



# **EXECUTIVE COMMITTEE**

**Wednesday, March 16, 2016  
11:45 AM**

**Henry Baker Hall, Main Floor, City Hall**



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Office of the City Clerk

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**Public Agenda  
Executive Committee  
Wednesday, March 16, 2016**

**Approval of Public Agenda**

**Minutes of the meeting held on February 17, 2016**

**Other Reports**

EX16-5 Executive Committee: Support to Host the Ladies Professional Golf Association (LPGA) 2018 Canadian Pacific Women's Open

**Recommendation**

1. That the City of Regina indicate support in principle in the amount of \$100,000, consisting of a \$50,000 cash grant and the provision of City services valued up to \$50,000, for the Ladies Professional Golf Association (LPGA) 2018 Canadian Pacific Women's Open, subject to the following conditions:
  - a. The bid to host the 2018 Canadian Pacific Women's Open in Regina is successful;
  - b. The City's funding is conditional upon the 2018 Canadian Pacific Women's Open host committee securing an additional \$300,000 in funding from other community partners such as the Province of Saskatchewan and the Regina Hotel Association;
  - c. Completion of a multi-party agreement outlining relationships, accountabilities, responsibilities and roles of the funders (e.g. the Province of Saskatchewan, the City of Regina and the Regina Hotels Association) and organizers (e.g. 2018 Canadian Pacific Women's Open Host Committee);
  - d. Recognition that the City accepts no obligations for deficits, loans or guarantees for the 2018 Canadian Pacific Women's Open;
  - e. Demonstration of the ability of the 2018 Canadian Pacific Women's Open Host Committee to plan and host the event through a plan which outlines the proposed organizational structure, human resource plan, operations and financial plan, evaluation plan and risk management plan. Administration believes this is a critical component;
  - f. A commitment by the 2018 Canadian Pacific Women's Open Host Committee to provide a follow up report that identifies how the City's funding was utilized in the hosting of the event.
2. That this report be forwarded to the March 29, 2016 City Council meeting for approval.



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## Office of the City Clerk

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### City Clerk Reports

EX16-6            2016 Municipal Election – Changes to Election Bylaws and Updating of Election Expense Limits

#### **Recommendation**

1. That the City Solicitor be instructed to prepare amendments to the following Bylaws as outlined in this Report: Bylaw No. 2012-42 being *The Mail-In Ballot, 2012* Bylaw No. 2007-34 being *The Regina Municipal Election Expenses Bylaw*; and Bylaw No. 10197 being *The Automated Vote Counting Bylaw*.
2. That the City Clerk advise candidates of the new Election Expense Limits for the 2016 Municipal Election.

EX16-7            Organizational Appointments for 2016 – School Board City Council Liaison Committee

#### **Recommendation**

1. That the following organizational representative nominees for the Regina Public School Board be appointed to the School Board/City Council Liaison Committee for a term of office as indicated below:
  - Mrs. Katherine Gagne be appointed for a three year term effective January 1, 2016 to December 31, 2018;
  - Mr. Dale West be appointed for a three year term effective January 1, 2016 to December 31, 2018;
  - Mr. Greg Enion be appointed as an Administrative Representative for a three year term effective January 1, 2016 to December 31, 2018;
  - Mrs. Debra Burnett be appointed as an Administrative Representative for a three year term effective January 1, 2016 to December 31, 2018.
2. That the members appointed continue to hold office for the term indicated or until their successors are appointed.

### Resolution for Private Session

AT REGINA, SASKATCHEWAN, WEDNESDAY, FEBRUARY 17, 2016

AT A MEETING OF THE EXECUTIVE COMMITTEE  
HELD IN PUBLIC SESSION

AT 11:45 AM

**These are considered a draft rendering of the official minutes. Official minutes can be obtained through the Office of the City Clerk once approved.**

Present: Councillor Barbara Young, in the Chair  
Mayor Michael Fougere  
Councillor Sharron Bryce  
Councillor John Findura  
Councillor Wade Murray  
Councillor Mike O'Donnell

Regrets: Councillor Bryon Burnett  
Councillor Bob Hawkins  
Councillor Shawn Fraser  
Councillor Jerry Flegel  
Councillor Terry Hincks

