	<p>Permitted if the land use:</p> <p>(a) will occupy a repurposed, existing building; or</p> <p>(b) is located on the ground floor of a multi-unit building, provided that at least 50% of the building's gross floor area will be dedicated to Dwelling land uses.</p>	<p>Discretionary if the land use will not:</p> <p>(a) occupy a repurposed, existing building; or</p> <p>(b) be located on the ground floor of a multi-unit building; or</p> <p>(c) if less than 50% of the building's gross floor area will be dedicated to Dwelling land uses.</p>	<p>(1) An "Assembly, Community", "Assembly, Recreation" or "Institution, Day Care" land use may not be established where it will be closer than 182.88 metres to a "Service Trade, Body Rub Establishment" land use.</p> <p>(2) The measurement required in section (1) shall be:</p> <p>(a) a straight line measured from the nearest point of the portion of the building used for "Service Trade, Body Rub Establishment" land use to the nearest portion of the lot requiring separation.</p> <p>(b) assessed as of the date of receipt of a complete application as determined by the Development Officer.</p>
-----------------------	--	---	---	---

51 Chapter 6, Part 6E, Table 6E.T2(d): CENTRE SQUARE DIRECT CONTROL DISTRICT LAND USE GROUPS: TRANSITIONAL AREA MIXED, section (row) T2(d).3 is repealed and the following substituted:

<p>T2(d).3</p>	<ul style="list-style-type: none"> • Open Space, Active • Public Use, General • Utility, General 	<p>Permitted</p>	<p>-----</p>	
-----------------------	---	------------------	--------------	--

52 Chapter 6, Part 6E, Table 6E.T2(e): CENTRE SQUARE DIRECT CONTROL DISTRICT LAND USE GROUPS: TRANSITIONAL AREA ARTERIAL, section (row) T2(e).5 is repealed and the following substituted:

<p>T2(e).5</p>	<ul style="list-style-type: none"> • Assembly, Community • Assembly, Recreation • Assembly, Ceremonial • Food & Beverage, Catering • Food & Beverage, Lounge • Food & Beverage, Restaurant • Industry, Artistic • Industry, Food & Beverage • Industry, Laboratory • Institution, Day Care • Institution, Training • Office, Industry • Office, Professional • Open Space, Active • Public Use, General • Retail Trade, Shop • Service Trade, Accommodation • Service Trade, Clinic • Service Trade, Light • Service Trade, Personal • Utility, General 	<p>Permitted if gross floor area is 4,000 square metres or less per lot.</p>	<p>Discretionary if gross floor area is more than 4,000 square metres per lot.</p>	<p>(1) An “Assembly, Community”, “Assembly, Recreation” or “Institution, Day Care” or “Open Space, Active” land use may not be established where it will be closer than 182.88 metres to a “Service Trade, Body Rub Establishment” land use.</p> <p>(2) The measurement required in section (1) shall be:</p> <p>(a) a straight line measured from the nearest point of the portion of the building used for “Service Trade, Body Rub Establishment” land use to the nearest portion of the lot requiring separation.</p> <p>(b) assessed as of the date of receipt of a complete application as determined by the Development Officer.</p>
-----------------------	--	--	--	---

53 Chapter 6, Part 6F, Table 6F.T2: DEWDNEY AVENUE WAREHOUSE DIRECT CONTROL DISTRICT LAND USE GROUPS, section (row) T2.6 is repealed and the following substituted:

“

T2.6	<ul style="list-style-type: none"> • Assembly, Community • Assembly, Recreation • Institution, Day Care • Institution, Education • Open Space, Active 	Permitted if indoors and the dedicated outdoor area is greater than 1,000 square metres per lot.	Discretionary if outdoors and the dedicated outdoor area is greater than 1,000 square metres per lot.	<p>(1) No outdoor storage shall occur on the lot.</p> <p>(2) All land uses under T2.6 may not be established where they will be closer than 182.88 metres to a “Service Trade, Body Rub Establishment” land use.</p> <p>(3) The measurement required in section (2) shall be:</p> <p>(a) a straight line measured from the nearest point of the portion of the building used for “Service Trade, Body Rub Establishment” land use to the nearest portion of the lot requiring separation.</p> <p>(b) assessed as of the date of receipt of a complete application as determined by the Development Officer.</p>
-------------	--	--	---	---

”

54 Chapter 6, Part 6G, Table 6G.T2: PERMITTED AND DISCRETIONARY LAND USES IN THE CHUKA BOULEVARD MIXED DIRECT CONTROL DISTRICT, section (row) T2.2 is repealed and the following substituted:

“

T2.2	<ul style="list-style-type: none"> • Institution, Day Care • Institution, Education • Institution, Humanitarian Service • Open Space, Active • Public Use, General • Service Trade, Light • Service Trade, Personal • Utility, General 	Permitted	-----	<p>(1) An “Institution, Day Care”, “Institution, Education” and “Open Space, Active” land use may not be established where it will be closer than 182.88 metres to a “Service Trade, Body Rub Establishment” land use.</p> <p>(2) The measurement required in section (1) shall be:</p> <p>(a) a straight line measured from the nearest point of the portion of the building used for “Service Trade, Body Rub Establishment” land use to the nearest portion of the lot requiring separation.</p> <p>(b) assessed as of the date of receipt of a complete application as determined by the Development Officer.</p>
-------------	--	-----------	-------	---

”

55 Chapter 6, Part 6G, Table 6G.T2: PERMITTED AND DISCRETIONARY LAND USES IN THE CHUKA BOULEVARD MIXED DIRECT CONTROL DISTRICT, section (row) T2.9 is repealed and the following substituted:

Chapter 7, Part 7B, Table 7B.T2: INSTITUTIONAL ZONE LAND USES, section (row) T2.4 is repealed and the following substituted:

“	<p style="text-align: center;">T2.4</p> <ul style="list-style-type: none"> • Institution, Day Care • Institution, Education • Institution, Healthcare • Institution, Humanitarian Service • Open Space, Active • Public Use, General • Utility, General 	<p style="text-align: center;">Permitted</p> <p style="text-align: center;">-----</p>	<p>(1) An “Institution, Day Care”, “Institution, Education” or “Open Space, Active” land use may not be established where it will be closer than 182.88 metres to a “Service Trade, Body Rub Establishment” land use.</p> <p>(2) The measurement required in section (1) shall be:</p> <p style="padding-left: 40px;">(a) a straight line measured from the nearest point of the portion of the building used for “Service Trade, Body Rub Establishment” land use to the nearest portion of the lot requiring separation.</p> <p style="padding-left: 40px;">(b) assessed as of the date of receipt of a complete application as determined by the Development Officer.</p>	”
---	---	---	--	---

57 Chapter 7, Part 7B, Table 7B.T2: INSTITUTIONAL ZONE LAND USES, section (row) T2.6 is repealed and the following substituted:

<p>T2.6</p>	<ul style="list-style-type: none"> • Assembly, Community • Assembly, Recreation • Assembly, Religious • Food & Beverage, Restaurant 	<p>-----</p>	<p>Discretionary</p>	<p>(1) With respect to the “Assembly, Recreation” land use located at Parcel W, Plan No. 102254622, refer to Subpart 7B.8 Mosaic Stadium Regulations and Design Guidelines.</p> <p>(2) An “Assembly, Community”, “Assembly, Recreation” or “Assembly, Religious” land use may not be established where it will be closer than 182.88 metres to a “Service Trade, Body Rub Establishment” land use.</p> <p>(3) The measurement required in section (2) shall be:</p> <p>(a) a straight line measured from the nearest point of the portion of the building used for “Service Trade, Body Rub Establishment” land use to the nearest portion of the lot requiring separation.</p> <p>(b) assessed as of the date of receipt of a complete application as determined by the Development Officer.</p>
--------------------	---	--------------	----------------------	---

58 Chapter 7, Part 7C, Table 7C.T2: URBAN HOLDING ZONE LAND USES, section (row) T2.1 is repealed and the following substituted:

<p>T2.1</p>	<ul style="list-style-type: none"> • Agriculture, Indoor • Open Space, Active • Public Use, General • Utility, General 	<p>Permitted</p>	<p>-----</p>	<p>(1) The “Open Space, Active”, land use may not be established where they will be closer than 182.88 metres to a “Service Trade, Body Rub Establishment” land use.</p> <p>(2) The measurement required in section (1) shall be:</p> <p>(a) a straight line measured from the nearest point of the portion of the building used for “Service Trade, Body Rub Establishment” land use to the nearest portion of the lot requiring separation.</p> <p>(b) assessed as of the date of receipt of a complete application as determined by the Development Officer.</p>
--------------------	--	------------------	--------------	---

59 Chapter 7, Part 7D, Table 7D.T2: RAILWAY ZONE LAND USES, section (row) T2.1 is repealed and the following substituted:

T2.1	<ul style="list-style-type: none"> • Open Space, Active • Public Use, General • Transportation, Terminal • Utility, General 	Permitted	-----	<p>(1) The “Open Space, Active”, land use may not be established where it will be closer than 182.88 metres to a “Service Trade, Body Rub Establishment” land use.</p> <p>(2) The measurement required in section (1) shall be:</p> <p>(a) a straight line measured from the nearest point of the portion of the building used for “Service Trade, Body Rub Establishment” land use to the nearest portion of the lot requiring separation.</p> <p>(b) assessed as of the date of receipt of a complete application as determined by the Development Officer.</p>
------	---	-----------	-------	---

60 Chapter 7, Part 7E, Table 7E.T2: PUBLIC SERVICE ZONE LAND USES, section (row) T2.1 is repealed and the following substituted:

T2.1	<ul style="list-style-type: none"> • Institution, Education • Open Space, Active • Public Use, General • Utility, General 	Permitted	-----	<p>(1) An “Institution, Education” and “Open Space, Active”, land use may not be established where it will be closer than 182.88 metres to a “Service Trade, Body Rub Establishment” land use.</p> <p>(2) The measurement required in section (1) shall be:</p> <p>(a) a straight line measured from the nearest point of the portion of the building used for “Service Trade, Body Rub Establishment” land use to the nearest portion of the lot requiring separation.</p> <p>(b) assessed as of the date of receipt of a complete application as determined by the Development Officer.</p> <p>(3) Only public schools are permitted in the “Institution, Education” land use</p>
------	---	-----------	-------	---

61 This Bylaw comes into force on the day of passage.

READ A FIRST TIME THIS 15th DAY OF September 2021.

READ A SECOND TIME THIS 15th DAY OF September 2021.

READ A THIRD TIME AND PASSED THIS 15th DAY OF September 2021.

Mayor

City Clerk

(SEAL)

CERTIFIED A TRUE COPY

City Clerk

ABSTRACT

BYLAW NO. 2021-55

THE REGINA ZONING AMENDMENT BYLAW, 2021 (No. 16)

PURPOSE:	To amend <i>The Regina Zoning Bylaw, 2019</i> to remove the requirement for a separation distance between an established Retail Trade, Cannabis use and a proposed sensitive land use within the city.
ABSTRACT:	The proposed amendment removes the reciprocal separation distance between an established Retail Trade, Cannabis use and a proposed sensitive land use within the city.
STATUTORY AUTHORITY:	Section 46 of <i>The Planning and Development Act, 2007</i> .
MINISTER'S APPROVAL:	N/A
PUBLIC HEARING:	A public hearing is required between first and second reading of this bylaw pursuant to section 10 of <i>The Public Notice Policy Bylaw, 2020</i> , and in accordance with s.28(12) of <i>The Procedure Bylaw</i> .
PUBLIC NOTICE:	Required, pursuant to section 13 of <i>The Public Notice Policy Bylaw, 2020</i> .
REFERENCE:	City Council, August 11, 2021, MN21-9.
AMENDS/REPEALS:	Amends <i>The Regina Zoning Bylaw, 2019</i> .
CLASSIFICATION:	Regulatory
INITIATING DIVISION:	City Planning & Community Development
INITIATING DEPARTMENT:	Planning & Development Services

BYLAW NO. 2021-56

THE REGINA ZONING AMENDMENT BYLAW, 2021 (No. 17)

THE COUNCIL OF THE CITY OF REGINA ENACTS AS FOLLOWS:

- 1 The purpose of this Bylaw is to amend *The Regina Zoning Bylaw, 2019* by re-zoning the subject lands to facilitate infrastructure development to support the future Coopertown neighbourhood
- 2 The authority for this Bylaw is section 46 of *The Planning and Development Act, 2007*.
- 3 Schedule “A” of Bylaw 2019-19, being *The Regina Zoning Bylaw, 2019* is amended in the manner set forth in this Bylaw.
- 4 Chapter 9 – Zoning Maps (Maps No. 2091(A) and 2092(A)) is amended by re-zoning the lands in Regina, Saskatchewan as outlined on the map attached as Appendix “A”, legally described as:

Legal Description: NE ¼ Sec 32 Twp 17 Rge 20 W2M, parcels MU1 and MU2

Civic Address: 9th Avenue North & Regina Bypass

Current Zoning: UH – Urban Holding Zone

Proposed Zoning: PS – Public Service Zone

- 5 This Bylaw comes into force on the day of passage.

READ A FIRST TIME THIS 15th DAY OF September 2021.

READ A SECOND TIME THIS 15th DAY OF September 2021.

