



Community and Protective Services Committee

**Thursday, April 11, 2019
4:00 PM**

Henry Baker Hall, Main Floor, City Hall



OFFICE OF THE CITY CLERK

Public Agenda Community and Protective Services Committee Thursday, April 11, 2019

Approval of Public Agenda

Adoption of Minutes

Community and Protective Services Committee - Public - Mar 14, 2019 4:00 PM

Notice of Motion

CPS19-7 Downtown Washroom Facility

Administration Reports

CPS19-5 Bylaw Amendment for Seasonal Off-Leash Dog Sites

Recommendation

1. That amendments to *The Regina Animal Bylaw, 2009, Bylaw No. 2009-44* as identified in this report be approved and come into effect May 1, 2019.
2. That the City Solicitor be requested to prepare the required amending bylaw for consideration by City Council.
3. That this report be forwarded to the April 29, 2019 meeting of City Council for approval.

CPS19-6 Transit Sunday Service Information

Recommendation

1. That item MN18-12 be removed from the list of outstanding items for the Community and Protective Services Committee.
2. That this report be received and filed.

Adjournment

AT REGINA, SASKATCHEWAN, THURSDAY, MARCH 14, 2019

AT A MEETING OF COMMUNITY AND PROTECTIVE SERVICES
COMMITTEE
HELD IN PUBLIC SESSION

AT 4:00 PM

These are considered a draft rendering of the official minutes. Official minutes can be obtained through the Office of the City Clerk once approved.

Present: Councillor Andrew Stevens, in the Chair
Councillor Lori Bresciani (Teleconference)
Councillor John Findura
Councillor Jerry Flegel
Councillor Jason Mancinelli

Also in Attendance: Council Officer, Tracy Brezinski
Executive Director, Citizen Services, Kim Onrait
Director, Parks, Recreation & Cultural Services, Laurie Shalley
A/Director, Planning & Development Services, Fred Searle
Manager, Recreation Planning & Partnerships, Janine Daradich
Senior City Planner, Chris Sale

APPROVAL OF PUBLIC AGENDA

Councillor John Findura moved, AND IT WAS RESOLVED, that the agenda for this meeting be approved, as submitted.

ADOPTION OF MINUTES

Councillor Jason Mancinelli moved, AND IT WAS RESOLVED, that the minutes for the meeting held on January 17, 2019 be adopted, as circulated.

ADMINISTRATION REPORTS

CPS19-4 Additional Funding for Downtown Welcome Services Pavilion

Recommendation

1. That an increase in the City of Regina's contribution to the Welcome Services Pavilion of \$25,000 from the Downtown Deferred Revenue Account be approved.
2. That the Executive Director of City Planning & Community Development be authorized to negotiate and approve an addendum to the terms of the Construction and Operating Agreement for the increase in funding.

3. That the City Clerk be authorized to execute the necessary addendum to the agreement upon review and approval by the City Solicitor.
4. That this report be forwarded to the March 25, 2019 meeting of City Council for approval.

(Councillor Flegel arrived at the meeting.)

Judith Veresuk, representing Regina Downtown Business Improvement District, addressed the Committee.

Councillor Jason Mancinelli moved, AND IT WAS RESOLVED, that the recommendations contained in the report be concurred in.

RESOLUTION FOR PRIVATE SESSION

Councillor John Findura moved, AND IT WAS RESOLVED, that in the interest of the public, the remaining items on the agenda be considered in private.

Chairperson

Secretary

NOTICE OF MOTION

April 11, 2019

City Clerk
City Hall
Regina, Saskatchewan

Dear Sir:

Please be advised that I will submit the following NOTICE of MOTION at the April 11, 2019 meeting of Regina Community and Protective Services Committee.

Re: Downtown Washroom Facility

WHEREAS Regina City Council considered item CR19-21 Additional Funding for Downtown Welcome Services Pavilion at a meeting held on March 25, 2019; and

WHEREAS Regina City Council identified a need for a downtown washroom facility in the City Square plaza;

THEREFORE BE IT RESOLVED that Administration return to the Community and Protective Services Committee in Q3 2019 with a report on the capital and operational costs of both a seasonal and year-round downtown washroom facility, that identifies various sources of funding and partnership opportunities related to the building and maintenance of such a facility.

Respectfully submitted,



Lori Bresciani
Councillor - Ward 4

April 11, 2019

To: Members
Community and Protective Services Committee

Re: Bylaw Amendment for Seasonal Off-Leash Dog Sites

RECOMMENDATION

1. That amendments to *The Regina Animal Bylaw, 2009, Bylaw No. 2009-44* as identified in this report be approved and come into effect May 1, 2019.
2. That the City Solicitor be requested to prepare the required amending bylaw for consideration by City Council.
3. That this report be forwarded to the April 29, 2019 meeting of City Council for approval.

CONCLUSION

Administration has received requests to expand the City of Regina's (City) seasonal outdoor rink off-leash areas. Administration believes that this is a good use of outdoor boarded rinks in the off-season and, as a result of positive feedback from the community, recommends moving forward with the addition of Joanne Goulet (Westhill) and North West Leisure Centre boarded rinks to the program. It is recommended that *The Regina Animal Bylaw, 2009, Bylaw No. 2009-44* be amended to permit this use.

BACKGROUND

The City currently has two year-round off-leash dog parks and five seasonal off-leash dog areas that are located within boarded rinks. These five seasonal locations were chosen to geographically distribute the off-leash opportunities throughout the city. Administration has been asked to expand the program in the north/west area of the city

DISCUSSION

In spring 2018, Administration received requests from the community to allow for off-leash use of the outdoor boarded rink near the Joanne Goulet Golf Course. Administration believes using rinks as off-leash areas is a good use of existing infrastructure and where they exist, they are valued by the community. Therefore, a decision was made to do an assessment of this request from the community. Administration determined that other sites should be considered as well, so Administration assessed existing boarded rink sites to determine which sites could be added to *The Regina Animal Bylaw, 2009, Bylaw No. 2009-44*.

In December 2018, staff in the Parks, Recreation & Cultural Services Department reviewed all

existing boarded rinks throughout the city. In assessing the sites, Administration looked for sites that:

- Were no closer than 30 meters to other amenities such as playgrounds or walking trails
- Were no closer than 25 meters to the back yard of a residential properties
- Had parking availability
- Were not regularly booked from May to September
- Did not contain other program elements (ie. rinks with basketball hoops).

As a result of the analysis, Administration has identified two outdoor boarded rink locations that could serve as a designated seasonal site (see Appendix A):

1. Joanne Goulet Golf Course (Westhill) - 8045 Kestral Drive
2. Rochdale Park (North West Leisure Centre) - 1127 North Arnason Street

Like the other seasonal sites, these locations will continue to be used for skating during the outdoor ice season. To ensure the Parks Maintenance branch has sufficient time to prepare sites for the outdoor ice season, the following hours of operation will be in effect for off-leash use at all locations:

- Dates of operation: May 1 - September 30, annually
- Hours of operation:
 - o 4 p.m.-11 p.m. on a school day
 - o 6 a.m.-11 p.m. on any day other than a school day

The Regina Animal Bylaw, 2009, Bylaw No. 2009-44 will be in effect at all locations and rules and regulations for the off-leash areas will be clearly posted at the entrance to each site.

