



EXECUTIVE COMMITTEE

**Wednesday, November 14, 2012
11:45 AM**

Henry Baker Hall, Main Floor, City Hall



**Revised Public Agenda
Executive Committee
Wednesday, November 14, 2012**

Approval of Public Agenda

Minutes of the meeting held on October 3, 2012

Administration Reports

EX12-48 Supplemental Report - RM of Sherwood Proposed Amendments to District Plan (EX12-44)

Recommendation

That this report be received and filed.

EX12-44 RM of Sherwood Proposed Amendments to District Plan

Recommendation

1. That the City of Regina (City) Administration advise the RM of Sherwood (RM) and the Provincial Ministry of Government Relations (Province) through written communications that the City does not support the proposed amendments to the District Plan as requested by the RM to alter Map 13 Future Urban Growth by removing the following areas (shown on Appendix 1):
 - Sections 5 and 8 in Township 17 Range 20 west of the second meridian (W2M);
 - North ½ of Section 23 and Section 24 in Township 17 Range 19 W2M.
2. That the written communications to the RM and Province emphasize that these proposed amendments to the District Plan are deemed to have a potential negative impact on the City's future growth and that any future proposed amendments should be undertaken as part of a collaborative joint planning framework between the City and RM.
3. That the City Administration work with the RM Administration to explore options with respect to the proposed amendments and related development applications and other joint planning matters in the urban-rural fringe surrounding the city while the City and RM's new Official Community Plans (OCPs) are being developed.
4. That City Council temporarily delegate authority to Executive Committee to direct the Administration on further applications received regarding RM development pending ministerial approval for the establishment of a district planning commission.



Office of the City Clerk

City Clerk Reports

EX12-45 Committee Structure Review

Recommendation

That the Office of the City Clerk, under the direction of the Deputy City Clerk, be directed to complete a Committee Structure Review in 2013

EX12-46 2013 Meeting Dates for City Council and Executive Committee

Recommendation

1. That the following City Council meeting dates for the year 2013 be approved:

January 28	July 8 and 29
February 25	August 26
March 18	September 23
April 8 and 29	October 15 (Tuesday)
May 21 (Tuesday)	November 4 and 25
June 10	December 16

2. That the following Executive Committee meeting dates for the year 2013 be approved:

January 16	July 17
February 13	August 14
March 6 and 27	September 11
April 17	October 2 and 23
May 8 and 29	November 13
June 26	December 4

EX12-47 2013 Elected Official Committee Appointments

Recommendation

1. That City Council approve the elected member appointments to the committees summarized in Appendix A.
2. That all appointments be made effective December 1, 2012 with terms of office to December 31, 2013 unless otherwise noted.
3. That members appointed continue to hold office for the term indicated or until their successors are appointed.
4. That this report be forwarded to the November 19, 2012 City Council meeting.

Adjournment

AT REGINA, SASKATCHEWAN, WEDNESDAY, OCTOBER 3, 2012

AT A MEETING OF THE EXECUTIVE COMMITTEE
HELD IN PUBLIC SESSION

AT 11:45 AM

Present: Councillor Michael Fougere, in the Chair
Mayor Pat Fiacco
Councillor Louis Browne
Councillor Sharron Bryce
Councillor Fred Clipsham
Councillor John Findura
Councillor Terry Hincks
Councillor Jocelyn Hutchinson
Councillor Wade Murray
Councillor Mike O'Donnell
Councillor Chris Szarka

Also in Attendance: City Clerk, Joni Swidnicki
City Manager, Glen Davies
City Solicitor, Byron Werry
Deputy City Manager, Community Planning & Development, Jason Carlston
Deputy City Manager, Corporate Services, Brent Sjoberg
A/General Manager, City Operations, Neil Vandendort
Director, Development Engineering, Kelly Wyatt
Director, Assessment and Property Taxation, Don Barr
Committee Assistant, Mavis Torres

(The meeting commenced in the absence of Mayor Fiacco).

APPROVAL OF PUBLIC AGENDA

Councillor Wade Murray moved, AND IT WAS RESOLVED, that the agenda for this meeting be approved, as submitted.

ADOPTION OF MINUTES

Councillor Sharron Bryce moved, AND IT WAS RESOLVED, that the minutes for the meeting held September 5, 2012 be adopted, as circulated.

REPORTS

EX12-44 Regina Revitalization Initiative (RRI) - Canadian Pacific Railway ("CP")
Land Purchase

Recommendation

1. That the Deputy City Manager & CFO be authorized to finalize the sale agreements as outlined in this report and based on the draft form agreements attached in Appendix A in a form and content approved by the City Solicitor.
2. That the City Clerk be authorized to execute the final sale agreements as reviewed by the City Solicitor.
3. That \$7.5 million be transferred from the General Fund Reserve to support the deposit and balance of the purchase price in 2012/2013.
4. That up to \$2.1 million be transferred from the General Fund Reserve in 2013/14, to support the initial site preparation requirements that will allow for the future land redevelopment planning and related processes to be initiated.

The following addressed the Committee:

Chad Novak, representing himself; and
John Hopkins, CEO, representing the Regina & District Chamber of Commerce

(Mayor Fiacco arrived at the meeting).

Councillor Fred Clipsham moved, AND IT WAS RESOLVED, that the recommendations contained in the report be concurred in.

EX12-45 Regina Revitalization Initiative Stadium Project Conceptual Design

Recommendation

That this report be received and filed.

John Hopkins, CEO, representing the Regina & District Chamber of Commerce addressed and answered questions of the Committee.

Dipesh Patel BSc BArch MAUD ARB RIBA, Pattern Design Limited, provided a power-point presentation and answered questions of the Committee. A copy of the presentation is on the file of the City Clerk.

Councillor Fred Clipsham moved, AND IT WAS RESOLVED, that this report be received and filed.

EX12-46 Left-Turn Signals on 11th Avenue

Recommendation

That item CR12-105 be removed from the List of Outstanding Items for the Executive Committee.

Brian Hollingworth, P. Eng. Director, IBI Group, provided a power-point presentation and answered questions of the Committee. A copy of the presentation is on the file of the City Clerk.

Councillor Sharron Bryce moved, AND IT WAS RESOLVED, that:

- 1. Item CR12-05 be removed from the List of Outstanding Items for the Executive Committee.**
- 2. Information on the left turn signals on 11th Avenue be included in the annual report.**

EX12-42 Community Grants Program - Bylaw Amendments

Recommendation

1. That the Community Investment Review Consultative Group be dissolved as a secondary Committee of Council.
2. That the terms of reference of the Arts Advisory Committee, as presented in Appendix A, be amended to remove the responsibility of making recommendations to the Administration regarding grant disbursement.
3. That the name of the Community Investment Program be changed in any relevant bylaws to reflect the new name of the program; the Community Investment Grants Program.
4. That the City Solicitor be instructed to prepare amendments to the following bylaws to reflect the changes recommended in this report: *The Regina Administration Bylaw, The Committee Bylaw, 2009*, and *The Records Retention and Disposal Schedules Bylaw, 2012*.
5. That this report be forwarded to City Council on October 9, 2012 in order to communicate the recommended changes to the affected committees.

Councillor Wade Murray moved, AND IT WAS RESOLVED, that the recommendations contained in the report be concurred in.

EX12-43 Regina Administration Bylaw Changes

Recommendation

1. That the recommended amendment to Schedule B of Bylaw No. 2003-69, *The Regina Administration Bylaw*, as contained in this report, be approved.
2. That the City Solicitor be instructed to prepare the necessary bylaw amendments as recommended in this report, as attached in Schedule A.

Councillor Wade Murray moved that the recommendations contained in the report be concurred in.

(Mayor Fiacco temporarily left the meeting)

The motion was put and declared CARRIED.

RESOLUTION FOR PRIVATE SESSION

Councillor Sharron Bryce moved, AND IT WAS RESOLVED, that in the interest of the public, the balance of the agenda items be considered in private session.

RECESS

Councillor Louis Browne moved, AND IT WAS RESOLVED, that the Committee recess for five minutes.

The Committee recessed at 1:55 p.m.

The Committee reconvened at 2:00 p.m.

Chairperson

Secretary

November 14, 2012

To: Members,
Executive Committee

Re: Supplemental Report - RM of Sherwood Proposed Amendments to District Plan (EX12-44)

RECOMMENDATION

That this report be received and filed.

CONCLUSION

The Administration recommends that the City of Regina (City) support the proposed amendment requested by the Rural Municipality of Sherwood (RM) to remove the following parcel from Map 13 of the *Sherwood-Regina Planning District Development Plan* (District Plan):

Parcel J Plan 84R63614 Ext 0 within NW 24-17-19-W2M

The proposed amendment to the District Plan would have little impact on the city's potential urban growth as this proposed development involves the redevelopment of an existing building and it appears that the intended use would have minimal impact on the city.

BACKGROUND

Subsequent to report EX12-44 being prepared, which this report supplements, the City Administration and RM Administration met on November 8, 2012 to discuss the City Administration's recommendations to Executive Committee regarding the proposed District Planning amendments and other joint planning matters. Through this discussion it was determined and agreed that removal of the above parcel and the proposed development would have minimal impact on the city as it involves the redevelopment of an existing building. As such the City Administration supports the removal of this parcel only from Map 13.

Further, report EX12-44 incorrectly referred to the "establishment of a district planning commission." The Sherwood-Regina Planning District and District Planning Commission (DPC) were dissolved through a ministerial order in May 2012. There are no discussions at this time of re-establishing the DPC. The temporary delegated authority to Executive Committee is pending outcomes that include the City and RM forming new agreements, establishing inter-municipal working groups, and other related outcomes such as the Province's review of the RM's proposed Official Community Plan. An amendment to recommendation four in this report is required.