READ A THIRD TIME AND PASSED THIS 15th DAY OF September 2021.

Mayor

City Clerk

(SEAL)

CERTIFIED A TRUE COPY

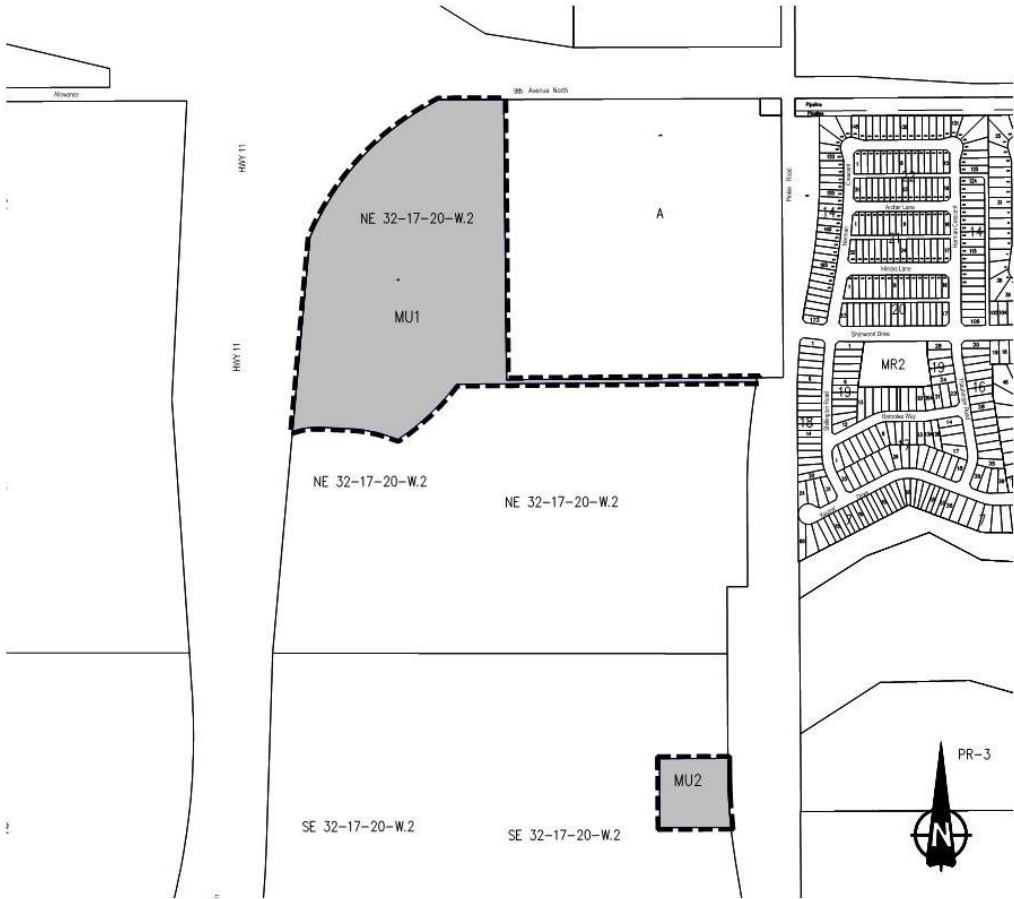
City Clerk

Approved as to form this _____ day of _____, 20____.

City Solicitor

SCHEDULE “A”

Project: PL202100087



ABSTRACT

BYLAW NO. 2021-56

THE REGINA ZONING AMENDMENT BYLAW, 2021 (No. 17)

PURPOSE:	The purpose of this Bylaw is to amend <i>The Regina Zoning Bylaw, 2019</i> by re-zoning the subject lands to facilitate infrastructure development to support the future Coopertown neighbourhood.
ABSTRACT:	This Bylaw re-zones the subject property to accommodate planned development.
STATUTORY AUTHORITY:	Section 46 of <i>The Planning and Development Act, 2007</i> .
MINISTER'S APPROVAL:	N/A
PUBLIC HEARING:	Required, pursuant to section 10 of <i>The Public Notice Policy Bylaw, 2020</i> .
PUBLIC NOTICE:	Required, pursuant to section 13 of <i>The Public Notice Policy Bylaw, 2020</i> .
REFERENCE:	Regina Planning Commission, August 4, 2021, RPC21-49 and City Council, August 11, CR21-118.
AMENDS/REPEALS:	Amends <i>The Regina Zoning Bylaw, 2019</i> .
CLASSIFICATION:	Regulatory
INITIATING DIVISION:	City Planning & Community Development
INITIATING DEPARTMENT:	Planning and Development Services



Zoning Bylaw Amendments - Aquifer Protection Overlay Zone

Date	September 15, 2021
To	Mayor Masters and City Councillors
From	Regina Planning Commission
Service Area	City Planning & Community Development
Item #	CR21-125

RECOMMENDATION

That City Council:

1. Amend *The Regina Zoning Bylaw, 2019-19* to allow for industrial development in the high sensitivity area of the Aquifer Protection Overlay Zone to be considered as a discretionary use in conjunction with the submission by the applicant of an Aquifer Protection Plan, where such development is otherwise prohibited, and that all discretionary uses within the Aquifer Protection Overlay Zone be reviewed by both Regina Planning Commission and City Council.
2. Instruct the City Solicitor to prepare the necessary bylaws to give effect to the recommendations and as further described in the report, to be brought forward to a meeting of the City Council following approval of the recommendations and the required public notice.

HISTORY

At the September 8, 2021 meeting of Regina Planning Commission, the Commission considered the attached report RPC21-55 from the City Planning & Development Division.

The Commission adopted a resolution to concur in the recommendation contained in the report, after amending recommendation #1 to read:

1. Amend *The Regina Zoning Bylaw, 2019-19* to allow for industrial development in the high sensitivity area of the Aquifer Protection Overlay Zone to be considered as a discretionary

use in conjunction with the submission by the applicant of an Aquifer Protection Plan, where such development is otherwise prohibited, and that all discretionary uses within the Aquifer Protection Overlay Zone be reviewed by both Regina Planning Commission and City Council.

Recommendation #3 in the attached report does not need City Council approval.

Respectfully submitted,

REGINA PLANNING COMMISSION


Elaine Gohlke, Secretary 9/10/2021

ATTACHMENTS

RPC21-55 Zoning Bylaw Amendments - Aquifer Protection Overlay Zone
Appendix A



Zoning Bylaw Amendments - Aquifer Protection Overlay Zone

Date	September 8, 2021
To	Regina Planning Commission
From	City Planning & Community Development
Service Area	Planning & Development Services
Item No.	RPC21-55

RECOMMENDATION

Regina Planning Commission recommends that City Council:

1. Amend *The Regina Zoning Bylaw, 2019-19* to allow for industrial development in the high sensitivity area of the Aquifer Protection Overlay Zone to be considered as a discretionary use in conjunction with the submission by the applicant of an Aquifer Protection Plan, where such development is otherwise prohibited.
2. Instruct the City Solicitor to prepare the necessary bylaws to give effect to the recommendations and as further described in the report, to be brought forward to a meeting of the City Council following approval of the recommendations and the required public notice.
3. Approve these recommendations at its meeting on September 15, 2021, following the required public notice.

ISSUE

The Regina Zoning Bylaw 2019-19 (Zoning Bylaw) contains regulations intended to protect the City's aquifers, which are sub-surface geological formations that hold ground water. Protection of aquifers is required by provincial legislation and *Design Regina, The Official Community Plan Bylaw No. 2013-48* (OCP), and the implementing regulations contained in the Zoning Bylaw. The current regulations prohibit all industrial development in the high sensitivity Aquifer Protection Overlay Zone (AP Overlay Zone).

The Administration has reviewed this provision and recommends that industrial development should be reviewed on a case-by-case basis to determine the appropriateness of a specific proposal through submission of detailed technical information and an Aquifer Protection Plan. Approved developments would be subject to conditions of approval by which the industrial development must operate including strict compliance with the approved Aquifer Protection Plan and related development agreement.

IMPACTS

Financial Impacts

The proposed recommendations will allow industrial development to be considered within areas of the City where they are currently prohibited. Tax benefits will be realized by any development accommodated following the bylaw amendment. However, there may be some administrative costs associated with reviewing and monitoring developments to ensure conditions of approval are being followed.

Environmental Impact

City Council set a community goal for the City of Regina of achieving net zero emissions and sourcing of net zero renewable energy by 2050. In support of this goal, City Council asked Administration to provide energy and greenhouse gas implications of recommendations so that Council can evaluate the climate impacts of its decisions. The recommendations in this report have limited direct impacts on energy consumption and greenhouse gas emissions.

By considering on a case-by-case basis the details of a potential industrial development, and following through to implement any conditions of approval, including mitigation measures, the integrity of the aquifers will continue to be maintained.

Policy/Strategic Impact

The recommendations in this report are supported by the following policies in the OCP:

- Goal 3 – Water Protection: Maintain the integrity of Regina’s aquifers, surface and groundwater resources.
 - 4.8 Develop strategies to protect the quality and quantity of surface and groundwater resources from contamination and impacts.
 - 4.9 Work with stakeholders to establish an aquifer management framework that protects aquifer water quality.
- Goal 1 – Economic Vitality and Competitiveness – Foster an environment conducive to economic vitality and competitiveness which supports the standards of living of residents in Regina and the surrounding region.

- o 12.2 Minimize regulatory barriers to economic growth to the greatest possible extent while balancing the needs and aspirations of all Regina residents, fee-and taxpayers, and the sustainability of the city.

The proposed changes to the AP Overlay Zone will continue to protect the City's vital aquifer resources while allowing the development of industrial land uses.

OTHER OPTIONS

The Administration recommends that the Aquifer Protection Overlay be amended to allow for industrial development in the high-sensitivity Aquifer Overlay Zone on a case-by-case basis. Other options include:

1. Deny the recommendations and maintain the status quo. This will result in continued protection of the City's aquifer through strict prohibitions of industrial development in locations covered by the Aquifer Protection Overlay Zone. New or expansions to existing industrial development would be required to locate in locations that are not constrained by aquifer regulations.
2. Refer the proposal back to the Administration with directions to consider alternate approaches or address specific concerns. This will result in delay to any bylaw amendments.

COMMUNICATIONS

There are no applicants or interested parties for this report as it is a city led text amendment. Public notice of the public hearing required when Council considers the proposed bylaw will be given in accordance with *The Public Notice Policy Bylaw, 2020*.

DISCUSSION

Aquifers in the Regina region are an important secondary water source (the primary being Buffalo Pound Lake). The City may draw from this source during hot, dry summers. Thus, it is vitally important that this resource is protected for the welfare of the citizens of Regina. An aquifer is a body of rock or sediment that holds groundwater that has infiltrated the soil below the surface and has collected underground and contained in geologic formations. The city and its region are situated above aquifers of varying sensitivity as shown in Appendix A. The factors that determine aquifer sensitivity are the thickness of the clay overlying the aquifers, which prevents downward movement of water more effectively than other glacial deposits like silt, sand, or gravel, and the overall depth of the aquifer.

All municipalities in the province of Saskatchewan are required through the *Statements of Provincial Interest Regulations* to protect aquifer resources. The aquifers in the Regina region are protected

through zoning regulations in their respective municipal jurisdiction. The City of Regina collaborates with the R.M. of Sherwood on planning matters affecting both jurisdictions.

The AP Overlay Zone intends to protect the Regina aquifer system from contamination from development activities and to protect groundwater resources. An overlay zone is a zoning tool that augments the development regulations in the underlying zone to achieve a specific purpose. Properties within the City's AP Overlay Zone are subject to additional regulations by restricting potentially hazardous uses and industrial activities, below-ground structures such as pipelines and tanks, and the depth of excavations and pilings.

Analysis of Aquifer Regulations

The City's AP Overlay Zone is an effective method of protecting the City's aquifer resources. However, the Zoning Bylaw prohibits all-new industrial development within the high-sensitivity zone, which significantly limits the development potential of those lands. Industrial land uses include a wide range of land uses, some of which may pose a risk to the aquifer, and others which do not. For example, a chemical manufacturing plant may not be appropriate or may require extensive mitigation measures before it may be considered of little or no risk to the aquifer. Conversely, an assembly plant with little or no use of liquids or hazardous materials would be less of a concern. Despite the differing risks, since both activities are considered industrial uses, both are currently prohibited from locating in the high-sensitivity AP Overlay. In this regard, the AP Overlay Zone is unnecessarily restrictive to suit its intended purpose.

Existing industrial development that falls within the AP Overlay Zone that was approved before regulations existed continue to be allowed, but modifications are subject to performance standards to mitigate potential aquifer impacts. The landfill, parts of the Co-op Refinery Complex including pipeline and petroleum storage tanks, and Evraz Steel are all within the high-sensitivity zone. Mitigation measures have been added to more recent modifications to these and other pre-existing industrial operations. It is important to note that the City's AP Overlay Zone largely coincides with existing industrial lands and future planned employment lands in the north and west parts of the city. This is illustrated in Appendix A. Therefore, while the City's current approach to protecting the City's aquifer is effective, it also comes at an economic cost to potential new or expanded industrial development. The proposed regulatory framework strikes a balance between both needs.