Also in Attendance: City Clerk, Jim Nicol  
Deputy City Clerk, Erna Hall  
A/City Manager & CAO, Ed Archer  
Deputy City Manager & COO, Brent Sjoberg  
A/Chief Financial Officer, Ian Rea  
Executive Director, Legal & Risk, Byron Werry  
Executive Director, City Services, Kim Onrait  
Executive Director, Human Resources, Pat Gartner  
Executive Director, Transportation & Utilities, Karen Gasmol  
A/Executive Director, City Planning & Development, Louise Folk  
Director, Communications, Chris Holden

APPROVAL OF PUBLIC AGENDA

**Councillor Sharron Bryce moved, AND IT WAS RESOLVED, that the agenda for this meeting be approved, as submitted, and that the delegations be heard in the order they are called by the Chairperson.**

ADOPTION OF MINUTES

**Mayor Michael Fougere moved, AND IT WAS RESOLVED, that the minutes for the meeting held on January 13, 2016 be adopted, as circulated.**

CITY CLERK REPORTS

EX16-4      2015 Review of Open Outstanding Items

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**Recommendation**

That the following items be deleted from the list of outstanding items for City Council, Executive Committee and Emergency Measures Committee:

<b><u>Item</u></b>	<b><u>Committee</u></b>	<b><u>Subject</u></b>
BYLAW	City Council	Bylaw No. 2013-34
EX11-50	Executive Committee	Change in Budget Time Frame
EX14-10	Executive Committee	Committee Structure Review
EX14-28	Executive Committee	Option to Govern the Development of City-Owned Lands
CM14-16	Executive Committee	Tax-Supported General Operating and Capital Budgets
MN15-1	Executive Committee	Change in Budget Timeframe
CR15-73	Executive Committee	RROC – Transition to a Non-Profit Corporation Controlled by the City of Regina
EM14-1	Emergency Measures Committee	Regina Emergency Management & Business Continuity
EM15-2	Emergency Measures Committee	City of Regina State of Preparedness for Railway Incidents

Chad Novak, representing Saskatchewan Taxpayers Advocacy Group addressed the Committee.

**Mayor Michael Fougere moved the recommendation contained in the report.**

**Councillor Wade Murray moved, in amendment, AND IT WAS RESOLVED, that item EX14-28 – Option to Govern the Development of City-Owned Lands not be removed from the list and that Appendix A be amended accordingly.**

**The main motion, as amended, was put and declared CARRIED.**

RESOLUTION FOR PRIVATE SESSION

**Councillor Sharon Bryce moved, AND IT WAS RESOLVED, that in the interest of the public, the remainder of the items on the agenda be considered in private.**

RECESS

**Mayor Michael Fougere moved, AND IT WAS RESOLVED, that the meeting recess for five minutes.**

(The meeting recessed at 12:08 p.m.)

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Chairperson

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Secretary

March 16, 2016

To: Members,  
Executive Committee

Re: Executive Committee: Support to Host the Ladies Professional Golf Association (LPGA)  
2018 Canadian Pacific Women's Open

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**RECOMMENDATION OF THE EXECUTIVE COMMITTEE  
- FEBRUARY 17, 2016**

1. That the City of Regina indicate support in principle in the amount of \$100,000, consisting of a \$50,000 cash grant and the provision of City services valued up to \$50,000, for the Ladies Professional Golf Association (LPGA) 2018 Canadian Pacific Women's Open, subject to the following conditions:
  - a) The bid to host the 2018 Canadian Pacific Women's Open in Regina is successful;
  - b) The City's funding is conditional upon the 2018 Canadian Pacific Women's Open host committee securing an additional \$300,000 in funding from other community partners such as the Province of Saskatchewan and the Regina Hotel Association;
  - c) Completion of a multi-party agreement outlining relationships, accountabilities, responsibilities and roles of the funders (e.g. the Province of Saskatchewan, the City of Regina and the Regina Hotels Association) and organizers (e.g. 2018 Canadian Pacific Women's Open Host Committee);
  - d) Recognition that the City accepts no obligations for deficits, loans or guarantees for the 2018 Canadian Pacific Women's Open;
  - e) Demonstration of the ability of the 2018 Canadian Pacific Women's Open Host Committee to plan and host the event through a plan which outlines the proposed organizational structure, human resource plan, operations and financial plan, evaluation plan and risk management plan. Administration believes this is a critical component;
  - f) A commitment by the 2018 Canadian Pacific Women's Open Host Committee to provide a follow up report that identifies how the City's funding was utilized in the hosting of the event.
2. That this report be forwarded to the March 29, 2016 City Council meeting for approval.