DISCUSSION

The RM of Sherwood has requested the City consider proposed amendments to Map 13 of the District Plan showing Future Urban Development as discussed in report EX12-44. The proposed amendments are intended to accommodate proposed commercial and industrial subdivisions and rezoning applications. The City Administration had an opportunity at a meeting on November 8, 2012 with RM staff to discuss the concerns with the proposed amendments as outlined in report EX12-44. Through this meeting the Administrations agreed that one application for a proposed warehouse, light manufacturing and wholesaling business on Parcel J (vacant twin arenas building), would not have a significant impact on the city and therefore the City could support

the application through an amendment to Map 13 of the District Plan. Discussions surrounding the proposed zoning designation are continuing between the City and RM whether the proposed development can be accommodated within the C – Commercial zone in the District Zoning Bylaw as opposed to the proposed I – Industrial zone given that lands to the west fall within the city's existing growth plans in the *Regina Development Plan*. The subject site is located north of the #1 Highway and east of Tower Road. It is surrounded by existing highway commercial uses to the south and east, a Sask Energy utility parcel to the north and agricultural land to the west.

RECOMMENDATION IMPLICATIONS

Financial Implications

None with respect to this report.

Environmental Implications

The City will continue discussions with the RM to ensure the proposed use does not have an adverse impact on surrounding uses and potential urban residential growth to the west of the site.

Strategic Implications

None with respect to this report.

Other Implications

None with respect to this report.

Accessibility Implications

None with respect to this report.

COMMUNICATIONS

A copy of this report will be forwarded to the RM of Sherwood and the Ministry of Government Relations along with City Council's position with respect to the RM's requests to amend the District Plan

DELEGATED AUTHORITY

The disposition of this report requires City Council approval. Ministerial approval is required for amendments to the District Plan and approval of the related proposed zoning amendment pursuant to *The Planning and Development Act, 2007*.

Respectfully submitted,



Diana Hawryluk, Director
Planning

Respectfully submitted,



Jason Carlston, Deputy City Manager
Community Planning and Development

November 14, 2012

To: Members,
Executive Committee

Re: RM of Sherwood Proposed Amendments to District Plan

RECOMMENDATION

1. That the City of Regina (City) Administration advise the RM of Sherwood (RM) and the Provincial Ministry of Government Relations (Province) through written communications that the City does not support the proposed amendments to the District Plan as requested by the RM to alter Map 13 Future Urban Growth by removing the following areas (shown on Appendix 1):
 - Sections 5 and 8 in Township 17 Range 20 west of the second meridian (W2M);
 - North ½ of Section 23 and Section 24 in Township 17 Range 19 W2M.
2. That the written communications to the RM and Province emphasize that these proposed amendments to the District Plan are deemed to have a potential negative impact on the City's future growth and that any future proposed amendments should be undertaken as part of a collaborative joint planning framework between the City and RM.
3. That the City Administration work with the RM Administration to explore options with respect to the proposed amendments and related development applications and other joint planning matters in the urban-rural fringe surrounding the city while the City and RM's new Official Community Plans (OCPs) are being developed.
4. That City Council temporarily delegate authority to Executive Committee to direct the Administration on further applications received regarding RM development pending ministerial approval for the establishment of a district planning commission.

CONCLUSION

The proposed amendment to the District Plan is intended to accommodate industrial and commercial developments in the RM of Sherwood. These proposed amendments and the related proposed development applications in the RM may have negative implications on the city's ability to grow. Currently, the City is undertaking a long term growth strategy through the City's new OCP process. As such, the City Administration is recommending that the City not support the proposed amendments until the City's OCP progresses to the stage of identifying long term growth areas and collaborative solutions are established that allow for joint planning in areas of mutual interest between the RM and City.

BACKGROUND

The City of Regina has received two recent requests from the RM of Sherwood to amend the *Sherwood-Regina Planning District Development Plan* (District Plan) and Map 13 of the Plan. Letters from the RM requesting District Plan amendments are attached in Appendix 2 and 3. The proposed amendments are intended to accommodate proposed developments located in the RM of Sherwood in close proximity to the city to the west and east as shown on Appendix 1. The

proposed amendments are in support of development applications to subdivide and rezone the properties from A-Agricultural to either I-Industrial or C-Commercial in accordance with the RM's existing zoning bylaw, the *Sherwood-Regina Planning District Zoning Bylaw, Bylaw 10/91*.

The District Plan guides growth and development in the District, which comprises the entire RM of Sherwood. The District Zoning Bylaw is the primary implementation tool of the District Plan that regulates development in the RM of Sherwood. These proposed District Plan amendments have been reviewed within the context of the entire District Plan, as well as the City's OCP (*Regina Development Plan*) and were considered in light of the City's process to update its OCP.

The RM has requested that the City's elected officials provide input on the RM's request to amend the District Plan. As such the Administration is providing this report for consideration to the Executive Committee for direction and confirmation of the City's position.

DISCUSSION

Inter-municipal Co-operation

One of the outcomes of mediation between the RM and City in July and subsequent meetings between the City Manager and RM Administrator was the identified need for increased and open communication. In this regard, the RM has expressed a desire for City Council to be more involved in inter-municipal matters. To address this and other outcomes from mediation, the Administrations of the RM and City have been drafting a Memorandum of Understanding and terms of references for inter-municipal working groups. In the short term, prior to establishment of the inter-municipal working groups, the City Administration has committed to forward certain development applications in the RM where there is mutual interest between the municipalities to the Executive Committee to receive direction on these proposed District Plan amendments and related rural developments.

Proposed Developments

The RM is proposing that the District Plan be amended by altering Map 13 showing "Future Urban Development" of the city (Appendix 4) to remove two sections west of the city and one and a half sections east of the city. This map amendment is needed to accommodate proposed developments that fall within the area shown as future urban development in the District Plan.

The first proposed amendment relates to an application for a proposed tire storage, distribution centre and retreading plant located within a portion of NE 08-17-20-W2M west of the city. The City Administration has undertaken a full review of the application and provided written comments to the RM on the proposed zoning change, to the Province on the associated subdivision application, and to both the RM and Province on the proposed Map 13 amendment. The most recent letter to the RM is attached in Appendix 5. The City has raised a number of concerns with this application including the following:

- The proposal is not consistent with District Plan policy "to avoid random sprawled non-agricultural development in order to achieve orderly, efficient development and servicing patterns." The subject site is located in a random, isolated location along the future west bypass whereas most other industrial development in the RM is located in larger nodes, such as Sherwood-Industrial Park. Industrial development in the RM should be comprehensively planned and guided by the vision and policies set forth in the District Plan or a new OCP.

- The proposal is not consistent with the District Plan policy supporting economic development that:
 - *facilitates integration and expansion of urban municipalities*
 - *is compatible with the environment*
 - *is compatible with adjacent land uses*
 - *maximizes servicing and access efficiencies*

There are outstanding questions about the potential impact of this proposed development in terms of transportation infrastructure, environmental impacts, emergency response and safety and other potential impacts. The City has requested a Traffic Impact Assessment (TIA) to assist in identifying access issues and possible traffic impacts from the proposed development. The applicant has not demonstrated potential impacts and compatibility with the adjacent residential (existing and future) and agricultural uses.

- The proposed development is proposing all on-site services. The City's Fire and Protective Services Department has raised some questions and possible concerns related to access into and within the site; the need to address water demand for the sprinklers and firefighting operations as well as drainage; the need for an overall plan for the outdoor storage of tires; and the possibility of a warehouse fire requiring re-routing of air traffic.
- The applicant has not demonstrated if the proposed development would be compatible or compete with urban industrial within the Global Transportation Hub.
- The City supports more collaborative joint planning of developments within the urban-rural fringe area surrounding the city in the RM. In order to have comprehensive well planned and compatible development. This proposal appears to be adhoc.

The second proposed amendment relates to a number of development applications and / or interests by private developers in the RM to subdivide and rezone agricultural lands east of the city along Highway 1 to commercial or industrial. This includes a proposed warehousing, light manufacturing and wholesaling business in the now vacant twin arenas building within NW 24-17-19-W2M as well as two proposed commercial rezonings and subdivisions in Section 23 and 24-17-19-W2M and other development interests. Based on a preliminary review, the Administration provides a summary of the applications and any initial concerns:

- The proposed uses are consistent with the existing pattern of highway commercial and light industrial development along Highway 1 adjacent to the site in the RM. However, while there is an existing low-intensity highway commercial pattern along this corridor (e.g. RV and boat storage / sales) additional subdivision of the agricultural land to the east of the city could restrict urban growth and it should be recognized that existing rural commercial will likely transform over time to higher-intensity urban uses. The City's existing OCP envisions future residential communities on either side of the highway that need to be comprehensively planned allowing for sufficient connectivity to surrounding neighbourhoods and amenities.
- Minor amendments to the District Plan have been made in the past to occasionally allow additional rural commercial in the RM along Highway 1. These amendments were subject to review by the now dissolved joint District Planning Commission (DPC) prior to consideration by RM and City Council that would pass joint resolutions for amendments. In lieu of the DPC, the City Administration believes that new tools for joint

planning need to be established to make decisions that could impact the growth of the RM and the City. The City and the RM are in the process of establishing inter-municipal working groups that would jointly address these types of inter-municipal matters of mutual interest.

- The commercial subdivision in the N ½ of Section 23 is located in an area that is identified as a future urban growth and annexation area in the *Regina Development Plan*. The City needs to protect this area for potential urban growth as it will likely form part of the City's long term growth plans, which is being reviewed and will be confirmed through the Design Regina OCP process.
- The two applications in Section 24 are located in an area that may be subject to review through the long term growth planning component of the Design Regina OCP process. As such, allowing these developments without defining the City's long term growth options through the OCP could hinder the City's future growth within these areas.
- The potential impacts from the proposed developments and compatibility with surrounding and future adjacent land uses have not been verified (e.g. traffic impacts).

With all of the related RM development applications discussed within this report, or any that are located in the urban-rural fringe surrounding the city, the City requests that infrastructure services be constructed to the City's standards. The City asks for this because of the potential that these areas may one day be incorporated into the city through future annexations whereby the City would take on the responsibility for maintaining any existing infrastructure. At present the City can only request this of the proposed developments through comments to the RM. Furthermore, there are no mechanisms or agreements to require that developments in the urban-rural fringe be serviced to City standards. Discussions related to this matter are intended to take place through the proposed City-RM inter-municipal working groups and negotiated through agreements.