Proposed Changes to AP Overlay Zone

Administration recommends changes to the AP Overlay Zone to offer flexibility to accommodate appropriate industrial development which is currently prohibited in the high sensitivity zone. To determine appropriateness, the applicant will need to confirm the aquifer can be properly protected by adherence to an engineered plan specific to the development. The application process would require the following:

- Consideration through a discretionary use process, subject to appropriate underlying zoning.

- Submission of an Aquifer Protection Plan by a qualified engineer, which would include as necessary: baseline geological data, a description of the industry type, processes involved, materials involved in industrial processes, and a mitigation and monitoring plan.
- Options to approve developments for a limited duration after which time the development would be required to resubmit an updated application for approval.
- Registration of a development agreement on title, which may reference the approved development conditions, ongoing obligations, securities or assurances as may be required by the Development Officer

The proposed regulations will allow the City to assess industrial development on a case-by-case basis, allowing for approval where there is little or no concern, assigning of conditions and other obligations as necessary for those developments which may be of some concern and continue to restrict those developments that would cause significant impact on the aquifer. Administration has consulted with the Water Security Agency (of Saskatchewan) regarding the proposed changes and they did not have any concerns. Surrounding municipalities, R.M. of Sherwood and R.M. of Edenwold, also consider developments on a case-by-case basis to assess the aquifer sensitivity in consultation with the Water Security Agency.

DECISION HISTORY

City Council's approval is required pursuant to Part V of *The Planning and Development Act, 2007*.

Respectfully Submitted,

Respectfully Submitted,



Yves Richard, Manager

8/30/2021



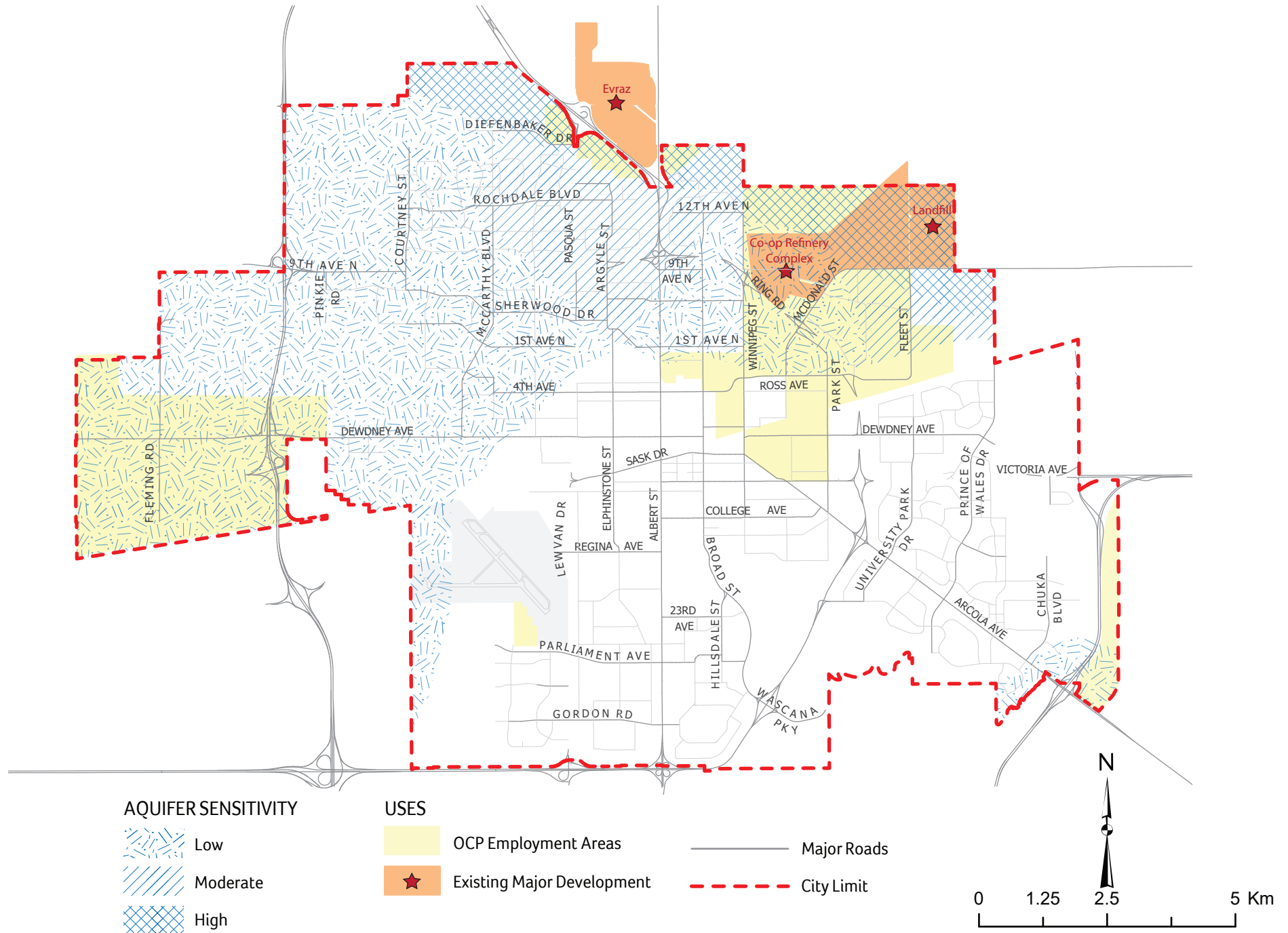
Austin Dawson, A/Executive Director

8/31/2021

Prepared by: Ben Mario, Senior City Planner

ATTACHMENTS

Appendix A





Timing of the next Municipal/School Board Elections

Date	September 15, 2021
To	City Council
From	City Manager's Office
Service Area	Office of the City Clerk
Item No.	CM21-17

RECOMMENDATION

That City Council:

1. Convey its position on the recommendation from the Chief Electoral Officer, Province of Saskatchewan to conduct the next municipal elections in May 2024 and every four years thereafter as outlined in the Options section of this report.
2. Direct the Mayor to write to the Minister of Government Relations conveying Council's position on this matter.

ISSUE

Saskatchewan's provincial and municipal elections were held two weeks apart in the fall of 2020 (October 26th and November 9th, respectively). In light of the overlap in election periods last year, and prescribed in law to occur every four years thereafter, the Chief Electoral Officer has recommended that municipal/school board elections be moved ahead by six months to May 2024 and every four years thereafter.

At a recent meeting of the City Mayors/City Managers' Caucus, members were asked to gauge the support of their respective Councils respecting the recommendation from the Chief Electoral Officer.

IMPACTS

Strategic Impacts

Changing the election date and holding it six months earlier or later than the currently legislated November date would eliminate many of the challenges faced in holding the election in close proximity to the provincial election, such as worker recruitment, voter fatigue and voter confusion.

Financial Impacts

Changing the election date is likely to have minimal incremental impact on the cost of running the election, as the change in timing does not eliminate the legal requirement to conduct the election. However, there may be a reduction in communication related expenses as there may be less need to address voter confusion between the provincial and municipal elections.

Other Implications

There are no accessibility, environmental or legal/risk impacts arising from this report.

OTHER OPTIONS

There are three options from which Council is requested to make its position known:

Option #1

Concur with the Chief Electoral Officer's recommendation to move the election ahead by six months from November 2024 to May 2024, with subsequent elections held every four years thereafter;

Option #2

Request that the election be deferred by six months from November 2024 to May 2025, with subsequent elections held every four years thereafter; or

Option #3

Retain the originally scheduled election date of November 2024, with subsequent elections held every four years thereafter.

COMMUNICATIONS

Once considered by Council, a letter will be sent from Mayor Masters on behalf of City Council to the Minister of Government Relations conveying the City's position on this matter.

DISCUSSION

The currently legislated schedule for provincial and municipal elections will continue to overlap in the fall of 2024 and subsequently every four years. The next provincial election is slated to be held on October 28, 2024 and the municipal/school board elections are scheduled on November 13, 2024.

Legislation is in place to ensure that federal and provincial elections do not overlap in such a short timeframe. There is no current legislative provision to eliminate this overlap between provincial and municipal/school board elections.

Surveys conducted by Elections Saskatchewan in the fall of 2020 found that nearly 55% of voters stated that there should be more time between two election dates, preferably a calendar season whereby one election is held in the spring while the other is held in the fall. In addition, 21% of voters surveyed said they were confused between provincial and municipal candidates while a similar percentage said that they were confused as to whether issues being discussed were relevant at the local or provincial level.

Feedback received by *Elections Regina* shared similar concerns. In addition, staff received numerous inquiries respecting voter registration, advance polling dates and mail-in ballot requirements respecting the provincial election. Having two elections held so closely together can also lead to challenges in recruiting election workers and securing appropriate polling locations and other campaign resources. The communications budget was increased significantly in an attempt to alleviate confusion.

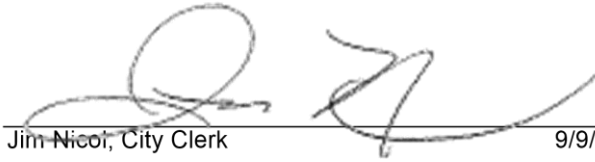
One other element that can negatively impact Election Day is the weather. November 9th last year saw much of Saskatchewan hit by a major snowstorm. While Regina escaped the worst part of the storm, other jurisdictions like Swift Current and Saskatoon were hit hard, resulting in the postponement of their election by a few days. While it is out of our control, the negative impact it can have on voter turnout is considerable.

The Chief Electoral Officer has discussed this matter with the City Clerk and members of the Saskatchewan Association of City Clerks (SACC). The position taken by the City Clerk, as well as that of SACC, is that this is a political issue for elected members to determine while reinforcing that all measures will be taken to conduct efficient elections regardless of the date ultimately selected.

DECISION HISTORY

The recommendation in this report require City Council approval.

Respectfully submitted,


Jim Nicol, City Clerk 9/9/2021

Prepared by: Jim Nicol, City Clerk



City Centre Core Development Advisory Committee Terms of Reference

Date	September 15, 2021
To	Mayor Masters and City Councillors
From	Executive Committee
Service Area	City Planning & Community Development
Item #	CR21-126

RECOMMENDATION

That City Council:

1. Approve the City Centre Core Development Advisory Committee terms of reference as outlined in Appendix A.
2. Instruct the City Solicitor to prepare the necessary bylaw amendments to Bylaw No. 2009-40, *The Committee Bylaw, 2009* to add the City Centre Core Development Advisory Committee as a secondary Committee of Council and set out its terms of reference as described in Appendix A, to be brought forward to the meeting of City Council following approval of the recommendation in this report by City Council.
3. Remove item CR21-48 from the List of Outstanding Items for City Council.

HISTORY

At the September 8, 2021 meeting of Executive Committee, the Committee considered the attached EX21-58 report from the City Planning & Community Development Division.

Tim Reid, representing Regina Exhibition Association Limited and Leasa Gibbons, representing Regina Warehouse Business Improvement District addressed the Committee.

The Committee adopted a resolution to concur in the recommendations contained in the report. Recommendation #4 does not require City Council approval.

Respectfully submitted,

EXECUTIVE COMMITTEE



Jim Nicol, City Clerk 9/10/2021

ATTACHMENTS

EX21-58 - CCCDAC Terms of Reference

APPENDIX A - CCC Development Advisory Committee Terms of Reference



City Centre Core Development Advisory Committee Terms of Reference

Date	September 8, 2021
To	Executive Committee
From	City Planning & Community Development
Service Area	Office of Executive Director (City Planning & Community Development)
Item No.	EX21-58

RECOMMENDATION

The Executive Committee recommends that City Council:

1. Approve the City Centre Core Development Advisory Committee terms of reference as outlined in Appendix A.
2. Instruct the City Solicitor to prepare the necessary bylaw amendments to Bylaw No. 2009-40, *The Committee Bylaw, 2009* to add the City Centre Core Development Advisory Committee as a secondary Committee of Council and set out its terms of reference as described in Appendix A, to be brought forward to the meeting of City Council following approval of the recommendation in this report by City Council.
3. Remove item CR21-48 from the List of Outstanding Items for City Council.
4. Approve these recommendations at its meeting on September 15, 2021.

ISSUE

City Council established the City Centre Core Development Advisory Committee during consideration of item *CR21-48 City Centre Core Partnership Framework and Action Plan* at its meeting held on April 14, 2021 and directed Administration to prepare a proposed terms of reference for City Council to consider for approval by Q3 of 2021.

IMPACTS

Policy Impacts

The terms of reference provide the authority under which the newly established Advisory Committee of Council will operate and report to main committees and Council. They will facilitate the Advisory Committee's work in advancing the policies and recommended actions in the City Centre Core Framework.

In accordance with City Council's policy statement to Strengthening Eligibility and Diversity Requirements for board and committee representation:

"City Council values and seeks to further enhance the inclusive nature of Regina through living the values of respect and trust, celebrating the strength that comes from diversity and inviting participation from all in decision making. Nominees will have been recruited through an inclusive, transparent and equitable process and appointments made by City Council will reflect these objectives."

Representative members provide a varied and valued perspective, reflecting and honouring the diversity of our community and bring experience, skills and expertise that contribute to good governance and informed decision making."