*EXECUTIVE COMMITTEE – FEBRUARY 17, 2016*

John Lee, representing Economic Development Regina Inc., and Greg Dukart, representing Wascana County Club addressed the Committee.

The Committee adopted a resolution to concur in the recommendation contained in the report after amending recommendation #2 as follows:

2. That this report be forwarded to the March 16, 2016 public meeting of the Executive Committee and the March 29, 2016 meeting of City Council for approval.

Mayor Michael Fougere, Councillors: Barbara Young (Chairperson), Sharron Bryce, John Findura, Wade Murray and Mike O'Donnell were present during consideration of this report by the Executive Committee.

The Executive Committee, at the **PRIVATE** session of its meeting held on February 17, 2016, considered the following report from the Administration:

RECOMMENDATION

1. That the City of Regina indicate support in principle in the amount of \$100,000, consisting of a \$50,000 cash grant and the provision of City services valued up to \$50,000, for the Ladies Professional Golf Association (LPGA) 2018 Canadian Pacific Women's Open, subject to the following conditions:
  - a) The bid to host the 2018 Canadian Pacific Women's Open in Regina is successful;
  - b) The City's funding is conditional upon the 2018 Canadian Pacific Women's Open host committee securing an additional \$300,000 in funding from other community partners such as the Province of Saskatchewan and the Regina Hotel Association;
  - c) Completion of a multi-party agreement outlining relationships, accountabilities, responsibilities and roles of the funders (e.g. the Province of Saskatchewan, the City of Regina and the Regina Hotels Association) and organizers (e.g. 2018 Canadian Pacific Women's Open Host Committee);
  - d) Recognition that the City accepts no obligations for deficits, loans or guarantees for the 2018 Canadian Pacific Women's Open;
  - e) Demonstration of the ability of the 2018 Canadian Pacific Women's Open Host Committee to plan and host the event through a plan which outlines the proposed organizational structure, human resource plan, operations and financial plan, evaluation plan and risk management plan. Administration believes this is a critical component;
  - f) A commitment by the 2018 Canadian Pacific Women's Open Host Committee to provide a follow up report that identifies how the City's funding was utilized in the hosting of the event.



2. That this report be forwarded to City Council for approval.

## CONCLUSION

During 2014, the City's Administration was invited by its community partners, the Province of Saskatchewan, Regina Regional Opportunities Commission (RROC), Regina Hotel Association (RHA) and the Wascana Country Club (WCC), to participate in the preparation of a bid, on behalf of the community, to host the LPGA 2016 Canadian Pacific Women's Open. Ultimately, this event was awarded to Calgary, Alberta. In late December, 2015, our community partners informed us that there was an opportunity to participate in a community based bid for Regina to host the LPGA 2018 Canadian Pacific Women's Open.

Hosting a successful 2018 Canadian Pacific Women's Open would provide short and long-term economic and social benefits to the community. A bid committee has been developed and is comprised of representatives from the City, the Province of Saskatchewan, RROC, RHA and the WCC, who will have prepared a quality bid on behalf of Regina.

The City's support and involvement in this event is contingent on a commitment by the provincial government and the RHA to provide funding. City Council's consideration should be conditional on a satisfactory plan, a multi-party agreement and a very clear understanding of the accountabilities.

## BACKGROUND

The LPGA is the longest running women's sports association in the world. Founded in 1950, the organization has grown from its roots as a playing tour into a non-profit organization involved in every facet of golf. In 2016, the LPGA Tour season will feature 34 events in 15 countries and prize money of more than \$63 million (US).