Long Range Growth Planning

Growth and development in the RM is guided by the District Plan. Although the Minister, at the request of the RM, dissolved the Sherwood-Regina Planning District and joint District Planning Commission on May 3, 2012, the District Plan remains in effect until a new RM of Sherwood OCP is adopted by RM Council and approved by the Province, which would replace the District Plan.

The RM has requested that Map 13 in the District Plan be updated to show the existing urban growth plan from the *Regina Development Plan*. The RM has specifically requested that Sections 5 and 8 of Township 17, Range 20 be removed from Map 13 in the District Plan to accommodate the proposed development to the west. Additionally the RM has requested that the north half of Section 23-17-19-W2M and all of Section 24-17-19-W2M be removed from Map 13 to facilitate highway commercial / industrial developments along this corridor.

Significant amendments to the District Plan are not supported at this time by the Administration for the following reasons:

- The City is undertaking a process to replace the *Regina Development Plan* with a new OCP, Design Regina, and as part of this process is re-evaluating its growth pattern. As a

result, any areas beyond the current stage of urban growth are subject to review and possible change.

- The City has not reached the point in the OCP process of determining where urban growth will occur in the long term. This will be determined through study and analysis of the financial implications of growth, land supply and demand analysis, environmental implications, housing needs, transportation considerations, servicing / infrastructure considerations, among other factors. An OCP helps guide decisions, change, and investments that are in the best interest of the community that support financial, environmental and socio-cultural sustainability.
- The City's OCP plan process has, and will, also continue to have extensive stakeholder and public input to help shape growth. This would be an excellent opportunity for both municipalities to work together through their OCP processes to shape growth in the region together. Significant changes to any policies and related maps protecting the city's growth options should await both OCP processes or at least wait for completion of the growth planning components of these processes.
- In addition to Map 13 in the District Plan there are also related policies, including the policy objective "to preserve the long term development options of Regina." The RM's second request to amend Map 13 (Appendix 3) to remove the north half of Section 23-17-19-W2M is in direct conflict with the City's existing growth plan in the *Regina Development Plan* and it is unclear what impact removal of Section 24-17-19-W2M, Section 5-17-20-W2M and Section 8-17-20-W2M may have. The City does not support removing these areas from the District Plan without analysis of the potential impacts.
- The City supports the position stated in the Minister's letter dated May 4, 2012 that planning and development in the Urban-Rural Fringe needs to be collaborative between the affected municipalities. The City views the boundary shown in the Minister's letter as a reasonable area for joint collaborative planning between the City, RM, GTH and Grand Coulee (Appendix 6).
- The City supports a collaborative planning approach with the RM to identify areas in the RM for commercial and industrial development that are well planned and address servicing requirements. While the City currently does not support the proposed amendments to the District Plan as requested by the RM, the City and RM are both preparing OCP's, which provides an excellent opportunity for the City and RM to work together to shape growth of the Sherwood-Regina region. Through OCP growth planning and the establishment of inter-municipal working groups, the municipalities could identify growth nodes and corridors that allow for forms of development that complements rather than competes or impedes urban development.
- The City is initiating a Regina and Region Water and Wastewater Study to look at the feasibility of providing services to regional partners like the RM of Sherwood and growth in the region that has a clear benefit to the region.

RECOMMENDATION IMPLICATIONS

Financial Implications

None with respect to this report.

Environmental Implications

There are unknown environmental implications related to the proposed developments. The City is concerned with the potential impacts the proposed tire storage, distribution centre and retreading plant could have on existing and future residential areas. This application is inconsistent with the District Plan policies that protect agricultural land from ad hoc industrial and commercial developments and further analysis is needed to determine potential impacts.

Strategic Implications

The Administration has recommended that any significant amendments to the District Plan, such as those that are discussed in this report, be withheld pending the Province's decision on the RM's OCP, the City's OCP progressing at least to the stage of identifying growth areas, and until such time that the municipalities can establish effective joint planning processes. The City and RM are working towards developing new agreements that will be negotiated through the proposed inter-municipal working groups. These groups will allow for better communication and collaboration on issues of mutual interest between the RM and City.

Accessibility Implications

None with respect to this report.

Other Implications

None with respect to this report.

COMMUNICATIONS

A copy of this report will be forwarded to the RM of Sherwood and the Ministry of Government Relations along with City Council's position with respect to the RM's requests to amend the District Plan.

DELEGATED AUTHORITY

The disposition of this report requires City Council approval. Ministerial approval is required for amendments to the District Plan and approval of the related subdivision and zoning amendment applications pursuant to *The Planning and Development Act, 2007*.

Respectfully submitted,



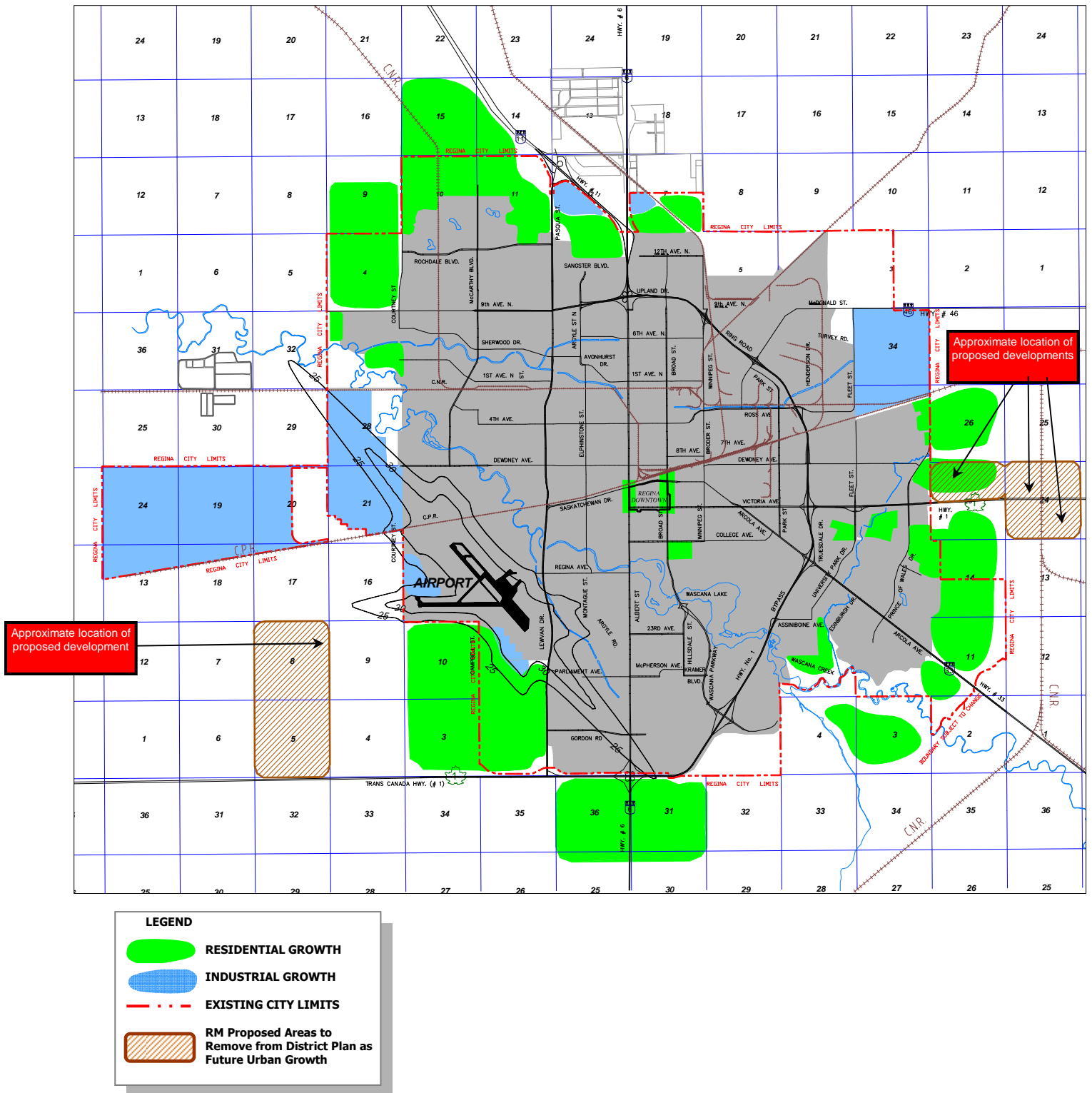
Diana Hawryluk, Director
Planning

Respectfully submitted,



Jason Carlston, Deputy City Manager
Community Planning and Development

POTENTIAL LONG TERM URBAN GROWTH AREAS



sherwood
rural municipality 159

1840 Cornwall Street
Regina, SK S4P2K2
Ph 306 525-5237
Fax 306 352-1760

August 30, 2012

Alan Williams
City Planner 1
City of Regina
c/o Planning & Sustainability
P.O. Box 1790
Regina, SK S4P 3C8

PLANNING		
File		
Project		
Routed to:	Alan Williams	
AUG 30 2012		
Info <input type="checkbox"/>	Action <input type="checkbox"/>	File <input type="checkbox"/>

Re: Request for approval to amend the Sherwood – Regina Planning District Development Plan

The RM of Sherwood requests approval from the City of Regina for the RM of Sherwood to remove the “potential alternative long range growth options” designation on section 5 – 17 – 20 W2 and section 8 – 17 – 20 W2 on Map 13 – Future Urban Development in the Sherwood – Regina Planning District Development Plan. The reason for our request is so that Map 13 can be more in line with the current growth scenarios and land use plans of the City of Regina.

We would appreciate your response in a formal letter as soon as you are able.

Thank you.