Strategic Impacts

Serving on a committee of Council is both a privilege and means for the public to communicate with Council on behalf of the community. The time, effort and expertise members dedicate to committees of Council is invaluable and contributes significantly to implementation of policies such as *Design Regina: The Official Community Plan Bylaw No. 2013-48* (OCP) Section E: Realizing the Plan:

Goal 2: Community Engagement - Support community engagement to build ownership of the Plan.

- 14.14 Engage the public in planning and other City matters in accordance with established procedures.

Other Implications

There are no financial, accessibility, environmental or legal/risk impacts arising from this report.

OTHER OPTIONS

If the proposed terms of reference are not accepted by the Committee, two options exist:

1. Accept specific additions and/or deletions through amendments approved by members.
2. Refer the report back to Administration to return with revised terms of reference.

COMMUNICATIONS

Once considered and approved by Council, the terms of reference will be included in amendments to *The Committee Bylaw, Bylaw No. 2009-40* and will also be outlined on regina.ca.

Advertisements for stakeholder/partner appointments will be issued in the near future.

DISCUSSION

Through development of the City Centre Core Framework, it was recommended that an Advisory Committee of Council be established to:

- Align the priorities of the Regina Downtown Business Improvement District Board, Regina's Warehouse Business Improvement District Board, Regina Exhibition Association Limited and City of Regina (Organizations),
- Guide collaborative negotiations and solutions,
- Advise Council on recommended approaches for the advancement and improvement of the City Centre Core.

The proposed terms of reference outlined in Appendix A reflect the mandate and objectives of the City Centre Core Framework.

The partnership organizations are supportive of the recommendations in this report.

Reporting Structure

The City Centre Core Development Advisory Committee will report to the Executive Committee and Regina Planning Commission.

Regina Planning Commission

Recommendations related to development proposals required to go to the Regina Planning Commission are subject to section 2(f) of the terms of reference. This includes reviewing planning applications related to property located within the City Centre Core land areas where there are unresolved concerns identified by an Organization through the circulation process for planning and development applications.

All planning applications within the City Centre Core will be circulated to land area Organizations (City of Regina, Regina Downtown Business Improvement District, Regina's Warehouse Business Improvement District and Regina Exhibition Association Limited). Should an Organization have concerns or questions that cannot be resolved directly with the proponent, a committee meeting may be called outside of regularly scheduled meetings to avoid disruption of project timelines.

Administration's report to Regina Planning Commission would then include in the "Other Implications" section of the report that the "City Centre Core Development Advisory Committee reviewed this application" and has provided the following comments or recommendation. The chairperson of the City Centre Core Development Advisory Committee may also appear at the meeting as a delegation to discuss the proposal.

Executive Committee

Recommendations on items with policy, economic development or budgetary/financial implications will be presented to Executive Committee in a formal report. As an established Advisory Committee of Council, the Chairperson will provide an annual status update report to the Executive Committee.

DECISION HISTORY

On April 14, 2021 City Council considered item CR21-48 directing Administration to report back to City Council by Q3 2021 after consultation with the "Organizations" as defined in Appendix A of item CR21-48 with the drafted terms of reference, composition and delegated authority for the City Centre Core Development Advisory Committee.

Respectfully Submitted,



Autumn Dawson,
A/Executive Director,
City Planning & Community Development

Respectfully Submitted,



Chris Holden
City Manager

Prepared by: Michelle Forman, Manager, Integration & Stakeholder Relationships

ATTACHMENTS

APPENDIX A - CCC Development Advisory Committee Terms of Reference

APPENDIX A

CITY CENTRE CORE DEVELOPMENT ADVISORY COMMITTEE

Authority

- 1 The City Centre Core Development Advisory Committee is established pursuant to section 55 of *The Cities Act* and has all of the powers, duties and authority set out in this Bylaw and in any other Bylaw or provincial legislation that applies to this Committee.

Terms of Reference

- 2 The City Centre Core Development Advisory Committee is authorized to advise and make recommendations to Council through the Executive Committee and Regina Planning Commission on the following:
 - (a) Aligning the priorities of the City of Regina, Regina Downtown Business Improvement District Board, Regina's Warehouse Business Improvement District Board and Regina Exhibition Association Limited (Organizations);
 - (b) Guiding collaborative negotiations and solutions, and recommending approaches for the advancement and improvement of the City Centre Core;
 - (c) Interpreting and operationalizing the City Centre Core Framework and advancing the advisory and collaboration needs of the Organizations as the policies and actions are implemented;
 - (d) Coordinating a collaborative approach between stakeholders within the City Centre Core land areas;
 - (e) Prioritizing and refining the policies and recommended actions within the City Centre Core Framework;
 - (f) Reviewing planning applications related to property located within the City Centre Core land areas where there are unresolved concerns identified by an Organization through the circulation process;
 - i. All planning applications within the City Centre Core will be circulated to land area Organizations (City of Regina, Regina Downtown Business Improvement District, Regina's Warehouse Business Improvement District and Regina Exhibition Association Limited). Should an Organization have concerns or questions that cannot be resolved directly with the proponent, a committee meeting may be called outside of regularly scheduled meetings to avoid disruption of project timelines.
 - (g) As an established Advisory Committee of Council, the Chairperson will provide an annual status update report on the framework to the Executive Committee as outlined in the Implementation - Monitoring and Evaluation process of the City Centre Core Framework.

Composition

3 The City Centre Core Development Advisory Committee shall consist of 11 members, nominated by their respective boards and organizations, and appointed by resolution of Council as follows:

- One City of Regina representative
- One representative of Economic Development Regina Inc.
- One Non-Profit representative in the City Centre Core
- Two Private Development representatives in the City Centre Core
- One representative of Reconciliation Regina Inc.
- Two members of Regina City Council (Non-voting)
- One representative of the Regina Downtown Business Improvement District
- One representative of the Regina Exhibition Association Limited
- One representative of the Regina's Warehouse Business Improvement District

Term

- 4 (1) Unless removed from office, the appointment of the members to the City Centre Core Development Advisory Committee shall be appointed for a term as set by resolution of Council.
- (2) Notwithstanding Clause (1), members of the committee whose terms have expired will continue as members of the committee until such time as Council re-appoints the member or names a successor member.
- (3) The appointment of two City Council members to the City Centre Core Development Advisory Committee shall be for a one-year term.
- (4) Other than Council members appointed to the Committee, all other members shall not be eligible to serve on the Committee for longer than nine consecutive years.

Meetings

5 The City Centre Core Development Advisory Committee shall meet quarterly.

Administrative Resource

6 The City Manager or designate may provide administrative support to the City Centre Core Development Advisory Committee.

Secretary

7 The City Clerk shall act as secretary to the City Centre Core Development Advisory committee.

Reports To

8 The City Centre Core Development Advisory Committee shall report to the Executive Committee and Regina Planning Commission.



Tentative Agreement with CMM (Civic Middle Management)

Date	September 15, 2021
To	Mayor Masters and City Councillors
From	Executive Committee
Service Area	People and Transformation
Item #	CR21-127

RECOMMENDATION

That City Council approve the tentative agreement reached with Civic Middle Management (CMM).


HISTORY

At the September 8, 2021 meeting of the Executive Committee, the Committee, in **private** session, considered report E21-42 report from the People & Transformation Division.

The Committee adopted a resolution to concur in the recommendation contained in the report.

Respectfully submitted,

EXECUTIVE COMMITTEE


Jim Nicol, City Clerk 9/10/2021

ATTACHMENTS

E21-42 Tentative Agreement with CMM (Civic Middle Management)



Tentative Agreement with CMM (Civic Middle Management)

Date	September 8, 2021
To	Executive Committee
From	People & Transformation
Service Area	People & Organizational Culture
Item No.	E21-42

RECOMMENDATION

That City Council approve the tentative agreement reached with Civic Middle Management (CMM).

ISSUE

The Collective Bargaining Agreement between the City and CMM expired on December 31, 2020. A tentative agreement has been reached.

The agreement is for a one-year period extending from January 1, 2021 to December 31, 2021 and includes a one per cent general wage increase.

IMPACTS

The one per cent general wage increase mirrors existing agreements, for the same time period, with Canadian Union of Public Employees (CUPE) Local 21, CUPE Local 7 and Amalgamated Transit Union Local (ATU) Local 588 for 2021.

The tentative agreement is responsible, reasonable and fair for all stakeholders and falls within the mandate. The cost of the tentative agreement is \$340,000 and is attributable to the one per cent general wage increase which is retroactive to January 1, 2021.

COMMUNICATIONS

If City Council approves this recommendation, CMM will receive notification the agreement will be executed between both parties.

DISCUSSION

Collective bargaining allows both the employer and the employee group to come to an agreement on working conditions and provides an opportunity to work collaboratively on improving the work environment, as well as the productivity and capacity of employees.

The tentative agreement recommended achieves the following:

- This agreement meets the identified and expressed needs of both parties as presented at collective bargaining negotiations.
- This agreement maintains and strengthens the good working relationship between the City of Regina and CMM.
- The agreed-to GWI for 2021 provides parity for CMM with the 2021 GWIs negotiated with CUPE 21, CUPE 7 and the ATU.

Prior to beginning negotiations, the parties agreed to participate in pre-bargaining sessions with the objective of having in-depth discussion about the Hours of Work Article. This provided the parties an opportunity to fully discuss and understand issues with the collective bargaining agreement and brainstorm ideas to improve the language. This resulted in improved flexibility for both the employees and the employer which is expected to have a positive impact on operational efficiency and employee engagement.

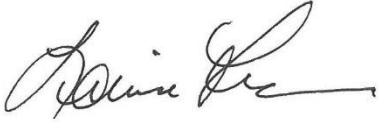
Additionally, changes to the Workers' Compensation Article were made to allow for improved efficiency to administer pay. Other minor changes were made in the wording throughout the collective agreement to modernize the language and ensure terminology was current. Changes to collective bargaining agreement were administrative in nature.

The collective bargaining agreement between the City and CMM expired on December 31, 2020 and a tentative deal was reached after two, half-day bargaining sessions. CMM represents approximately 320 of our 2,800 civic employees. Membership consists of professional staff including staff with engineering, technology, financial and other designations or administrative credentials.

DECISION HISTORY

The recommendation contained in this report requires City Council approval.

Respectfully Submitted,



Louise Folk, Executive Director
People & Transformation

Respectfully Submitted,



Chris Holden
City Manager

Prepared by: Kelly Pihach, Senior Human Resources Consultant

NOTICE OF MOTION

September 15, 2021

City Clerk
City Hall
Regina, Saskatchewan

Please be advised that I will submit the following NOTICE of MOTION at the September 15, 2021 meeting of City Council:

Re: Indigenous Procurement

WHEREAS the City of Regina's Official Community Plan identifies "Economic Growth" as a "major catalyst for shared prosperity";

WHEREAS Goal 1 of Section 10 ("Economic Development – Economic Vitality and Competitiveness") of the Official Community Plan states that it aims to "Foster an environment conducive to economic vitality and competitiveness which supports the standard of living of residents in Regina and the surrounding region";

WHEREAS the City of Regina has committed to the Calls to Action embedded in the Truth and Reconciliation Commission Report, specifically #92 ii:

Ensure that Indigenous people have equitable access to jobs, training, and education opportunities in the corporate sector, and that Indigenous communities gain long-term sustainable benefits from economic development projects;

WHEREAS Indigenous owned businesses are exempt from trade agreements and policies negotiated by the Provincial and Federal governments; and

WHEREAS various Canadian municipalities have developed Indigenous procurement policies which creates more opportunity to Indigenous owned, operated and controlled business of all sizes;

THEREFORE BE IT RESOLVED that Administration be directed to prepare a report for Executive Committee for Q4 of 2021 that provides recommendations:

1. For establishing an Indigenous Procurement Policy that is open to all Indigenous businesses, including sole operative, partnership, and not-for-profit organizations. To be considered an Indigenous business, the following must be met:
 - i. At least 51% of the business must be owned and controlled by Indigenous people; and

- ii. If the business has more than six full-time staff, at least one third of the employees must be Indigenous;
- 2. For establishing a target for percentage of total awarded contracts annually to Indigenous owned and controlled businesses that the City of Regina can hold itself accountable to.
- 3. That considers a mandatory requirement that: At the request of the City of Regina procurement department, a contractor, owner, president, CEO, general manager or branch manager of a procured construction, maintenance or service contractor must be at City Hall in person within 90 minutes of request to discuss contract details;
- 4. That involves consultation with a range of various stakeholder groups including but not limited to Indigenous: owned businesses, employing businesses, leadership, Economic Development Corporations; and Community based organizations; and incorporates recommendations from same.

Respectfully submitted,



Sandra Masters
Mayor

NOTICE OF MOTION

September 15, 2021

City Clerk
City Hall
Regina, Saskatchewan

Please be advised that I will submit the following NOTICE of MOTION at the September 15, 2021 meeting of City Council:

Re: No Parking at an Entrance of an Alley Restriction Change

WHEREAS Section 36(1)(d) of City of Regina *Bylaw No. 9900, The Regina Traffic Bylaw, 1997* states that no person shall stop a vehicle within 3 metres of an alley intersection, as measured in accordance with Schedule "F";

WHEREAS Schedule No.1, No Parking Areas of City of Saskatoon *Bylaw No. 7200, The Traffic Bylaw* states that a vehicle is not permitted to park within one metre of an entrance or exit of an alley, unless otherwise indicated by sign or marking; and

WHEREAS signage is installed at many intersection locations throughout the City of Regina, but rarely at alleyways due cost implications and the proliferation of signage;

THEREFORE BE IT RESOLVED that the City Solicitor be directed to amend Section 36(1)(d) of *The Regina Traffic Bylaw, 1997, Bylaw No. 9900*, by changing the 3 metre restriction to 1 metre.