Administration also understands that additional off-leash parks are desired by Regina residents. Administration continues to work with the Planning & Development Services Department and the development community to identify potential off-leash park locations to be included in concept plans.

RECOMMENDATION IMPLICATIONS

Financial Implications

Financial implications associated with this project involve the cost of adding permanent signage at all two sites. These costs are estimated at \$1,000 and will be accommodated through the approved 2019 budget.

Environmental Implications

There are no environmental implications associated with this report.

Policy and/or Strategic Implications

The Recreation Master Plan (RMP) provides strategic guidance to Administration and Council related to public investment in recreation opportunities. Off-leash areas were a consideration in the development of the RMP and using the amenity prioritization system in the RMP, off-leash areas rate as the tenth priority among outdoor recreation amenities for Regina citizens.

Off-leash areas also support the policy direction in the *Design Regina: The Official Community Plan, Bylaw No. 2013-48*, of developing complete communities.

Other Implications

There are no other implications related to the recommendations in this report.

Accessibility Implications

There are no accessibility implications associated with this report.

COMMUNICATIONS

The Regina Humane Society, Community Associations and Zone Boards have been informed of this initiative and are supportive of moving forward with the additional two locations for off-leash use. The public will be notified via social media and through Community Associations of the new off-leash areas, as well as the bylaws, rules and regulations of the new spaces.

DELEGATED AUTHORITY

The recommendations contained in this report require City Council approval.

Respectfully submitted,



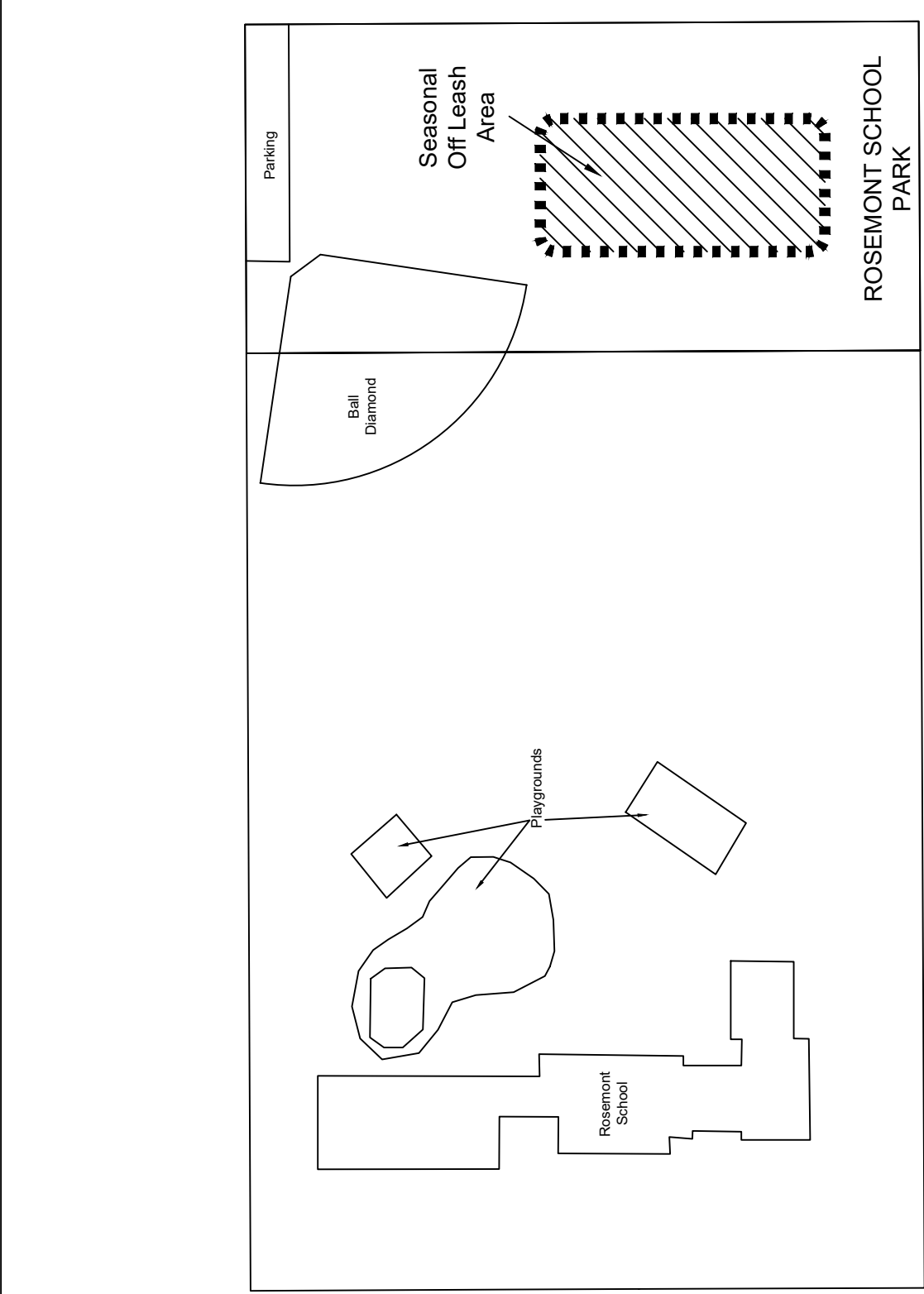
Laurie Shalley, Director
Parks, Recreation & Cultural Services

Respectfully submitted,



Diana Hawryluk, Executive Director
City Planning & Community Development

Report prepared by:
Janine Daradich, Manager, Recreation Planning & Partnerships
Veronica Schroder, Coordinator, Recreation Facility Development



RECREATION FACILITY DEVELOPMENT
PARKS, RECREATION & CULTURAL
SERVICES DEPARTMENT
Queen Elizabeth II Court Box 1790
Regina, Saskatchewan S4P 3C5
Ph: (306) 777-7803 Fax: (306) 777-6828

File Number:

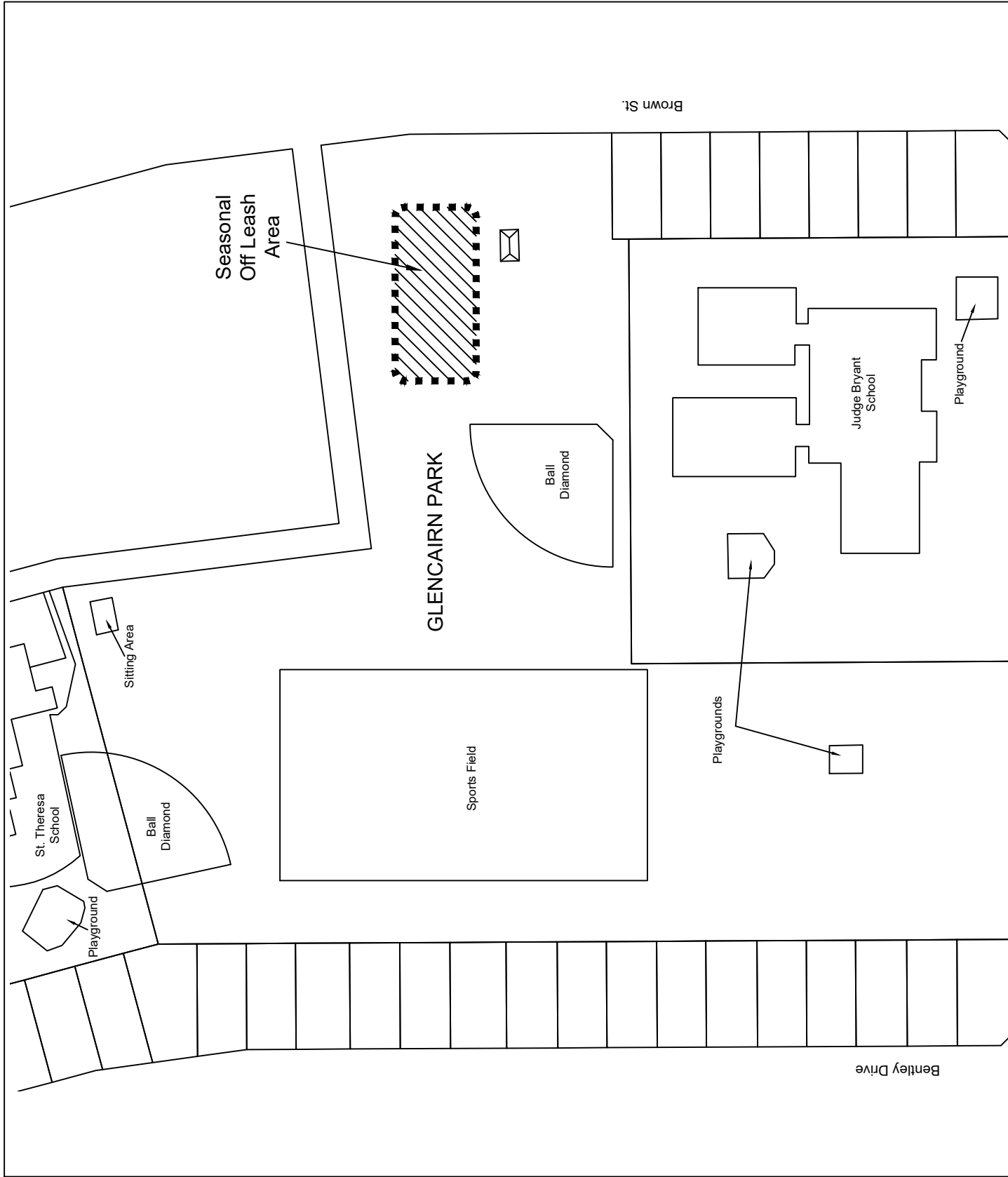
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2019 04 Off Leash Dog Areas

Project:
**SEASONAL OFF
LEASH DOG AREA**

Drawing Name:
**BOARDED RINK
ROSEMONT PARK**

Date:	17 APR 19
Designed By:	
Drawn By:	MF
Scale:	N.T.S.
Sheet Number:	





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Regina - Horizons

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PARKS, RECREATION & CULTURAL
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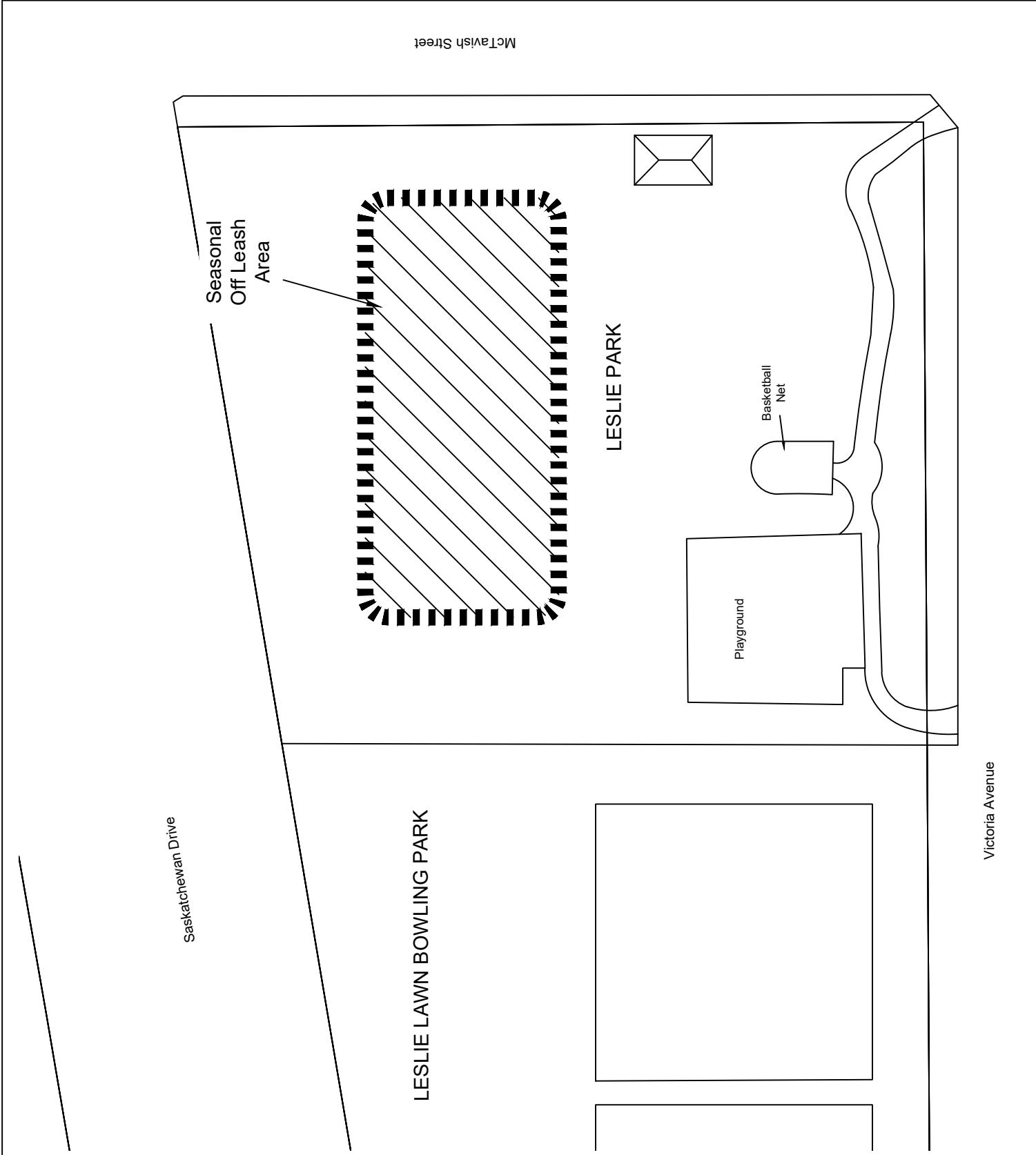
File Number:

File Name and Path:
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2019 04 Off Leash Dog Areas

Project:
**SEASONAL OFF
LEASH DOG AREA**

Drawing Name:
**BOARDED RINK
GLENCAIRN PARK**

Date: 17 APR 19	Designed By: MF	Drawn By: MF	Sheet Number:
Scale: N.T.S.			Schedule B.1



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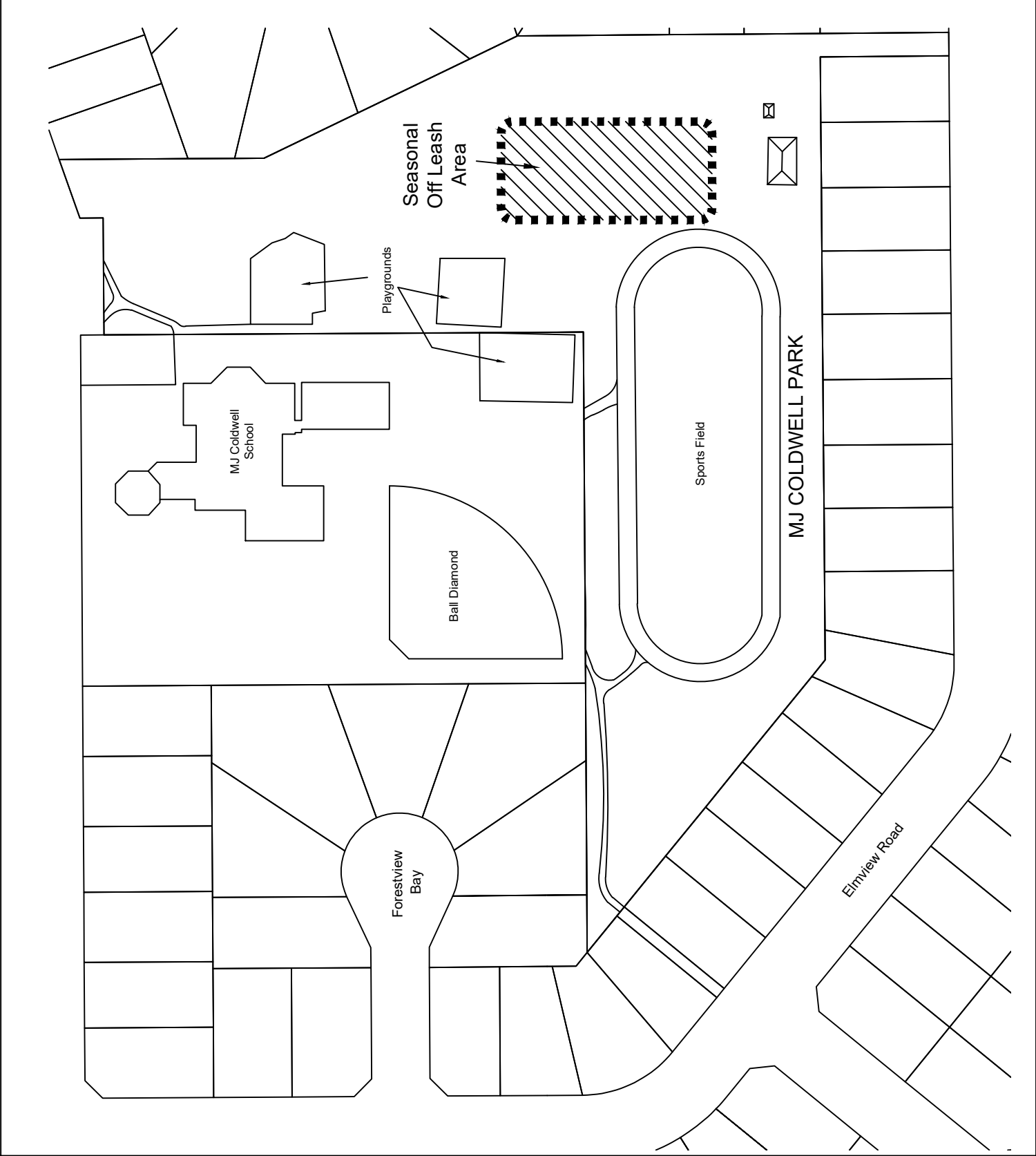
File Name and Path:
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2019 04 Off Leash Dog Areas

Project:
**SEASONAL OFF
LEASH DOG AREA**

Drawing Name:
**BOARDED RINK
LESLIE PARK**

Date:	17 APR 19
Designed By:	
Drawn By:	MF
Scale:	N.T.S.
Sheet Number:	Schedule B.1





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2019 04 Off Leash Dog Areas

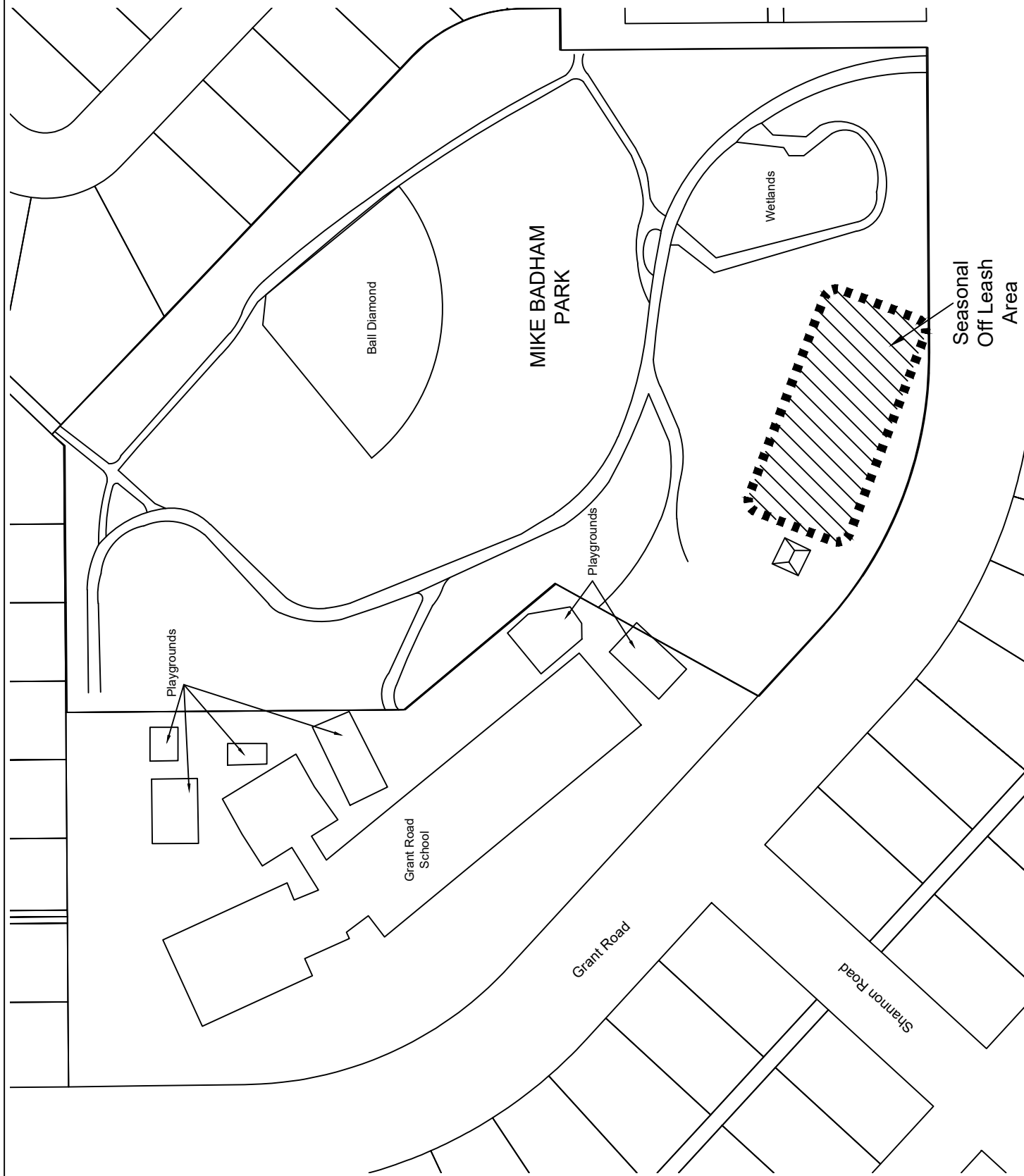
Project:
**SEASONAL OFF
LEASH DOG AREA**