Adam Toth,
Municipal Planner, RM of Sherwood No. 159

amt



1840 Cornwall Street
Regina, SK S4P2K2
Ph 306 525-5237
Fax 306 352-1760

September 20, 2012

Alan Williams
City Planner 1
City of Regina
c/o Planning & Sustainability
P.O. Box 1790
Regina, SK S4P 3C8



Re: Request for approval to amend the Sherwood – Regina Planning District Development Plan

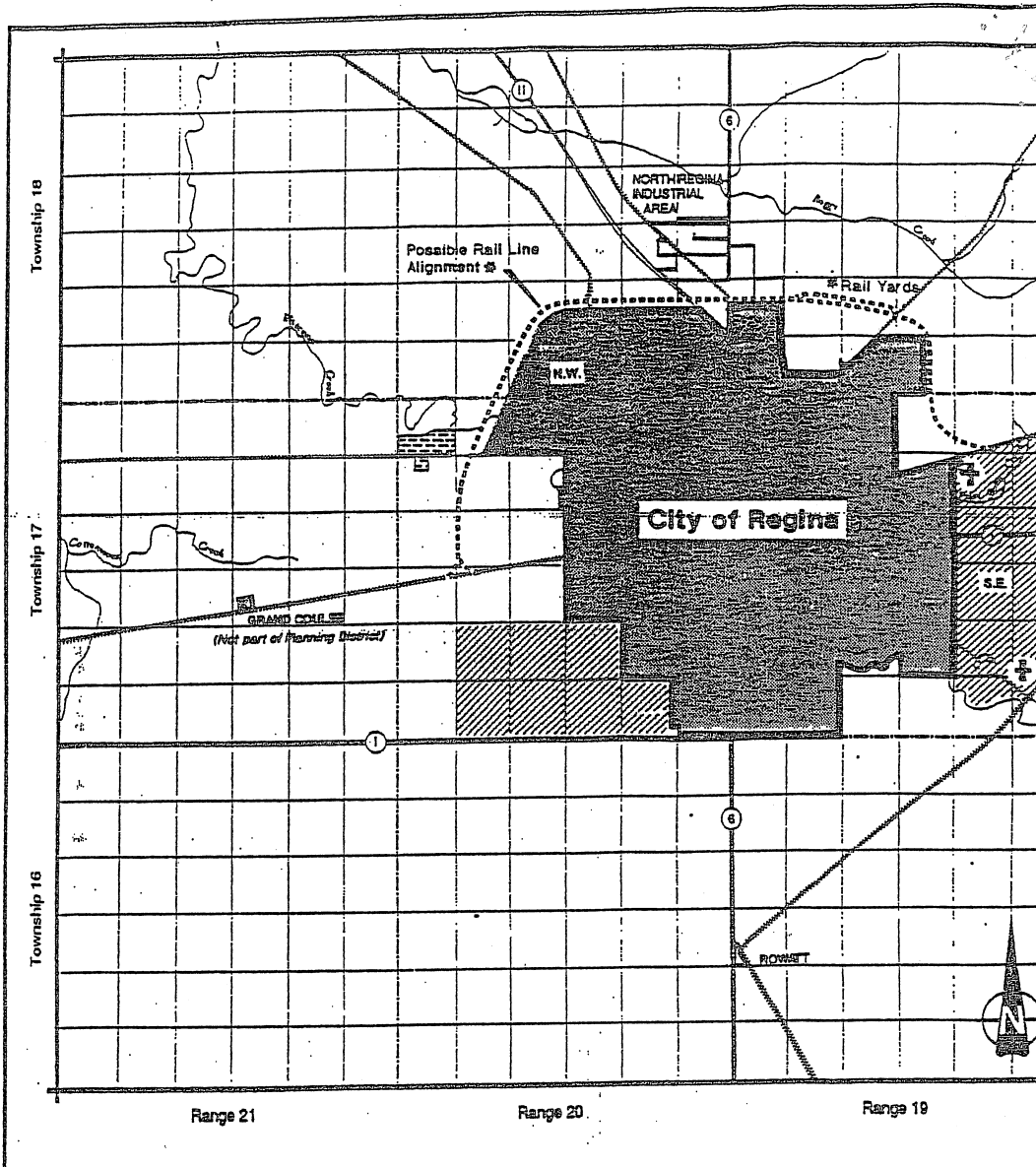
The RM of Sherwood requests approval from the City of Regina for the RM of Sherwood to remove the “potential alternative long range growth options” designation on section 24 – 17 – 19 W2 and the North half of section 23 – 17 – 19 W2 on Map 13 – Future Urban Development in the Sherwood – Regina Planning District Development Plan. The reason for our request is so the RM planning staff can facilitate in accommodating various future highway commercial development proposals in the RM of Sherwood.

We would appreciate your response in a formal letter as soon as you are able.




Thank you.

Adam Toth,
Municipal Planner, RM of Sherwood No. 159

amt



LEGEND

-  SEWAGE TREATMENT PLANT
-  NORTHWEST SECTOR
-  POTENTIAL ALTERNATIVE LONG RANGE GROWTH OPTIONS. THESE AREAS ARE PRESENTLY UNDER REVIEW.

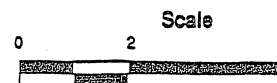
† CHURCH DEVELOPMENTS

**Pending a decision on the future of Rail Relocation*

SOURCE : Urban Planning Department - City of Regina

Map 13

FUTURE URBAN DEVELOPMENT





City of Regina

September 25, 2012

Adam Toth, Municipal Planner
R.M. of Sherwood No. 159
1840 Cornwall Street
Regina SK S4P 2K2

Dear Mr. Toth:

Re: Request for Approval to Amend *Sherwood-Regina Planning District Development Plan*

The City of Regina has reviewed the RM of Sherwood's request to amend Map 13 of the *Sherwood-Regina Planning District Development Plan* by removing section 05-17-20-W2M and 08-17-20-W2M. Please accept this letter as a formal response to this request.

Please note that the City provided comment regarding the rezoning and subdivision of NE ¼ 08-17-20-W2M to the RM of Sherwood and Ministry of Government Relations in letters dated July 10, 2012 and August 20, 2012. These comments, pertaining to the development of a Kal-Tire re-tread plant and warehouse, are briefly summarized below:

- The City requested the RM submit a Traffic Impact Assessment (TIA) report. The City also noted that the RM would be responsible for any impacts or requisite improvements as identified by the TIA as a result of this development
- This development is not in alignment with several policies and objectives contained within the *Sherwood-Regina District Development Plan*, including:
 - The objective to avoid random, sprawled non-agricultural development in order to achieve orderly, efficient development and servicing patterns.
 - Concern that this development does not facilitate integration and expansion of the City of Regina, as the District Plan mandates that all development shall.
 - Concern that this development, in the Rural Urban Fringe, does not preserve the long term development options of Regina which is contrary to objectives in the District Plan.
- In the absence of joint planning between the two municipalities, the City is concerned about development occurring in close proximity to its boundaries.

The City believes that any large scale development, rezoning, and amendments to Map 13 should be considered as part of a large, comprehensive growth strategy involving both municipalities. It is important to consider many dynamics with development, including future growth of neighbouring municipalities, water and sewer servicing, storm water drainage, transportation, fire and protective servicing agreements, and best planning practices.

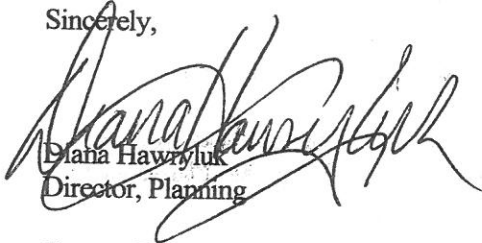
As part of the process to develop a new OCP, the City of Regina is currently reevaluating its growth patterns. Removing entire sections from Map 13 without analysis, as well as development such as the one proposed within the subject site, could have very real impacts on the ability of future residential areas to locate in proximity to it. The City desires the opportunity to work collaboratively with the RM of Sherwood as part of the respective OCP processes currently being undertaken and feels further analysis is needed by both parties

before proceeding with an amendment to Map 13 and any subsequent and ad-hoc development. Therefore, the City of Regina does not believe it would be appropriate to amend Map 13 at this point in time.

Given that the City of Regina and the RM of Sherwood are both in the process of developing new Official Community Plans, an excellent opportunity exists to pursue joint planning initiatives in the Urban/Rural Policy Area that would address the needs of both municipalities. The City believes joint planning would be mutually beneficial to both parties and that through collaboration, we can not only build on the positive steps recently made through mediation, but also discover several new opportunities that benefit the Sherwood-Regina region as a whole.

We would be more than happy to discuss the above comments in detail with the RM of Sherwood. If you have any questions regarding the above comments or would like to discuss, please contact **Michael Cotcher** at 777-6346 or e-mail mcotcher@regina.ca.

Sincerely,



Diana Hawryluk
Director, Planning

C: Barry Braitman, Director of Community Planning,
420 – 1855 Victoria Avenue, Regina S4P 3T2

Deputy City Manager, Community Planning and Development

AW/jb

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Appendix 6

Minister of
Municipal Affairs



Legislative Building
Regina, Saskatchewan S4S 0B3

May 4, 2012

Reeve Kevin Eberle
Rural Municipality of Sherwood No. 159
1840 Cornwall Street
REGINA SK S4P 2K2

Dear Reeve Eberle:

This is further to your request by letter dated April 3, 2012 to terminate the affiliation of the Rural Municipality of Sherwood No. 159 (the RM) with Sherwood-Regina Planning District (SRPD).

In granting your request, the City of Regina (City) would remain the sole municipality affiliated with the SRPD, and dissolution of the SRPD in accordance with subsection 107(1)(b) of the *The Planning and Development Act, 2007* (PDA) is necessary. I have, therefore, issued the attached Order dissolving the SRPD, and further ordering the equal distribution of any assets and liabilities of the SRPD between the RM and the City.

As you are aware, the Ministry is strongly supportive of inter-municipal collaboration to facilitate new development opportunities in the Regina region and to coordinate the planning of infrastructure. It is regrettable that your development issues could not have been achieved through communication with the City through the forum of the SRPD. Although the SRPD has now been dissolved, I expect the RM to collaborate in planning and development decisions with the City, provincial ministries and agencies including the Global Transportation Hub Authority where their interests may be affected by the RM's policies and decisions.