Respectfully submitted,



Terina Shaw
Councillor – Ward 7

September 9, 2021

City Counsel

RE: Vaccine status and masks

Enforcing disclosure of vaccine status to enter city owned buildings/facilities.

Against human rights, privacy act, Pipeda, Charter of Rights and Freedoms, Canadian National Report on Immunization, 1996 and the Statutes of Canada 2017.

Under all of the above.... It is not only unlawful but extremely disrespectful to ask someone to disclose their medical information in order to enter a facility of any sort.

Charter of Rights and Freedoms - section 7 (right to life, liberty, and security of the person)

Statutes of Canada 2017 – Prohibitions – “it is prohibited for any person to require an individual to undergo a genetic test as a condition of a) providing goods and services to that individual. Please note that section 7 of the statute states that anyone who contravenes certain sections of the statute is guilty of an offence and is liable to conviction on indictment to a fine not exceeding 1,000,000 or imprisonment for a term not exceeding 5 years or both.

The Canadian National Report on Immunization, 1996 states that “unlike some countries, immunization is NOT MANDATORY in Canada; it cannot be made mandatory because of the Canadian Constitution.”

Masks and vaccines should be choice.

Cari McPherson

Vote no to Vaccine passports for city employees AND Tax paying citizens

Dear City of Regina council member _____

On Wednesday September 15th you have **the opportunity to change the direction** of our city in terms of learning to live with Covid-19.

On this day you as a representative of Regina citizens, are going to vote whether mandatory vaccination will be needed for all staff and the public who wishes to use city services. Services that the citizens pay for though increasing taxes.

As a tax paying citizen, I would like to know how this decision came to be. Were there surveys done in the 10 wards? Did a public health official assist in providing you with current information on the impact Covid-19 is having and the necessity for vaccine passports? Did council members look at current laws and privacy acts? If so, how could this decision be possible?

Personal health information is confidential. It says so right on the E-Health "Passport". My question is how can council members have such authority to create such a mandate? **A mandate that will only cause segregation and an increase of tension in our city.**

Over the last 18 months we went from not knowing how this virus would affect our communities to mandate after mandate. We all agreed to 2 weeks to flatten the curve to reduce the stress that would have been in our hospitals. As we agreed to this, elective surgeries and other health services were put on pause to keep our hospitals empty and ready for the wave of ICUs and deaths this **virus could have caused.**

Note the words "COULD HAVE". After a few months it was clear that the impact Covid-19 was having on our health care system **was not as great as predicted.** The need for reevaluation was evident and so the provincial government added social distancing, lockdowns, and mask mandates. All of which **did not significantly change the course of the virus.** Each time the government was asked to provide data, they gave us models. 18 months later, that data is still **not available to citizens.**

As a parent wanting to make an informed decision, I asked my school board if they could share the information they received from Sask Health Authority on masking my 6 year old at school. I was told that they were **asked NOT to share that information.** WHY?

Now, here the City of Regina, is trying to vote in something that, as a society, **we will not recover from.** Something that residents still do not have data to ensure the choice we make is in fact the best option for the safety of all residents.

I hope you know how **you are adding to the polarization of our society.** Pinning the vaccinated against those who choose not to or cannot is going to create **more problems** just like the lockdowns did on our small business, families, and children.

I am asking you to stand up for what's right. **Personal health information is confidential.** So why are we asking everyone to provide that information **to non-health professionals?** I would like to remind you of privacy laws and the Code of Ethics before making this choice. Not to mention the **clear science that**

herd immunity HAS BEEN ACHIEVED since 70% of Saskatchewan is now fully vaccinated. If the vaccine works, the vaccinated, in theory, should be protecting those choosing not to or cannot be vaccinated. That is science the City of Regina needs to look at before making this decision.

If the city chooses to put this vaccine mandate in place. I am asking that **I be exempt from paying city taxes to those services that you have now taken away from me and my children.** I ask that I no longer pay for the schools to teach my child as I will be homeschooling from now on. I ask that I keep my money that would have paid for city pools, parks, hockey rinks, libraries, and other recreational services that **YOU kicked me out of.** If this request cannot be made, I will have no choice but to **take each council member to court** and fight for my rights as a tax paying citizen.

Please think this through, we can get through this pandemic, but not like this. The goal post cannot be moved anymore. Residents of Regina are tired of following all the rules only to have MORE rules added to our daily lives. **This is not a free society.** In fact, we are starting to look a lot like other countries that run on totalitarianism. **Please do not be the reason why society sees its breakdown.**

Please think of the members that voted YOU into this position. Think of the children who by no fault of their own are being told they cannot do or participate in social events.

Thank you for your time.

Concerned resident of Regina

Jasmin Kozak

Good afternoon to each of you our elected city counselors and mayor. You have been elected in good faith to ensure the wellbeing of our city Regina.

My question to you is why the insistence of a novel gene-therapy shot on the citizens of Regina to be able to enjoy our own city facilities?

- March 2020 pandemic background
- City health workers and safety – people working with large numbers of people
- PM Justin Trudeau’s promise of a returned normal life with vaccine
- Vaccine efficacy
- Impact of city overall health
- The measuring lines

Adele Chang

REQUEST TO SPEAK AT CITY COUNCIL MEETING

I would like to speak at the city council meeting on Wednesday, September 15, 2021, in order to discuss the planned COVID-19 passport system for city facilities.

My name is Chelsa Budd.

Summary:

I'm a 35-year Regina resident and a mom of two little boys. My husband and I have chosen to call Regina home because we've always found it to be a warm city full of down-to-earth people who care deeply for their community.

I am concerned about the City's decision to ban those who have not been vaccinated from entering public facilities, starting September 20, as dictated by our city manager, Chris Holden.

Last fall, we voted for our mayor and the members of city council to represent us in the decisions that are being made for the citizens of this city. Because we are a democracy, we entrust this team to make good choices as it stewards great power over each of us who live here. Respectfully, we didn't elect Mr. Holden to make these decisions; we elected our mayor and city councilors to do that. The urgency of the pandemic in 2020 is gone and with it the need for nimble decision making by one person.

Why has banning the unvaccinated become a desirable choice? More and more data is coming out to show that the vaccines are not stopping the spread of SARS-COV-2 (see Iceland and Israel) and that natural immunity is far greater than what can be received through a vaccine. Why is our city manager barring residents from accessing services, when vaccinated residents can also become infected with the virus?

This comes across as the use of power to manipulate the citizens into complying with one perspective on how to stay healthy and safe in these times. We are being stripped of our individual rights to freedom of conscience, among other Charter guarantees. In this city, we give women the right to kill the baby in their womb, and we've banned the practice of conversion therapy, and yet our city manager is allowed to manipulate the public into receiving an injection in order to fully participate in life in Regina. You can kill a baby, you can't say anything challenging to someone about their sexual and gender identity, but if you aren't comfortable with receiving an injection that you can never get out of your body, you're considered a second-class citizen.

My children won't be able to go to the library or the pool. We won't be able to attend events at our community centre; my boys won't be able to play hockey.

I do not want to inject into myself something that was tested using an aborted fetal cell line; I am not comfortable with being part of the ongoing experiment of the mRNA vaccines. I can't count the number of friends and family who have had terrible adverse events coming out of their COVID vaccine. They are too afraid to go public and receive backlash from the media.

I am prepared to miss out on life in this city for the sake of my health. However, I find the reality of that heartbreaking. I have loved living in Regina, but the past few weeks I've felt like a

complete stranger to it. I'm an outsider looking in. I must contribute financially, but I cannot participate practically. My fear is that this is only going to grow. People are reveling in hatred toward those whose consciences (or health) dictate that the vaccine is not for them. Take a few minutes on social media; you'll see it. People are full of fear and the enemy has become each other. The truth is that in these times, we need each other, and we need added measures of empathy, compassion, and acceptance of difference.

We need a city united in goodwill for all, not for some. We need a city that allows its citizens to think, not to censor out any nuance that comes with a situation this complex. The world is divided, but Regina doesn't have to follow in that path. Look at history and what has happened when a society, drunk on fear, isolated and afraid, begins to dehumanize another group of people. It is not good.

You are the leaders of this city. It is incumbent upon you to know us, fight for us, and represent us - all of us - according to our Charter rights as humans and citizens of this country. Many of you have espoused a deep concern for minority groups in our city who are cast aside and dehumanized. Do you see that the unvaccinated are on the chopping block now? Sure, immunization status isn't an immutable characteristic. But what we believe about our bodies is just as much who we are as what we look like on the outside – isn't that already guiding your decisions as a council? We are not dismembered bodies with brains inside of us, but complete people who think, love, and live as embodied souls.

I sent each of you two documents on Sunday night. One highlights news articles from 2017, 2018, and 2019, showing that Regina hospitals have been overrun for years. The second gives 9 succinct reasons why I and many of my friends and family are uncomfortable with this vaccine. References are included with the points that are made.

Please take the time to read from a perspective different than your own if you are struggling to understand why someone might not feel comfortable taking a vaccine - this mRNA vaccine in particular. Many of us will fall further to the margins without someone with power to stand for us. That is the call of justice, is it not? To stand for those in the margins? It is incumbent upon each of you to use your power wisely. This is what you signed up for as you campaigned for a seat at the table. Please don't pass your responsibility on to someone else.

You have that seat now. Please use it.
Please don't forget about us.

I, Tamara Lavoie, would like the opportunity to speak as a delegate and concerned tax payer at the Regina city council meeting on Wednesday Sept 15, 2021.

Some of the points I wish to bring forth and highlight to council prior to their vote on the implementation of a Vaccine Passport in order to access public facilities are:

- 1) these facilities are tax payer funded
- 2) it is against the law to ask for private medical information
- 3) it is against the law to mandate vaccines in Canada
- 4) the covid 19 vaccines are experimental and are still undergoing trials until 2023
- 5) the city does not know the medical health history of all citizens, especially when it comes to their experience with vaccinations, and a one size fits all approach is completely reckless
- 6) Chris Holden is an un-elected official attempting to make policy on an entire city of people who were not afforded to the opportunity to voice their opinions or concerns
- 7) this policy, if passed, goes against the Canadian Charter of Rights and Freedoms, the Canadian Bill of Rights, the Saskatchewan Bill of Rights and our human rights
- 8) is the city prepared to be held liable for adverse reactions suffered by a taxpayer that takes the covid 19 vaccine just to gain access to their tax payer funded facilities?

I look forward to speaking to city council with my important concerns.

Regards,
Tamara Lavoie

Sept. 12, 2021

My name is Betty Anderson and I would like to speak to the following:

I want to address the mandates of vaccine passports for Regina facilities and businesses.

I want to speak to you about persons who have medical reasons and can't get a covid vaccine. Also, young mothers who have children, or are pregnant or breast feeding should not get a vaccine. As well persons who have had Covid, have more immunity than if they got vaccinated.

Hoping to be able to speak to these concerns.

Good morning/afternoon

My name is Robert Deiter from Peepeekisis Cree Nation. As an aboriginal I feel it necessary to ask you if you are aware of the "pass system" which restricted Indigenous freedom in the Prairies during the late 19th and 20th century. It has had lasting impacts on generations of Indigenous people, as restrictions on mobility caused damage to Indigenous economies, cultures and societies, this will again damage our economy when we need it desperately to recover, it will damage culture again because of restricting arts, library's, fitness programs and most of all damage our socially once again from your segregation. You are going to sit here in the same month that you just declared a holiday for trust and reconciliation and before we even reach that landmark you're going to strip me of my freedoms and make me a 2nd class citizen? What gives you the right as a public servant to infringe on my rights as a Canadian to move freely and be equal in society. This is for my safety? Was the 60s scoop for my safety?? was sterilizing our young woman for our safety?? You Will Not deceive us again, we are supposed to learn from the past, not repeat it and if you so choose to repeat it...let me say you will have a long road ahead of you. Choose equality, choose freedom or choose a life filled with regret and guilt for the decision you have made to not only impact aboriginals but every race within our city.