Drawing Name:
**BOARDED RINK
MJ COLDWELL PARK**

Date:	17 APR 19
Designed By:	
Drawn By:	MF
Scale:	N.T.S.
Sheet Number:	



Schedule B.1



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Regina, Saskatchewan S4P 3C5
Ph: (306) 777-7803 Fax: (306) 777-6828

File Number:

File Name and Path:
O:\CSD\DDWG\Off-Leash & Bylaw
2019 04 Off Leash Dog Areas

Project:
**SEASONAL OFF
LEASH DOG AREA**

Drawing Name:
**BOARDED RINK
MIKE BADHAM PARK**

Date:
17 APR 19

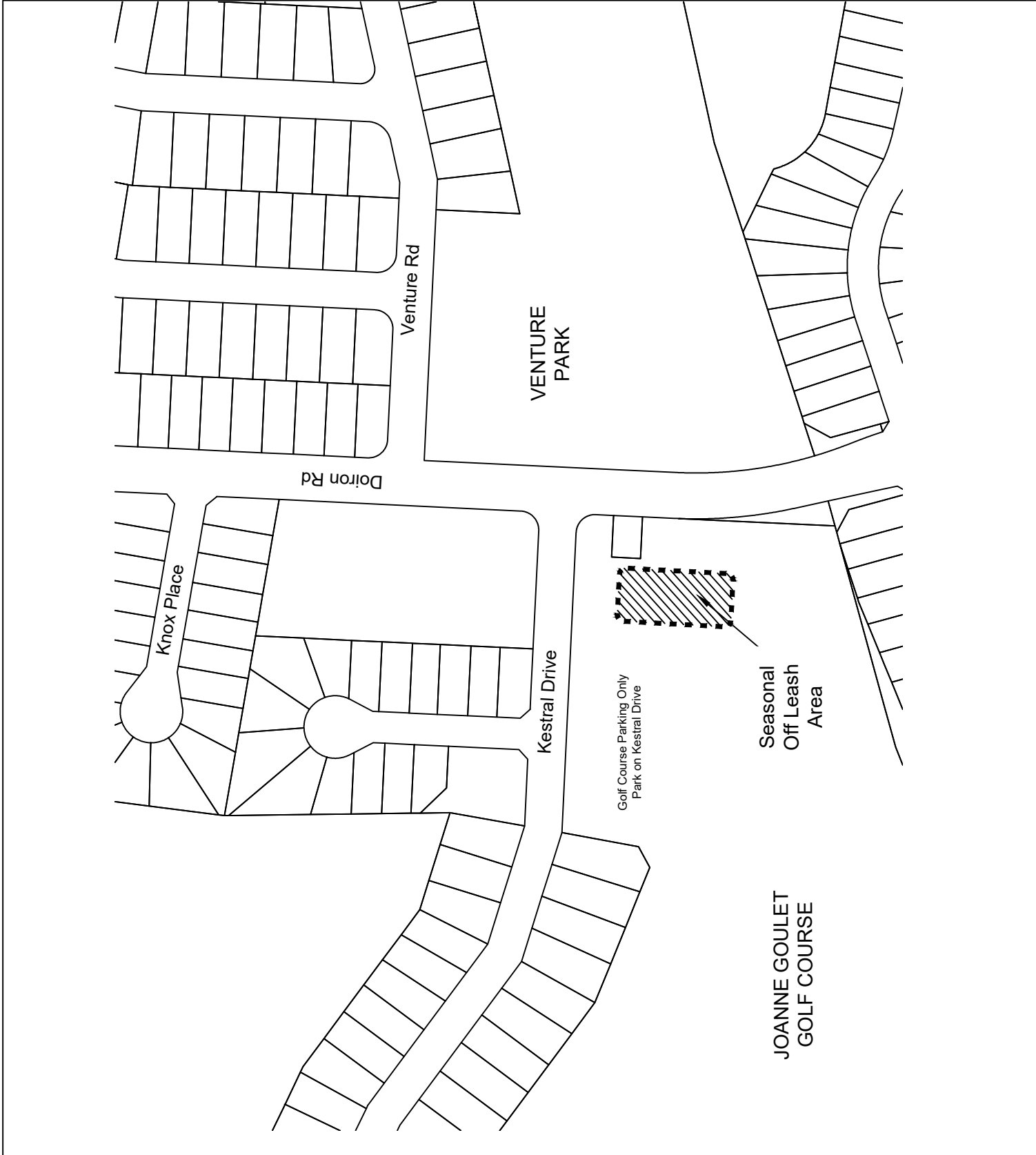
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Drawn By:
MF

Scale:
N.T.S.

Sheet Number:
Schedule B.1





Notes:

Parking is permitted on Kestral Drive.

Leash your pet from your car to the rink.

Do not park at the Joanne Goulet Golf Course parking lot.



