



Community & Protective Services Committee

**Thursday, September 14, 2017
4:00 PM**

Henry Baker Hall, Main Floor, City Hall



OFFICE OF THE CITY CLERK

**Public Agenda
Community & Protective Services Committee
Thursday, September 14, 2017**

Approval of Public Agenda

Adoption of Minutes

Community & Protective Services Committee - Public - Jun 15, 2017 4:00 PM

Administration Reports

CPS17-12 2018 Congress of the Humanities and Social Sciences Transit Service

Recommendation

1. That the City of Regina provide the Congress of the Humanities and Social Sciences (Congress) with in-kind Transit service in the amount of \$39,700.
2. That, in addition to the in-kind service funding, a grant of \$36,000 be funded from the General Fund Reserve be provided to the Congress.
3. That the report be forwarded to the September 25, 2017 meeting of City Council for approval.

CPS17-13 Canadian Western Agribition Transit Service

Recommendation

1. That the City provide Canadian Western Agribition (CWA) in-kind Transit service funding for the amount of \$24,000.
2. That the report be forwarded to the September 25, 2017 meeting of City Council for approval.

Adjournment

AT REGINA, SASKATCHEWAN, THURSDAY, JUNE 15, 2017

AT A MEETING OF COMMUNITY & PROTECTIVE SERVICES
COMMITTEE
HELD IN PUBLIC SESSION

AT 4:00 PM

These are considered a draft rendering of the official minutes. Official minutes can be obtained through the Office of the City Clerk once approved.

Present: Councillor Jerry Flegel, in the Chair
Councillor Lori Bresciani
Councillor John Findura
Councillor Bob Hawkins
Councillor Andrew Stevens

Also in Attendance: Council Officer, Kristina Gentile
Executive Director, City Services, Kim Onrait
Legal Counsel, Chrystal Atchison
Director, Community Services, Community Services, Laurie Shalley
Manager, Business Support, Dawn Schikowski

APPROVAL OF PUBLIC AGENDA

Councillor Bob Hawkins moved, AND IT WAS RESOLVED, that the agenda for this meeting be approved, as submitted, and that the delegations be heard in the order called by the Chairperson.

ADOPTION OF MINUTES

Councillor Lori Bresciani moved, AND IT WAS RESOLVED, that the minutes for the meeting held on April 13, 2017 be adopted, as circulated.

MOTION

CPS17-11 Back Alley Lighting

Councillor Joel Murray addressed the Committee.

Pursuant to due notice, Councillor Bob Hawkins moved, AND IT WAS RESOLVED, that:

- 1. That City Administration to research and report back to this Committee by Q4 2017 on the cost to add back alley lighting to Regina's highest crime rate areas, which are identified in the Regina Police Service scatter/crime severity charts.**
- 2. That alternative methods to fund this initiative be investigated, which would include, but not be limited to funding from other levels of government.**
- 3. That should alternate funding options not be available at this time, that this item be forwarded to the 2018 budget deliberations.**
- 4. That Administration, working with the Regina Police Service, provide a report back one year after the implementation of the program, to determine the effectiveness of the initiative.**

ADMINISTRATION REPORTS

CPS17-9 City Square Plaza Welcome Services Pavilion

Recommendation

1. That City Council authorize the Executive Director of City Services or designate to negotiate and approve the terms of a donation and lease agreement between Regina Downtown Business Improvement District (RDBID) and the City of Regina (City) for the construction by RDBID of a welcome services pavilion on City Square Plaza to be donated to the City and leased to RDBID as further detailed in this report;
2. That City Council authorize the Executive Director of City Services to negotiate and approve the terms of a donation agreement for 50 percent of construction costs up to \$150,000 from the Downtown Deferred Revenue Account;
3. That City Council authorize the Executive Director of City Services to negotiate and approve the terms of a donation and recognition agreement between the City and any donor donating over \$100,000 as further

described in this report;

4. That City Council approve the assignment of naming rights for the pavilion on terms to be negotiated and approved by the Executive Director of City Services, to any donor providing greater than \$100,000 toward the project;
5. That the City Solicitor's office be instructed to prepare the agreement(s) described in this report containing the terms negotiated by the Executive Director of City Services;
6. That the City Clerk be authorized to execute the agreement(s) on behalf of the City after review and approval by the City Solicitor.
7. That this report be forwarded to the June 26, 2017 meeting of City Council for approval, which will allow sufficient time for advertising the required public notice for the respective bylaw.