Good morning/afternoon

I want to start off by saying that the given fact that we are hear today discussing this is truly sad and shows how far we have come. We didn't flatten the curve, isolate from our family's and friends and have our children mentally tortured by these on-going restrictions to be rewarded with this hybrid communism. You can name this QR code health pass 10 different ways, but we all know what it is and what it stands for "segregation". In a time where we march for equity for women, encourage acceptance, love and respect for every race, every religion and every orientation we are gathered here to discuss segregating human beings based on their own private/personal health choice. Now you might say well that it is still a choice, this so-called choice infringes on our charter of rights as Canadians. It provides optics for the public to witness the unvaxxed population going through these processes like cattle in order to have their private health on display. Speaking of optics, we can now see with trending deaths rates of fully vaxxed patients in the month of August reach a staggering 40%. We are literally within only a few deaths away from seeing a 50/50 death rates between fully vaxxed and unvaxxed which will provide the fully vaxxed community with a false sense of security. Because of the trending % of death rates of the fully vaxxed climbing higher as the months go on what will happen when the fully vaxxed % then overwhelms the unvaxxed % in death rates? Do you walk back the QR codes checks? Municipal facility covid testing? Covid testing that Ontario Public Health Physician Dr. Yaffe admits to a 50% False-Positive rate for covid tests, the tests we still use to this day providing more false security for everyone. To think we as a city will pour resources into something that can be seen already on the brink of failure is insane. We are seeing segregation in schools, workplaces and even within family's...this does not belong in our society. It is no secret that our provincial government has taken a great deal of knowledge and experience from the Uk regarding techniques on fighting Covid-19, Boris Johnson himself is scraping the vaccine passport because his government would rather put their focus into healthcare during the months ahead, I've read all the stats, we all have.. there is no need to pretend that segregating people based on health choice when clearly now we know both can get covid, spread covid and die from covid. My message to the Mayor Sandra masters, during your campaign to become

Mayor you spoke heavily on gender equality and the next generation of female leaders, your commitment to first nations by providing jobs and opportunities and highlighting the fact that Regina is one of the most resilient cities in the world, as a Metis man involved in my community who had voted for you I feel that these endorsements only go so far when you then put your thumb on our freedoms as human beings, culture and mobility within our own city. John Findura and I have spoke a few times now over the phone and I can say we are lucky to have this man representing ward 5, I also appreciate that he recognizes that this idea of a vaccine passport is highly disturbing and we the people of Regina have voted every single one of you sitting here today, do not take this job lightly. The City needed a change and to the 6 new ward council members, don't let this be the change. Thank you

Rory Van De Kamp

My name is Sheryl Fox as per our Conversation I would like to be added to the list of people wishing to address city Council this Wednesday, September 15 at 1 PM on the post mandate for forced vaccination Passports and Masks on all City of Regina facilities.

Here is my written presentation

1. Mandatory Masking and Vaccination Passports or Forced Vaccination violates the criminal code section 245(1) anyone has the ability to press criminal charges.
SECTION 245 (1) of the Canadian Criminal Code states:

245 (1) Every person who administers or causes to be administered to any other person or causes any other person to take poison or any other destructive or noxious thing is guilty

- (a) of an indictable offence and liable to imprisonment for a term of not more than 14 years, if they did so with intent to endanger the life of or to cause bodily harm to that person; or
- (b) of an indictable offence and liable to imprisonment for a term of not more than two years or of an offence punishable on summary conviction, if they did so with intent to aggrieve or annoy that person.

2) There are 3 law Systems in Canada. 1. martial law, 2. civil law: this is the law that you deal with in our court systems every day criminal law is included in that as well as personal civil suits 3. Common Law: this is the original law of the land and it is still lawful today. It's not as widely used or known about in comparison to the others. What people are familiar with this is common law relationships, what a lot of people don't realize is there is a lot more to it than just simply Common law relationships. In Common Law A person has the ability to issue a Notice of liability in this case for \$25 million. We can also through common law send a bill for that amount. There is a lot that we have the ability to do with common law and it is still a lawful law today in Canada.

3) Canada has the Canadian charter of rights and freedom and the Bill of Rights. To choose to deny services to any citizen of Canada for these proposed reasons i.e. mandatory Masks or Vaccine Passports or Mandatory Vaccination is discrimination and violates the Charter of rights and freedoms and the Canadian Bill of Rights.

You do not require anyone from the LGBTQ community to have a passport verifying that they do not have any sexually transmitted illnesses.

Please Note forced Face Masks and Vaccination violates the Canadian charter of rights and freedoms under sections 2) a, B and 7 and also requires my consent under section 10 of the Health care Act.

4) What we choose to do with our bodies has been upheld by the Supreme Court. Medical freedom is a protected right in Canada. NO Government agency, doctor or citizen of Canada or the world has the right to violate our medical freedom. Here is a video from top constitutional lawyer Rocco Galati regarding medical freedom.
<https://www.constitutionalrightscentre.ca/contact-us/> Rocco Galati Statement at V.C.C.'s Medical Choice Rally Queens Park. November 15, 2019.

Please note that 1) Forcing a Facemask or Vaccination is a medical mandate! According to the interview with Constitutional Lawyer Rocco Galati face masks or Vaccinations cannot be imposed without our informed expressed consent.

5) We have freedom of Religion in this country and in 2 Corinthians 3:12-18 it States we are to worship God with an unveiled face. We've are taught our lifestyle is to be a lifestyle of worship 24/7. So no matter what we do we are to worship God in everything. And we are to worship him WITHOUT a mask. Which means as a Christian we should never ever be wearing a mask. Unless the person chooses to of their own free will. I.e in a dusty or mouldy environment.

6) According to "Dr. Judy Mikovits and the team of scientists who examined the contents of the COVID-19 vaccines they found them to be 99% poison they have Graphine oxide which is a very dangerous poison. They are only made out of .7% mRNA Here are a few links to articles to verify these claims.

Stew Peters and contents of COVID Vaccine <https://rumble.com/vigmi9-breaking-discovery-the-actual-contents-inside-pfizer-vials-exposed.html>

Stew Peters and Dr Judy Mikovits <https://www.bitchute.com/video/84iTDzmB4vvo/>

London Times and Vaccine Ingredients

<https://www.londontimes.live/health/ingredients-to-vaxines/>

6) It is illegal to practice medicine without a license. So unless you have a doctor on staff you cannot make a medical mandate which is what this is. Any person who chooses to practice a natural pathic modality is taught about practising medicine without a license and when they word things to word things in such a way that it is not diagnosing or making a cure claim or prescribing Because that is practising medicine without a license and they could get into big trouble for this. What the city of Regina is proposing to do is practising medicine without a license.

7) If city of Regina Council chooses to go ahead with this illegal mandate of forced Masks and Vaccinations in order to use city facilities it is quite possible for legal action to be taken against the city from multiple sides and angles. The city Council has never been given the authority to mandate a medical mandate on anyone not even a doctor can mandate that on anyone. When You go into a hospital they cannot even give you a blood transfusion without your expressed consent. Medical freedom has been upheld in Canada by the Supreme Court.

8) I want to encourage the Regina City Council to vote against the proposed illegal mandate for forced vaccinations or forced masks. I would hate for the City of Regina to waste valuable money and resources not just in lawyer fees that they may have to pay the lawyers for but also when the case is won the money they would have to pay out or the jail time they would have to face from the criminal side of things or possibly both depending on who does what.

9) I am not threatening City Council: I am simply trying to make them aware of multiple angles in the Law that people of Regina Saskatchewan Canada have available to fight this if they so choose to do so.

10) I personally know of a few people who are for vaccines but are not for passports because this forced passport for COVID-19 vaccinations is a completely different issue altogether. It directly attacks the freedoms guaranteed to us as a Canadian citizen.

11) I can say this "I do not consent to this illegal mandate that is trying to be forced on the citizens of Regina."

Sheryl Fox

I am a veteran medical professional who has run a business in Regina for over 35 years.

I wish to speak against the City Manager's recommendation to restrict access to City of Regina properties to fully vaccinated citizens.

This policy will yield no benefits for public health.

[Statement from CDC Director Rochelle P. Walensky, MD, MPH on Today's MMWR | CDC Online Newsroom | CDC](#)

The consequences of such action will only cause harm.

Marilyn Sthamann

Dear, Honorable Mayor and Regina city council members,

I am addressing you today as an extraordinarily, concerned citizen of Regina, in regards to the Covid vaccine passport that has not yet been voted on but is set to be implemented for the city employees today and for the tax paying citizens on September 20th.

I am here today not to address the city council on whether this Covid vaccine is safe or not, or whether a person should get it or not. I am not a medical expert nor against vaccinations. I am here today to address with you a more concerning problem of the precedent and consequences of this vaccine passport.

I am appealing to you to consider the implications of such a system on our society. I am a teacher and a great lover of history and seek to teach it as accurately and diligently as I can, to my children and students. For this and many other reasons, I am gravely concerned with the precedent that this kind of passport system will set in motion for our city. It has already started to breed fear and has begun the labeling of people as safe or unsafe. History shows us that what follows from this fear is ignorance, discrimination, bullying, verbal and physical violence, segregation, persecution, and injustice.

I know you are a city council who denounces coercion as a means to change people, as you recently passed a law that bans conversion therapy. I ask you to consider if implementing a passport like the one you are, is the reverse for the unvaccinated people, now enforcing a coercive, conversion therapy of sorts on those who are not Covid vaccinated. I ask you to critically think what direction a passport system, like this, based on personal medical information tells the public? It sets it up to be 'us and them' language which will cause divisions, fights and violence in our society. I ask you what do you want the city of Regina to be known for? I wonder what you would think if someone had imposed this system on the LGBTQ community? Or on HIV/AIDS infected persons?

In our current culture, we have already begun the process of creating an 'us and them' system within our educational institutions, will we do this in our city run institutions too? Right now the message being conveyed to students is that you cannot get a secondary education or an in person learning experience, if you or your adult family members are not Covid vaccinated. I wonder is this not contrary to the inclusive language that the educational system has prided itself on trying to promote within education? Are we not undoing years of discussions, work to get students to understand that all citizens are valuable no matter their race, creed, colour, physical ability or health status. When we look back at this time in history will those who chose not to be Covid vaccinated now be the citizens with horrific tales to tell of abuses done to them at the hands of angry, scared ignorant people who believed a narrative that, the unvaccinated were dangerous and contagious? When you look back on your legacy and your time, in this elected position, where, your constituents saw fit to trust you to represent them, and lead them in good directions, will you be found to have contributed to the persecution and segregation of innocent people?

I am asking you to not implement Covid restrictions based on a person's Covid vaccination status because you think it will somehow coerce citizens to do what you deem safest. I am asking you to allow them to make their own personal decisions at their own pace. I am begging you to let the Covid vaccine do what the health care system claims it will do, let the science speak for itself. Over time those individuals who are just hesitant to get the vaccine because it is experimental, will eventually get it because they believe it has value. I wonder, do you not want citizens who value time, tested

information, who patiently wait to know all the facts to make measured decisions? Do you not want citizens who make calm calculated responses instead of fear based crisis driven reactions? In addition, for those who hold deep seated values against vaccines, of any kind, and hold their beliefs strongly. As elected officials, you, have never sought to coercively to change their minds before on the issue of vaccinations, like polio, meningitis or measles, so I wonder why now? I am wondering do you not trust your own citizens to make choices that take care of their neighbours? We refrained from going out when sick before covid vaccinations, we washed our hands before covid vaccinations, most of us got our other vaccinations up to date before Covid was an issue. Why now do you show such distrust in your own citizens? Can you a stranger, really care better for our own individual families and community situations?

Finally, I am appealing to you today on behalf of the good and trustworthy laws of our land. Laws that we are to all be under the authority of and that you as elected officials are to uphold. Laws set in place to protect against discriminating against anyone for any reason. Do you really want city employees who work the front desks to be asking personal medical information from the patrons? Are they qualified? Does this not put your city employees in very precariously legal dilemmas where in they could be and will most likely be held liable for any damages whether physical or mentally caused by denying a person services, services that are actually in part paid for by the public. In addition, does this not put human resources and management in tough spots, having to track and decide every shift if an unvaccinated employee's personal health tests were negative, will this not eventually cause you to lose valuable, trustworthy staff? Should not you be testing all your staff every shift since Covid vaccinated people can spread virus too?

In conclusion, what I am asking is that you make your decision today, on this Covid passport, on history. I am pleading with you to consider past histories and learn from and avoid the errors made by those who have gone before in similar matters. If every child matters and every citizen matters to you then how does this passport system not say there are some citizens that are better than others? If you are for inclusion how does this passport say all are welcome no matter what you choose to do with your own body? If you value consistency and logic, then these passports do little to stop the spread of the virus anyway, since fully vaccinated people also spread the virus. If you stand for truth then you really must admit the science has been ever changing in the Covid pandemic. So I ask you what is the harm in letting time pass to allow people a chance to have all the facts before they get some foreign substance put in their own bodies? If you stand for justice and hate discrimination in all its forms then please see that this passport system will breed a society of suspicion, fear, and segregation, the exact thing our society says, it is trying to abolish.

I end today with this, I do not envy the positions each of you are in. We live in an age that is overwhelmed with ever changing information and to take it all in and make good, just decisions takes wisdom and discerning minds. I want so much for your vote to be based on critical thought, truth and love and concern for all your citizens, not on fear, anger or prejudice. I ask you to consider what could be in store for many of those in your charge who really do not believe the vaccine as their best course of health care, right now. I am praying for you all and I thank you for your time in this very important matter.

Larissa Munchinsky

Greetings honorable mayor and councilmen and women. I come before you today in search of answers. My friend Erinn Knoll created a petition a week ago that has since garnered over 1000 signatures from mostly local Regina residents asking the council to reconsider Chris Holden's decision to segregate a large portion of Regina's community, specifically, those who have declined the covid-19 vaccine.