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File Number:

File Name and Path:
O:\CSD\DDWG\Off-Leash & Bylaw
2019 04 Off Leash Dog Areas

Project:

SEASONAL OFF
LEASH DOG AREA

Drawing Name:

BOARDED RINK
JOANNE GOULET GOLF COURSE

Date:

17 APR 19

Designed By:

Drawn By:

VS

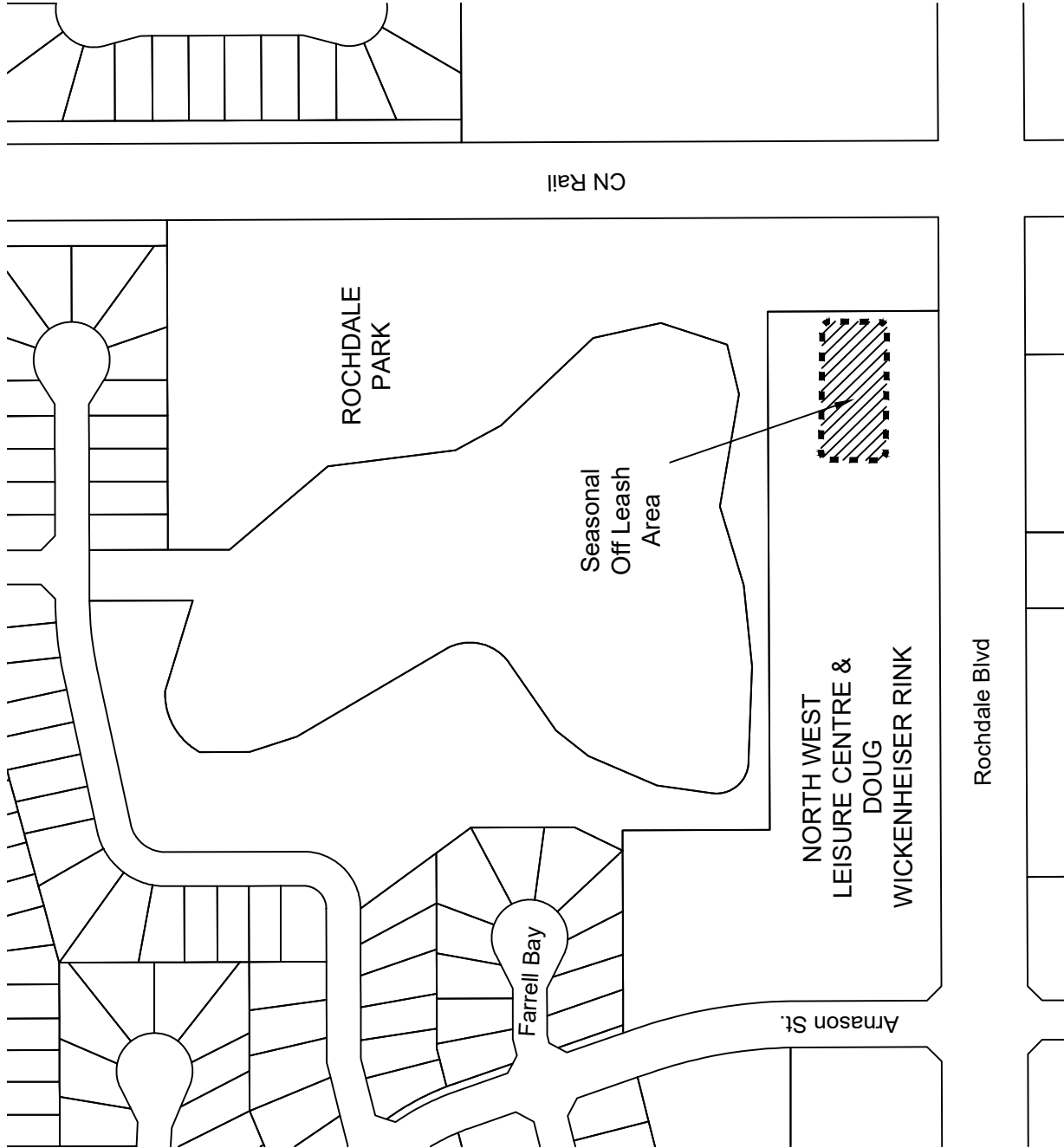
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N.T.S.

Sheet Number:

Schedule B.1





Notes:

- Parking is permitted at the Doug Wickenheiser rink lot (City Property).
- Do not park on Rochdale Boulevard.
- Leash your pet from your car to the rink.



City of Regina

REGINA

Regina - Horizons

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File Number:

File Name and Path:
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2019 04 Off Leash Dog Areas

Project:

SEASONAL OFF
LEASH DOG AREA

Drawing Name:

BOARDED RINK - ROCHDALE PARK
/NORTH WEST LEISURE CENTRE

Date:

17 APR 19

Designed By:

Drawn By:

VS

Scale:

N.T.S.

Sheet Number:

Schedule B.1



April 11, 2019

To: Members
Community and Protective Services Committee

Re: Transit Sunday Service Information

RECOMMENDATION

1. That item MN18-12 be removed from the list of outstanding items for the Community and Protective Services Committee.
2. That this report be received and filed.

CONCLUSION

Administration has provided three service opportunities for additional Sunday Transit service. Any expansion of service will require additional budget in order to implement.

BACKGROUND

Council instructed Administration to prepare a report identifying improvements to Transit's Sunday service for both conventional and paratransit bus service, including the costs associated with the expanded service.

Paratransit service runs from 8 a.m. to 7 p.m. on Sundays and transports approximately 200 passengers. On average, seven of the trips on Sundays are completed using taxis. The amount of Sunday trip refusals is currently below 0.5 of a percent. The greatest demand for service occurs between 8 a.m. and 10 a.m. as customers go to and from church services.

It should be noted that prior to 2016, paratransit operated from 8:30 a.m. to 10 p.m. on Sundays. The hours were changed to align with conventional transit service hours. This was done at the recommendation of the Saskatchewan Human Rights Commission with the purpose of both services to be equitable in their service delivery. The reduced hours on Sunday were reinvested in the paratransit service, wherever demand warranted.

Conventional transit service currently operates at 60-minute frequencies on Sundays, with nine routes that run from 8 a.m. to 7 p.m. This level of service is consistent with the Council approved service standards for Transit. Service on Sundays last changed in 2009 when service operated from 11 a.m. to 6 p.m. at 60-minute frequencies.

As part of the Council approved service standards, the ridership expected for routes operating on a Sunday is 15 passengers per bus hour (PBH). Overall, the ridership on a Sunday is meeting these levels with only a couple of routes below the standard.

Route/Direction	PBH
#1 Broad North/Dieppe	13.5
#2 Argyle Park/Wood Meadows	31.4
#3 Sherwood Estates/University	21.0
#4 Walsh Acres/Hillsdale	24.6
#7 Glencairn/Whitmore Park	27.3
#8 Normandy Heights/Eastview	15.6
#9 Parkridge/ Albert Park	21.2
#10 RCMP/ Normanview	12.4
#12 Varsity Park/ Mount Royal	15.1
Average	20.2

Table 1 - Sunday Conventional Ridership

On average, there are 3,800 trips taken each Sunday and the cost recovery is 35 per cent on conventional transit. As a comparison, a summary of service levels and average ridership for each day of the week can be found in Appendix A.

It should be noted that any changes to Sunday service will also apply to the nine statutory holidays transit currently operates on. The statutory holidays mimic Sunday service levels.