Judith Veresuk, representing Regina Downtown BID, addressed the Committee.

Councillor Bob Hawkins moved, AND IT WAS RESOLVED, that the recommendations contained in this report be concurred in.

CPS17-10 Taxi Bylaw Review

Recommendation

1. That City Council approve the following amendments to *The Taxi Bylaw, 1994*:
 - (a) That the City adopt a lottery process for allocating seasonal taxicab owners licences as further described in this report, with each licence renewable for up to three seasons;
 - (b) That as a condition of holding any new taxicab owner's licence issued after July 1, 2017 any licence holder who fails to drive the vehicle licensed to them fewer than 390 hours every three-month period during the licence period, does not ensure the vehicle is operated a minimum 260 hours for a period of eight consecutive weeks or fails to hold a taxi driver's licence, may be subject to having the licence revoked;
 - (c) That the list of alternates drawn from a lottery be valid for two years;
 - (d) That taxicab brokers be required to collect and submit to the City

data regarding driver hours;

- (e) That a bylaw provision be adopted requiring that one of the lenses of the cameras currently required to be installed in the vehicle face outwards, that the sound be enabled for all cameras and to prohibit the attachment of any object, including the driver's badge, to the rear view mirror;
 - (f) That a bylaw provision be adopted to clarify that safety shields may be installed in any taxicab at the vehicle owner's discretion;
 - (g) That a bylaw provision be adopted stating that any driver may refuse a trip due to safety reasons;
 - (h) That brokers ensure the computer-aided dispatch system is capable of receiving a distress signal at the dispatch office when activated by the taxicab driver and formal processes are in place;
 - (i) That the following requirements be adopted with respect to accessible taxicabs:
 - i. each licensed taxicab broker must ensure that at least one accessible taxi is available for dispatch at all times;
 - ii. a driver may not refuse a dispatched accessible taxicab fare; and
 - iii. that accessible taxicab licence owners must ensure priority is given to requests for accessible taxicab service by passengers who are non-ambulatory.
 - (j) That the fee schedule be amended to permit an extra charge for cleaning and out-of- service costs of up to \$100 to any passenger who soils a taxicab with vomit or bodily fluids.
2. That the City Solicitor be instructed to prepare the required bylaw amendments; and
 3. That this report be forwarded to the June 26, 2017 meeting of City Council for approval.

The following addressed the Committee:

Pablo Guerra, representing Local USW;
Malik Umar Draz, representing Local USW 2014 Saskatoon;
Mike Sharma, representing Co-op Taxi Driver and Owner;
Muhammad Ameer;
Syed Tayyab;
Idnan Bajwa;
Daljit Singh, representing Co-op Taxi;
John Hanna and Glen Sali, representing Capital Cabs; and
Sandy Archibald, representing Regina Cabs.

Councillor Bob Hawkins moved that the recommendations contained in this report be concurred in, after amending recommendation 1(b) as follows:

1. That City Council approve the following amendments to *The Taxi Bylaw, 1994*:
 - (b) That as a condition of holding any new taxicab owner's licence issued after July 1, 2017 any licence holder who drives the vehicle licensed to them fewer than 390 hours every three-month period during the licence period, does not ensure the vehicle is operated a minimum 260 hours for a period of eight consecutive weeks or fails to hold a taxi driver's licence, may be subject to having the licence revoked;

The main motion, as amended, was put and declared LOST.

CPS17-8 2017-2018 Community Services Fees and Charges

Recommendation

1. That the fees and charges as outlined in Appendix A, Schedules A-H be approved.
2. That the City Solicitor be instructed to prepare an amendment to *The Community Services Fees Bylaw, 2011* to update the fees and charges as outlined in Appendix A of this report.
3. That this report be forwarded to the June 26, 2017 City Council meeting for approval.

Councillor Bob Hawkins moved, AND IT WAS RESOLVED, that the recommendations contained in this report be concurred in.

ADJOURNMENT

Councillor Lori Bresciani moved, AND IT WAS RESOLVED, that the meeting adjourn.

The meeting was adjourned at 7:50 p.m.

Chairperson

Secretary

September 14, 2017

To: Members
Community & Protective Services Committee

Re: 2018 Congress of the Humanities and Social Sciences Transit Service

RECOMMENDATION

1. That the City of Regina provide the Congress of the Humanities and Social Sciences (Congress) with in-kind Transit service in the amount of \$39,700.
2. That, in addition to the in-kind service funding, a grant of \$36,000 be funded from the General Fund Reserve be provided to the Congress.
3. That the report be forwarded to the September 25, 2017 meeting of City Council for approval.