The petition reads as follows:

PETITION TO NOT RESTRICT ACCESS OF REGINA FACILITIES BASED ON VACCINATION STATUS

Whereas:

- Without a vote from Regina City Council, unelected Chris Holden, City of Regina City manager has imposed a policy on Regina residents requiring the public to show proof of vaccination upon entering indoor City of Regina facilities. These facilities have been paid for by City of Regina residents through property taxes and therefore should be accessible regardless of residents' private medical status.
- Chris Holden has bypassed Regina City Council on this very important decision and intends to breach the medical privacy of Saskatchewan residents while infringing on their Canadian Charter of Rights and Freedoms;
- Section 2a of the Charter of Rights and Freedom says Canadians have freedom of conscience and religion;
- Section 15 of the Charter of Rights and Freedom says Canadians are not allowed to be discriminated against based on, for example, mental or physical ability (health);
- Canadians have the right to informed choice when it comes to vaccines and other medical treatments, they cannot be forced or coerced;
- COVID-19 passports could be used to restrict the rights of people who have refused a COVID-19 vaccine, which would be unacceptable and create a society of have and have-nots, and the gap between those groups has only grown thanks to COVID-19, and we stand at the precipice of the gap getting larger still;
- This is not a partisan issue, it affects Canadians of all stripes and for various personal reasons, and therefore should not be treated as such; and
- Canadians want their freedom of movement and right to privacy of their personal health data to be positively affirmed by the government.

We, the undersigned, residents of Regina, call upon the City of Regina to commit to not rolling out any e-vaccination status/immunity passports to City of Regina residents for employment, public transit, or access to any indoor or outdoor City of Regina facility.

As mentioned earlier, over 1000 people signed this petition; people of various political stripes, ethnic origins and economic standing. Some people signed in person while others signed the online petition. One of the benefits of the online petition was that people were able to share their reasons for signing the petition. I would like to reiterate a few of those points that people shared with us:

(here I read a couple of the points)

The biggest question people have is the question of jurisdiction. Historically, the province has been the provider of healthcare and healthcare decisions. So when a municipality decides to take over that role by issuing a decree affecting ALL city employees including firefighters, police officers and every other city worker, people have questions.

Enshrined in our provincial healthcare act is the ability to decline any vaccine based on religious or conscientious reasons.

The City of Regina does not have these exceptions. These exceptions are not privileges but are based on the rights and freedoms of the individual.

Saskatoon recently had a vote on city passports. Because their jobs are subject to the will of the people, they wisely voted against implementing passports in their city. Who holds Chris Holden accountable? Nobody elected him. Why is an unelected official able to brazenly make overreaching decisions like this?

Private health decisions of this nature should remain in the office of the province. So, I ask the councilors here today, please defer to the province. By deferring to the province, you are not relinquishing responsibility in this important decision, you are simply allowing the province to take responsibility as the sole providers of our healthcare.

As you know, as councilors, you are more than just the writer, the nurse, the mechanic, you are representatives of your residents. Please keep the interests and the rights of the residents who voted you in, when making your vote today.

Anthony Eberle

Please note: to protect the personal information of the individuals who signed the petition, it has not been included as part of the public agenda and a copy is on file in the Office of the City Clerk.

I appeal to you as leaders in our city of Regina so make decisions that champion an inclusiveness. Mayor Masters states that it is her desire to have an “economically vibrant community that is inclusive, accessible, sustainable and safe for all”. I can not imagine that any of you would be opposed to this goal.

The City of Regina has made decisions in the past year that have led to inclusivity in our community, acknowledging that diversity is part of our way of life and diversity needs to be championed and respected. Championing the rights and diversity of all our citizens is your responsibility. A safe community is about respect and support for all, not division, marginalization and judgement for others who are making choices different from our own.

However, the mandate for vaccination to use city facilities is a divergence from this philosophy and track record. It is pitting part of the population against another part of the population. It is leading to marginalization for part of our community rather than inclusivity.

The Covid vaccines make sense for part of our population, - especially those who are elderly and have co morbidities. Other may choose to be vaccinated for personal or professional reasons. However, these vaccines are unproven and experimental and should not be forced on everyone. The Canadian Charter of Rights and Freedoms gives each citizen the right to choose which medical treatments they will accept. You have been elected to honor this charter in our municipal government. Vaccines need to be available, but not mandated.

There is much information available on what causes lead to susceptibility to serious illness from the Sars coV-2 virus. Obesity and comorbidities lead the list. Many of the city of Regina facilities are used by residents who desire to combat these conditions. They are taking responsibility for their health by using the facilities to prevent and diminish the risk of not only covid, but a multitude of other illnesses that cause overuse of the health care system. Please do not ban these people from their commitment to healthy lifestyles that benefit our community simply because they are exercising their Charter freedom to respect their own bodies.

It is city council's responsibility to make this decision. We elected each of you to represent us. Please resume your role as those responsible for the oversight of our city.

Keep our community inclusive and safe for all.

Danae Heywood

This is what I would like to address:

I want to speak briefly on jobs mainly city jobs and employment

For abit I have been considering the idea of working for the city,mainly due to covid I have not worked since around new years of 2021

But that having been said as much as I may not mind working for the city if this is passed and vaccine passports are passed I will not be able to work for the city and if this passes other businesses may adapt this aswell thus closing doors on jobs for those who need and are able to work but for whatever reason they have wether physical or mental medical reasons and are not going to recieve the vaccine will mean increase loss of jobs and impose limitations.

I would like you to reconsider passing this about the mandatory vaccines for city facilities and city workers and ask aswell if vaccines work why are those who are vaccinated concerned about those who are choosing not to get vaccinated if the vaccine works?

Edward Palchinski

Good Morning,

I would like to take a moment to address City Council in regards to the Covid-19 restrictions and measures currently being taken and invoked within Regina and area.

I fully understand and respect the actions that are currently being discussed, however feel there is more to this discussion that must be taken into consideration.

I would like to focus on what and how these types of restrictive measures affect those whom we are trying to encourage action from, but how they also causing damages to everyone.

What president these measures set, and the what that means for future action not only within the city of Regina, but nationally as well.

I feel I am in a particularity rare situation that could add some insight or clarity to our desperate need in such uncertain times.

Please accept my request to speak to council regarding these concerns. Only together will we be able to find our way through this pandemic.

I thank you for receiving my letter and look forward to hearing from you later today,

Kindest Regards,

Tara Maki

I plan on speaking for allowing our public buildings and businesses to be allowed to remain open at full capacity with the choice of enforcing the covid passport supplied by the provincial government on Sept.22nd left to the business community as to who they allow to visit their facilities.

I would also like to put a forward a plan of how to insure our kids are able you use our public facilities without endangering the health of Regina residents.

As mentioned earlier we are going to be dealing with this issue for possibly years and an acceptable protocol that allows choice needs to be adopted.

Darrin Lamoureux

1. How registered nurses and frontline health care teams are feeling, and coping with the current health system pressures and rising COVID-19 daily case numbers
2. The critical importance of evidence-based public health measures to stem the tide of the fourth wave of the COVID-19 pandemic – measures registered nurses, physicians and even the province's Medical Health Officers.
3. The impacts of protests outside of hospitals and health facilities on patients and families seeking medical care, and nurse and frontline health care provider morale

Tracy M. Zambory

Hello,

I am requesting an opportunity to speak at the City Councilor meeting this Wednesday @ 1pm. I am concerned with the councilors of Regina voting to allow Chris Holden - an unelected and unaccountable individual - full power to make decisions over City of Regina facilities.

Three reasons why Chris Holden should not have authority to make decisions on behalf of the councillors and why ALL individuals should be allowed equal access to our facilities.

First, it is wrong to bar individuals from entering public facilities which they pay for with tax dollars.

Second, medical decisions have always been treated with utmost privacy and are protected by client doctor privileges. Disclosing vaccine status as a requirement to entry is a gross infringement upon our rights.

Third, we now know that vaccinated individuals spread the virus and, when infected, contain similar levels of the virus compared with the infected unvaccinated individuals.

This last point is profound. If we are to be a society based on science and reason, overlooking the weight of this point is a terrible oversight.

I urge you to consider the long-term ramifications of these decisions. If we allow the government to interfere with our personal boundaries we set a precedent that interference is ok and this is the beginning of our rights and freedoms eroding. If we do not allow individual autonomy we have taken a crucial and treacherous step away from being a free democracy toward being an authoritarian society. People flee countries with oppressive governments and come to Canada because they want to be free!

As elected officials, you have the responsibility to make these decisions on behalf of your constituents and to be accountable for the decision you make. That is what makes democracy work!

City Councillors: please do the right thing and vote against granting Chris Holden the authority to make decisions which he is not entitled to.

Regards,
Jordan Heywood

City Council Presentation by Adrienne Duke

On September 15, 2021

Legal Definitions:

Mandate

Vaccine

PCR Tests:

WHO notices re PCR testing

Bonnie Henry quote from Feb 16th

Quote from Manitoba Chief Microbiologist and Laboratory Specialist

Immunization Data:

Current Phase of Clinical Trials

Health Canada use

Warning from Dr. Bryan Bridle pro-vaccine Associate Professor on Viral Immunology at University of Guelph

Health Canada Summary May 2021

VAERS data

LAWS- Supreme Court of Canada Rulings:

Yule v. Parmley, 1945

Hopp v. Lepp, 1980

Bryan v. Hicks, 1995

R. v. Ewanchuk 1999

Conclusion



COVID-19 Update

Date	September 15, 2021
To	City Council
From	City Manager's Office
Service Area	City Manager's Office
Item No.	CM21-18

RECOMMENDATION

That City Council receive and file this report.

ISSUE

In response to rising COVID-19 cases across Saskatchewan and to help prevent transmission of the virus, the City of Regina (City) announced additional safety precautions for employees and the public on August 31, 2021. Decisions related to these additional safety precautions were made by the City Manager under the powers delegated in *Bylaw No. 2020-43, The COVID-19 Pandemic Amendment Bylaw, 2020*. The purpose of this report is to inform City Council of the decisions.

IMPACTS

Over the last 18 months, the COVID-19 pandemic resulted in several adjustments to how the City delivers programs and services. When the Government of Saskatchewan's Public Health Order was lifted on July 11, 2021, the City also lifted restrictions.

Since July 11, 2021, City programs and services have been gradually resuming to pre-pandemic levels. Administration has also been working closely with medical health experts to monitor the situation and assess options to ensure the health and safety of employees and the community, and the continuity of City services. The City has partnered with the Saskatchewan Health Authority (SHA) and community partners to encourage vaccination through earned media, Mayoral challenges

with Saskatoon, pop-up vaccination clinics at City facilities and the promotion of vaccination within our organization.

CONSULTATION WITH THE SASKATCHEWAN HEALTH AUTHORITY

The SHA is continually assessing the situation locally and is reviewing the research and actions undertaken by other provinces. Currently, Saskatchewan has the highest rate of cases per 100,000 population and the lowest vaccination rate in Canada. On August 26, 2021¹, the medical health officers across the province confirmed we are in the fourth wave and reinforced the core priority of vaccination. Based on science and data, they requested a number of public health measures be applied in Saskatchewan including:

- Mandatory masking for indoor public spaces until rates of transmission decline and immunization rates increase
- Mandatory vaccination for all health care workers, eligible students, parents, teachers, school staff, provincial and municipal employees
- Proof of vaccination (“vaccine passport”) or proof of a recent negative COVID-19 test to enter nightclubs, bars, restaurants, and other social and recreational events. Proof policies are also recommended for businesses serving large numbers of people indoors. Essential service providers can use other means to safely provide services to unimmunized clients such as cohorting, masks, physical distancing and hand hygiene

The SHA is closely monitoring the COVID-19 situation and, at this time, does not have a single set of thresholds or triggers for the Province to adopt province-wide directives. Some of the main data points being monitored include: number of new positive cases, number of hospitalizations, number of positive cases relative overall number of tests and RNA viral load in Regina waste water.

In late August, the SHA upgraded the risk in Regina from “*COVID transmission is controlled, but there is a risk of community transmission*” to “*high risk that COVID transmission is not controlled*”. On July 11, 2021 there were 77 cases in Regina and as September 12, 2021 there were 204 cases. Throughout the summer, daily case numbers have remained relatively stable with the average per day over a seven-day period gradually increasing from seven on July 11 to 19 on September 12. The RNA viral load in Regina’s waste water has stayed near the acceptable benchmark.

The situation in Regina is stable at the moment with the recognition that the local and provincial situation can change quickly as we have seen over the summer in Saskatoon and northern Saskatchewan.

¹ MHO Position Statement August 26, 2021, Dr. Cory Neudorf, Senior Medical Health Officer, Saskatchewan Health Authority

PROVINCIAL MEASURES ANNOUNCED ON SEPTEMBER 10, 2021

The Government of Saskatchewan announced the following measures to address the pressure facing the health system as a result of COVID-19:

- Mandatory Self-Isolation Order
- Expanding Health System Surge Capacity
- Expanding Health System Labour Mobility
- Expanding Contract Tracing Workforce
- Expanding COVID-19 Testing Options
- Booster Doses Availability
- Proof of Vaccination Requirement for Health Care Workers
- Verifiable Proof of Vaccination Record

The City has stated publicly that the proof of vaccination for public accessing City facilities would only be implemented when a QR code is available and accessible for the majority of residents 12 years of age and older. The QR code provides residents with a method of showing proof of vaccination while protecting personal health information.