The Canadian Pacific Women's Open is a marquee tournament on the LPGA Tour schedule and is a key element of the Canadian golf landscape. The Canadian Pacific Women's Open is conducted annually at some of the premier golf facilities in Canada. The 2015 tournament purse of \$2.25 million (US) was one of the largest full field event purses on the LPGA Tour and the Open is one of the most popular tournaments among LPGA players. As a result of the event moving around Canada, the Canadian Pacific Women's Open has been able to draw upon the enthusiasm of host communities in making the event best in class on the LPGA Tour. Host cities derive an international profile as well as both an economic and social impact on the community.

Format: 72 holes stroke play

Field: 156 players, field cut to lowest 70 scores and ties after 36 holes.

Purse: \$2.25 million (US)

Spectators: 70,000+

### **Future Hosts:**

2017 Ottawa Hunt and Golf Club, (Ottawa, ON)

2016 Priddis Greens Golf & Country Club, (Calgary, AB)

**Previous Hosts:**

- 2015 The Vancouver Golf Club, (Vancouver, BC)
- 2014 London Hunt & Country Club, (London, ON)
- 2013 Royal Mayfair Golf Club, (Edmonton, AB)
- 2012 Vancouver Golf Club, (Coquitlam, BC)
- 2011 Hillsdale Golf & Country Club, (Mirabel, QC)
- 2010 St. Charles Country Club, (Winnipeg, MB)
- 2009 Priddis Golf & Country Club (Calgary, AB)
- 2008 Ottawa Hunt & Golf Club (Ottawa, ON)
- 2007 Royal Mayfair Golf Club (Edmonton, AB)
- 2006 London Hunt & Country Club (London, ON)
- 2005 Glen Arbour Golf Course (Halifax, NS)
- 2004 Legends on Niagara (Niagara Falls, ON)

**DISCUSSION**

The Canadian Pacific Women's Open is a seven day event that will take place in August 2018. This includes three full days (Monday to Wednesday) of pre-tournament events, featuring a Monday Pro-Am, Pro-Am Pairings Party, Wednesday Pro-Am and Gala Players Party, followed by the four day (Thursday to Sunday) championship event.

The WCC has confirmed its commitment to host this event, and in 2014 Golf Canada indicated the course and facilities have the capacity to host this prestigious event. The staff of Golf Canada will operate the tournament; with volunteers and the staff of the WCC providing support at the local level. A host committee will be put in place starting with the selection of a Host Club Tournament Chair. The host committee is made up of approximately 50 local volunteers who will donate their time and effort to help organize the remainder of the volunteers in order to contribute to the event, while supporting the charitable give-back to the designated community charity. Approximately 1,300 volunteers help make this event a success.

The event is supported by prime television broadcast time on TSN as well as additional time on The Golf Channel. In prior years, the LPGA Canadian Pacific Women's Open reached over 200 million households across the world in countries such as the United States, Australia, Japan, Thailand, India and South Africa. Media attending prior events included 275 representatives from 90 outlets worldwide.

Hosting a successful 2018 Canadian Pacific Women's Open would provide many benefits to the community, such as:

- Provide the opportunity for Regina to host a major international sport competition;
- Have an economic impact on the community and region (Golf Canada states that from 2006 through 2013 the average economic impact for the host city has surpassed \$8 million annually);
- Expose Regina as a destination area to participants, spectators and an international market;
- Promote the values of sport and healthy living to the community, specifically to girls and young women;

- Build capacity and leadership competencies within the community in terms of knowledge, skills and informational resources, leaving a legacy of trained volunteers and staff;
- Leave a financial legacy to a local charity in the community (In 2013 over \$1 million was raised for the Children's Hospital in Edmonton).

The host committee will be required to make a financial contribution of approximately \$400,000 to Golf Canada which may include a maximum of \$200,000 of donated services. The Host Committee may choose to procure additional support from various levels of government, local tourism entities and economic development associations.

The Administration believes that the event would be beneficial to the community and suggest a contribution of up to \$100,000 which represents approximately 25 per cent of the financial contribution required to host the event. The Administration proposes a cash grant in the amount of \$50,000 be considered along with the provision of City services valued up to \$50,000.