The former SRPD's Official Community Plan (OCP) and Zoning Bylaw will remain in effect until this Ministry approves amending bylaws, and you are required to administer them as validly subsisting bylaws of the municipality. The former SRPD's OCP and Zoning Bylaw contain policies and procedures to address inter-municipal collaboration applicable to a planning district.

With the dissolution of the SRPD, it is expected the RM will amend the bylaws to establish appropriate policies and procedures for the urban/rural policy area

... 2

Appendix 6

Kevin Eberle

Page 2

May 4, 2012

identified on the attached Map 1. These amendments must, as a minimum, establish specific policies and procedures for inter-municipal collaboration on planning, incorporate the City's growth and annexation plans, and respect other City interests in physical, environmental, economic, social and cultural issues. The policies must also respect the growth needs of the Village of Grand Coulee, the Global Transportation Hub Authority and other provincial ministries and agencies including Highways and Infrastructure in the development of the regional highway network.

These amendments should be undertaken in a collaborative approach and in a timely fashion. I trust there will not be a need to issue a directive in this regard pursuant to subsections 37(2), 47(1)(2) and 76(1) of *The Planning and Development Act, 2007*. The RM will need to consult with the province, the City, the Village of Grand Coulee, and the Global Transportation Hub Authority for these required amendments and any other proposed bylaw amendments relating to a specific development within the identified urban/rural policy area. In submitting bylaw amendments to this Ministry for approval, documentation of the consultation process is essential.

I trust the RM of Sherwood No. 159 will work towards mutually beneficial development solutions and establish flexible methods to co-manage the urban/rural policy area identified.

Sincerely,



Darryl Hickie
Minister of Municipal Affairs

Attachment

cc: His Worship Pat Fiocco, Mayor, City of Regina

Minister of
Municipal Affairs



Legislative Building
Regina, Saskatchewan S4S 0B3

MINISTER'S ORDER

SHERWOOD-REGINA PLANNING DISTRICT ORDER

1. Section 106 of *The Planning and Development Act, 2007* provides that:

“106 If an affiliated municipality applies to the minister requesting that its affiliation with a planning district be terminated, the minister:

(a) shall amend the order establishing the planning district in any manner that the minister considers advisable for the purpose of accommodating the request; and

(b) shall distribute the assets and liabilities of the planning district between the municipality making the application and the remaining municipalities in accordance with the terms for the distribution of assets and liabilities that are specified in the agreement pursuant to subclause 97(f)(iii), or, if not specified in that agreement, as determined and considered advisable by the minister.”

2. Section 107 of *The Planning and Development Act, 2007* provides that:

“107(1) The minister shall issue an order dissolving the planning district on the application of:

(a) a district planning commission for the dissolution of a planning district; or

(b) an affiliated municipality for termination in accordance with section 106 if the termination, when granted, would leave only one municipality affiliated with the planning district.

(2) If an official community plan has not been adopted by the affiliated municipalities as required by subsection 102(3), the minister may issue an order dissolving the planning district.

(3) If the council of one of only two municipalities affiliated with the planning district fails to adopt an official community plan as provided for in section 102, the minister shall issue an order dissolving the planning district.

(4) If the minister issues an order dissolving a planning district, the minister shall distribute the assets and liabilities of the planning district in accordance with the terms for the distribution of assets and liabilities that are specified in the agreement pursuant to subclause 97(f)(iii), or, if not specified in that agreement, as determined and considered advisable by the minister.

3. WHEREAS the Sherwood-Regina Planning District was established by virtue of an Agreement between the City of Regina and the Rural Municipality of

Appendix 6

Sherwood No. 159 dated April 30, 1990 and approved by the Deputy Minister of Rural Development;

AND WHEREAS the Rural Municipality of Sherwood No. 159 has applied to terminate its affiliation with the Sherwood-Regina Planning District pursuant to section 106 of the said Act;

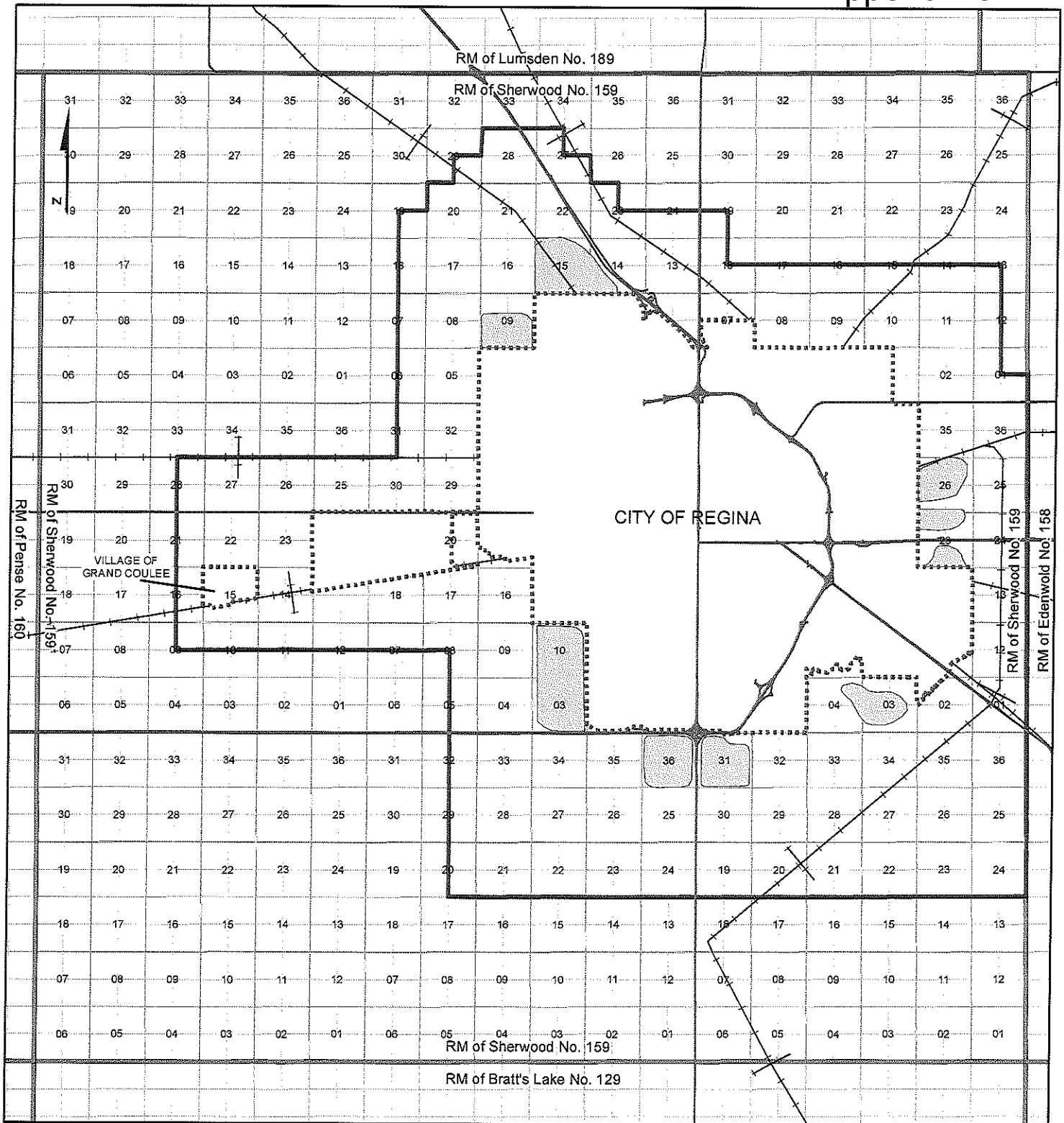
AND WHEREAS the termination of the affiliation of the Rural Municipality of Sherwood No. 159 with the Planning District would leave only the City of Regina affiliated with the Planning District;

AND WHEREAS each member municipality shall continue to administer bylaws adopted under the said Act within their respective corporate limits;

I hereby order that on and after the date of this order, the Sherwood-Regina Planning District Agreement is revoked in its entirety, the Sherwood-Regina Planning District is hereby dissolved and that the assets and liabilities of the Planning District be distributed equally between the City of Regina and the Rural Municipality of Sherwood No. 159.

Dated at the City of Regina, Saskatchewan this 3rd day of May 2012.


Darryl Hickie
Minister of Municipal Affairs



MAP 1. REQUIRED URBAN/RURAL POLICY AREA

- Railways
- Highways
- ▭ Required Urban/Rural Policy Area
- ▨ City Growth Areas Identified in OCP
- - - Urban Boundary
- ▭ RM Boundary

0 1.25 2.5 5 Km.

November 14, 2012

To: Members,
Executive Committee

Re: Committee Structure Review

RECOMMENDATION

That the Office of the City Clerk, under the direction of the Deputy City Clerk, be directed to complete a Committee Structure Review in 2013.

CONCLUSION

Subsection 35 of City Council's Procedure Bylaw 9004 and the Committee Bylaw 2009-40 provides for the Executive Committee to facilitate a review of Council's Committee Structure in the year following each General Election. Options are provided in the report for conducting the review.

BACKGROUND

The last substantive review of the Committee Structure for conducting city business was done in 2009. At that time, an external consultant was engaged to conduct a comprehensive review of Council's structure and significant changes were made based on this advice. In addition, evaluation techniques were developed that has led to further changes in the structure throughout the last three years.

The delegated authority for the main committees of Council were changed to allow them to make decisions on behalf of City Council related to their assigned mandates and to have advisory committees report to Council through the main committees. The objective of the changes was to delegate City Council authority for dealing with general matters to the Administration and main committees and to have the main committees consider public input on matters that were delegated to the committee or prior to making recommendations to City Council for the disposition of matters. Further, all advisory committees were required to develop a work plan that supports Council's direction in the area of strategy, policy and major projects.