CONCLUSION

Providing transportation for the 2018 Congress of the Humanities and Social Sciences will assist the event's attendees with an easy mode of transportation, while showcasing the City of Regina. The Congress will have many attendees at different hotel locations throughout the City that need transportation to and from the University. The charter rate value of the proposed transit service, as per the Transit Fare Bylaw, for the Congress is \$113,000. The actual cost of providing the transit service is \$73,300.

BACKGROUND

The annual Congress of the Humanities and Social Sciences is the convergence of over 70 scholarly associations each holding their annual conference under one umbrella. The Congress brings together academics, researchers, policy-makers, and practitioners to share findings, refine ideas, and build partnerships that help shape the future of Canada.

Congress will be held in Regina on May 26th to June 1st in 2018. This is the first time the annual event has been hosted in Regina, and is anticipated to have 6,000 to 8,000 delegates in attendance. Based on a study by Economic Development Regina, the 2018 Congress is expected to generate \$8 million in additional spending in the city, and create 107 new jobs with an additional GDP impact of \$6.2 million for Regina. Previous cities that have hosted the event include Toronto, Calgary and Ottawa, with Saskatoon having hosted the event in 2007.

The City of Regina received a request on March 23rd, 2017 from the Congress to provide complimentary transportation to and from their annual event. The request includes allowing

delegates to use our regular Transit system free of charge, as well as provide extra charter service from hotels in the south, east and downtown to the University of Regina where the Congress will be held.

DISCUSSION

City Administration met with Congress representatives in July to determine how much bus service would be required for the event. The Congress delegates will be spread out through the City staying at various hotels locations. The bus service would include running regular charter buses from hotels in the south, downtown and east locations, transporting delegates to and from the University of Regina. Lastly, free transit service throughout the city will be available to delegates for the duration of the Congress as long as they present their delegate ID to Transit operators. It was determined the charter services includes 660 hours of service at a value of \$110,000 and allows delegates to use regular transit worth \$3,000. The total request is worth \$113,000.

The \$113,000 value of services is calculated using the 2018 charter rates as set out in the Transit Fare Bylaw. The charter rates contain a profit portion, with the actual cost for transit to perform the above service at \$73,300. This cost must be covered at a minimum to ensure there is no financial loss to the City.

Administration recommends the City charge Congress the actual amount of the Transit services and therefore provide \$39,700 as in-kind transit service. The difference between the charter rates (\$113,000) and actual cost (\$73,700) is \$39,700.

In addition, the City is recommending providing a cash grant to the Congress with the value of \$36,000. This would further assist the Congress with the provision of the transportation service.

In summary, the City would charge the actual amount of the service (\$73,700), and would give a cash grant (\$36,000) which would result in the Congress paying \$37,300 for the Transit services.

RECOMMENDATION IMPLICATIONS

Financial Implications

The value of the in-kind Transit service that would be charged to provide the service is \$39,700. This amount is the revenue that would normally be made on a charter of this size, however, would be forgone in this instance.

In addition to the in-kind Transit service, a cash grant of \$36,000 to the Congress would come from the General Fund Reserve.

Environmental Implications

None with respect to this report.

Policy and/or Strategic Implications

None with respect to this report.

Other Implications

The service for the Congress overlaps the annual Mosaic event on May 31st and June 1st. Both events happen during peak service times and there may not be enough Transit buses to accommodate both events during the afternoon peak period. There may be a need to bring in a third party service provider to help with transportation, however, Transit is committed to minimize that possibility in order to provide consistent service to the delegates.

Accessibility Implications

Transit buses are all fully accessible and will be able to meet the needs of Congress delegates.

COMMUNICATIONS

No communications are required at this point.

DELEGATED AUTHORITY

The recommendations contained in this report require City Council approval.

Respectfully submitted,



Brad Bells
Director of Transit

Respectfully submitted,



Kim Onrait
Executive Director,
City Services

September 14, 2017

To: Members
Community & Protective Services Committee

Re: Canadian Western Agribition Transit Service

RECOMMENDATION

1. That the City provide Canadian Western Agribition (CWA) in-kind Transit service funding for the amount of \$24,000.
2. That the report be forwarded to the September 25, 2017 meeting of City Council for approval.