The City services provided would be comprised of the following as required for the event:

- policing services
- permits
- transit services
- parking lands
- road signage
- staff support to the planning of the event and
- other appropriate services as determined by City

The remainder of the financial contribution is expected to include a \$250,000 contribution from the Province of Saskatchewan and a \$50,000 contribution from the RHA. The RHA will also contribute funding to support any site visit costs associated with the bid process.

The schedule for the bid process required a bid submission by January 8, 2016. It is anticipated that, in addition to Regina's bid, a bid will be submitted by Toronto, ON.

The Administration recommends that the following conditions be placed on the \$50,000 cash grant and provision of up to \$50,000 in City services:

1. That the bid to host the 2018 Canadian Pacific Women's Open in Regina is successful;
2. That the City's funding is conditional upon the 2018 Canadian Pacific Women's Open host committee securing an additional \$300,000 in funding from other community partners such as the Province of Saskatchewan and the Regina Hotel Association;
3. Completion of a multi-party agreement outlining relationships, accountabilities, responsibilities, and roles of the funders and organizers;
4. Recognition that the City accepts no obligations for deficits, loans or guarantees for the 2018 Canadian Pacific Women's Open;
5. Demonstration of the ability of the 2018 Canadian Pacific Women's Open Host Committee to plan and host the event through a plan which outlines the proposed organizational structure, human resource plan, operations and financial plan, evaluation plan and risk management plan. Administration believes this is a critical component;

6. A commitment by the 2018 Canadian Pacific Women's Open Host Committee to provide a follow-up report that identifies how the City's funding was utilized in the hosting of the event.

## RECOMMENDATION IMPLICATIONS

### Financial Implications

The proposed City contribution to support the hosting of the 2018 Canadian Pacific Women's Open is \$100,000 as follows:

- a cash grant of \$50,000, and
- City services, as outlined in the body of the report, valued up to \$50,000. The grant and City services would be referred to the 2018 General Operating Budget process for approval.

### Environmental Implications

None related to this report.

### Strategic Implications

This funding supports the City's Vision and aligns with its Community Priority to embrace built heritage and invest in arts, culture, sport and recreation.

### Other Implications

None related to this report.

### Accessibility Implications

None related to this report.

## COMMUNICATIONS

The decision of the Executive Committee and City Council will be communicated to the 2018 Canadian Pacific Women's Open Bid Committee and Golf Canada.

## DELEGATED AUTHORITY

The recommendations contained in this report require City Council approval.

Respectfully submitted,

EXECUTIVE COMMITTEE



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Jim Nicol, Secretary

March 16, 2016

To: Members,  
Executive Committee

Re: 2016 Municipal Election – Changes to Election Bylaws and Updating of Election Expense Limits

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### RECOMMENDATION

1. That the City Solicitor be instructed to prepare amendments to the following Bylaws as outlined in this Report: Bylaw No. 2012-42 being *The Mail-In Ballot, 2012* Bylaw No. 2007-34 being *The Regina Municipal Election Expenses Bylaw*; and Bylaw No. 10197 being *The Automated Vote Counting Bylaw*.
2. That the City Clerk advise candidates of the new Election Expense Limits for the 2016 Municipal Election.

### CONCLUSION

Amendments to the following election bylaws are required to reflect housekeeping changes and the enactment of the new *Local Government Election Act, 2015* and *The Local Government Election Regulations, 2015*:

- Bylaw 10197, being *The Automated Vote Counting Bylaw*;
- Bylaw 2007-34, being *The Regina Municipal Election Expenses Bylaw*; and
- Bylaw 2012-42, being *The Mail-in Ballot Bylaw, 2012*.

In addition, the City Clerk's Office has now received an updated consumer price index ("CPI") and has calculated the new election expense limits based on the formula in *The Regina Municipal Election Expenses Bylaw*. The new limits are \$67,050 for candidates of the position of mayor and \$11,175 for candidates for the position of councillor.