Since the Saskatchewan Roughriders and the City announced proof of vaccination, eHealth Saskatchewan has been challenged to meet the demand of residents' requests to register for a *MySaskHealthRecord*. The record is needed to access the QR code when it becomes available.

The City is appreciative of the efforts of eHealth Saskatchewan and recognizes the concerns from residents about not being able to secure the QR code to access City facilities on September 20, 2021. Concerns from residents range from not having technology to not being able to access *MySaskHealthRecord* to ensuring exemptions are in place for children under 12, vulnerable populations and those who choose not to be vaccinated.

The City continues to be encouraged that the QR code is in its final stage of development and is expected to be launched the week of September 20, 2021. In addition to the availability of the QR code, the announcement of an app for businesses, organizations, post-secondary institutions and municipalities that will enable securely, scanning QR codes without retaining or viewing any personal health information is welcome.

Technical details related to both the QR code and the scanning app have yet to be released by the Government of Saskatchewan. The City is currently researching technology and preparing to ensure we are positioned to procure and implement the needed devices to ensure a positive experience for the public when accessing City facilities. The City will require a reasonable amount of time after receiving the technical details to ensure we have completed the appropriate due diligence.

Based on these considerations, the City is revising the target date for the public to provide proof of vaccination at City facilities to November 15, 2021.

LEGAL CONSIDERATIONS

Any policies implemented by the City will be subject to ongoing legal review to mitigate the risk of non-compliance with relevant provincial and federal laws.

In Saskatchewan, decisions about proof of vaccination in businesses, organizations, post-secondary institutions and municipalities are being left to the individual owner or governance board. In other provinces throughout Canada, these decisions are being made at the provincial level.

COVID-19 RECOVERY RESERVE

Through the Safe Re-Start Program, the federal government provided \$16.3 million of funds in 2020 to assist with the operating challenges and financial impact of the pandemic. The City drew \$418,000 in 2020 to cover COVID-19 costs related to the Council-approved Regina Economic Recovery Grant Program. The remaining \$15.9 million was transferred to the COVID-19 Recovery Reserve. The 2021 Budget was developed utilizing \$12 million of the COVID-19 Recovery Reserve to offset pandemic-related lost revenue in the areas of Transit & Paratransit Service, Traffic & Parking Revenue, Parks, Recreation & Culture and Amusement Tax. In addition to lost revenues, the budget also anticipated increased expenditures related to extra cleaning requirements and for the purchase of personal protective equipment (PPE) in 2021.

The actual revenues and costs incurred to date and the projected forecast at year-end indicate that the planned draw on the COVID-19 Recovery Reserve is on track with the budget and will be used to offset the COVID-19 financial impacts in 2021. As a result of this draw and other commitments against the reserve, the COVID-19 Recovery Reserve balance at year-end is currently projected to be approximately \$1.8 million.

There are sufficient funds in the Reserve to offset the projected operational costs to implement decisions associated with proof of vaccination policies.

COMMUNICATIONS

Since the City's announcement on August 31, 2021, we have received over 100 calls and emails and 66 service requests were created. The key themes include:

- Who pays for testing required and where/how to get it
- Clarification on mask requirements
- Residents concerned that they are not able to use facility, so want refund in taxes
- Residents not agreeing with decision to have a proof of vaccine mandate
- Residents not comfortable giving health information/privacy concerns

Throughout the COVID-19 pandemic, the City has been committed to providing residents and employees with timely information on service and program adjustments, as well as encouraging our community and staff to follow public health guidance.

This information has been shared on Regina.ca/covid19, via radio and social media platforms including Twitter and Facebook. The City has also issued public service announcements and provided opportunities for media briefings.

Communication plans are being activated to ensure the public, employees and contractors are aware of the measures being taken and the actions required.

DISCUSSION

City Manager's Exercise of Delegated Authority

On April 15, 2020, City Council passed a resolution delegating specific authorities to the City Manager to make decisions to respond to COVID-19. In Saskatchewan, *The Cities Act* permits a council to delegate its powers or duties, with certain exceptions in the Act. These exceptions include the powers to make bylaws, the power to borrow money, lend money or guarantee the repayment of a loan and the power to move capital moneys to an operating budget.

Under the City Manager's delegated authority, the powers may only be exercised if reasonably required to respond to the emergency and, if used, Council must be notified as soon as reasonably possible. Council retains the right to cancel or amend any decisions made.

This report provides Council with the requisite notice of the City Manager's decisions in the exercise of this delegated authority. The decisions were made on August 30, 2021 and publicly announced on August 31, 2021 and included:

1. Starting Saturday, September 4, 2021 masks will be required when visiting indoor City facilities and while riding Regina Transit. This includes the Rider Transit shuttle service for Saskatchewan Roughrider games.
2. The City set a target date of Wednesday, September 15 to begin requiring proof of vaccination for our employees.
3. The City also indicated it was working towards requiring proof of vaccination for the public accessing indoor City facilities once the province had a QR code in place. The City set a target date of Monday, September 20 with the understanding the QR code would be in place by mid-September.

At the time of writing this report, the situation in Regina is stable with the recognition that the local and provincial situation can change quickly as we have seen over the summer in Saskatoon and northern Saskatchewan.

USE OF FACE MASKS WHEN VISITING INDOOR CITY FACILITIES AND ON REGINA TRANSIT

Since the Provincial Public Health Order was lifted on July 11, 2021, the City has encouraged members of the public entering our indoor facilities and riding Regina Transit to wear masks. We have continued to advise the public to stay home if sick and ask everyone to sanitize their hands when entering our buildings or taking transit. We have kept all plexiglass barriers in place for our employees serving the public and have continued with enhanced cleaning protocols.

On Saturday, September 4, masking requirements were implemented at all indoor City-owned facilities and on Regina Transit. The City's focus continues to be on educating and informing the public of COVID-19 safety precautions and on the use of face masks. Medical experts have noted that masks continue to be an effective way to limit the spread of COVID-19.

To date, compliance from members of the public has been very high. We have asked people to provide their own masks; however, in support of those experiencing financial barriers or those who may have forgotten, masks are available when needed.

Regina Transit

Signage has been updated on all buses requiring passengers to use a mask while on the bus. Masks were handed out to customers for the September 5 Rider Express and approximately 95 per cent of bus riders chose to wear a mask. The Transportation Service Officers have seen similar results on regular transit service. Masks are available at the Transit Information Center downtown for customers who may require a mask. Regina Transit has updated the external stop announcements and interior reader display boards have been updated to announce that masks are required on Transit buses. In addition, we have radio advertising in market that focuses on mask requirements for Regina Transit.

Indoor City-owned Facilities

Signage has been updated at all City facilities and is posted at all entrances, as well as internally throughout the facilities. The masking requirement extends to employees and members of the public. Contractors are also required to wear masks and have been advised of the requirement in City facilities. We have also worked closely with partners who operate buildings on behalf of the City to ensure they are implementing masking in a manner that is consistent with the City's approach. In buildings that are shared with other organizations, such as the māmawêyatitân centre or the Regina Public Library, Administration worked collaboratively to ensure the approach was as coordinated and consistent as possible based on the operational needs and decisions of the parties.

PROOF OF VACCINATION

The City is committed to the health and safety of its workplaces and to protecting its employees, staff, volunteers, interns, students and contractors from the hazards of COVID-19.

Our Employees, Staff, Interns, Students and Contractors

This commitment includes the responsibility to implement the necessary measures to protect employees, members of the public and visitors to City buildings, facilities or properties from known dangers. *The Saskatchewan Employment Act* and *The Occupational Health and Safety Regulations, 2020* also require the City to take reasonable precautions to maintain a safe working environment. This duty includes taking reasonable and justifiable measures to protect employees from the spread of COVID-19 in the workplace.

COVID-19 is a highly contagious communicable disease. It is critical that the City use all available tools at its disposal to ensure that its workplaces are as safe as possible. In that regard, federal and provincial health authorities have indicated that the COVID-19 vaccines approved for use in Canada are, in combination with health and safety precautions, a safe and effective way to reduce the chances of acquiring and spreading COVID-19 in the workplace and to reduce the chances of individuals experiencing severe symptoms should they contract COVID-19. Individuals who are not vaccinated pose a greater risk to their personal health and safety and to the health and safety of those around them.

Because COVID-19 vaccines reduce these risks, the City strongly encourages all employees, contractors, volunteers, students and interns – other than any for whom it is not medically recommended – to obtain COVID-19 vaccinations at their first opportunity.

The City is in the final stages of developing a *Proof of COVID-19 Vaccination Administrative Policy* to reduce the risks of COVID-19 in the workplace and to provide a safe environment for employees and the public to access and use City facilities. The policy has been developed in consultation with external legal counsel and every effort has been made to mitigate risk associated with *The Saskatchewan Human Rights Code* and *The Local Authority Freedom of Information and Protection of Privacy Act*. Senior leaders at the City will be informed of the policy beginning September 15, 2021. On September 14, 2021, our five unions and associations will be provided a copy of the policy for comment with a targeted implementation date of mid-October for our in-scope employees. City employees and contractors will be receiving further updates on the policy and what it means to them over the coming days and weeks.

City staff working inside Mosaic Stadium during Saskatchewan Roughrider games are expected to adhere to the Saskatchewan Roughriders requirements by either providing proof of vaccination or proof of a negative COVID test within 72 hours.

In addition to maintaining current health and safety precautions, such as personal protective equipment, physical distancing, frequent hand washing and hand sanitizing, frequent sanitization of high touch areas, etc., the *Proof of COVID-19 Vaccination Administrative Policy* implements certain measures regarding COVID-19 vaccinations such that the risks of (a) acquiring and spreading COVID-19 in the workplace; and (b) experiencing severe symptoms of COVID-19 if contracted, are reduced.

Members of the Public and Volunteers Accessing City Facilities

As owner of Mosaic Stadium and REAL, the City is demonstrating community leadership by advancing proof of vaccination at all City facilities.

To ensure the successful implementation and a seamless experience for the public, the City is revising the target date to November 15, 2021. This target date remains contingent on the delivery of the QR code and app being provided by the Government of Saskatchewan. It also enables more residents to access eHealth Saskatchewan to set up their *MySaskHealthRecord* and to ensure residents know what to expect when visiting City facilities.

A policy with companion processes is under development and will be subject to legal review. Key policy tenants include:

- The City will offer choices to the public when we roll out proof of vaccination. The public will be able to show proof of vaccination and those who have not been vaccinated or do not wish to share their vaccination status can choose to provide proof of a negative COVID-19 test instead. Alternatively, members of the public can choose to not visit indoor City facilities when the proof of vaccination requirement is in place.
- People may be granted an exemption to the requirement to provide proof of vaccination or a negative COVID test in a manner consistent with *The Saskatchewan Human Rights Code, 2018* and other applicable law.

Operational impacts including technology requirements and staffing implications are actively being assessed. It is expected that at most facilities an additional person to complete the screening will be required; however, solutions are still being considered with all public facing facilities having vaccination status checked at point of entry. It is estimated the operational costs associated with activating proof of vaccination from November 15, 2021 until year end is \$250,000.

The City continues to focus on how to deliver programs to vulnerable populations as the masking and vaccination requirements come into effect. This includes working in partnership with the māmawêyatitân centre to direct participants directly to their program and minimize interaction with students and moving the food program to the entrance. We are also collaborating with external partners to identify where proof of vaccination exemptions may be required to ensure vulnerable community members can continue to access services that support community safety and well-being.

DECISION HISTORY

In response to the COVID-19 pandemic, City Council considered *CM20-7 COVID-19 Update* on March 20, 2020 and approved the activation of the Emergency Operations Centre to respond to the crisis.

On April 15, 2020 City Council considered *CM20-8 COVID-19 Financial Update* and delegated additional powers to the City Manager during the state of emergency.

On April 29, 2020, City Council considered *CM20-11 The COVID-19 Pandemic Bylaw*, which delegated specific authorities related to a number of bylaws to the City Manager.

On May 27, 2020, City Council received *CM20-13 COVID-19 Update* which included information on COVID-19 related decisions made by the City Manager through delegated authority and an update on the Municipal Economic Enhancement Program funding announcement.

City Council received *CM20-20 COVID-19 Update* at the June 30, 2020 Council meeting which covered the re-open plans for the City of Regina.

On July 29, 2020, City Council approved *CR20-68 COVID19-Response - Property Tax Relief* which established the Economic Grant Recovery Program to provide financial support for local businesses.

A Notice of *Motion MN20-22 Mandatory Masks* was tabled and considered at the August 26, 2020 Council meeting which led to the generation of *CM20-30 COVID-19 Update: Motion MN20-22 Mandatory Masks* that was tabled on September 30, 2020.

CM20-30 COVID-19 Update was on the agenda of the September 30, 2020 City Council meeting and was considered by Council on October 6, 2020.

CM20-34 COVID-19 Update was provided to Council on December 2, 2020. The report was informational and outlined the status of impacted services, an overview of the financial support provided through the Economic Recovery Grant and how services were mobilized to support vulnerable individuals.

Respectfully Submitted,

A handwritten signature in cursive script that reads "C. Holden".

Chris Holden
City Manager