



# **COMMUNITY SERVICES ADVISORY COMMITTEE**

**Tuesday, February 5, 2013  
5:30 PM**

**Larry Schneider Board Room, Main Floor, City Hall**



**Public Agenda  
Community Services Advisory Committee  
Tuesday, February 5, 2013**

**Approval of Public Agenda**

**Minutes of the meeting held on January 8, 2013.**

**Communications**

CSAC13-4 Booking Community Recreational Centres

**Recommendation**

That this communication be received and filed.

CSAC13-5 Transit Department - 2013 Route Review

**Recommendation**

That this communication be received and filed.

CSAC13-6 Review of 2011-2012 Work Plan

**Recommendation**

That this communication be received and filed.

**Adjournment**

AT REGINA, SASKATCHEWAN, TUESDAY, JANUARY 8, 2013

AT A MEETING OF THE COMMUNITY SERVICES ADVISORY  
COMMITTEE  
HELD IN PUBLIC SESSION

AT 5:30 PM

Present: Rebecca Berthiaume, in the Chair  
Bill Harries  
Natasha Leitao  
Janet Mirwaldt  
Karen Stevens  
Helen Sukovieff  
Jason Vogelsang

Regrets: Councillor Jerry Flegel  
Rebecca Benko  
Jenna Brown  
Pam Dmytriw  
Byron Leoppky

Also in Attendance: Committee Assistant, Mavis Torres

APPOINTMENT OF CHAIRPERSON

The Secretary called the meeting to order and following nomination procedures for the position of Chairperson, Rebecca Berthiaume was declared Chairperson of the Community Services Advisory Committee for 2013.

(Rebecca Berthiaume took the Chair.)

APPOINTMENT OF VICE-CHAIRPERSON

Following nomination procedures for the position of Vice-Chairperson, Pam Dmytriw was declared Vice-Chairperson of the Community Services Advisory Committee for 2013.

APPROVAL OF PUBLIC AGENDA

**Karen Stevens moved, AND IT WAS RESOLVED, that the public agenda be approved, as circulated.**

ADOPTION OF MINUTES

**Jason Vigeksabg moved, AND IT WAS RESOLVED, that the minutes of the December 11, 2012 be adopted, as circulated.**

COMMUNICATIONS

CSAC13-1      Consideration of Meeting Dates and Times for 2013

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**Recommendation**

1. That for 2013, the meetings of the Community Services Advisory Committee be held at 5:30 p.m. on the following dates:

January 8 (previously approved)	June 4
February 5	October 8

2. That for 2014, the first meeting be held on Tuesday, January 7, at 5:30 p.m.

**Bill Harries moved, in amendment, AND IT WAS RESOLVED, that:**

1. For 2013, the meetings of the Community Services Advisory Committee be held at 5:30 –p.m. on the following dates:

<b>January 8 (previously approved)</b>	<b>September 10</b>
<b>February 5</b>	<b>October 8</b>
<b>April 9</b>	<b>December 3</b>
<b>June 4</b>	

2. For 2014, the first meeting be held on Tuesday, January 7, at 5:30 p.m.

CSAC13-2      Committee Structure Review

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**Recommendation**

That this communication be received and filed.

**Bill Harries moved, AND IT WAS RESOLVED, that this communication be received and filed.**

CSAC13-3      Review of 2011/2012 Work Plan

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**Recommendation**

That this communication be received and filed.

**Karen Stevens moved, AND IT WAS RESOLVED, that this communication be received and filed.**

**ADJOURNMENT**

**Jason Vogelsang moved, AND IT WAS RESOLVED, that the meeting adjourn.**

The meeting adjourned at 6:00 p.m.

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Chairperson

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Secretary

February 5, 2013

To: Members,  
Community Services Advisory Committee

Re: Booking Community Recreational Centres

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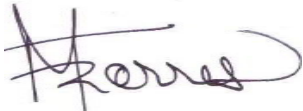
RECOMMENDATION

That this communication be received and filed.

BACKGROUND

A presentation and discussion regarding a need for a central database that can be accessed by community members and users that details availability of spaces to community facilities be facilitated by City Administration.

Respectfully submitted,

A handwritten signature in dark ink, appearing to read "M. Torres", with a stylized flourish at the end.

Mavis Torres, Secretary  
Community Services Advisory Committee

## **Memo**

February 5, 2013

To: Community Services Advisory Committee

Re: Transit Department – 2013 Route Review

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### RECOMMENDATION

That this communication be received and filed.

### BACKGROUND

City Administration will be giving a presentation to the committee to provide an overview of the Route Review for the Transit system thus far. It will include work done to date, the current public consultation process, and the next steps in the project.

Sincerely,



Nathan Luhning,  
Manager, Business Development - Transit

February 5, 2013

To: Members,  
Community Services Advisory Committee

Re: Review of 2011-2012 Work Plan

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RECOMMENDATION

That this communication be received and filed.

BACKGROUND

Attached to this communication is an update to the Arts Advisory Committee on the progress relating to the Work Plan. The purpose of this communication is to facilitate the review of the progress report and provide an opportunity for further discussion, if required.

Respectfully submitted



Mavis Torres, Secretary  
Community Services Advisory Committee

Attachment



## Community Services Advisory Committee 2011/12 Work Plan

<i>Deliverable (What)</i>	<i>Action(How)</i>	<i>Resources (Who)</i>	<i>Participate /Lead</i>	<i>Budget</i>	<i>Start/ Complete Date (When)</i>	<i>Progress Update</i>
1. Determine process for gathering information to advise on better community engagement.	Research of other municipalities, presentation from Communications on current tools in use and analysis of data to determine tools and/or new tools available to communicate with and engage the public.	All Committee Members	Lead	N/A	Ongoing	In progress
2. Process for hearing and moving forward concerns from citizens. (Once issues have been identified run them through the process to test it.)	Work with City Clerk's Office to determine a process for citizens to appear before the committee on matters of interest to them and develop guidelines for the committee on what types of items they will advise Council on with regards to citizen matters.	All Committee Members	Participate	N/A	Ongoing	In progress
3. After receiving presentations from the various departments, determining where the advisory committee fits in.	Schedule presentations with various departments to determine the types of major projects/initiatives the committee could be more involved in.	All Committee Members	Participate	N/A	Ongoing	Presentation on "OCP 201" and Design Regina. Work group formed to complete Citizen Circle and attend Design Regina events - CSAC Chair has participated in Design Regina stakeholder meeting facilitated.