Over the years additions, deletions and changes to the structure, terms of reference and delegated authorities of the committees have been made as required.

Each year in November, the City Clerk facilitates a process for making appointments to boards, commissions and committees for the following year. The reports provided to the Executive Committee on appointments often include recommendations from the Administration or the committees of Council on changes to the structure, terms of reference or delegated authority for committees.

The current City Council Committee Structure (as referenced in the Boards, Commissions and Committees Book published annually by the City Clerk's Office) includes the following committees for conducting city business:

Main Committees (6)

Emergency Measures Committee
Executive Committee
Community & Protective Services Committee
Finance and Administration Committee
Public Works Committee
Regina Planning Commission

Quasi-Judicial Committees (3)

Board of Revision
Development Appeals Board
Regina Appeals Board

Advisory Committees (9)

Accessibility Advisory Committee
Arts Advisory Committee
Community Leaders' Advisory Committee
Community Services Advisory Committee
Crime Prevention Advisory Committee
Environment Advisory Committee
Municipal Heritage Advisory Committee
School Boards/City Council Liaison Committee
Youth Advisory Committee

City Council annually appoints members of Council and/or the Administration to an additional 27 committees in the community. The review of the Council Committee Structure will focus on the above committees created by City Council for conducting City business along with the Regina Downtown and Regina's Warehouse Business Improvement Districts, Regina Regional Opportunities Commission and the Regina Exhibition Association Limited. Administrative support to these committees is provided for by a combination of staff from the City Clerk's office and relevant operating divisions. Arms length Boards are supported by their own administrative staff.

The purpose of this report is to provide options to the Executive Committee for reviewing the Council Committee Structure as provided in under Subsection 35 of City Council's Procedure Bylaw No. 9004 and the Committee Bylaw 2009-40.

DISCUSSION

The annual reports from advisory committees and the annual report from the City Clerk on appointments as well as any amendments that may be raised in reports from the main committees to Council provide for an ongoing fine tuning of the Committee Structure for doing city business. The intent of the Committee Structure review in the year following each general election is to provide an opportunity to review the Committee Structure from an overall perspective to assess its effectiveness in conducting city business.

As noted above, at the present time there are 18 Council committees for conducting city business. Management and support for this many committees becomes costly. From past surveys of other cities of a similar size it has been found that Regina has improved, however in

general has more ongoing committees than other cities. It is beneficial to review the Committee Structure to assess its effectiveness and to identify whether or not there may be other more effective options for promoting public engagement in conducting city business.

The following options have been identified for the Executive Committee to consider related to conducting a Committee Structure Review.

Option 1 - Recommended

Direct the City Clerk's Office to undertake a review of the Committee Structure and to provide a report with recommendations to the Executive Committee for consideration. The review would include the following elements:

- Conduct a survey of other cities of similar size to determine the following:
 - the number and types of committees being used by other cities for public engagement
 - whether or not limited terms, sunset mandates for committees or other approaches are being used as a method for managing the Council Committee Structure
 - Other methods being used for public engagement
- Interview members of Council
- Interview/survey the Administration
- Interview/survey Committee members

This approach will assess and compare what is being done for public engagement by other cities, seek input from the members of Council, the Administration and the Committee members on opportunities for improving the Committee Structure and public engagement practices for the City of Regina.

This approach is similar to the way in which previous Committee Structure Reviews have been conducted in past years. The disadvantage of this approach is staff would need to be reassigned to the project potentially causing a resource shortage in other areas of Council support.

Option 2

Engage a consultant to work with the City Manager and City Clerk to conduct the review of the Regina Committee Structure and to prepare a report with recommendations on opportunities for improving the structure and how the City manages public engagement. The review would include the following elements:

- Conduct a survey of other cities of similar size to determine the following:
 - the number and types of committees being used by other cities for public engagement
 - whether or not limited terms, sunset mandates for committees or other approaches are being used as a method for managing the Council Committee Structure
 - Other approaches being used for public engagement
- Interview members of Council
- Interview/survey the Administration
- Interview/survey Committee members

The advantage of this approach is that the engagement of a consultant with experience in the area of municipal governance models would contribute to frank and objective advice for the City of Regina on opportunities for improving the effectiveness of the Committee Structure and public engagement.

As a substantive review was recently conducted in 2009, it is anticipated that any recommended changes will be relatively minimal. As such, incurring up to \$50,000 in consultant fees is not seen as a prudent use of resources.

Option 3

Recommend City Council that a Committee Structure Review not be done and that the Procedure and Committee Bylaw be amended to delete the requirement for periodic reviews of the Committee Structure.

This approach would result in the City of Regina relying on information provided in the annual advisory committee reports and other reports that may be brought forward from time to time to propose changes to the Council Committee Structure. This does not provide for a holistic review of the governance model for the City of Regina or whether it is effectively working in providing for public engagement.

RECOMMENDATION IMPLICATIONS

Financial Implications

- | | |
|-------------|--|
| Options 1 - | Would be conducted by city staff and would not have an impact on the budget, aside from lost opportunity costs associated with staff from the Clerk's office being re-assigned from regular duties or other projects. |
| Option 2 - | It is estimated that the engagement of a consultant to undertake the Committee Structure Review would cost between \$25,000 and \$50,000. If this option is selected a consultant will be engaged before the end of the year using 2012 funds. |
| Option 3 - | No cost. |

Environmental Implications

None with respect to this report.

Strategic Implications

We must operate effectively and efficiently, and adopt a culture of continuous improvement. Ensuring organizational capacity and effectiveness is a very clear priority of the City of Regina. Regular reviews of the committee structure supports good governance and potentially streamlines processes and create accountability in clear terms of reference, and offers measures to evaluate effectiveness annually.

Accessibility Implications

None with respect to this report.

Other Implications

None with respect to this report.

COMMUNICATION PLAN

None for this report.

DELEGATED AUTHORITY

The disposition of this report requires City Council approval.

Respectfully submitted,



Joni Swidnicki,
City Clerk

Respectfully submitted,



Jim Nicol, Executive Director
Governance & Strategy

November 14, 2012

To: Members,
Executive Committee

Re: 2013 Meeting Dates for City Council and Executive Committee

RECOMMENDATION

1. That the following City Council meeting dates for the year 2013 be approved:

January 28	July 8 and 29
February 25	August 26
March 18	September 23
April 8 and 29	October 15 (Tuesday)
May 21 (Tuesday)	November 4 and 25
June 10	December 16

2. That the following Executive Committee meeting dates for the year 2013 be approved:

January 16	July 17
February 13	August 14
March 6 and 27	September 11
April 17	October 2 and 23
May 8 and 29	November 13
June 26	December 4

CONCLUSION

The Procedure Bylaw, 9004 provides for the adoption prior to year end of a City Council and Executive Committee meeting schedule for the upcoming year. The approved schedule is then submitted to all committees at December or January meetings. After all committees have confirmed their regular meeting dates for the new year, a comprehensive City Council and committee meeting schedule will be prepared for the information of interested parties.

BACKGROUND

Section 5(1) of *The Procedure Bylaw, 9004* reads as follows:

“Regular meetings of Council shall be held each year starting on the fourth Monday of January commencing at 5:30 in the evening and on each second week thereafter, but may be altered in accordance with a meeting schedule approved by City Council by the last Council meeting in December of each year.”

DISCUSSION

The Procedure Bylaw, 9004 requires regular meetings of City Council to be held at 5:30 p.m. on the fourth Monday of January each year and every second week thereafter, with meetings to be held on Tuesday when there is a conflict with a statutory or paid holiday. Provision is made for City Council, prior to the end of December, to alter the meeting dates for the upcoming year. Executive Committee meetings have traditionally been held on the Wednesday prior to the scheduled City Council meeting at 11:45 a.m.; however, it is recommended they be scheduled one week earlier to allow adequate time to forward reports to City Council.

Meetings have also traditionally been scheduled to avoid conflict with either the Saskatchewan Urban Municipalities Association (SUMA) Conference or the Federation of Canadian Municipalities (FCM) Conferences.

It is proposed that the 2013 meeting schedule be arranged as noted above. For those months with only one meeting scheduled, the meetings should be arranged with the following considerations:

- in the latter part of each month to accommodate reports from all committees
- not more than four weeks apart to avoid delays in consideration of items
- not less than four weeks apart to accommodate the requirements for zoning bylaw advertisements.

Using the above as a guideline, City Council meetings are proposed for the following dates:

January 28	July 8 and 29
February 25	August 26
March 18	September 23
April 8 and 29	October 15 (Tuesday)
May 21 (Tuesday)	November 4 and 25
June 10	December 16

Using the proposed Council meetings as the base, the Executive Committee meeting schedule for 2013 would be as follows:

January 16	July 17
February 13	August 14
March 6 and 27	September 11
April 17	October 2 and 23
May 8 and 29	November 13
June 26	December 4

In accordance with the provisions of *The Procedure Bylaw, 9004*, other committees of Council will meet as soon as possible after they have been appointed to elect a Chairperson, a Vice-Chairperson and decide the day and time for holding regular meetings. To facilitate the determination of regular meeting dates, reports are submitted to these committees at either their December 2012 or January 2013 meetings, requesting that their meeting schedules be set for 2013. After all committees have met and determined their meeting dates and times, a schedule of City Council and committee meetings will be prepared for circulation to the Administration and other interested parties.

The attached calendar summarizes the proposed 2013 meeting schedule for City Council and the Executive Committee.

RECOMMENDATION IMPLICATIONS

Financial Implications

None with respect to this report.

Accessibility Implications

None with respect to this report.

Environmental Implications

None with respect to this report.

Strategic Implications

None with respect to this report.

Other Implications

None with respect to this report.

COMMUNICATIONS

Once approved, the schedule will be posted on the City Website and on the main floor of City Hall. Copies will be circulated to the Administration and other interested parties, and a weekly schedule will be published on the City Page in the Leader Post.

DELEGATED AUTHORITY

This report requires the approval of City Council.