DISCUSSION

There are three options to be considered when looking to improve Sunday services. This includes increased frequencies, additional routes and increased hours of operation. Transit Administration considered these areas when comparing with other municipalities' level of services and operating hours on Sundays. The results from other municipalities can be found in Appendix B while the detailed comparisons with Regina are as follows:

1. Increased Frequencies

For conventional transit, the majority of similar sized Canadian municipalities contacted operate at both 30 and 60-minute frequencies, depending on the route and ridership levels. Conventional transit service in Regina operates at 60-minute frequency on all routes, all Sunday. Ridership levels on seven of the nine routes exceed the ridership standard of 15 PBH.

If frequencies are increased from 60-minutes to 30 minutes, ridership is forecasted to exceed the service standard of 15 PBH on five of the nine routes within the first year of implementation. This could increase ridership by 123,000 annually and would represent a 1.8 percent increase in transit ridership overall. Having some routes at 30 and 60-minute frequency would be consistent with other municipal transit systems' levels of service. Appendix C shows projected ridership for each route on Sunday at a frequency of 30-minutes.

For paratransit service, the current amount of service hours provided each Sunday is 75 hours. The amount of refusals during the day is low with one advanced booking and six same day bookings. However, if one bus was added to the Sunday schedule, the estimate would be an additional 33 trips in 11 hours.

2. Additional Routes

As noted in Appendix A, conventional transit operates nine routes on a Sunday. These routes are categorized as base routes of the system. Base routes run seven days a week, on approved holidays, and constitute the core of the transit system. Regina currently operates 43 per cent of its routes on a Sunday. Looking at other municipalities, other systems run additional routes on a Sunday, in comparison to Regina. A summary of these findings can be found in Appendix B.

As previously mentioned, a transit route would have to sustain 15 PBH to warrant operation on a Sunday. Below is an analysis of other routes that run on a Saturday but not on Sunday.

Route	Weekday PBH	Saturday PBH	Projected Sunday PBH
5 Uplands/Downtown	26.3	18.3	12.6
15 Heritage	10.8	7.7	5.5
18 Harbour Landing/University	44.4	29.5	19.5

Table 2 - Additional Sunday Routes Projected Ridership

Of the three Saturday routes, one would be projected to maintain a ridership benchmark of 15 PBH or more. If implemented on a Sunday, this one route could increase ridership by 13,085 annually.

3. Hours of Operation

When comparing both Regina conventional and paratransit service hours with other municipalities, hours varied with most times starting at 8 a.m. and ending at 9 p.m. Using the R-Card ridership data, conventional transit tracks ridership by time of day. The graph in Appendix D shows typical ridership by the hour of the day on a Sunday, in terms of PBH.

For the majority of a Sunday, the standard of 15 PBH is met but a sharp downturn occurs between 6 and 7 p.m. This occurs as buses pick up few customers near the end of their routes. The same trend is seen at the end of the evening on Saturday and on weekdays.

In consultation with other municipalities, Sunday service after 7 p.m. has low ridership. Although not all municipalities could provide specific ridership statistics, the majority had equitable, or less than, 15 PBH and expressed that Sunday evening service is their lowest ridership time. About 80 percent of ridership that is experienced on a Saturday evening is also experienced on a Sunday evening. Ridership at 7 p.m. to 9 p.m. on a Saturday in Regina is 14.3 PBH. Given the feedback from other municipalities and ridership trends on Saturday, it is estimated that Sunday service would be 11.4 PBH, which is below the service standard of 15 PBH. Total ridership would equal an increase of over 20,000 rides for the additional two hours.

If paratransit service is extended to 9 p.m. each Sunday, it is estimated that ridership would increase to an additional 1,300 rides in a year. Ridership demand for paratransit at these hours is low but would provide a basic level of service for the few that would use it.

Paratransit Taxis

An alternative to extending the hours of service of paratransit is to offer accessible taxi bookings until 9 p.m. This would be a cost-effective option but does raise some concerns. For example, not all paratransit customers are able to use taxis as their level of service is restricted, such as escorting passengers to and from the door of their pick-up location and waiting to ensure customers are inside their destination before departing. Furthermore, some passengers who have a disability may require more extensive assistance than taxi operators are able to provide, creating safety issues. Thus, the use of taxis solely on Sunday evenings is not advised but should continue to be used to supplement the service, as required.

Summary of Service Improvements

A summary of the service improvement options can be found in Appendix E. The chart shows the number of passenger trips and their return on investment for each service change.

RECOMMENDATION IMPLICATIONS

Financial Implications

If additional service to the current Sunday service is required, there will be a requirement for additional budget resources. The net operating budget required for these service improvements ranges from \$37,391 to \$495,100. The details of each service improvement are listed in Appendix E.

It should be noted that if any service option is chosen, an additional \$79,900 in salary and benefits would also be required for a supervisor position for the added service on the road. This would help monitor and supervise the additional service on the road. Only one position is required regardless of how much service is implemented from Appendix E.

If any service option is pursued, it would have to be submitted through the 2020 budget process. No capital budget would be required for any of the service options as no additional buses would be required to provide the service.

Environmental Implications

None with respect to this report.

Policy and/or Strategic Implications

Expanding transit service helps achieve the transportation goals and policies in *Design Regina*, the City of Regina's Official Community Plan (OCP) and specifically, "Goal 2: Public Transit: Elevate the role of Public Transit" in Section D3.

Policy 5.11: Enhance transit service in existing residential neighbourhoods to support continued residential and employment growth.

It also supports the Transportation Master Plan (TMP), specifically Goal 10: Transit will be a reliable and convenient travel choice throughout Regina in section D3.

Policy 3.4 Expand transit service through increased frequencies and /or hours of service where appropriate.

Although some service increase is necessary on a Sunday, if additional budget were available, Transit Administration would recommend use of the service elsewhere, such as some unserved communities in Regina.

Other Implications

None with respect to this report.

Accessibility Implications

All buses in the conventional fleet are low floor accessible. Expanding transit service to run later in the evening would ensure access to public transit for a greater amount of the day and allow more freedom of movement for those who rely on the transit system.

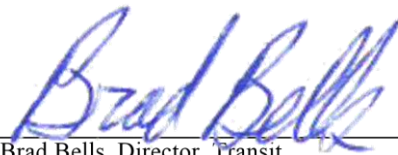
COMMUNICATIONS

There are no communications required at this point.

DELEGATED AUTHORITY

Any additional budget for Transit service must be approved by Council.

Respectfully submitted,

A handwritten signature in blue ink that reads "Brad Bells".

Brad Bells, Director, Transit

3/22/2019

Brad Bells, Director
Transit & Fleet

Respectfully submitted,

A handwritten signature in black ink that reads "Kim Onrait".