CONCLUSION

Providing transportation for the 2017 CWA will provide attendees with an alternate mode of transportation to the event. Transit Department has provided charter services for CWA in the past and has run well with large amount of customers taking advantage of the service. Using the 2017 Transit Fare Bylaw rate, the proposed transit service for CWA is \$69,700. The actual cost of providing the transit service is \$45,700.

BACKGROUND

The CWA is the largest livestock show in Canada. It is a blend of agriculture, Indigenous culture, and entertainment. It is an international hub of agriculture excellence hosting over 1,200 international guests from over 75 countries. In 2016, over 123,000 people attended the five day event. Of the 123,000 attendees it is estimated that 88,000 were non-residents of Regina. These visitors added approximately 24.9 million to the Regina Region gross domestic product (GDP). In addition, the operation of the event (gate, show, rodeo, and sponsorship revenue) added a further \$3 million to regional GDP. Livestock and trade show sales during the show also contributed another \$1 million in GDP to the region.

Transit has provided charter service to Agribition since 2014. The service operated as a park and ride system shuttling customers to and from the event. Initially in 2014 if a customer took the bus service to Agribition, they also received free entrance to Agribition. In 2015 a fee was charged at the bus to take the service but entrance into the CWA was still free. There was a large spike in attendance in 2015 and service could not keep up to demand. A fee was again charged for transit buses in 2016 and service was increased dramatically to keep up with the demand. The fee paid by customers was collected and deposited into the Transit farebox by the customers on the bus. This money was kept by Transit and the total amount collected from the fareboxes was subtracted off the final bill sent to CWA. The fee paid on the buses did not work well

operationally as many customers brought paper bills which could not be processed by the fareboxes and led to awkward situations of operators having to take paper money. In 2016, the total bill for service was \$66,150, however, the fare intake was \$43,939, thus the bill owing by CWA was \$22,210.

The hours of service have increased each year to keep pace with demand. The table below is a summary of the charter services each year.

Year	Hours	Cost	Ridership
2014	180	\$18,000	13,873
2015	208	\$28,500	21,085
2016	408	\$66,150	19,250
2017	429	\$69,700	20,000 (Estimated)

Table 1 - CWA Charter Service by Year

The 2017 CWA occurs from November 20 to November 25. Administration met with CWA representatives in July 2017 to discuss the service for the fall.

DISCUSSION

CWA is planning to have a similar shuttle service in 2017, however, with changes. CWA is removing the fee to board the bus and instead will be charging a regular entrance fee to all customers regardless if coming by bus or by another means. Service is being increased slightly to accommodate for buses to return customers home after the rodeo on the Monday evening.

Based on the service changes above, Transit estimated there will be 429 hours of service with a value of \$69,700. The \$69,700 value of services is calculated using the 2017 charter rates as set out in the Transit Fare Bylaw. The actual cost for transit to perform the above service is \$45,700. This cost must be covered at a minimum to ensure there is no financial loss to the City.

It should be noted that up to, and including 2016, CWA received \$60,000 from the City of Regina grant program in order to assist them run the event. CWA used this funding to provide transportation to the end user. In 2017, CWA did not receive any funding from the City of Regina.

Administration is recommending that the City charge CWA \$45,700, the actual cost of the services, but will provide them with an additional \$24,000 as an in-kind service. The \$24,000 is the difference between the 2017 charter rate (\$69,700) and actual cost (\$45,700).

RECOMMENDATION IMPLICATIONS

Financial Implications

The value of the in-kind service the City will provide is \$24,000. This is revenue that would

normally be made on a charter of this size and would be forgone in this instance.

The \$45,700 for actual cost of service would cover the operation of the buses and would be 100% cost recovery.

Environmental Implications

None with respect to this report.

Policy and/or Strategic Implications

None with respect to this report.

Other Implications

None with respect to this report.

Accessibility Implications

Transit buses are all fully accessible and will be able to meet the needs of customers attending the CWA.

COMMUNICATIONS

No communications are required at this point. Administration will work with CWA on communications of the bus service.

DELEGATED AUTHORITY

The recommendations contained in this report require City Council approval.

Respectfully submitted,



Brad Bells, Director
Transit Department

Respectfully submitted,



Kim Onrait, Executive Director
City Services

Report prepared by:
Nathan Luhnig, Manager of Business Development