Respectfully submitted,



Joni Swidnicki,
City Clerk

Respectfully submitted,



Glen B. Davies,
City Manager

November 14, 2012

To: Members,
Executive Committee

Re: 2013 Elected Official Committee Appointments

RECOMMENDATION

1. That City Council approve the elected member appointments to the committees summarized in Appendix A.
2. That all appointments be made effective December 1, 2012 with terms of office to December 31, 2013 unless otherwise noted.
3. That members appointed continue to hold office for the term indicated or until their successors are appointed.
4. That this report be forwarded to the November 19, 2012 City Council meeting.

CONCLUSION

The appointment of elected members to committees should be determined by reviewing the attached list item by item. All recommendations will be forwarded to City Council for approval.

BACKGROUND

Elected official appointments are required annually to fill vacancies on various committees. The purpose of this report is to facilitate appointments required for the remainder of 2012 and 2013.

DISCUSSION

To facilitate the appointment process for 2012, a survey was circulated to all members to advise of the elected member vacancies and to acquire information on individuals interested in the vacancies. The attached list summarizes the committees to which appointments are required and the responses received from members. The list is based on the committee structure as at November 1, 2012.

The Committee should review the 2013 vacancies for elected members on the attached list (Appendix "A") and make a recommendation to City Council on appointments to fill the vacancies. Unless otherwise stated, the term of office will be until December 31, 2013. There are committees with more interest than the number of vacancies. Executive Committee will need to select members for these committees by secret ballot.

There are a number of Council and external committees where selections were not made. Members of Council are required to serve as non-voting liaisons on the advisory committees. With regards to the Regina Plains Museum and the Saskatchewan Assessment Management Agency, a member of Council is also required to sit on these two committees. Council may appoint a citizen to the Wascana Creek Watershed Advisory Committee if they wish, however a recommendation to have this committee advertised is required.

Attached as Appendix “B” is a summary of 2012 elected official attendance at committee meetings. This information is provided as directed by resolution of City Council on November 24, 2003 which read as follows:

“That the City Clerk be instructed to include information on the attendance of members of Council at committee meetings when bringing forward future reports to Executive Committee on Elected Official Committee Appointments.”

The following additional elected member appointments will be addressed in separate reports to the committee(s) noted:

1. Finance and Administration Committee

The Finance and Administration Committee has been delegated authority to confirm the appointment of a member of the Committee to the following committees:

- Civic Employees’ Long Term Disability Plan Administrative Board
- Civic Employees’ Superannuation and Benefit Plan Administrative Board
- CUPE Local 21 Casual Employees’ and Elected Official’s Pension Plan Administrative Board

A report will be forwarded to the Finance and Administration Committee to address these appointments.

RECOMMENDATION IMPLICATIONS

Financial Implications

None with respect to the recommendations of this report.

Environmental Implications

None with respect to the recommendations of this report.

Strategic Implications

Elected Official participation in various boards, committees and commissions is required to facilitate the decision making process of the City. It also ensures the Vision for Regina is articulated from the top level and works to foster inclusiveness and harmony in the community.

Accessibility Implications

None with respect to the recommendations of this report.

Other Implications

Section 65(c) of *The Cities Act* requires elected officials to participate in council committee meetings and meetings of other bodies to which they are appointed by Council.

COMMUNICATION PLAN

After the appointments are approved by City Council, a list of committee members will be communicated to all departments, the media, and other interested parties.

DELEGATED AUTHORITY

City Council approval is required to appoint elected officials to various boards, committees and commissions.

Respectfully submitted,



Joni Swidnicki,
City Clerk

Respectfully submitted,



Jim Nicol, Executive Director
Governance & Strategy

Appendix "A"

2013						
CITY COUNCIL APPOINTMENT OF BOARDS, COMMISSIONS AND COMMITTEES						
BOARD, COMMISSION OR COMMITTEE	INTERESTED MEMBERS	# OF VACANCIES	LENGTH OF TERM	NEW TERM EXPIRES	OTHER INFORMATION	RECOMMENDED APPOINTMENTS
Accessibility Advisory Committee	Councillor Findura*	1	1 year	Dec. 2013	Member of Council is a non-voting liaison member	Mayor Michael Fougere moved, AND IT WAS RESOLVED, that Councillor John Findura be appointed to the Accessibility Advisory Committee.
Arts Advisory Committee		1	1 year	Dec. 2013	Member of Council is a non-voting liaison member	Councillor Wade Murray moved, AND IT WAS RESOLVED, that Councillor Bob Hawkins be nominated and appointed to the Arts Advisory Committee.
Board of Police Commissioners	Councillor Bryce* Councillor Hincks Councillor Murray*	2	1 year	Dec. 2013		A secret ballot vote was conducted for this committee. As a result of the vote, Councillor Bob Hawkins moved, AND IT WAS RESOLVED, that Councillor Terry Hincks and Councillor Wade Murray be appointed to the Board of Police Commissioners.
Canadian Capital Cities Organization	Mayor Fougere Councillor Flegel Councillor Fraser	1	1 year	Ongoing Dec. 2013		By virtue of office, the Mayor is hereby appointed. A secret ballot vote was conducted for this committee. As a result of the vote, Councillor Wade Murray moved, AND IT WAS RESOLVED, that Councillor Jerry Flegel be appointed to the Canadian Capital Cities Organization.

*Indicates 2012 Member

Appendix "A"

2013

CITY COUNCIL APPOINTMENT OF BOARDS, COMMISSIONS AND COMMITTEES

BOARD, COMMISSION OR COMMITTEE	INTERESTED MEMBERS	# OF VACANCIES	LENGTH OF TERM	NEW TERM EXPIRES	OTHER INFORMATION	RECOMMENDED APPOINTMENTS
Canadian Western Agribition Association, Board of Directors	Councillor Burnett	1	1 year	Dec. 2013		Councillor Barbara Young moved, AND IT WAS RESOLVED, that Councillor Bryon Burnett be appointed to the Canadian Western Agribition Association, Board of Directors.
Community Leaders' Advisory Committee	Mayor Fougere Councillor O'Donnell* Councillor Fraser	1	Ongoing 1 year	Dec. 2013		By virtue of office, the Mayor is hereby appointed. Councillor Shawn Fraser withdrew his nomination. Councillor Jerry Flegel moved, AND IT WAS RESOLVED, that Councillor Mike O'Donnell be appointed to the Community Leaders' Advisory Committee.
Community and Protective Services Committee	Councillor Findura* Councillor Flegel Councillor Fraser Councillor Murray* Councillor O'Donnell* Councillor Young	5	1 year	Dec. 2013		Councillor Wade Murray withdrew his nomination. Councillor Bob Hawkins moved, AND IT WAS RESOLVED, that Councillors: John Findura, Jerry Flegel, Shawn Fraser, Mike O'Donnell and Barbara Young be appointed to the Community and Protective Services Committee.

*Indicates 2012 Member

Appendix "A"

2013 CITY COUNCIL APPOINTMENT OF BOARDS, COMMISSIONS AND COMMITTEES						
BOARD, COMMISSION OR COMMITTEE	INTERESTED MEMBERS	# OF VACANCIES	LENGTH OF TERM	NEW TERM EXPIRES	OTHER INFORMATION	RECOMMENDED APPOINTMENTS
Community Services Advisory Committee	Councillor O'Donnell*	1	1 year	Dec. 2013	Member of Council is a non-voting liaison member.	Councillor Mike O'Donnell withdrew his nomination. Councillor Mike O'Donnell moved, AND IT WAS RESOLVED that the Chair of the Community & Protective Services Committee be appointed as the Council Liaison once the chair has been determined.
Conexus Arts Centre, Board of Directors	Councillor Burnett	1	Determined by Provincial Order-in-Council			Councillor Mike O'Donnell moved, AND IT WAS RESOLVED, that Councillor Bryon Burnett be appointed to the Conexus Arts Centre, Board of Directors.
Crime Prevention Advisory Committee	Mayor Fougere Councillor Fraser	1	Ongoing 1 year	Dec. 2013	Members of Council is a non-voting liaison member.	By virtue of office, the Mayor is hereby appointed. Councillor Barbara Young moved, AND IT WAS RESOLVED, that Councillor Shawn Fraser be appointed to the Crime Prevention Advisory Committee.
Emergency Measures Committee	Mayor Fougere Councillor Bryce* Councillor Findura*	2	Ongoing 1 year	Dec. 2013		By virtue of office, the Mayor is hereby appointed. Councillor Jerry Flegel moved, AND IT WAS RESOLVED, that Councillors: Sharron Bryce and John Findura be appointed to the Emergency Measures Committee.

*Indicates 2012 Member

Appendix "A"

2013						
CITY COUNCIL APPOINTMENT OF BOARDS, COMMISSIONS AND COMMITTEES						
BOARD, COMMISSION OR COMMITTEE	INTERESTED MEMBERS	# OF VACANCIES	LENGTH OF TERM	NEW TERM EXPIRES	OTHER INFORMATION	RECOMMENDED APPOINTMENTS
Environment Advisory Committee		1	1 year	Dec. 2013	Member of Council is a non-voting liaison member.	Councillor Mike O'Donnell moved, AND IT WAS RESOLVED, that Councillor Shawn Fraser nominated and appointed to the Environment Advisory Committee.
Finance and Administration Committee	Councillor Burnett Councillor Fraser Councillor Hawkins Councillor Murray* Councillor Young	5	1 year	Dec. 2013	A member of this Committee is also a member of the Civic Employees' Long Term Disability Plan, Civic Employees' Superannuation & Benefit Plan, and CUPE Local 21 Casual Employees' & Elected Officials Pension Plan Administrative Boards ¹ .	Mayor Michael Fougere moved, AND IT WAS RESOLVED, that Councillors: Bryon Burnett, Shawn Fraser, Bob Hawkins, Wade Murray and Barbara Young be appointed to the Finance and Administration Committee.
Highway No. 39/6 Twinning Interim Board	Councillor Hincks	1	1 year	Dec. 2013	Appointee is authorized to claim travel expenses associated with appointment to the Board in addition to annual travel allowance as a member of Council.	Councillor Terry Hincks withdrew his nomination. Councillor Terry Hincks moved, AND IT WAS RESOLVED, that Councillor Sharron Bryce be appointed to the Highway No. 39/6 Twinning Interim Board.
MacKenzie Art Gallery Inc., Board of Trustees	Councillor Burnett Councillor Young	1	1 year	Dec. 2013		A secret ballot vote was conducted for this committee. As a result of the vote, Councillor Mike O'Donnell moved, AND IT WAS RESOLVED, that Councillor Barbara Young be appointed to the MacKenzie Art Gallery Inc. Board of Trustees.