### BACKGROUND

The 2016 Municipal Election Report, item CR#16-4 was considered by City Council on January 25, 2016. The report stated that any required election bylaw amendments would be brought forward to City Council in March 2016 for approval. The report also advised that election expense limits were not able to be updated at the time of writing that report as the 2015 CPI had not been released. This report provides information on the Bylaw changes that are needed as well as the new election expenses limits.

### DISCUSSION

On January 1, 2016 the Government of Saskatchewan proclaimed the new *Local Government Election Act, 2015* and passed *The Local Government Election Regulations, 2015*. Because of this, it is necessary to make a number of minor amendments to the City's election bylaws to update section number references, to update terminology, and add the new requirements set out in this new legislation. In addition, there are some other housekeeping changes that are also recommended.

The following generally describes the amendments.

### Section Number References and Terminology

All three election bylaws mentioned above require amendments to update references to the new legislation and to the new section numbers. In addition, a number of amendments are required to *The Automated Vote Counting Bylaw* and *The Mail-in Ballot Bylaw, 2012* to update terminology. These changes include: changing terminology such as “elector” to “voter” and “vote tabulator unit” to “voting machine” and “memory card” to “USB media”.

### New Requirements Relating To Vote Counting Machines

- On March 6, 2000 City Council adopted *The Automated Vote Counting Bylaw* to establish procedures for using vote counting equipment in Regina. Automated vote counting equipment will be used in the 2016 Municipal Election. While the City’s current bylaw already covered most of the requirements set out in the new *Local Government Election Regulations, 2015*, there are a few additional requirements that need to be added to the Bylaw. These include:
  - Adding more detailed procedures for programming, pre-poll logic and accuracy testing of voting machines;
  - Adding procedures for the monitoring of voting machines during poll hours by election officials to ensure that the machines are accurately counting each vote;
  - Adding more detailed procedures for the secure storage and transport of machines and other hardware, including memory cards, before, during and after the election;
  - adding the requirement that the voting machines and USB media be programmed to accept ballots for which no vote is recorded without requiring an override function; and
  - adding the requirement that the counting of all ballots be done by voting machines where voting machines are used in an election.

### Other Housekeeping Changes

In addition to the changes outlined above, an additional amendment to *The Mail-in Ballot Bylaw* is also recommended. Section 92 and clause 29(1)(b) of *The Local Government Election Act, 2015* authorizes Council to establish a mail-in ballot system for voters receiving care in a hospital, personal care facility or similar institution as well as those voters who anticipate being absent from the city on the advance poll dates and on election day. Council has adopted a mail-in ballot voting system through the enactment of *The Mail-In Ballot Bylaw, 2012*. It is recommended that this Bylaw be amended to remove the application deadline for applying for a mail-in ballot. In the current Bylaw, there is a requirement to apply for a mail-in ballot at least 10 business days before election day. The removal of this requirement will provide flexibility to allow people to apply for a mail-in ballot up until the election day as long as their ballot is received by the returning officer prior to the close of polls on election day. This revision is primarily made to accommodate those unforeseen circumstances that arise with homebound voters that may miss the mobile poll application deadline.

### New Expense Limit

Section 34 of *The Local Government Election Act, 2015* provides that Council may establish, by bylaw at least 60 days before an election, disclosure requirements respecting election campaign contributions and expenses and election campaign spending limits. In 2007, City Council approved *The Regina Municipal Election Expenses Bylaw* to address disclosure requirements respecting election campaign contributions and expenses and election campaign spending limits. This bylaw is deemed to be in effect until it has been amended or repealed. Pursuant to subsection 4(2) of this Bylaw the City Clerk is authorized to adjust the election expense limits annually based on the formula outlined in the Bylaw. Clause 4.1(a) of the Bylaw identifies the spending limits for candidates for Mayor and Councillor and 4.1(b) requires a CPI to be applied to these limits annually. The CPI for 2015 has now been released and the City Clerk has used this to calculate the new limits based on the formula set out in the Bylaw. The expense limits based on the 2015 CPI of 1.306 percent will result in the following updated limits:

- 1) the expense limit for candidates for the position of mayor are increased from \$62,635 to \$67,050; and
- 2) the expense limit for candidates for the position of councillor are increased from \$10,439 to \$11,175.

### RECOMMENDATION IMPLICATIONS

#### Financial Implications

None related to this report.