Kim Onrait, Executive Director, Citizen Services

3/29/2019

Kim Onrait, Executive Director
Citizen Services

Report prepared by:
Nathan Luhning, Manager of Business Development

APPENDIX A

Current Service Levels

	Sunday	Stat Holidays	Saturday	Weekday
Service Time	8 am - 7 pm	8 am - 7 pm	6 am - 1 am	6 am - 1 am
Number of Routes	9	9	12	21
Frequency:				
- Peak Times	60 minutes	60 minutes	30 minutes	15 or 30 minutes
- Mid Day	60 minutes	60 minutes	30 minutes	30 minutes
- Early Evening	N/A	N/A	30 or 60 minutes	30 or 60 minutes
- Late Evening	N/A	N/A	60 minutes	60 minutes
Cost Recovery	35%	18%	36%	42%
Average Daily Ridership	3,800	3,700	9,200	22,000

APPENDIX B

Similar Sized Canadian Municipalities Sunday Service

City	Conventional Frequency of Service	Conventional Hours of Operations	Paratransit Hours of Operations	Number of Weekday Routes	Number of Sunday Routes	% Sunday vs Weekday
Winnipeg	30 and 60 minutes	7:00 am to 12 midnight	8:00 am to 10:00 pm	67	29	43
Burlington	30 and 60 minutes	7:00 am to 9:00 pm	7:00 am to 9:00 pm	21	10	48
Oakville	30, 45 and 60 minutes	8:00 am to 8:00 pm	8:00 am to 8:00 pm	23	12	52
Lethbridge	30 and 60 minutes	8:00 am to 7:00 pm	8:00 am to 10:00 pm	14	10	71
Saskatoon	30 and 60 minutes	8:30 am to 9:30 pm	8:15 am to 11:00 pm	40	33	83
Regina	60 minutes	8:00 am to 7:00 pm	8:00 am to 7:00 pm	21	9	43

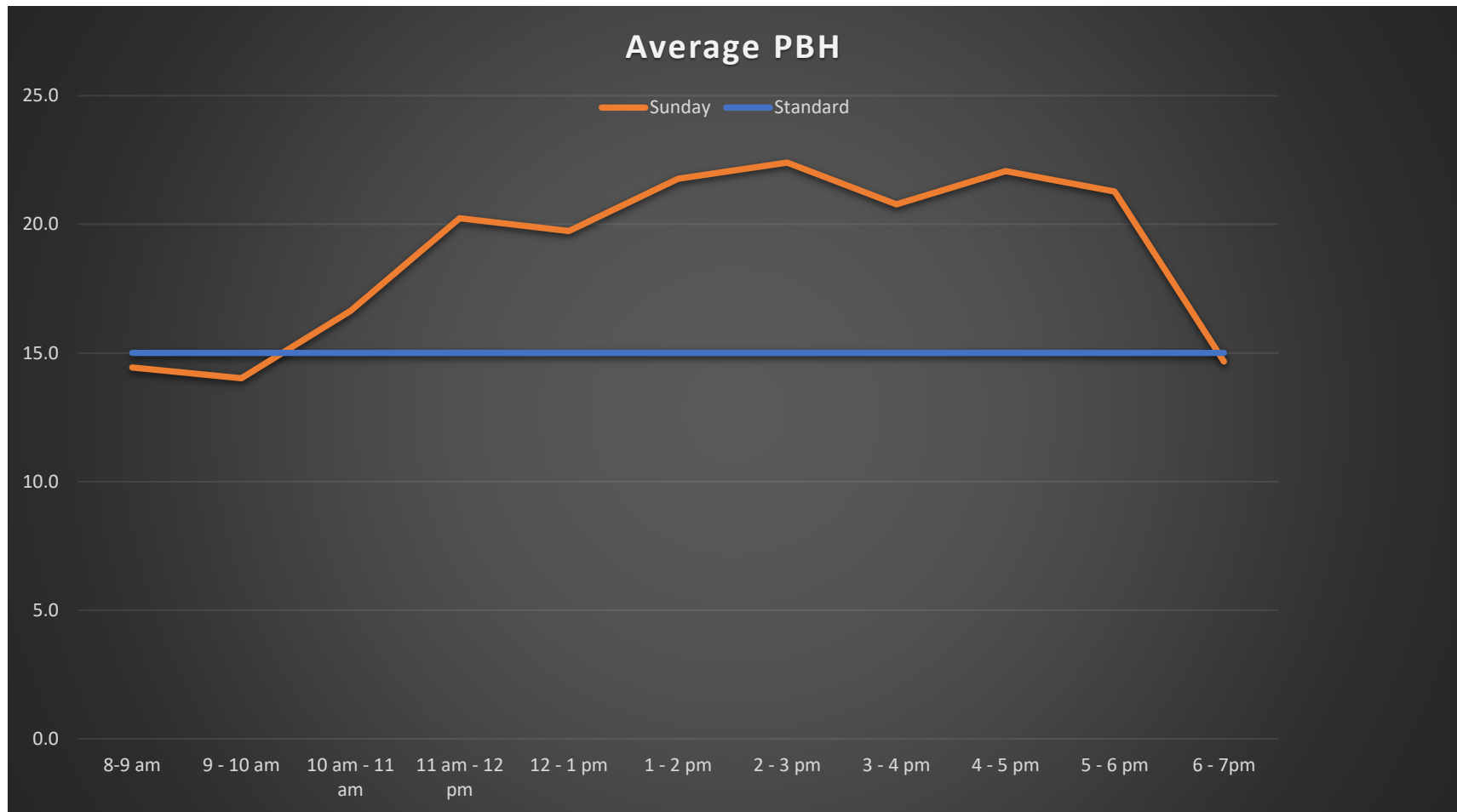
APPENDIX C

Projected Sunday Ridership at 30 Minute Frequency
PBH – Passenger per Bus Hour

Route	Current PBH (60 minutes)	Projected PBH (30 minute frequency) 1 st Year	Projected PBH (30 minute frequency) (1 year after implementation)
#1 Broad North/Dieppe	13.5	9.0	11.8
#2 Argyle Park/Wood Meadows	31.4	20.9	27.5
#3 Sherwood Estates/University	21	14.0	18.4
#4 Walsh Acres/Hillsdale	24.6	16.4	21.5
#7 Glencairn/Whitmore Park	27.3	18.2	23.9
#8 Normandy Heights/Eastview	15.6	10.4	13.7
#9 Parkridge/ Albert Park	21.2	14.1	18.6
#10 RCMP/ Normanview	12.4	8.2	10.9
#12 Varsity Park/ Mount Royal	15.1	10.0	13.2
Average	20.2	13.4	17.7

APPENDIX D

Sunday Service Ridership by Hour



APPENDIX E

Transit Sunday Options
Budget and Ridership Information

Description	Additional Operating Budget	Revenue	Net Operating Requirement	Return on Investment	Annual Ridership Increase
Improved Frequencies on 5 of 9 current Conventional Transit Routes 8 am to 7 pm	\$765,100	\$270,000	\$495,100	35%	124,400
One additional Paratransit Bus 8 am to 7 pm	\$42,116	\$4,725	\$37,391	11%	1,456
One Additional Conventional Transit Route = Route 18: Harbour Landing	\$106,200	\$37,200	\$69,000	35%	13,085
Increasing Hours of Operations until 9 p.m. for Conventional Transit	\$240,000	\$60,000	\$180, 000	25%	20,560
Increasing Hours of Operations until 9 p.m. for Paratransit	\$47,120	\$4,700	\$41,450	10%	1,300