*Indicates 2012 Member

Appendix "A"

2013 CITY COUNCIL APPOINTMENT OF BOARDS, COMMISSIONS AND COMMITTEES						
BOARD, COMMISSION OR COMMITTEE	INTERESTED MEMBERS	# OF VACANCIES	LENGTH OF TERM	NEW TERM EXPIRES	OTHER INFORMATION	RECOMMENDED APPOINTMENTS
Municipal Heritage Advisory Committee		1	1 year	Dec. 2013	Member of Council is a non-voting liaison member.	Councillor Jerry Flegel moved, AND IT WAS RESOLVED, that Councillor John Findura be appointed to the Municipal Heritage Advisory Committee.
Public Works Committee	Councillor Bryce* Councillor Findura* Councillor Hawkins Councillor Hincks Councillor Young	5	1 year	Dec. 2013		Councillor Jerry Flegel moved, AND IT WAS RESOLVED, that Councillors: Sharron Bryce, John Findura, Bob Hawkins, Terry Hincks and Barbara Young be appointed to the Public Works Committee.
Regina Appeal Board	Councillor Murray*	3	1 year	Dec. 2013		Nominations tabled to end of meeting. Councillor Mike O'Donnell moved, AND IT WAS RESOLVED, that Councillors: John Findura and Wade Murray be appointed to the Regina Appeal Board and that City Council determine a third appointment at their November 19, 2012 meeting.
Regina Downtown Business Improvement District	Councillor Burnett Councillor Hawkins	1	1 year	Dec. 2013		Councillor Bob Hawkins withdrew his nomination. Mayor Michael Fougere moved, AND IT WAS RESOLVED, that Councillor Bryon Burnett be appointed to the Regina Downtown Business Improvement District.

*Indicates 2012 Member

Appendix "A"

2013

CITY COUNCIL APPOINTMENT OF BOARDS, COMMISSIONS AND COMMITTEES

BOARD, COMMISSION OR COMMITTEE	INTERESTED MEMBERS	# OF VACANCIES	LENGTH OF TERM	NEW TERM EXPIRES	OTHER INFORMATION	RECOMMENDED APPOINTMENTS
Regina Plains Museum		1	2 year	Dec. 2013		Nominations tabled to end of meeting. Councillor Mike O'Donnell moved, AND IT WAS RESOLVED, that Councillor Shawn Fraser be appointed to the Regina Plains Museum.
Regina Planning Commission	Councillor Flegel Councillor Fraser Councillor Hawkins Councillor O'Donnell*	3	1 year	Dec. 2013	The Chairperson of this Committee must be a member of City Council.	Councillor Bob Hawkins withdrew his nomination. Councillor Bob Hawkins moved, AND IT WAS RESOLVED, that Councillors: Jerry Flegel, Shawn Fraser and Mike O'Donnell be appointed to the Regina Planning Commission.
Regina Public Library Board	Mayor Fougere	0	Ongoing			By virtue of office, the Mayor is hereby appointed.
Regina Regional Opportunities Commission	Mayor Fougere	0	Ongoing			By virtue of office, the Mayor is hereby appointed.
Regina's Warehouse Business Improvement District	Councillor Murray*	1	3 year	Dec. 2015		Councillor Bob Hawkins moved, AND IT WAS RESOLVED, that Councillor Wade Murray be appointed to the Regina's Warehouse Business Improvement District.
Saskatchewan Assessment Management Agency		1	3 year	Dec. 2015		Councillor Jerry Flegel moved, AND IT WAS RESOLVED, that Councillor Wade Murray be nominated and appointed to the Saskatchewan Assessment Management Agency.

*Indicates 2012 Member

Appendix "A"

2013						
CITY COUNCIL APPOINTMENT OF BOARDS, COMMISSIONS AND COMMITTEES						
BOARD, COMMISSION OR COMMITTEE	INTERESTED MEMBERS	# OF VACANCIES	LENGTH OF TERM	NEW TERM EXPIRES	OTHER INFORMATION	RECOMMENDED APPOINTMENTS
Saskatchewan Assessment Management Agency, City Advisory Committee		1	3 year	Dec. 2015		Councillor Jerry Flegel moved, AND IT WAS RESOLVED, that Councillor Wade Murray be nominated and appointed to the Saskatchewan Assessment Management Agency, City Advisory Committee.
Saskatchewan Urban Municipalities Association, Board of Directors	Councillor Burnett Councillor Fraser Councillor Hawkins Councillor O'Donnell Councillor Young	2	1 year	Jan. 2013	Current terms to January 31, 2013 Appointments effective after the annual conference in February 2013.	Councillors: Shawn Fraser, Bob Hawkins and Barbara Young withdrew their nominations. Councillor Wade Murray requested to be nominated. A secret ballot vote occurred for this board. As a result of the vote, Councillor Terry Hincks moved, AND IT WAS RESOLVED, that Councillors: Wade Murray and Mike O'Donnell be appointed to the Saskatchewan Urban Municipalities Association Board of Directors.
School Board/City Council Liaison Committee	Mayor Fougere Councillor O'Donnell* Councillor Young	2	Ongoing 1 year	Dec. 2013		Mayor Michael Fougere moved, AND IT WAS RESOLVED, that Councillors: Mike O'Donnell and Barbara Young be appointed to the School Board/City Council Liaison Committee.

*Indicates 2012 Member

Appendix "A"

2013						
CITY COUNCIL APPOINTMENT OF BOARDS, COMMISSIONS AND COMMITTEES						
BOARD, COMMISSION OR COMMITTEE	INTERESTED MEMBERS	# OF VACANCIES	LENGTH OF TERM	NEW TERM EXPIRES	OTHER INFORMATION	RECOMMENDED APPOINTMENTS
Wascana Centre Authority	Mayor Fougere Councillor Burnett Councillor Flegel Councillor Fraser Councillor Hawkins Councillor O'Donnell* Councillor Young	2	Ongoing 1 year	Dec. 2013		A secret ballot vote was conducted for this board. As a result of the vote, Councillor Wade Murray moved, AND IT WAS RESOLVED, that Councillors: Mike O'Donnell and Barbara Young be appointed to the Wascana Centre Authority.
Wascana Creek Watershed Advisory Committee		1	2 year	Dec. 2014		Councillor Wade Murray moved, AND IT WAS RESOLVED, that the vacancy on this committee be filled by a citizen member and that the vacancy be advertised for applications.
Youth Advisory Committee	Mayor Fougere Councillor Bryce* Councillor Fraser	1	Ongoing 1 year	Dec. 2013	Member of Council is a non-voting liaison member.	Councillor Shawn Fraser withdrew his nomination. Councillor Bob Hawkins moved, AND IT WAS RESOLVED, that Councillor Sharron Bryce be appointed to the Youth Advisory Committee.

*Indicates 2012 Member

Appendix "B"

<p>2012</p> <p>CITY COUNCIL APPOINTMENTS TO BOARDS, COMMISSIONS AND COMMITTEES</p> <p>MEMBER ATTENDANCE</p>		
MEMBER	BOARD, COMMISSIONS AND COMMITTEES	ATTENDANCE
Councillor Bryce	Board of Police Commissioners Crime Prevention Advisory Committee Emergency Measures Committee Executive Committee Finance and Administration Committee Public Works Committee Regina Public Library Board Youth Advisory Committee	12/12 0/2 No meetings 13/17 6/9 8/8 7/9 4/6
Councillor Burnett	N/A – Newly Elected Member	
Councillor Findura	Accessibility Advisory Committee Community and Protective Services Committee Emergency Measures Committee Executive Committee Public Works Committee	9/9 5/6 No meetings 16/17 7/8
Councillor Flegel	N/A – Newly Elected Member	
Councillor Fraser	N/A – Newly Elected Member	
Councillor Hincks	Canadian Western Agribition Association, Board of Directors Executive Committee Finance and Administration Committee Regina Exhibition Association, Board of Directors	1/5 11/17 7/9 6/6

Appendix "B"

<p>2012</p> <p>CITY COUNCIL APPOINTMENTS TO BOARDS, COMMISSIONS AND COMMITTEES</p> <p>MEMBER ATTENDANCE</p>		
MEMBER	BOARD, COMMISSIONS AND COMMITTEES	ATTENDANCE
Councillor Murray	Board of Police Commissioners Civic Employees' Long Term Disability Plan Administrative Board Civic Employees' Superannuation and Benefit Plan Administrative Board CUPE Local 21 Casual Employees' and Elected Officials' Pension Plan Administrative Board Community and Protective Services Committee Executive Committee Finance and Administration Committee Regina Appeal Board Regina's Warehouse Business Improvement District Board	9/12 3/8 5/9 3/3 4/6 15/17 9/9 8/9 5/9
Councillor O'Donnell	Community and Protective Services Committee Community Leaders' Advisory Committee Community Services Advisory Committee Executive Committee Regina Planning Commission School Board/City Council Liaison Committee Wascana Centre Authority	6/6 3/3 1/4 15/17 16/18 No meetings 3/3
Councillor Young	N/A – Newly Elected Member	

2013

CITY COUNCIL APPOINTMENTS TO BOARDS, COMMISSIONS AND COMMITTEES

CONTINUING MEMBERS

BOARD, COMMISSION OR COMMITTEE	2012 MEMBER	LENGTH OF TERM	TERM EXPIRES
Regina Public Library Board	Councillor Bryce	2 years	Dec. 2013