#### Environmental Implications

None related to this report.

#### Policy and/or Strategic Implications

None related to this report.

#### Other Implications

None related to this report.

#### Accessibility Implications

It is recommended that *The Mail-In Ballot Bylaw* be amended to remove the the application deadline for applying for a mail-in ballot. This will allow people to apply up until election day as long as their ballot is received by the returning officer prior to the close of polls on election day. This revision is primarily made to accommodate those unforeseen circumstances that arise with homebound voters that may miss the mobile poll application deadline.

COMMUNICATIONS

A communication strategy is being developed for informing candidates, election officials and the general public on the 2016 Municipal Election process.

DELEGATED AUTHORITY

This recommendations contained in this report require City Council approval.

Respectfully submitted,



Erna Hall, Deputy City Clerk  
Office of the City Clerk

Respectfully submitted,



Jim Nicol, Chief Legislative Officer & City Clerk  
Strategy and Governance

Report prepared by:  
Amber Ackerman, Business & Performance Support Strategist



March 16, 2016

To: Members,  
Executive Committee

Re: Organizational Appointments for 2016 – School Board City Council Liaison Committee

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RECOMMENDATION

1. That the following organizational representative nominees for the Regina Public School Board be appointed to the School Board/City Council Liaison Committee for a term of office as indicated below:
  - Mrs. Katherine Gagne be appointed for a three year term effective January 1, 2016 to December 31, 2018;
  - Mr. Dale West be appointed for a three year term effective January 1, 2016 to December 31, 2018;
  - Mr. Greg Enion be appointed as an Administrative Representative for a three year term effective January 1, 2016 to December 31, 2018;
  - Mrs. Debra Burnett be appointed as an Administrative Representative for a three year term effective January 1, 2016 to December 31, 2018.
2. That the members appointed continue to hold office for the term indicated or until their successors are appointed.

CONCLUSION

The Regina Public School Board's (RPSB) organizational appointments to the Committee expired on December 31, 2015. The RPSB has put forward the names of the individuals that they would like as their representatives on the Committee. The appointments would be effective upon Council approval.

BACKGROUND

Pursuant to Section 4 of City Council's *Procedure Bylaw 9004*, the process for filling vacancies on City boards, commissions and committees has been initiated. The purpose of this report is to facilitate the appointment of organization representatives to committees for 2016 that are not affected by the committee structure review and to address any outstanding matters related to the appointments.

## DISCUSSION

Executive Committee is required to nominate individuals for City Council consideration on all committees presented in this report. The following information is provided on activities that have been carried out in preparation for the appointments.

### **Organizational Appointments**

Letters were sent to all organizations that have representatives whose terms of office will expire as of December 2015. These organizations were requested to advise by October 23, 2015 of their nominations for the upcoming term.

Correspondence was received from the Regina Public School Board on September 29, 2015 and January 13, 2016 confirming their nominations, which are included in the recommendation of the report.

## RECOMMENDATION IMPLICATIONS

### Financial Implications

There are no financial implications associated with the recommendations of this report.

### Environmental Implications

There are no environmental implications associated with the recommendations of this report.

### Policy and/or Strategic Implications

Serving on a committee of Council is both a privilege and means for the public to communicate with Council on behalf of the community. The time, effort and expertise members dedicate to committees of Council is invaluable and contributes significantly to Council's vision.

### Other Implications

There are no other implications associated with the recommendations of this report.

### Accessibility Implications

There are no accessibility implications associated with the recommendations of this report.

## COMMUNICATIONS

After City Council has finalized the appointments, the following communications will take place the RPSB will be notified in writing

DELEGATED AUTHORITY

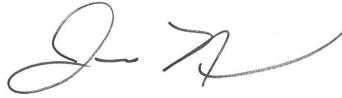
The recommendations contained in this report require City Council approval.

Respectfully submitted,



Erna Hall, Deputy City  
Office of the City Clerk

Respectfully submitted,



Jim Nicol, Chief Legislative Officer and City Clerk  
Office of the City Clerk and Governance Department

Report prepared by:  
Alicia Denis, Administrative Assistant